

**Orange County Library System
Board of Trustees Meeting**

Board Packet for June 2015



101 East Central Boulevard
Orlando, Florida 32801-2471
phone: 407.835.7611
fax: 407.835.7648
website: www.ocls.info

*Mary Anne Hodel,
Library Director, Chief Executive Officer*

June 5, 2015

To: Ted Maines, President
Lisa Franchina, Vice President
Marucci Guzmán Beard, Trustee
Hernan Tagliani, Trustee
Richard Maladecki, Trustee

cc: The Library Governing Board:
The Honorable Mayor Teresa Jacobs, Chairman of the Library Governing Board,
Members of the Governing Board, Commissioners S. Scott Boyd, Bryan Nelson,
Pete Clarke, Jennifer Thompson, Ted Edwards, Victoria Siplin, Orange County; and
Deborah Girard, City of Orlando.

From: Mary Anne Hodel, Director

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 6:00 p.m. on Thursday,
June 11, 2015 at the West Oaks Branch & Genealogy Center; 1821 East Silver Star Road;
Ocoee, Florida 34761; 407.835.READ (7323).

If any board member has an item to be brought up for discussion, please call
Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: Elouise Reddick, Liaison, Nominating Board ~ City of Orlando

AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
June 11, 2015
West Oaks Branch Library & Genealogy Center
1821 East Silver Star Road
Ocoee, Florida 34761
407.835.READ (7323)

- 15-079 I. **Call to Order**
- II. **Public Comment Policy & Procedures**
- 15-080 **Dedication Ceremony Honoring Corbin M. Sarchet, III**
- 15-081 III. **Approval of Minutes: Library Board of Trustees Meeting ~
May 14, 2015**
- 15-082 IV. **Staff Presentation: West Oaks Welcome ~ Shasta Quinn & Allison Ryall**
- 15-083 V. **Financial Statements and Summaries: May 2015**
- 15-084 VI. **Statistics and Summaries: May 2015**
- 15-085 VII. **Action Items:**
- 15-086 **Change of Venue: September 9, 2015 Library Board of Trustees Meeting**
- 15-087 VIII. **Discussion and Possible Action Items**
- 15-088 **Budget Preview: FY 2016: Bob Tessier**
- 15-089 IX. **Information**
- 15-090 **Branch Plan: Wendi Bost & Craig Wilkins**
- 15-091 **Chickasaw Update: Wendi Bost**
- 15-092 **Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update:
Debbie Moss**
- 15-093 **Director's Report**
- 15-094 **Public Comment: Non-Agenda Items**
- X. **Adjournment**

Next Meeting Dates: July 9, 2015 ~ Winter Garden Branch Library; 805 East Plant Street; Winter Garden 34787 --- August 13, 2015 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Call to Order

Orange County Library System Board of Trustees Meeting June 11, 2015

Public Comment Policy

ORANGE COUNTY LIBRARY SYSTEM Public Comment and Conduct of Meetings Policy and Procedures

Effective Date: October 1, 2013 (Approved by the Board of Trustees on September 11, 2013)

Objective: The objective of this policy is to establish standard procedures to ensure an opportunity for broad public participation in decision-making.

Policy Statement: It is the intent of this policy that the deliberations and actions of the Board of Trustees of the Orange County Library System (“OCLS”) be conducted and taken openly in order that the public and relevant stakeholders may be fully informed and intelligently advised as to the conduct of public business by the Board of Trustees.

Definitions: For the purpose of this policy, the following definitions shall prevail:

1. A “meeting” is a gathering of a quorum of the membership of the Board of Trustees, or any board or commission of OCLS for the purpose of receiving information relating to public business, or for discussion of public business, or for official action upon a proposition related to public business.
2. A “regular meeting” is a meeting held pursuant to a schedule of such meetings as approved by a board or commission to conduct public business or otherwise discuss or act upon matters of public interest.
3. A “special meeting” is any meeting other than a regular meeting held by a board or commission. A “special meeting” is held for the purpose of addressing matters requiring the immediate attention of a board or commission or for the purpose of addressing matters which the board or commission has determined are best addressed at a special meeting. When a special meeting is called, the presiding officer of the board or commission shall specifically state the purpose of the meeting and the board or commission shall address only those matters for which the meeting was called.
4. A “board or commission” shall refer to the Board of Trustees of OCLS and any other board or commission now existing or created in the future by the Board of Trustees or OCLS.
5. The “presiding officer” shall mean, in the case of the Board of the Directors the chair and in all other cases shall be the chair of a particular OCLS board or commission.
6. “Board of Trustees” shall refer to the Board of Trustees of OCLS.

Meetings:

1. **Location.** All meetings of the Board of Trustees and any other board or commission shall be held in a suitable location and shall be open to the public as required by law. The only exception to the requirement that meetings be open to the public shall be an executive session scheduled for those purposes expressly recognized by law.
2. **Regular Meetings.** The Board of Trustees and the other boards and commissions shall hold regular monthly meetings as designated by the Board of Trustees or the other boards and commissions.

Public Notice. OCLS shall give public notice of the schedule of meetings and shall state the dates, times and places for such meetings. Public notice of any special meeting or of any reconvened meeting shall be given before such meeting. Public notice shall be given by posting the date and time of the meetings on the OCLS website, the public bulletin boards at all OCLS locations and the Orange County Administration Building. Notice will also be published in the Orlando Sentinel as required by Section 189.417 of the Florida Statutes.

Conduct of Meetings:

1. The presiding officer shall preserve order and decorum at all meetings.
2. When considering matters upon which the board or commission will take action the presiding officer shall receive comments from the public.
3. During any board or commission meeting, board and commission members shall maintain order and decorum.
4. OCLS staff and citizens must be recognized by the presiding officer before speaking or asking questions. The purpose of this requirement is so that there is order and so that the recording equipment will properly record all comments made by individuals wishing to comment on a specific subject.
5. All comments must be made from the podium which is located in the OCLS meeting room or by other reasonable accommodations in any other location in which a board or commission meeting is held, and shall address the subject of the agenda item. Individuals that appear before any board or commission are required to state their legal name and their actual address for the public record. The purpose of this requirement is so that they are properly reflected in any board or commission minutes and are available for future reference.
6. As a board or commission considers consent agenda items, emergency items, items involving official acts that involve no more than a ministerial act, approval of minutes, ceremonial proclamations and other similar items, the presiding officer may, at his discretion, or at the direction of a majority of the board or commission, accept comments from those in attendance.

Public Participation and Comment: In order to comply with Section 286.0114 of the Florida Statutes, OCLS hereby establishes a Public Comment Policy applicable to all boards and commissions to allow members of the public an opportunity to address boards and commissions. In addition to public hearings, a special time is hereby set aside at all board and commission meetings for the purpose of receiving comments and suggestions from members of the public. All comments made during any Public Comment period shall be subject to the following procedures:

1. OCLS allocates up to 30 minutes at the end of each board or commission meeting for citizens who wish to appear before that board or commission to make a request of that board or commission, voice a complaint or concern, express an opinion, or for some other type of recognition. The presiding officer will divide the time equally between all who have signed up to speak; but in no case may a citizen speak longer than three minutes. A Public Comment period not to exceed 30 minutes will be held during any board or commission meeting. The presiding officer may permit additional time to a given speaker on a case-by-case basis.
2. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda.
3. When a board or commission considers matters during a public meeting upon which it will take action, no action shall be taken until the presiding officer requests and receives comments from the public.
4. Persons who wish to make a statement during the Public Comment period will register on a Notice of Intent to Speak Form which will be available 30 minutes before the start of the meeting. Information included on the Notice of Intent to Speak forms will be included in the Board Meeting Minutes and thus become public record. No one will be allowed to have his or her name placed on the list by telephone request to OCLS staff.
5. Each person who signed up to speak will have up to three minutes to make his or her statement. Speakers will be acknowledged by the presiding officer in the order which the Notice of Intent to Speak Form was received by the Board of Trustee's administrative assistant. Speakers shall address that board or commission from the podium, and

not approach that board or commission or OCLS staff. Speakers will begin their statement by first stating their legal name and actual address.

6. Statements are to be directed to the board or commission as a whole, and not to individuals. Public comment is not intended to require a board or commission to provide an answer to the speaker. Discussions between speakers and members of the audience will not be allowed.
7. Speakers will be courteous in their language and presentation.
8. Only one speaker will be acknowledged at a time. In the event a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group's concerns. Likewise, in the event the number of persons wishing to attend the hearing exceeds the capacity of the meeting place, one or more delegates shall be selected to speak on behalf of each group. If the time period expires before all persons who have signed up get to speak, those names will be carried over to the next Public Comment period, or if the presiding officer consents, these comments can be heard at that meeting.
9. Any action on items brought up during the Public Comment period will be at the discretion of that board or commission. No board or commission will take any action on subject matter for which it has not had the opportunity to fully investigate and gather complete information.
10. These same rules shall apply to all boards and commissions.

Decorum: The presiding officer shall preserve strict order and decorum at all meetings.

1. In conducting business, boards and commissions are committed to the principles of civility, honor, and dignity. Individuals appearing before boards and commission are requested to observe the same principles when making comments on items and issues presented to a given board or commission for its consideration.
2. Staff members and citizens are required to use proper language when addressing a board or commission or the audience. Staff members and citizens shall not use profanity or cursing, aggressive or threatening behavior when addressing the board or commission or other participants. All comments are directed to the presiding officer and not to individual members of the board or commission or to the audience. No personal verbal attacks toward any individual will be allowed during the conduct of a board or commission meeting. The presiding officer may have individual(s) removed from the podium and/or meeting chambers if such conduct persists after a warning has been issued.
3. All members of a board or commission shall accord the utmost courtesy to each other, staff, and the public members appearing before the board or commission and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. During board or commission meetings, cell phones are to be turned off or silenced. Use of cell phones by board or commission members and staff for talking, texting, emailing or otherwise will not be allowed during meetings while at the dais, except for emergency communications, research, or during breaks.

Waiver of Rules: The board or commission may, at any time, waive all or a portion of these rules of procedure during the course of a meeting. Provided however, that any such waiver shall only be done upon a motion and majority approval of the waiver by members of the board or commission present and voting. Such waivers shall only be granted to insure the protection of the right of members of the public to be given a reasonable opportunity to be heard before a board or commission takes official action on a proposition.

Training: Periodic training for Sunshine Law requirements will be scheduled by OCLS for board and commission members.

Penalties: Any action taken at a meeting not open to the public, whether intentional or unintentional, is void. The law provides penalties for not complying with the Sunshine Law including criminal penalties, removal from the board position, fines up to \$500, and an award of reasonable attorney's fees against the board found to have violated the Sunshine Law.

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Dedication Ceremony Honoring
Corbin M. Sarchet, III**

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Approval of Minutes:
Library Board of Trustee Meeting
~ May 14, 2015**

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
May 14, 2015
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Ted Maines (8/1 - City); Lisa Franchina (5/0);
 Marucci Guzmán Beard (5/0); Hernan Tagliani (8/1 - City);
 Richard Maladecki (4/2)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
 Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 15-064 I. **Call to Order**
 President Maines called the meeting to order at 6:02 p.m.
- II. **Public Comment Policy & Procedures**
- 15-065 III. **Approval of Minutes: Library Board of Trustees Meeting ~ April 9, 2015**
 Trustee Tagliani, seconded by Vice President Franchina, moved to approve the minutes for the April 9, 2015 Library Board of Trustees Meeting. Motion carried 5-0.
- 15-066 IV. **Staff Presentation: E-Pulp ~ Zach Rupprath**
- 15-067 V. **Financial Statements and Summaries: April 2015**
 Comptroller Tessier gave the Board an update regarding the sound leakage in the Melrose Center.
- 15-068 VI. **Statistics and Summaries: April 2015**
 President Maines stepped out of the meeting at 6:15 p.m.
- 15-069 VII. **Action Items: None**
- 15-070 VIII. **Discussion and Possible Action Items**
- 15-071 **Strategic Plan FY 2015: 2nd Quarter Update: Richard Maladecki**
 Trustee Maladecki reviewed the progress that Staff has thus far made with the FY 2015 Strategic Plan.
 President Maines rejoined the meeting at 6:20 p.m.
- 15-072 **Naming Request: Director Mary Anne Hodel**
 Director Hodel stated that she was approached by a County Commissioner and was asked to consider installing a plaque in the Chickasaw Branch to honor Elias Piccard, a local Puerto Rican community activist who passed away in 2013. She also stated that Mr. Piccard had a library card and spoke at the January 2012 Board Meeting. Trustee Guzmán Beard said there had been previous discussions with community members who wanted a room named after a famous Hispanic educator. She further stated that she had given this request a lot of thought. She said that she was of the opinion that the naming of library rooms or property should be limited to those community members who have extensively supported OCLS. Trustee Guzmán Beard also stated that the upcoming naming of the meeting room at West Oaks will be to honor Corbin Sarchet, who supported OCLS in various capacities for decades. Vice

President Franchina concurred that any memorials or honors should be for individuals that had ties to OCLS. President Maines also stated that this has been the tradition, and if an exception is made OCLS may receive many requests to honor individuals who may not have supported the library in a significant way. Trustee Tagliani stated that there are many nationalities in the Hispanic community, and the library should focus on being welcoming and inviting to everyone. Brief discussion ensued. The unanimous consensus of the Board was to not install a plaque recognizing Elias Piccard.

15-073 IX.

Information

15-074

Mindspot Research Update: Tracy Zampaglione

Public Relations Administrator Zampaglione briefed the Board regarding the progress with the marketing plan. Testing of the ad lines and taglines has been completed and the outcome was positive. Next the ad lines and taglines will be tested with the Hispanic focus groups.

15-075

Chickasaw Update: Wendi Bost

Public Service Administrator Bost briefed the Board on the progress of the Chickasaw Branch. The construction is moving along, staff members are being hired and some are in training at various facilities. The furniture will be delivered in June and the computers and collection will be installed shortly thereafter. The target opening date is July 18, 2105 and plans are being made for a grand opening.

Brief discussion ensued regarding the burgeoning Lake Nona and Horizons West areas of the county. These communities are without nearby library locations. There is a need and desire to have library facilities in these two areas. However, it is not in the budget to open and operate two new library locations. Discussion continued regarding partnering with business and community developers in the areas.

President Maines and Trustee Maladecki said that they will reach out to the key stakeholders in the Lake Nona and Horizons West areas and invite them to the Chickasaw Grand Opening.

The Board also asked Staff to create a branch plan and to present it at the June Board Meeting.

15-076

Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update: Debbie Moss

Assistant Director Moss updated the Board regarding the latest events in the Melrose Center, which included a meeting with some of the administrators from UCF. Director Hodel and Assistant Director Moss met with Fred Kittinger, Senior Associate Vice President of University Relations; Paul Lartonoix, Assistant Vice Provost, University of Central Florida; and Mike Kilbride, Assistant Director of the UCF Downtown Project. The meeting was about the usage of OCLS by UCF's students from the downtown campus. It was a positive meeting and Director Hodel indicated to the UCF administrators that OCLS is willing to talk about partnering and to consider out of the box thinking regarding this endeavor.

15-077

Director's Report

OCLS received a Certificate of Appreciation from the World Affairs Council for hosting the Thailand contingent.

We had a number of staff presenting at the Florida Library Association this week:

- Jennifer Ulmer and Lauren Mathis gave a presentation on Wednesday on "Innovative Strategies for Teen Programming."
- Tracy Covey and Sarah Roy held a poster session on their work with kids in after school activities, "Cool to Do After School."

- Debbie Moss is presenting with the FLA Standards Committee on Friday. The presentation is, “Florida’s Public Library Standards - A New Approach.”
- Ormilla Vengersammy, Jackie Robinson and Michael Sweeney are presenting Friday on, “Summer Technology Camps for Kids and Teens at Your Library.” Kids
- Paolo Melillo, Danielle King, Bethany Stone and Anthony Bradburn presented, “Who are we really serving?” Data integration strategies for Libraries,” about our efforts to gather data using demographics and our statistics.

Staff also participated as Exhibitors marketing two of our products:

- Right Service Right Time ~ Josh Fox and Gabriela Narvaez
- EPOCH ~ Donna Bachowski and Christina Perea

The after-hours event featuring Joanie Schirm at the Southwest Branch was quite successful. It was sponsored with the Rotary of Dr. Phillips with an audience of 65.

15-078

Public Comment: Non-Agenda Items

X. Adjournment

Vice President Franchina, seconded by Trustee Maladecki, moved to adjourn the meeting. President Maines adjourned the meeting at 7:05 p.m.

Next Meeting Dates: June 11, 2015 ~ West Oaks Branch; 1821 East Silver Star Road; Ocoee, Florida 34761 --- July 9, 2015 ~ Winter Garden Branch Library; 805 East Plant Street; Winter Garden 34787.

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**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Staff Presentation:
West Oaks Welcome
Shasta Quinn & Allison Ryall**

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Financial Statements & Summaries:
May 2015**

Orange County Library System

Financial Statement Highlights

Eight Months Ended May 31, 2015

Operating Fund Revenue and Expenditure Summaries

Fines & Lost Materials

Year to date revenue, \$678,000, lags the same period from a year ago by \$55,000. The decline in circulation of physical materials likely is the main culprit.

State Aid

In May, the balance of the State Aid dollars for this year were received for a total of roughly \$1,206,000. While the Legislature hammers out a budget for next year, the amount of State Aid is uncertain although we expect the dollars allocated to the program next year will be less.

Repairs & Maintenance - Hardware/Software

We have over spent this account, but it was not a surprise. As we continue to add more and more software and applications, the cost to maintain these items increases as well. Next year's budget includes an additional \$100,000 for these maintenance costs.

Building & Improvements

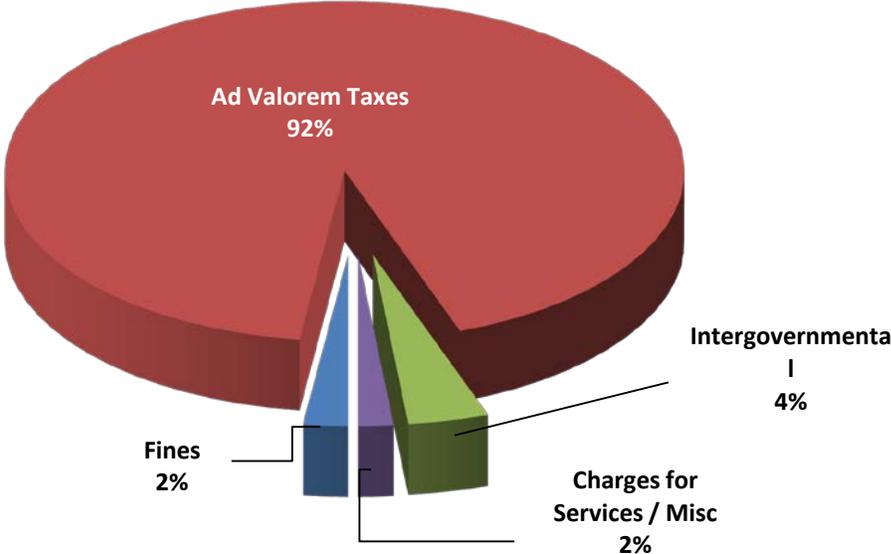
Included in the budget for this account was money to replace the fire pump at the Main Library. The equipment is at the end of its useful life and in some cases, parts are no longer available. The project has been bid out twice recently, but we did not receive any qualified bids. We will be contacting some of the contractors to ask why they did not submit a bid. Given the long lead time for ordering the equipment, there is no way to get the project completed this fiscal year. As a result, the project has been included in the budget for next year.

Chickasaw Project Budget Summary

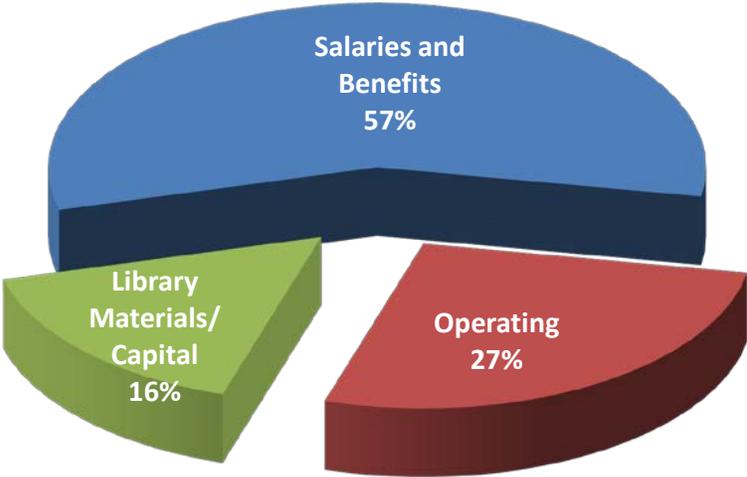
<u>Budget Category</u>	<u>Project Budget</u>	<u>Project to Date Actual</u>
Professional Services	226,000	219,277
Construction Services	3,339,500	2,594,295
Furniture	200,000	11,118
Equipment	459,500	99,011
Opening Day Collection	700,000	184,699
Contingency	500,000	0
Totals	<u>5,425,000</u>	<u>3,108,400</u> 57.30%

ORANGE COUNTY LIBRARY DISTRICT
Operating Fund
Eight Months Ended May 31, 2015

REVENUES



EXPENDITURES



**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND REVENUE SUMMARY
Eight Months Ended May 31, 2015**

	ANNUAL BUDGET	YTD ACTUAL	(8 month= 67%)
AD VALOREM TAXES	30,043,007	29,622,325	98.6%
INTERGOVERNMENTAL			
State and Federal Grants	59,000	25,000	42.4%
State Aid	888,000	1,205,888	135.8%
	<u>947,000</u>	<u>1,230,888</u>	<u>130.0%</u>
CHARGES FOR SERVICES			
Fee Cards	20,000	12,350	61.8%
PC Pass (\$10 for 7 days)	7,000	4,593	65.6%
PC Express (\$5 for 1 hour)	14,000	8,515	60.8%
Classes	5,000	8,443	168.9%
Meeting & Co-Working Rooms	35,000	28,938	82.7%
Faxes	35,000	31,853	91.0%
Scans	3,000	6,027	200.9%
Computer Booklets & Online Book Sales	200	169	84.4%
Ear Buds & Jump Drives Sales	7,000	5,449	77.8%
Reference Charges	1,000	990	99.0%
Bag Sales	8,000	4,540	56.8%
Replace Library Cards	50,000	30,152	60.3%
Copy & Vending	206,000	149,160	72.4%
Special Events		2,000	
3-D Prints		42	
	<u>391,200</u>	<u>293,221</u>	<u>75.0%</u>
FINES & LOST MATERIALS	1,075,000	677,982	63.1%
MISCELLANEOUS			
Investment Earnings	40,000	45,541	113.9%
Contributions - Friends of Library	63,000	44,404	70.5%
Contributions - Others	20,000	16,857	84.3%
Miscellaneous	15,000	70,028	466.9%
Grants & Awards	0	65,190	
Phone Discount	160,000	0	0.0%
	<u>298,000</u>	<u>242,020</u>	<u>81.2%</u>
TRANSFER FR PROP APPRAISER	30,000	0	0.0%
TRANSFER FR TAX COLLECTOR	285,000	0	0.0%
TOTAL REVENUES	<u><u>33,069,207</u></u>	<u><u>32,066,435</u></u>	<u><u>97.0%</u></u>

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND EXPENDITURE SUMMARY
Eight Months Ended May 31, 2015**

	ANNUAL BUDGET	YTD ACTUAL	(8 month= 67%)
SALARIES & BENEFITS			
Salaries	14,385,196	9,342,437	64.9%
Medicare Taxes	208,585	129,257	62.0%
Defined Contribution Pension Plan	1,078,890	686,232	63.6%
Defined Benefit Pension Plan	627,393	411,291	65.6%
Money Purchase Pension Plan	500,786	332,885	66.5%
Life and Health Insurance (Employees)	2,557,443	1,448,254	56.6%
Retiree Health Care (OPEB)	632,436	421,624	66.7%
Worker's Compensation	79,116	53,353	67.4%
Unemployment Compensation	26,000	2,749	10.6%
Parking & Bus Passes	201,096	133,914	66.6%
	<u>20,296,941</u>	<u>12,961,995</u>	<u>63.9%</u>
OPERATING			
Professional Services	265,000	218,716	82.5%
Other Contractual Services	1,325,000	778,325	58.7%
Other Contract. Serv.- Janitorial	314,000	163,622	52.1%
Training and Travel	80,000	37,009	46.3%
Telecommunication	300,000	151,659	50.6%
Delivery and Postage	1,082,000	724,288	66.9%
Utilities	1,005,000	578,511	57.6%
Rentals and Leases	1,073,000	709,229	66.1%
Insurance	346,000	317,641	91.8%
Repair and Maintenance	1,000,000	567,577	56.8%
Repair & Maint. - Hardware/Software	450,000	471,881	104.9%
Copying/Printing	200,000	115,344	57.7%
Property Appraiser's Fee	251,000	187,562	74.7%
Tax Collector's Fee	570,000	592,469	103.9%
Supplies	566,000	256,092	45.2%
Supplies-Hardware/Software	350,000	314,269	89.8%
Memberships	30,000	11,924	39.7%
	<u>9,207,000</u>	<u>6,196,117</u>	<u>67.3%</u>
CAPITAL OUTLAY			
Building and Improvements	425,000	62,938	14.8%
Equipment and Furniture	725,000	347,825	48.0%
Hardware/Software	525,000	163,819	31.2%
	<u>1,675,000</u>	<u>574,582</u>	<u>34.3%</u>
LIBRARY MATERIALS			
Materials - Restricted Contributions	1,250	1,051	84.1%
Materials - Other	4,750,000	3,094,011	65.1%
	<u>4,751,250</u>	<u>3,095,062</u>	<u>65.1%</u>
TOTAL EXPENDITURES	<u>35,930,191</u>	<u>22,827,756</u>	<u>63.5%</u>

**ORANGE COUNTY LIBRARY DISTRICT
CAPITAL PROJECTS FUND
Eight Months Ended May 31, 2015**

	ANNUAL BUDGET	YTD ACTUAL	(8 month= 67%)
REVENUES			
State Construction Grant	500,000	246,227	49.2%
Investment Earnings	1,000	8,213	821.3%
TOTAL REVENUES	501,000	254,440	50.8%
EXPENDITURES			
Professional Services	212,000	15,630	7.4%
Construction	4,111,000	2,137,158	52.0%
Furniture & Equipment	677,000	108,842	16.1%
Opening Day Collection	700,000	184,699	26.4%
Contingency	500,000	0	0.0%
TOTAL EXPENDITURES	6,200,000	2,446,328	39.5%

**ORANGE COUNTY LIBRARY DISTRICT
SINKING FUND
Eight Months Ended May 31, 2015**

	<u>ANNUAL BUDGET</u>	<u>YTD ACTUAL</u>	<u>(8 month= 67%)</u>
REVENUES			
Investment Earnings	<u>1,200</u>	<u>1,307</u>	<u>108.9%</u>
TOTAL REVENUES	<u>1,200</u>	<u>1,307</u>	<u>108.9%</u>

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND
BALANCE SHEET - ASSETS
May 31, 2015**

ASSETS

Cash on Hand	7,625
Equity in Pooled Cash	560,614
Equity in Pooled Investments	20,056,203
Accounts Receivable	3,050
Inventory	182,158
Prepays	156,584
Other Assets-Deposits	<u>9,315</u>
TOTAL ASSETS	<u><u>20,975,549</u></u>

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND
BALANCE SHEET - LIABILITIES & FUND BALANCE
May 31, 2015**

LIABILITIES

Accounts Payable	297,229
Accrued Wages Payable	552,216
Accrued Sales Tax	61
Accrued Fax Tax	507
Due To Friends of the Library	2,965
Employee Payroll Deductions:	
United Appeal	160
Dental Insurance	4,440
Union Dues / COPE	238
Miscellaneous	10
Daughters of American Revolution	4,951
Staff Association	2,642
TOTAL LIABILITIES	865,417

FUND BALANCE

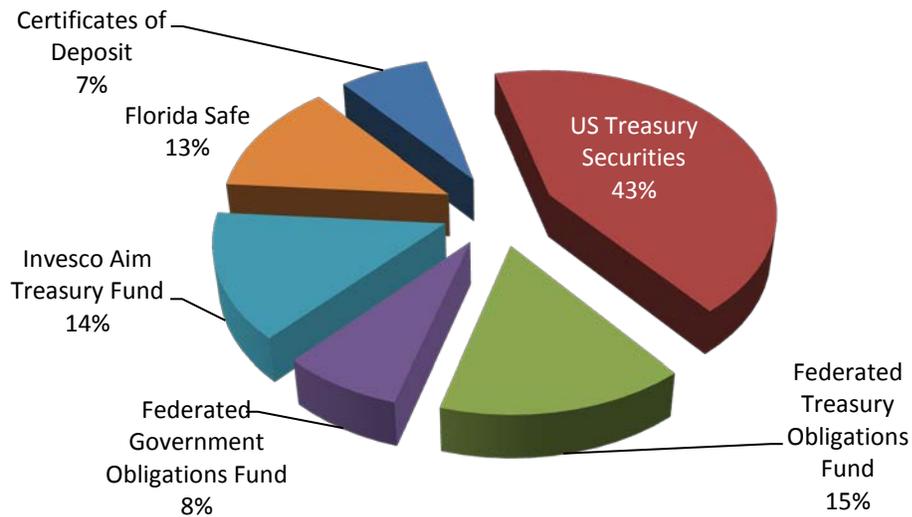
Nonspendable:	
Inventory	182,158
Prepaid Items and Deposits	165,899
Annetta O'B Walker Trust Fund	4,000
A.P. Phillips Memorial Fund	100,000
Willis H. Warner Memorial Fund	33,712
Perce C. and Mary M. Gullett Memorial Fund	19,805
Committed:	
Vivian Esch Estate Fund	44,198
Edmund L. Murray Estate Fund	724,689
Arthur Sondheim Estate Fund	39,941
Strategic Plan	4,000,000
Assigned:	
Fiscal Year 2015 Budget	2,860,984
Unassigned	2,696,065
Current Year Revenues Over Expenditures	9,238,679
TOTAL FUND BALANCE	20,110,131
TOTAL LIABILITIES & FUND BALANCE	<u>20,975,549</u>

**ORANGE COUNTY LIBRARY DISTRICT
MONTHLY ROLLOVER
May 31, 2015**

	BALANCE 04/30/15	RECEIPTS	DISBURSE	BALANCE 05/31/15
OPERATING				
Equity in Pooled Cash	402,628	722,541	564,555	560,614
Equity in Pooled Investments	22,054,660	1,543	2,000,000	20,056,203
	22,457,288	724,084	2,564,555	20,616,817
SINKING				
Equity in Pooled Investments	490,859	36		490,895
CAPITAL PROJECTS				
Equity in Pooled Cash	472,836		2,991	469,845
Equity in Pooled Investments	3,200,830	235		3,201,064
	3,673,665	235	2,991	3,670,909
SELF FUNDED HEALTH				
Equity in Pooled Cash	224,209	255,525	210,648	269,085
Claims Payment Checking Account	53,000	148,197	148,197	53,000
Equity in Pooled Investments	3,850,383	282		3,850,666
	4,127,592	404,005	358,846	4,172,751

**ORANGE COUNTY LIBRARY DISTRICT
GENERAL POOLED INVESTMENTS
May 31, 2015**

<u>INVESTMENT TYPE</u>	<u>DOLLARS</u>
CERTIFICATES OF DEPOSIT	2,000,217
US TREASURY SECURITIES	11,999,590
MONEY MARKET FUNDS	
Federated Treasury Obligations Fund	3,992,798
Federated Government Obligations Fund	2,085,580
Invesco AIM Treasury Fund	3,986,772
LOCAL GOVERNMENT INVESTMENTS POOLS	
Florida Safe	3,512,625
Florida Prime (SBA)	21,245
TOTAL	27,598,827

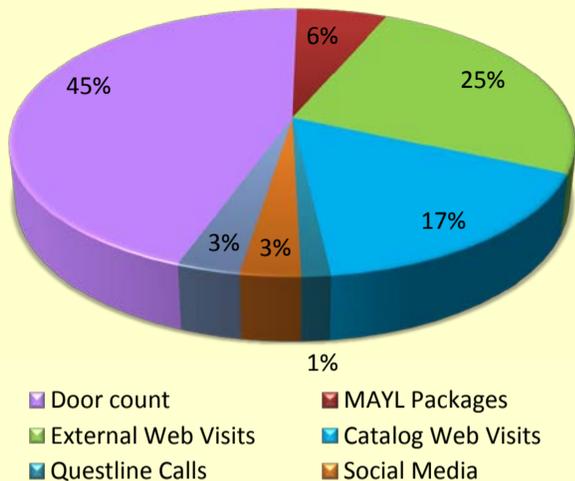


**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Statistics & Summaries: May 2015

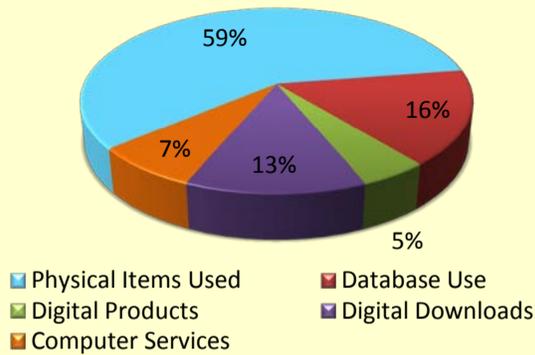
Monthly Report for May 2015

Contacts



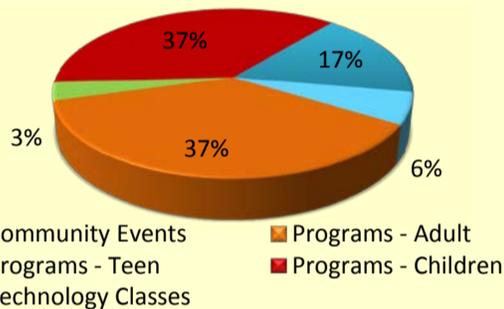
	2015	2014	% change
Door count	268,683	291,316	-7.77%
MAYL Packages	36,935	41,798	-11.63%
External Web Visits	151,014	153,537	-1.64%
Catalog Web Visits	99,388	0	0.00%
Questline Calls	8,341	9,203	-9.37%
Social Media	17,422	14,147	23.15%
Electronic Contacts	18,419	11,636	58.29%
TOTAL	600,202	521,637	15.06%

Resources Accessed



	2015	2014	% Change
Physical Items Used	691,301	783,586	-11.78%
Database Use	194,245	169,984	14.27%
Digital Products	55,898	50,400	10.91%
Digital Downloads	148,426	125,013	18.73%
Computer Services	88,554	96,054	-7.81%
TOTAL	1,178,424	1,225,037	-3.81%

Programs/Class Attendance

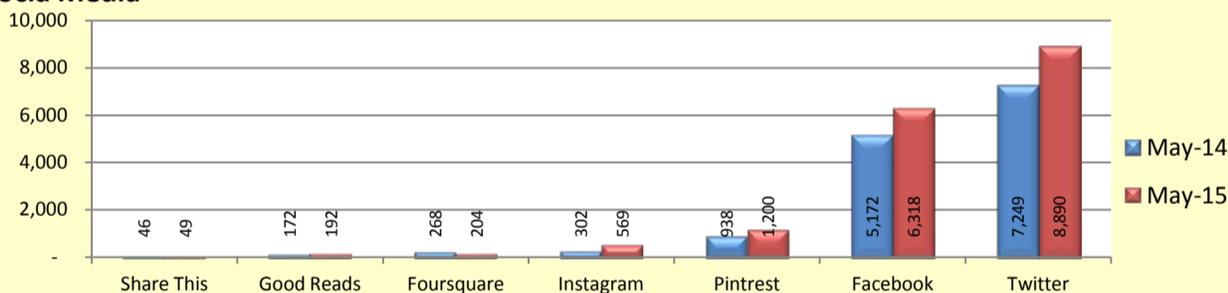


	2015	2014	% Change
Community Events	1,425	977	45.85%
Programs - Adult	8,743	8,681	0.71%
Programs - Teen	829	949	-12.64%
Programs - Children	8,763	9,392	-6.70%
Technology Classes	3,974	4,631	-14.19%
TOTAL	23,734	24,630	-3.64%

Net Promoter Score



Socia Media

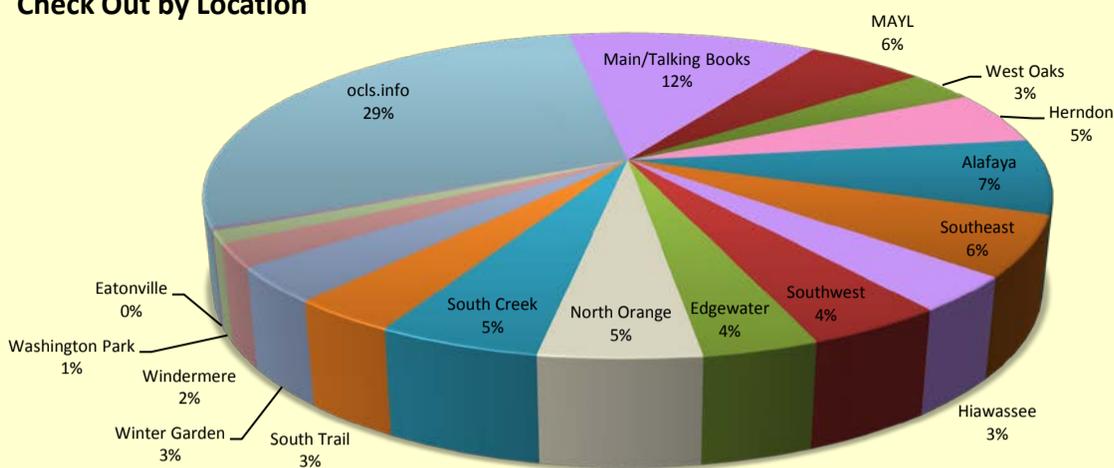


	May-14	May-15	% Change
Share This	46	49	6.5%
Good Reads	172	192	11.6%
Foursquare	268	204	-23.9%
Instagram	302	569	88.4%
Pintrest	938	1,200	27.9%
Facebook	5,172	6,318	22.2%
Twitter	7,249	8,890	22.6%

We are seeing a big shift in the use of our Computer Services. The number of sessions on our public access PCs went down over 12% from last year. A recent post on VentureBeat noted that "There are now more Google searches on mobile than on desktop in ten countries, including the U.S. and Japan."

To provide some context for the social media accounts, here is what we count: Facebook- page likes, Pinterest, Twitter and Instagram- followers, Foursquare- check-ins, Sharethis- shares and GoodReads- friends on our profile account.

Check Out by Location



	%	2015	2014	% Change
ocls.info	29%	198,244	210,006	-5.60%
Main/Talking Books	12%	80,994	93,160	-13.06%
Alafaya	7%	51,272	59,714	-14.14%
Southeast	6%	40,995	45,268	-9.44%
MAYL	6%	38,319	43,555	-12.02%
Herndon	5%	36,210	43,663	-17.07%
South Creek	5%	35,302	42,217	-16.38%
North Orange	5%	34,820	37,083	-6.10%
Southwest	4%	30,087	35,738	-15.81%
Edgewater	4%	25,138	33,397	-24.73%
Hiawassee	3%	24,105	26,189	-7.96%
Winter Garden	3%	23,640	26,071	-9.32%
South Trail	3%	23,456	27,683	-15.27%
West Oaks	3%	21,960	27,468	-20.05%
Windermere	2%	15,625	17,224	-9.28%
Washington Park	1%	8,194	11,872	-30.98%
Eatonville	0%	2,940	3,278	-10.31%
TOTAL	100%	691,301	783,586	-11.78%

While overall new card registration was down, the number of online registrations increased over last May by 4.9%.

Users

	2015	2014	% Change
Active Cards	419,503	409,345	2.48%
New Registrations	4,501	4,704	-4.32%
Replacement Cards	1,222	1,351	-9.55%
Transactions	75,279	77,795	-3.23%

Physical circulation continues to decline while Digital Downloads continues to increase. The increase in the use of digital resources isn't yet closing the gap in the loss of physical circulations, however. For May, we saw an increase of 23,413 "circs" of digital resources over last year while traditional circulation (excluding renewals) declined by 71,446 items.

For the good news! Here are some comments we received during May

· *"Today is a great day here! In this place I stay from time to time when I can find the time. It's a good place to find peace of mind and peace and quiet and to learn by finding books. The Good Librarians always assist in every way possible. I wish I could find more time, the time just flies by. I am reading, researching and studying more of what I need to do for a job search and I think out of all the Libraries this one is second to none. Thanks a lot."*

· *"To: Ruth Wiley,
Thank you for a wonderful Pooh afternoon at the Library.....the last thing Luke said before falling asleep last night was 'Think, Think, Think' while touching his little fingers to his head! Forever grateful are we!
Most Sincerely,
Luke's Grandma & Grandpa"*

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Action Items

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Change of Venue:
September 9, 2015 Library Board
of Trustees Meeting**

**BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 15-086**

**RESOLUTION TO APPROVE THE CHANGE OF VENUES FOR THE SEPTEMBER 9, 2015
(WEDNESDAY) LIBRARY BOARD OF TRUSTEES MEETING TO THE CHICKASAW
BRANCH.**

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Ocoee on the 11th day of June 2015 at 6 p.m., prevailing Eastern time.

PRESENT:

ABSENT:

The Board Resolves:

1. Approve the change of venue for the September 9, 2015 (WEDNESDAY) Library Board of Trustees Meeting to the Chickasaw Branch.
2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Discussion and Possible Action Items

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Budget Preview: FY 2016
Bob Tessier**

FY 16 Budget Preview

Timing of Budget Presentation

At the June 11th Library Board meeting, staff will make a brief presentation summarizing the FY 2016 budget, based on the preliminary property values just released from the Property Appraiser's office and will address any questions. The presentation is for informational purposes only and no action on the part of the Board will be requested at this meeting. The information on the attached pages provides the highlights of next year's budget. The normal budget notebook will be included with the July Board packet and the Board will be asked to formally approve the FY 2016 budget at that meeting. Some accounts, including ad valorem taxes and reserves, will change between the preliminary and final budgets but the changes are expected to be minimal.

FY 16 Preliminary Operating Fund Budget – The Big Picture View

The Library's millage rate, **.3748**, has remained the same since FY 08. The Orange County Budget Office has confirmed the intent to maintain the County's millage rate next year, so our recommendation is to follow their lead.

Tax revenues peaked at \$36,525,000 in FY 08 and bottomed out just two years ago, FY 13, at \$27,376,000. Next year's estimated tax revenues, \$32,345,000 are roughly half way between the peak and the valley. The preliminary property values are up **7.7%**.

The budget for next year reflects a \$1,246,000 increase, or 3.5%.

Details of the FY 16 Preliminary Operating Fund Budget are found on the following pages.

FY 16 Operating Revenues

Ad Valorem Taxes (\$32,345,222)

Based on the preliminary information just released by the Property Appraiser's Office, property values are up **7.7%**. With this increase and no change in the millage rate of .3748, tax revenues will be up about **\$2,302,000**. Final property values will be released at the end of June.

State and Federal Grants

For the first time in several years, the Library is not including any grant revenue in its budget. We continue to apply for grant opportunities.

State Aid (\$960,000)

Given the Legislature has not yet approved a budget, the status of State Aid is in limbo. While funding of the program is expected, our understanding is the pot of dollars available will be less than the current year in which we received \$1,205,000. Our very rough estimate for next year is \$960,000.

Fines & Lost Materials (\$1,000,000)

The \$75,000 reduction in the budget reflects the decline in circulation of physical materials.

Investment Earnings (\$45,000)

Investing over a longer period, up to three years, has resulted in higher investment earnings over the last couple of years. The budget for this account was increased by \$5,000.

Phone Discount (\$360,000)

The Universal Service Schools and Libraries Program, which is a Federal program commonly known as "E-Rate," provides rebates up to 80% of qualified telecommunication and Internet access charges to assist schools and libraries in the United States obtain affordable

telecommunications and Internet access. The Library receives rebates on Internet, wide area network, Voice Over Internet Protocol services, and for the first time, should also receive rebates on some equipment purchases, including data infrastructure. In February of 2015, the Library Board approved a \$485,000 contract with Presidio for the purchase and installation of network equipment. The Library should receive an E-Rate rebate on much of the contract with Presidio. While the equipment will be purchased at the end of the current fiscal year, the actual rebate would not be received until next fiscal year and thus, the reason for the increase of \$200,000 for this account.

Reserves (\$1,645,778)

In order to fund the preliminary budget, \$1,645,778 of our reserves has been included. This number will be adjusted slightly once we receive the final property values at the end of June.

PRELIMINARY FY2016 BUDGET

OPERATING FUND BUDGET

REVENUES	FY 2015 BUDGET	INCREASE (DECREASE)	% CHANGE	FY 2016 BUDGET
AD VALOREM TAXES	30,043,007	2,302,215	7.7%	32,345,222
INTERGOVERNMENTAL				
State and Federal Grants	59,000	(59,000)		-
State Aid	888,000	72,000		960,000
	947,000	13,000	1.4%	960,000
CHARGES FOR SERVICES				
Fee Cards	20,000	-		20,000
PC Pass	7,000	(1,000)		6,000
PC Express	14,000	(1,000)		13,000
Classes	5,000	5,000		10,000
Meeting Rooms	35,000	5,000		40,000
Faxes	35,000	10,000		45,000
Bag Sales	8,000	(1,000)		7,000
Ear Bud & Jump Drive Sales	7,000	1,000		8,000
Scans	3,000	5,000		8,000
Booklets & Online Book Sales	200	(200)		-
Reference Charges	1,000	-		1,000
Replace Library Cards	50,000	-		50,000
Special Events	-	3,000		3,000
Copy and Vending	206,000	14,000		220,000
	391,200	39,800	10.2%	431,000
FINES				
Fines and Lost Materials	1,075,000	(75,000)	-7.0%	1,000,000
MISCELLANEOUS				
Investment Earnings	40,000	5,000		45,000
Contributions - FOL	63,000	-		63,000
Contributions - Other	20,000	-		20,000
Miscellaneous	15,000	5,000		20,000
Phone Discount	160,000	200,000		360,000
	298,000	210,000	70.5%	508,000
TRANSFER FROM PROPERTY APPRAISER	30,000	(12,000)	-40.0%	18,000
TRANSFER FROM TAX COLLECTOR	285,000	(17,000)	-6.0%	268,000
RESERVES	2,860,984	(1,215,206)	-42.5%	1,645,778
TOTAL REVENUES	35,930,191	1,245,809	3.5%	37,176,000

FY 16 Operating Expenditures

Salaries & Benefits

Salaries (\$15,272,000)

- FY 16 budget includes 240 full time and 177 part time positions, which represents an increase of 5 full time and 4 part time positions.
- The FY 16 Budget Guidelines from Mayor Jacobs include a 3.5% salary increase for County staff. Accordingly, most Library staff will receive a 3.5% increase in October 2015. The Library provides a merit component to higher performers through additional vacation or part time leave. Increases for bargaining unit staff, which comprise less than 10% of staff, will be negotiated.

Defined Contribution Pension Plan (\$1,146,000)

Library employees have not participated in Social Security since shortly after the District was formed in September 1980. Instead, a defined contribution pension plan was established for all staff. The Plan requires that the Library contribute an amount equal to 7.5% of each employee's bi-weekly salary. Vesting is immediate and benefits are payable in a lump sum at termination/retirement. The \$67,000 increase in this account is due to higher budgeted salaries.

Defined Benefit Pension Plan (\$611,000)

This Plan is a traditional retirement plan covering full time employees hired prior to January 1, 2007. The normal retirement benefit (2% of employee's final average earnings multiplied by years of service) is calculated at age 65. Employees who are vested and have at least 10 years of service may retire as early as 55 at a reduced benefit: 5% reduction for each year prior to age 65.

Contributions to the Plan are actuarially determined at the beginning of each calendar year. The \$16,000 decrease in projected contributions for next fiscal year is largely due to the very favorable investment returns in recent years.

Money Purchase Pension Plan (\$586,000)

Effective January 1, 2007, new full time hires no longer participate in the Defined Benefit Pension Plan but instead are enrolled in this Plan. For this Plan, the Library contributes an amount equal to 9% of each employee's bi-weekly salary. The vesting period is one year and benefits are payable in a variety of forms, including lump sum and installments. The \$85,000 increase is due to higher budgeted salaries and to the fact that every new full-time hire is enrolled in this plan.

Life and Health Insurance (\$2,039,000)

The Library pays the medical and dental premiums for each full time employee and the employee is responsible for the cost of any dependent coverage; spouse, children, or family. Next year's budget does not include an increase over the current medical premiums.

The budget for next year actually shows a \$518,000 *decrease* due to a "premium holiday" for October, November, and December. Since the Library implemented self funding in 2007, more reserves have accumulated than what was necessary to keep the fund financially sound. After considering options with our benefits consultant, RobinsonBush, the most prudent approach to reduce the reserves was to provide a premium holiday during which the Library will not have to contribute any premiums. Similarly, employees who pay for some form of dependent coverage will not have to pay any premiums for those three months as well. The Library is in a fortunate position to be able to provide the premium holiday and it is the first time we have done it. The holiday is not meant to be an annual occurrence. We will continue to monitor the level of reserves with RobinsonBush.

The Affordable Care Act (ACA) requires employers to provide health care coverage to part time employees who are paid, on average, 30 hours or more per week. Based on our estimates, approximately 52 part time employees would be eligible for this coverage starting in January 2016. Working with RobinsonBush, the Library has developed a new health care plan for part time employees. The cost of this plan is \$486 per month. We have included sufficient dollars in next year's budget to provide coverage to the 52 part time employees referenced above. The provisions of the ACA have already changed several times and may change yet again.

Retiree Health Care (\$564,000)

A governmental accounting standard requires all local governments to reflect the true cost of retiree healthcare during the employee's tenure rather than the "Pay as You Go" system that was common up until 2007. A trust fund was established in 2007 and the Library has since been funding this benefit in a fashion similar to a pension. Contributions to the Plan are

actuarially determined. The January 1, 2015 actuarial report was used to determine the funding level for next fiscal year. The \$68,000 decline in the contribution level is primarily due to the very favorable investment returns in recent years.

Parking and Bus Passes (\$211,000)

For Main Library employees, the Library pays for 142 parking spaces in the City of Orlando garage across from the Main Library. In recent years, our staffing levels have increased and thus, we increased the numbers of spaces leased from the City. That's the main reason for the \$10,000 increase in this account. The Library also offers LYNX bus passes in lieu of parking at the employee's choice and has contacted SunRail about offering train passes.

Overall, salaries and benefits for next fiscal year are up \$462,000, or 2.3%.

Operating

Professional Services (\$250,000)

Examples of services charged to this account include the following:

- ✓ Actuaries (pension, self funding health insurance, retiree health care)
- ✓ Auditors
- ✓ Attorneys (general counsel, labor, construction, pension)
- ✓ Insurance brokers
- ✓ Benefits and compensation consultants

The \$250,000 budget for this account reflects an average that we have been paying for these services in recent years.

Other Contractual Services (\$1,400,000)

Examples of services charged to this account include the following:

- ✓ Off duty police officer coverage (Main Library, South Trail, Hiawassee, and Washington Park Branches)
- ✓ Collection agency (collection services and renewal notices)
- ✓ Marketing

- ✓ Programming
- ✓ Branch deliveries
- ✓ Bank & debit/credit card charges
- ✓ Advertising for legal notices
- ✓ OCLC (provider of bibliographic information for cataloging)
- ✓ Armored car pickup service for all locations
- ✓ Moving services

The preliminary budget again includes \$250,000 for marketing as well as a \$250,000 for programming. The budget is up \$75,000 due to additional dollars for programming.

Other Contractual Services – Janitorial (\$340,000)

At the Main Library, the custodians are Library employees but in the branches, we contract with a private vendor, Florida Cleaning System, for janitorial cleaning services. The Library also has contracts with vendors to pressure clean exteriors of the branches, clean the carpets in the branches, and clean the windows in all of our facilities. The \$26,000 increase in this account is primarily due to the cleaning required for our newest branch, Chickasaw.

Training and Travel (\$75,000)

Charges to this account include:

- ✓ Mileage, parking, and tolls reimbursements to staff
- ✓ Group training
- ✓ Seminars and conferences for individual staff

In addition to travel for grant related projects and select seminars and conferences, charges to this account include reimbursements for mileage, tolls, and parking. The budget is down \$5,000 due to the elimination of some grant related spending in the current fiscal year.

Telecommunication (\$300,000)

Telecommunication services including Internet connections, Wide Area Network (WAN), and Voice Over Internet Protocol are charged to this account. There was no change in the budget for this account.

Delivery and Postage (\$1,080,000)

The following are charged to this account:

- ✓ Payments to a vendor, Priority Express Parcel (PEP), for deliveries to patrons for our MAYL program
- ✓ Payments to the Post Office for deliveries to patrons for our MAYL program in areas of the District which are not served by PEP
- ✓ Payments to the Post Office for general mail service
- ✓ Federal Express charges

The proposed budget for this account is down by a nominal \$2,000.

Utilities (\$1,032,000)

Included in this account are charges for water, sewer, trash, and electricity for all of our facilities. The \$27,000 increase is due primarily to the Chickasaw Branch coming on line.

Rentals and Leases (\$1,091,000)

This account reflects the leasing costs of the South Trail, Edgewater, Hiawassee, Southeast, Southwest, Herndon, and Eatonville Branches. We also lease Washington Park and Windermere, but there are no lease charges for those facilities. Most of the leases have annual increases built into the lease agreements and thus, the reason for the \$18,000 increase in the budget.

Insurance (\$350,000)

Insurance coverage charged to this account includes the following:

- ✓ General liability
- ✓ Property
- ✓ Public officials
- ✓ Flood
- ✓ Employment practices
- ✓ Fiduciary (pensions)

The budget for this account reflects a slight increase, \$4,000.

Repairs and Maintenance (\$1,025,000)

The Library System consists of the Main Library, 15 branches including Chickasaw, for a total of roughly 466,000 square feet. Repairs and routine maintenance include the following services for all locations:

- ✓ Plumbers
- ✓ Electricians
- ✓ Locksmiths
- ✓ Heating, ventilating, and air conditioning
- ✓ Elevators
- ✓ Painters
- ✓ Handyman
- ✓ Landscaping
- ✓ Roofers
- ✓ Fire alarms, sprinkler systems
- ✓ Building security and camera systems
- ✓ 3M self check systems

The cost to maintain our facilities and equipment is partly a function of our size. Additionally, our facilities and equipment are well maintained and our goal is to keep them in that condition. While it has not increased in recent years, the budget next year reflects a \$25,000 increase.

Repairs and Maintenance – Hardware/Software (\$550,000)

Examples of items charged to this account include service contracts, application service provider fees wherein the vendor supplies the hardware and software and we access the software through a web interface, and repairs for the following:

- ✓ Library automation system
- ✓ Antivirus software
- ✓ Internet filtering software
- ✓ Employee evaluation software
- ✓ Technology backbone (routers, switches, and firewall)
- ✓ Accounting, payroll, and time and attendance software
- ✓ Vocera (hands free communication system)
- ✓ Citrix software (allows for centralized upgrading of commonly used applications like Microsoft Word)
- ✓ Envisionware (Electronic access & assignment of public computers through scanning of Library card)
- ✓ Applicant tracking
- ✓ Benefits portal for staff

As we continue to add more technology, the costs to maintain this technology increase as well. For example, the annual cost for Adobe Cloud Connect is currently \$52,000. The Library pays maintenance and service contracts for over 50 software and applications. Accordingly, the budget was increased by \$100,000.

Copying/Printing (\$200,000)

The Library contracts with a vendor, EGP, to provide copy machines throughout the system. We pay EGP for each copy made and they are responsible for providing the machines, service, and supplies excluding the paper. We also lease printers and “all in one” machines (fax, scan, print) from EGP. In addition to the monthly lease payments for the printers, we pay EGP 1 cent for each black and white print made and 7.5 cents for each color print made.

Large print jobs sent to external printers are charged to this account. We contract with Office Depot for the booklets distributed to participants in the computer classes taught throughout the system. There was no change in the budget for this account.

Property Appraiser’s Fee (\$260,000)

The Orange County Property Appraiser determines the value of property for each taxing agency in the County for ad valorem tax purposes. In exchange for providing this service, each taxing agency is charged for a portion of the Appraiser’s budget. In previous years, the Appraiser’s office provided an estimate of our portion of this charge. Since the Appraiser did not provide such an estimate this year, Library estimated the charge at \$260,000.

Tax Collector’s Fee (\$647,000)

The Orange County Tax Collector collects taxes from property owners in the County and distributes them to the appropriate taxing agencies. The Collector’s fee is approximately 2% of the taxes collected. The budget for this account increased \$77,000 partly because we did not include sufficient dollars in the current year's budget and partly because tax revenues are going up.

Supplies (\$520,000)

Most supplies used throughout the system are charged to this account including the following:

- ✓ KWIK cases to protect CD's and DVD's
- ✓ RFID tags for self check locations
- ✓ Paper
- ✓ Janitorial supplies for Main Library and branches
- ✓ Furniture and equipment items with unit costs less than \$1,000
- ✓ Office supplies

The Library utilizes a direct purchase system through Office Depot for office supplies. Rather than maintain a central inventory, each manager orders most supplies online from a standardized list and Office Depot delivers them directly to the Main Library and the branches. The online ordering system has proven to be an efficient way to purchase and deliver office supplies throughout the System without the cost of keeping large inventories of supplies on hand. The budget was decreased by \$46,000 due to the elimination of supply items budgeted in the current year specifically for the West Oaks Genealogy and Chickasaw projects.

Supplies – Hardware/Software (\$350,000)

This account includes technology items with a unit cost of less than \$1,000, which are considered supplies. The proposed budget consists of the following:

- | | |
|--|-----------|
| ✓ Replace desktop workstations | \$200,000 |
| ✓ Replace printers, barcode scanners, & monitors | 65,000 |
| ✓ Purchase tablets, software, and other supplies | 50,000 |
| ✓ Purchase Windows 10 | 20,000 |
| ✓ Other | 15,000 |

There was no change in the budget for this account.

Overall, Operating expenditures for next fiscal year are up \$283,000, or 3.1%.

Capital Outlay

Building and Improvements (\$1,175,000)

The proposed budget includes the following:

- | | |
|---|-----------|
| ✓ Remodel 4th floor -Main Library | \$850,000 |
| ✓ Install fencing - Main Library | 150,000 |
| ✓ Replace fire pump - Main Library | 125,000 |
| ✓ Design 5th floor remodel - Main Library | 25,000 |
| ✓ Other projects | 25,000 |

Equipment and Furniture (\$100,000)

The following are included in the budget for this account:

- | | |
|------------------|----------|
| ✓ Replace van | \$25,000 |
| ✓ Other projects | 75,000 |

Hardware/Software (\$800,000)

The proposed budget includes the following:

- | | |
|---|-----------|
| ✓ PC reservation and print release system | \$220,000 |
| ✓ E-book lending (ePulp) | 150,000 |
| ✓ Servers/cloud storage | 80,000 |
| ✓ Website enhancements | 75,000 |
| ✓ Scheduling software to replace Evanced | 60,000 |
| ✓ Catalog enhancements | 50,000 |
| ✓ Laptops | 35,000 |
| ✓ 3D printers | 35,000 |
| ✓ Melrose equipment | 25,000 |
| ✓ Apple computers for Mac Labs | 20,000 |
| ✓ Other projects | 50,000 |

Overall, Capital Outlay expenditures are up \$400,000, or 23.9%.

Library Materials – Other (\$4,750,000)

This budget for this account covers the purchase of all materials, whether electronic or physical. There is no change in this budget line.

Transfer to Capital Projects Fund (\$100,000)

To support future branch development, \$100,000 is being transferred to the Capital Projects Fund.

The FY 16 preliminary budget reflects a \$1,245,809 increase, or 3.5%, compared to the current year budget.

PRELIMINARY FY2016 BUDGET

OPERATING FUND BUDGET

EXPENDITURES	FY 2015 BUDGET	INCREASE (DECREASE)	% CHANGE	FY 2016 BUDGET
SALARIES & BENEFITS				
Salaries	14,385,196	886,804		15,272,000
Medicare Taxes	208,585	13,415		222,000
Defined Contribution Pension Plan	1,078,890	67,110		1,146,000
Defined Benefit Pension Plan	627,393	(16,393)		611,000
Money Purchase Pension Plan	500,786	85,214		586,000
Life and Health Insurance (Employees)	2,557,443	(518,443)		2,039,000
Retiree Health Care (OPEB)	632,436	(68,436)		564,000
Worker's Compensation	79,116	4,884		84,000
Unemployment Compensation	26,000	(2,000)		24,000
Parking and Bus Passes	201,096	9,904		211,000
	20,296,941	462,059	2.3%	20,759,000
OPERATING				
Professional Services	265,000	(15,000)		250,000
Other Contractual Services	1,325,000	75,000		1,400,000
Other Contract. Serv.- Janitorial	314,000	26,000		340,000
Training and Travel	80,000	(5,000)		75,000
Telecommunication	300,000	-		300,000
Delivery and Postage	1,082,000	(2,000)		1,080,000
Utilities	1,005,000	27,000		1,032,000
Rentals and Leases	1,073,000	18,000		1,091,000
Insurance	346,000	4,000		350,000
Repairs and Maintenance	1,000,000	25,000		1,025,000
Repairs and Maint.-Hardware/Software	450,000	100,000		550,000
Copying/Printing	200,000	-		200,000
Property Appraiser's Fee	251,000	9,000		260,000
Tax Collector's Fee	570,000	77,000		647,000
Supplies	566,000	(46,000)		520,000
Supplies-Hardware/Software	350,000	-		350,000
Memberships	30,000	(10,000)		20,000
	9,207,000	283,000	3.1%	9,490,000
CAPITAL OUTLAY				
Building and Improvements	425,000	750,000		1,175,000
Equipment and Furniture	725,000	(625,000)		100,000
Hardware/Software	525,000	275,000		800,000
	1,675,000	400,000	23.9%	2,075,000
LIBRARY MATERIALS				
Materials - Restricted Contributions	1,250	750		2,000
Materials - Other	4,750,000	-		4,750,000
	4,751,250	750	0.0%	4,752,000
TRANSFER TO CAPITAL PROJECTS FUND				
	-	100,000		100,000
TOTAL EXPENDITURES	35,930,191	1,245,809	3.5%	37,176,000

FY 16 Preliminary Budgets for Other Funds

Capital Projects Fund (\$250,000)

The purpose of this fund is to account for the revenues and expenditures related to the acquisition of land, construction, opening day collections, and furniture and equipment for new branch facilities. The entire \$250,000 budget is for upgrades and additional equipment for the Chickasaw Branch.

Sinking Fund (\$2,000)

The purpose of this fund is to provide funding for significant future building improvements and technology purchases. No purchases or projects are planned for next fiscal year. Only the estimated investment earnings are reflected in the budget.

PRELIMINARY FY2016 BUDGET

SINKING FUND BUDGET

<u>REVENUES</u>	<u>FY 2015 BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FY 2016 BUDGET</u>
Investment Earnings	1,200	800	2,000
TOTAL REVENUES	<u>1,200</u>	<u>800</u>	<u>2,000</u>

<u>EXPENDITURES</u>	<u>FY 2015 BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FY 2016 BUDGET</u>
Reserves - Building and Improvements	660	440	1,100
Reserves - Technology	540	360	900
TOTAL EXPENDITURES	<u>1,200</u>	<u>800</u>	<u>2,000</u>

PRELIMINARY FY2016 BUDGET

CAPITAL PROJECTS FUND BUDGET

REVENUES	FY 2015 BUDGET	INCREASE (DECREASE)	FY 2016 BUDGET
State Construction Grant	500,000	(500,000)	-
Investment Earnings	1,000	2,000	3,000
Transfer from Operating Fund	-	100,000	100,000
Reserves	5,699,000	(5,552,000)	147,000
TOTAL REVENUES	6,200,000	(5,950,000)	250,000

EXPENDITURES	FY 2015 BUDGET	INCREASE (DECREASE)	FY 2016 BUDGET
Chickasaw Branch			
Professional Services	212,000	(212,000)	-
Construction Services	4,111,000	(3,961,000)	150,000
Furniture & Equipment	677,000	(577,000)	100,000
Opening Day Collection	700,000	(700,000)	-
TOTAL EXPENDITURES	6,200,000	(5,950,000)	250,000

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Information

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Branch Plan:
Wendi Bost & Craig Wilkins**

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Chickasaw Update: Wendi Bost

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

**Dorothy Lumley Melrose Center for
Technology, Innovation & Creativity
Update: Debbie Moss**

Melrose Center in May 2015

Melrose Center staff collaborated with Youth Services to provide 7 tours for Orange County Public Schools during their May 28th event, STEM Expo. The tours introduced 107 patrons, many of whom were children and teens, to the Melrose Center and its resources. Other tours were given during the month: 2 were for 10 Orlando Health staff members, and a tour was given to 5 from the Lake Mary Montessori School.

Additionally the UCF Downtown team of Fred Kittinger, Senior Associate VP of University Relations, Paul Lartonoix, Assistant Vice Provost and Mike Kilbride, Assistant Director of UCF Downtown came for a meeting with Mary Anne to discuss possible partnership with Melrose Center and UCF Downtown. A tour of the Melrose Center was also given.

Ormilla Vengersammy, Jackie Robinson and Michael Sweeny gave a presentation at the 2015 FLA Conference on the topic of developing summer camps in the library. The presentation attracted 53 conference-goers to learn about the process of creating the Melrose Center Summer Camps, tips and tricks for creating a successful program, and advice on how to begin.

Mary Anne Hodel requested that the *Third Friday Book Club* be held in the Melrose Conference Room for 20 guests so that they might receive an overview of the Center and a tour. Comments from club members included:

- *Friday morning was such an amazing experience! I have been bragging to everyone who will listen to me about how cutting-edge our library has become. Thank you so very much for the interesting and informative program you provided for our Book Club.*
- *I was most impressed with what is available with a library card.....a magnificent gift.*
- *Wasn't that a wonderful morning? We are all so "with it" now!*

June's Tech Talks included a presentation about breaking into the entertainment business. The owner of The Star Movement spoke about how to get started, provided resources and gave some do's and don'ts to an audience of 9.

The second Tech Talk covered the topic of Food Photography. Eleven attended this presentation by Charles Hodges, who included a live demonstration using an unopened wine bottle, among other props.

Jane Tracy's monthly program, *Money Talks for Women*, brought 9 attendees to discuss money management, financial wellness and recommended resources.

Collaboration with Full Sail continues: Linda Rohrbaugh brought 7 of her students to a General Orientation and 3D printing class. She is working with management to secure dates throughout the summer during which she can bring new students.

Meet-ups are going strong. Indienomicon brought in 72 to showcase current projects amongst their members, demonstrate some games that are in development and to network. Orlando Podcasters brought in 7 of their regulars to discuss trends in podcasting. Orlando Virtual Reality also had 7. Orlando.NET User Group (ONETUG) had a spike in their attendance, at 23, to showcase their projects from a large event held in April. Orlando Robotics & Makers Club came with 21, their members overlapping with the Arduino Group, which brought in 18. The Central Florida Jobs Initiative held their first meet-up, provided resources to 2 individuals looking to increase their jobseeking skills.

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Director's Report

Director's Report: June 2015

The grand opening for the Chickasaw Branch Library will be Saturday, 18 July at 10 a.m. There will be a ribbon-cutting ceremony followed by daylong festivities including music, dancing, face painting and more. Chickasaw has several exciting features such as a fab lab, large computer classroom, stage, two outside decks and much more - all designed to offer a wide variety of classes and programs to the community. We have been hiring staff members to prepare for the opening. Hours of operation will be Monday through Thursday, 10 a.m. to 9 p.m., and Friday and Saturday 10 a.m. to 5 p.m. The branch will be closed on Sunday.

At the recent MetroPlan Orlando Board Meeting on Wednesday 13 May 2015, the Orange County Library System was recognized as being in the top 1% of employers who provide outstanding commuter benefits. Mayor Buddy Dyer and Mayor Teresa Jacobs were among the board members in attendance.

The North Orange branch was voted the best Library in the Apopka/Maitland area by nearly 900 members of the community who voted in the contest held by Macaroni Kid Apopka/Maitland. The Apopka Branch received a \$50 advertising credit for their newsletters. The award was announced by Aryn Nichols Editor/Publisher Macaroni Kid Apopka Maitland. Congratulations North Orange Branch!

Congratulations to Karen Wentz who has been awarded the credential "Certified in Volunteer Administration" by the Council for Certification in Volunteer Administration. It is awarded after a rigorous process that includes an extensive self-evaluation and preparation of a performance-based portfolio. A panel of professionals who are certified in volunteer administration judges the portfolio. In addition to the portfolio, Karen sat for two-hour exam testing knowledge, application and analysis of skills related to volunteer resources management. Successful CVA candidates must prove they have a clear philosophy of volunteer administration, pledge to work within the professional code of ethics, and demonstrate their knowledge-in-use in the competencies of organizational management, accountability, leadership and advocacy. Hats off to Karen for working to achieve this certification!

The OCLS Staff Association is hosting a community volunteer project on Saturday June 6. Staff Association members will be working with the Second Harvest Food Bank from 1 - 4 p.m. helping out in their warehouse with the sorting of donations.

Throughout the month of May, OCLS held a Commuter Challenge. Staff members who walked, biked or carpooled to work were entered in a drawing to win prizes including gift cards and bike accessories.

This summer we are trying something new at the Hiawassee and South Trail Branch Libraries. From June 8 through August 14 Monday through Friday, OCLS will provide children with the ability to participate in the "summer feeding" program. This is intended to work like the free/reduced lunch program. A school bus, retrofitted to serve food, will be at Hiawassee from 12-1 p.m. each day and then move to South Trail from 1:30-2:30 p.m. The bus will provide a cold nutritious meal/snack for children under 18. Children do not need to be free or reduced lunch eligible nor do they need to prove their age. Children just need to show up for a snack. If they like, children can eat the snack at the library in a meeting room which will also have a program to encourage library use.

The new database Artemis Literary Sources was added June 1. Artemis Literary Sources combines several literary sources including Literature Resource Center, LitFinder, Literature Criticism Online and more into an easy-to-use single search database. In addition to the single search starting point, new search features allow patrons to discover literary connections visually, bringing new insights to literature study. Articles include criticism, biographies, reviews and more.

As part of its ongoing commitment to employee wellness, OCLS presented a Heart Health Seminar called *Signs and Symptoms: Men vs. Women* on 21 May. Attendees learned the signs and symptoms of heart disease and heart attack for men and women. Alexander Chriest from Florida Hospital discussed how to recognize symptoms and what to do about them.

We are partnering with the Central Florida Urban League on their One Billion Word Challenge to promote literacy. The goal of the program is to log a billion words read to children this summer to combat summer learning loss. As part of our partnership, they are promoting our Summer Reading Lists on their website and encouraging participants to attend OCLS storytimes. In addition to promoting the campaign, we are also pledging 25 million words to the campaign.

Recent System-Wide Events:

Alafaya

- On 2 May, Mike Donohue attended an "Avenger's Outreach" at Regal Cinema to promote Alafaya's summer reading program. He spoke with 82 people about the library.
- On 2 May, Melissa Lawrence hosted "Wonka's Craft Creation Cinema." 22 people enjoyed making edible crafts and watching the classic movie "Charlie and the Chocolate Factory."
- On 2 May, Alafaya hosted a "Self Defense Demonstration." 31 people learned the basics of self defense.
- On 3 May, Mike Donohue and Lauren Mathur hosted "May the 3rd Be With You!" 58 people enjoyed Star Wars inspired activities and crafts.
- On 4 May, Alafaya hosted two storytime sessions for the East Orange Head Start. 69 children and their teachers participated in this monthly storytime.
- On 4 May, in honor of *May the 4th be with You*, Alafaya hosted "May the 4th Craft and Color." 20 children participated in this craft program.
- On 6 May, Alafaya hosted two sessions of "Bubble Playtime." A Total of 105 people participated in this motor development class featuring bubbles in partnership with the UCF Sports, Exercise & Science Club.
- On 9 May, Melissa Lawrence hosted a "Plant and Garden Fest" at Alafaya. 123 people participated by visiting various tables and speaking with plant and gardening experts from around the county.
- On 15 May, Melissa Lawrence attended the "East Orange Community Resource Fair." She handed out library information to 88 families.
- On 16 May, Danielle King attended the "One-Hope Foster Parent Outreach." She spoke to 20 foster parents about getting library cards for their family.
- On 18 May, Danielle King and Lauren Mathur hosted "Tablet Tales: Letters" at Alafaya. 16 people participated in this letter themed tablet storytime.
- On 18 May, Mike Donohue hosted "Family Paint Night" at Alafaya. 22 children and their parents learned how to paint superheroes.
- On 20 May, Alafaya hosted "Alafaya Book Club." 13 people discussed the book "The storied life of A.J. Fikry" by Gabrielle Zevin.
- On 23 May, Brian Haynes hosted "Superhero Saturday" at Alafaya. 270 people participated in this event featuring free comic books, superhero meet and greets, crafts, and face painting!
- On 23 May, Alafaya hosted a superhero themed "Paws to Read." 13 children read to the super dogs!
- On 30 May, Alafaya hosted "Introduction to Essential Oils." 15 people learned about the many natural uses of essential oils.
- On 31 May, Alafaya hosted "Spring Recital: Classic Rock School of Music." There was an audience of 158 who enjoyed this music.

Eatonville

- On 4 May, Beverley-Ann Galloway hosted "Preschool: Cinco De Mayo," 17 preschoolers and teachers from Brighter Futures' Learning Enrichment Center enjoyed playing games, crafts, stories and music as they learned about the Mexican American culture.
- On 6, 13, & 20 May, the Positive Flow Foundation's partnership with the Eatonville's Branch Library continued to offer free tutoring services for grades K - 12 to a total 44 students.
- On 12 May, Patty Brinkman hosted "Preschool: Celebration in Enchancia," 42 preschoolers from Hungerford Elementary VPK class and Brighter Futures' Learning Enrichment Center learned how to be princes and princesses in this fun filled program of stories, songs, and crafts based off "Disney Junior's Sofia the First."

- On 13 May, Beverley-Ann Galloway hosted "One Book, One Community: Charlie and the Chocolate Factory." 22 school aged kids from the Excellence Without Excuse Lab joined Ms. Galloway for fun filled activities and crafts inspired by Charlie and his dazzling tour of the Wonka Factory.
- On 14 May, Beverley-Ann Galloway participated in Hungerford Elementary Alpha Family Night Community Event. Ms. Galloway shared information about the upcoming Summer Reading Program and how to get library cards.
- On 22 May, Patrice Florence-Walker attend Hungerford Elementary Global Fair. Ms. Walker shared information about the Adult Summer Reading Program and how to get library cards.

Edgewater

- On 2 May, "Orlando Science Elementary STEM and Maker Fair" had 51 visitors to OCLS' booth, staffed by Ryan Baichan, Genevieve Traas and Griselda Clarke. Participants were enticed by the 3D printer in action as well as engaged in creating fun gadgets with Snap Circuits.
- On 4 May "Head Start Presentation" had 46 participants. Staff members Yanetsy Garay and Danielle King enlightened the PTA group at East Orange County Headstart School about applying for a library card, the Kids Connect page, and the programs and events that the library offers.
- On 5 May, "Preschool: Cinco de Mayo" had 10 participants.
- On 9 May, "Mother's Day Crafts" had 22 attendees who created fun crafts and cards appreciating moms.
- On 12 May, "Anime and a Snack" had 10 attendees.
- On 13 May, "Preschool: Adventures from the Hundred Acre Wood" had 28 participants. Librarian Ruth Wiley created a "wonderful Pooh afternoon" according to one grandparent who expressed his gratitude after hearing his grandson recite the line "Think, Think, Think" before going to bed.
- On 16 May, "Mars Needs Moms Movie and Craft" had 12 attendees.
- On 19 May, "Spiritual Experience Discussion" had 10 attendees.
- On 21 May, "SLWC Workshop" was conducted by library storyteller, Crystal Sullivan for 22 adult preschool teachers receiving school credit from The Early Learning Coalition.
- On 23 May, "Wii Love Gaming" engaged 12 participants.
- On 26 May, "SRP Outreach to Edgewater High School" had 228 participants who were informed about upcoming events for summer, volunteer opportunities, computer classes, regular programs at the library, databases and downloadable media.
- On 30 May, "Poetry Showcase" had 21 participants.

The following weekly programs were hosted during May:

"English Conversations" was hosted at Edgewater on Wednesdays and Fridays this month with a total of 65 patrons conversing on various topics to strengthen their English speaking skills. "Smarty Pants Story Time" was hosted at Edgewater on three Mondays in May with a total attendance of 48. "Tertulia Cuatro Gatos Spanish Language Book Club" was hosted every other Thursday with a total attendance of 75.

Herndon

- On 2 May, Herndon hosted "Paws to Read." 18 patrons practiced reading aloud to a furry friend.
- On 2 May, Tracy Covey hosted "One Book, One Community: Charlie and the Chocolate Factory" at the Herndon Branch. 12 patrons enjoyed activities and crafts inspired by the story.
- On 7 May, Herndon hosted the last session of the 4 part series "Community Conversations: We, the People" with 25 patrons in attendance.
- On 13 May, Aimee Drury hosted "Construction Toys for Kids" at the Herndon Library. 15 patrons learned about building using Snap Circuits, K'Nex and Magformers.
- On 18 May, Herndon hosted "Social Security Disability Seminar." 13 patrons attended this informational seminar.
- On 22 May, Tracy Covey attended the "Engelwood Elementary Book Fair." 39 people learned about library services.
- On 27 May, Betsy Nieves hosted "Crafternoons" at the Herndon Branch. 15 patrons made fish-themed crafts.

Hiawassee

- On Monday, 11 May, Hiawassee hosted a movie and craft night for families. We showed "The Lego Movie" and conducted a related craft. There were 15 thrilled patrons in attendance.
- On Friday, 15 May, Hiawassee conducted a children's programs called "Preschool: Barn Dance". At this event, kid's learned about barnyard animals and farming through stories, songs, and a craft. There were 11 people mooing and clucking in delight!
- On Saturday, 23 May, Hiawassee conducted the second in the latest round of fashion programs. It was titled "Fashion Seminar Number 2 - Transform Your Wardrobe" and was about repurposing your old wardrobe with alterations and mixing in new accessories. There were 17 patrons in attendance.
- This month on Sunday, 24 May, the Hiawassee Branch and South Trail Branches were mentioned in a cover story in the Orlando Sentinel called "Summer's No Time For Hunger." For ten weeks, Monday through Friday, during June, July and August, both Hiawassee and the South Trail Branch will be partnering with OCPS for their "Summer BreakSpot" program whereby they send a food bus to the branch and provide a free nutritious meal to children 18 and under. The library will welcome kids into the branch to enjoy a program, movie, or other engaging library activity while they eat their meal in the meeting room.

Main

- Youth Services hosted 19 school study visits and tours for a total of 500 participants.
- Throughout May, 1323 attendees enjoyed offsite performances by the OCLS storytellers. Staff conducted 20 programs at eight Orange County schools.
- The weekly story programs at the Central Florida Zoo attracted 335 attendees.
- Youth Services conducted eight story programs at five Orange County Head Start Centers, for a total of 440 attendees. Children were given postcards inviting them to come to the library, register for library cards, and receive a free book.
- Outreach events were offered at three area high schools for a total of 485 attendees.
- The Business and Career center is continuing to show strong usage. For May, there were 243 sessions with an occupancy rate of 80%. The weekly job searching program "Job Smart USA" continued through May.
- The Writers' Corner program series continues to do well with a May total of 62 attendees learning about a variety of topics including how to build a writing career, publish a children's book, use the Dr. Seuss/list method and write for different genres such as science fiction.
- In celebration of its one year anniversary, the Cuisine Corner offered programs in May that included the return of popular local chef Ha Roda, tips on healing with spices and paleo cooking for a series total of 68 attendees.
- Storytelling at Leu Gardens engaged the community with a total of 442 attendees for three programs on 4 May.
- Reference Central staff demonstrated EPOCH and Right Service at the Right Time to over 200 attendees at the OCLS booths during the Florida Library Association (FLA) conference on 13 and 14 May.
- Jennifer Ulmer and Lauren Mathur delivered an engaging presentation at the "Innovative Strategies in Teen Programming" session at FLA on 13 May, for 36 attendees.
- On 15 May, Kim Peters presented EPOCH and Orlando Memory to the Third Friday Book club. The 18 attendees were very excited about the projects and are eager to digitize the history of their group.
- At the Magnolia and Princeton House Charter schools, six programs were conducted for individuals with special needs on 15 May and 19 May for a total of 172 attendees.
- EPOCH was promoted at the Florida Hospice and Palliative Care Association Conference on 21 and 22 May. It was a success as a first time exhibitor with 250 attendees visiting the OCLS booth including decision makers from over 20 hospices (approximately half of the ones in the state of Florida).
- On 28 May, OCLS partnered with OCPS to host the STEM Expo. The event featured exciting tours, interactive exhibits from local companies, scavenger hunts, and 80 student project submissions. The event had 211 attendees.
- Take Heart Orlando, an Orlando Cares initiative, provided CPR training to 33 attendees on 30 May.
- On 31 May, the Friends of Koto music ensemble performed traditional 17th century music along with modern pieces on the Japanese stringed instrument, the koto, entertaining 147 attendees.

North Orange

- On 5 May, Alyson Murray, Youth Librarian hosted “Preschool: Celebration in Enchancia.” 24 people attended this program featuring stories, activities, and a craft.
- On 9 May, “PAWS to Read” Angel Therapy dogs and owners were at North Orange. 26 children attended and read to our furry friends.
- On 11 May, North Orange welcomed Diana Rossano from Two Left Feet Dance Lessons who presented “Come Dance with Me.” 23 children ages 3-5 and parents learned the basic fundamentals of ballet during this first session which will be held each month.
- On 16 May, North Orange hosted “Children’s Clothing Swap.” 51 patrons brought in new to you items to share and swap.
- On 18 May, MariCarmen Rodriguez provided information from “CareerSource Central Florida Mobile Unit” at North Orange. 14 patrons received valuable information on searching for jobs and interview tips.
- On 19 May, Mary Lou Morris presented “Essential Oils and Emotional Healing.” 10 attendees enjoyed learning all about how oils can benefit one’s health.
- 121 children and parents participated in “Get Ready for K!” at North Orange. In May, Antoinette Griffin, story teller and Deborah Aponte, North Orange Branch Circulation Clerk led preschoolers in songs and stories to help them begin learning the skills that they will need to start kindergarten.
- 113 children ages 3-5 and their parents participated in “So You Want to Learn A New Language” at North Orange in May. This weekly program was presented by North Orange staff and featured Little Pim Language Learning database teaching participants Basic Spanish through hands-on activities and crafts.
- 25 teens and tweens at North Orange participated in “S.T.E.M. Robotics Class” in partnership with New Journey Youth Center during the first two Tuesday’s in May learning how to create and build robots.

South Creek

- On 2 May, a "May the 4th be with you!" a preschool Star Wars program attracted 16 children and their families.
- On 5 May, a "Tai Chi for Health" program educated 12 patrons.
- On 9 May, a "Fitness Fiesta" took place. 17 people learned about the benefits of exercise.
- On 9 May also, the One Book One Community: Charlie and the Chocolate Factory program entertained 16 children and parents.
- On 11 May, "Zumba with Mildred" gave 42 people a chance to dance up a sweat.
- On 17 May, Brendan Kalish, circulation clerk, held a "Jurassic Party for Kids." This event included fun dinosaur facts, a dinosaur egg hatching time and refreshments. 108 children and adults attended this event.
- On 27 May, circulation clerks Kelley Mayer and Ivonne Ramos visited residents of the Disney College Program. They shared information with 72 people and registered 33 people for library cards.
- On 31 May, the Arts and Crafts program brought in 175 people. This event connected artists and crafters who shared their expertise with others.

South Creek hosts a number of regularly scheduled events. Here are the highlights for May:

- "Citizenship Inspired", a prep course for passing the citizenship test, averaged 16.5 people per program.
- "Practice Makes Perfect", a basic English language program presented by the Adult Literacy League, averaged just over 25 people per program.
- The "Knitting Nook," a group of people who meet weekly to knit and crochet, averaged 10 people per program in May.
- "OCLS University," the weekly online-learning program, averaged 14 participants per week.
- "English Chatter," a conversational English program, averaged 17 people per week.
- "Tertulia Cuatro Gatos/Spanish Book Club" averaged just under 50 people per weekly meeting in May.
- Our weekly story times are averaging 38 people per program. "Storybook Fun" on 11 May had the month's highest attendance, at 55 people in the program.

South Trail

- On Tuesdays in May, Librarian Sarah Roy hosted "Space Cases with Sarah." Attendance averaged over 20 for these programs.
- On 5 May, Sharon Payton held "Preschool: Mother’s Day Craft" for 22 children.

- On 7 May, 19 children participated in "Smash It, Crash It, Launch It."
- On 21 May, "Affordable Care Act Assistance" was provided for 20 people.
- On 21 May, Carolyn McClendon and Sharon Payton hosted "Teen Art Adventures: Friendship Bracelet" for 25 eager participants.
- On 21 May, 50 people had a light dinner at the library courtesy of "Summer Break Spot Preview free meal."
- On 23 May, Musician Evan Taylor Jones entertained 100 people in the South Trail branch with his music.

Southeast

- On 12 May the "PTA Meeting" was attended by Jelitza Rivera at Hidden Oaks Elementary, a total of 23 people attended.
- On 13 May the program "Social Security: Understanding the Benefits-Spanish version" was hosted at Southeast, a total of 12 people attended.
- On 13 May the program "Battle of the Books" was attended by Melody Mitchell at East River High School, a total of 83 people attended.
- On 16 May the program "Indian Breakfast for a Strong Start to the Day" was hosted at Southeast, a total of 14 people attended.
- On 19 May the program "Foster Grandparents" was hosted at Southeast, a total of 22 people attended.
- On 23 May the program "How Big is Big" was hosted by Jeanette Gambaro and Ashley Rosario, at Southeast, a total of 17 people attended.
- On 30 May the program "SRP Outreach to High Schools" was attended by Jelitza Rivera at Lake Nona Middle School, a total of 150 people attended.
- Most Thursdays and Fridays for the month of May, "Speaking Clearly: Pronunciation for Beginners" was hosted at Southeast, a total of 4 workshops were held with an average of 29 attendees per class.
- Every Monday and Wednesday for the month of May, "Practice Makes Perfect" was hosted at Southeast, a total of 7 workshops were taught with an average of 27 attendees per class.
- Most Wednesdays and Thursdays for the month of May, "English for Beginners" was hosted at Southeast, 6 workshops were taught with an average of 24 attendees per class.
- Most Mondays, Thursdays, and Saturdays for the month of May, "English for Citizenship" was hosted at Southeast, 7 workshops were taught with an average of 28 attendees per class.
- Most Tuesdays for the month of May, "Soy Culto y Soy Bilingue" was hosted at Southeast, 2 classes were taught this month with an average of 19 attendees per class.

Southwest

- On 2 May, The Southwest Art Club in partnership with Women in the Arts Inc. presented a "Watercolor Painting" class for 17 participants.
- On 5 May, Southwest presented the adult program "Urban Sketching with Thomas Thorspecken" for 17 participants.
- On 4 & 11 May, Southwest's "Artsy Toddler's" program offered its final two sessions before breaking for summer with 91 participants. Average attendance was 45 per session.
- On 8 May, the Southwest Branch partnered with the Dr. Phillips Rotary Club to host the "10th Annual Author Series featuring Joanie Schirm." 52 guests enjoyed the evening and meeting Joanie Schirm.
- On 19 May, 19 participants of the "Southwest Book Club" met to discuss "The Orphan Train."
- On 19 May, Southwest staff conducted the "Ooey Gooley Science" children's program. 13 youth were excited to explore the making of Slim and Ooey Gooley oobleck (green goo from Dr. Seuss's book "Bartholomew and the oobleck")

Washington Park

- On 9 May, "One Book, One Community: Charlie and the Chocolate Factory" was hosted at the Washington Park Branch. A world of "pure imagination" unfolded through the branch iPad and Apple TV with stories, trivia, videos, apps, games and prizes. 10 in attendance.

- On 13 May, "Tablet Tales: Star Wars" was hosted at the Washington Park Branch. The branch iPad and Apple TV brought preschool kids into a galaxy far, far away through songs, stories, videos, apps, games, active discussion and fun vocabulary. 85 in attendance.
- On 14 May, "Florida Lawyers In Libraries" was hosted at the Washington Park Branch. Orlando lawyers discussed issues of access to courts and justice, answered in-depth questions, and shared resources. 12 in attendance.
- On 21 May, "Anime and a Snack" was hosted at the Washington Park Branch. Kids and teens made their own candy-style sushi with sugar-style wasabi and watched their favorite Anime. 17 in attendance.
- In May, our weekly program "Double Feature" presented reading selections and movies related to the works of One Book / One Community author Roald Dahl. An overall average of 14 in attendance per program.

West Oaks

- On 1 May, the program "Read with Curious George" was hosted at West Oaks Branch. 36 preschoolers and parents had fun learning about everyone's favorite monkey, Curious George! All enjoyed stories, games, and a curious craft.
- On 2 May, the program "Celebrate Cinco de Mayo" was hosted at the West Oaks Branch. 12 customers joined us with celebrating the traditions of Mexico and enjoyed games, music, food, and crafts, while learning about Mexican history and culture.
- On 3 May, the "Jewish Genealogical Society of Greater Orlando" met at the West Oaks Branch & Genealogy Center. 17 current JGSGO members appreciated a tour of the Genealogy Center, plus presentations on the genealogy collection with a focus on materials useful for Jewish genealogical research.
- On 9 May, the program "Remembering Mom: Family History Crafts" was hosted at the West Oaks Branch. 13 library customers participated in a fun time creating family history crafts and gifts to honor Mom for Mother's Day.
- On 12 May, the program "Painting with Scissors" was hosted at the West Oaks Branch. 14 enthusiastic customers enjoyed learning about famous artist Henri Matisse, and created their own bold and colorful work of art, inspired by Matisse cut paper technique.
- On 13 May, the program "Branching Out to Find Your Roots: Using Vital Records" was hosted at the West Oaks Branch & Genealogy Center. 17 genealogists joined us to become familiar with the key sources for locating their ancestors' vital records, including information on Births, Marriages, and Deaths.
- On 15 May, the program "Celebration in Enchancia" was hosted at the West Oaks Branch. 23 princesses and parents learned what being royal is all about! They sparkled and shined at the library celebrating the world of Disney Junior's Sofia the First.
- On 15 May, the program Genealogy for Night Owls was hosted at the West Oaks Branch & Genealogy Center. 25 enthusiastic and supportive customers attended our first after-hours genealogy event to research their family history! Researchers attended the programs and classes and engaged in research. Many were able to find information about ancestors that they had not had before and others spent almost the entire time researching and were grateful to have a quiet, dedicated time to do so.
- On 20 May, the "Asian Spring Rolls" program was hosted at the West Oaks Branch. 11 customers joined local chef and author Ha Roda for tips on making the perfect spring roll in honor of Asian Pacific American Heritage Month.
- On 23 May, the program "Paws to Read" was hosted at the West Oaks Branch. 23 readers joined Be An Angel Therapy Dogs Ministry to practice their reading skills by reading aloud to a lovable, furry listener.
- On 23 May, the annual program "Free Comic Book Day" was hosted at the West Oaks Branch. 37 excited customers participated in our annual celebration of free comic book day.
- On 27 May, the program, "Branching Out to Find Your Roots: Digging up Land Records" was hosted at the West Oaks Branch & Genealogy Center. 19 genealogist and researchers joined us to learn about deeds, mortgages, platting, and surveys.
- On 28 May, the Central Florida Genealogical Society held their monthly meeting at the West Oaks Branch & Genealogy Center. 23 members participated in a tour of the Genealogy Center, and attended presentations on the genealogy collection and OCLS' EPOCH resource.

Everyone's a Critic: Writing Book Reviews

Orlando Public Library Saturday, June 6, 2 p.m.

Join us for a session on writing concise but effective book reviews. We will share tips and resources and then practice writing reviews. Take the first step to becoming a master reviewer!

History of Irish Crochet

West Oaks Branch Saturday, June 6, 2:30 p.m.

Enjoy learning about the history of Irish crochet as well as tips and tricks on tatting and smocking.

Escape Through Sound: Accordion Craze

South Creek Branch Saturday, June 6, 2:30 p.m.

Winter Garden Branch Saturday, June 13, 11 a.m.

Orlando Public Library Saturday, June 20, 11 a.m.

South Trail Branch Saturday, June 27, 11 a.m.

Join members of the Central Florida Accordion Club for an educational performance with the unique musical instrument, the accordion! Escape ordinary instruments and learn all about the accordion and how it works to make fun music. Presented in honor of *National Accordion Awareness Month*.

Canine Assistants

Orlando Public Library Sunday, June 7, 2 p.m.

Service dogs all over the country assist those with physical disabilities to achieve greater freedom and independence. Hear a representative at Canine Assistants discuss the amazing work that service dogs perform.

Sustainable Travel

West Oaks Branch Sunday, June 7, 2 p.m.

Jake Kaida, author of *Blue Collar Nomad*, lived nomadically from 1998-2010. He traveled sustainably by working as a natural chef, organic gardener, landscape artist, writing instructor and mentor to at-risk youth. In this talk, Kaida will discuss his experiences. A book sale and signing will follow the program.

Hunter's Creek Homeschool Choir Presents: A Small Part of the World

Orlando Public Library Sunday, June 7, 4:30 p.m.

Take a musical journey using the universal language of music. This multi-cultural presentation features folk songs tied together with informative dialogue. The Hunter's Creek Homeschool Choir is under the direction of Theresa Scavarda.

CareerSource Job Search Assistance

Orlando Public Library Monday, June 8, 9 a.m. – 1 p.m.

North Orange Branch Monday, June 15, 10 a.m. – 3 p.m.

Winter Garden Branch Monday, June 22, 1 - 4 p.m.

Spend time with experts from CareerSource Central Florida. Explore the services they provide and learn how to connect with employment opportunities using career counseling, skill development workshops and more.

Know Your Rights Behind the Wheel

Orlando Public Library Monday, June 8, 6:30 p.m.

Hiawassee Branch Saturday, June 20, 11 a.m.

James W. Smith III, attorney with CPLS, P.A. Law Firm, discusses civilian/police interactions on the street and in your car. Learn about your Fourth Amendment rights and get practical advice for getting through a police encounter safely and calmly with your rights fully intact.

Southeast Book Club

Southeast Branch Monday, June 8, 6:30 p.m.

Following an accident that causes her to forget the last 10 years of her life, Alice is astonished to discover that she is 39-years-old, a mother of three children and in the midst of an acrimonious divorce from a man she loves dearly.

Counsel for Caregivers

West Oaks Branch

Tuesday, June 9, 10:30 a.m.

Orlando Public Library

Thursday, June 18, 12:10 p.m.

Let us lend you a helping hand of healing with your caregiving responsibilities at the Counsel for Caregivers Seminar. This series is presented by OCLS and Orange County's Commission on Aging. Registration required. Call 407.836.7446 to register or e-mail officeonaging@ocfl.net. Refreshments will be provided to the first 50 attendees.

Social Security Disability Seminar

Southeast Branch

Tuesday, June 9, 2 p.m.

This informative seminar will provide you with details on eligibility requirements, how to have a successful medical examination and how employment affects your status. This seminar will also cover the hearing process for adults and children, commonly asked questions and providing documentation pertaining to your case.

Service Heroes

Washington Park Branch

Tuesday, June 9, 3 p.m.

Southwest Branch

Tuesday, June 23, 3 p.m.

Humane Educator with Pet Alliance of Greater Orlando Cathy Houde will teach attendees about service animals and their important jobs. Stop by to meet a service hero from Canine Compassion for Independence.

Archery: It's Not Just for the Hunger Games

Winter Garden Branch

Tuesday, June 9, 6 p.m.

Instructor Robert Arnold, Coach Level II USA-NFAA of Foundation Academy and Arnold's Archery will discuss the history of archery and more! There will also be a live demonstration.

Money Talks for Women

Orlando Public Library

Tuesday, June 9, 6 p.m.

Learn about library services that focus on goal-oriented tools for spending, saving and more. Women of all ages and financial backgrounds are encouraged to join the conversation!

Science Café—Skeletons: Animals Unveiled

Orlando Public Library

Tuesday, June 9, 6:30 p.m.

Learn about osteology—the study of bones—with an interactive and hands-on discussion from the new attraction/museum on I-Drive called *Skeletons: Animals Unveiled*. Grades 4 and up.

Selling & Marketing Your Poetry

Herndon Branch

Tuesday, June 9, 7 p.m.

Wondering what to do with all those poems you've written? Peter Gordon, published poet and president of Orlando Area Poets, will provide an overview of the many ways to get your poems in the hands of readers. He will discuss how to submit your poems to magazines and publishers, whether or not to enter contests, how readings can be your best tool and how to get started on the Internet.

Superhero Nail Art

Orlando Public Library

Wednesday, June 10, noon

Escape the ordinary this summer by creating your own superhero-inspired nail art. Space is limited. Registration required. Register online at ocls.info or please call 407.835.7323.

Estates, Wills and Probate Records

West Oaks Branch

Wednesday, June 10, 6:30 p.m.

Learn what these records are, where they are located and how to best utilize them in your family history research. Topics to be discussed will include wills, indexes, estate inventories, newspaper notices, bonds, settlements and guardianships.

Hearing Screening

Hiawassee Branch

Thursday, June 11, 2 p.m.

Hearing is an essential part of our everyday communication and connects us to our families, friends and the world. Hearing loss is gradual but can be treated with amplification from hearing aids. Connect Hearing helps people stay connected by offering premium, complimentary testing, servicing and after-care rehabilitation. Join us to celebrate better hearing. For more information, please visit connecthearing.com or call 407.351.9679.

Social Security: Your Questions Answered

Edgewater Branch

Thursday, June 11, 6 p.m.

Join certified Financial Advisor Tim Holter for an informative session on Social Security—the foundation of your retirement planning. Holter will answer your questions and reveal how you can get the most out of your benefits in order to have the retirement you deserve.

Experience Aromatherapy

Winter Garden Branch

Thursday, June 11, 6:30 p.m.

Discover the amazing benefits of essential oils. Presented by Divine Wellness.

Second Saturday—Paranormal Investigations: Breaking the Myths

Orlando Public Library

Saturday, June 13, 11 a.m.

Journey into the unknown with the Beyond Investigators team for a closer look at the myths surrounding the paranormal. Experience a hands-on tour of the equipment used in the field. For more information, please visit thebeyondinvestigators.com.

AlTonya Washington's Book Boutique

Orlando Public Library

Saturday, June 13, 2 p.m.

Join award-winning romance novelist AlTonya Washington for a Q&A session, discussion of her wildly popular Ramsey Tesano series, mystery readings and the chance to win prizes.

Savvy Savers

West Oaks Branch

Saturday, June 13, 1:30 p.m.

Join in the savings! Become a savvy saver by sharing coupons and savings tips at this monthly meeting.

Discover Cold-Brewed Coffee

Orlando Public Library

Sunday, June 14, 2 p.m.

In the cold-brew coffee process, time replaces heat. This method creates a perfectly balanced and distinctively smooth cup of coffee. Learn how to make cold-brewed coffee and sample this delicious beverage. Space is limited. Register online at ocls.info or please call 407.835.7323.

OCLS Writers Group

Orlando Public Library

Sunday, June 14, 4 p.m.

Join your fellow writers for critique, discussion, and camaraderie. Writers of all genres and experience are welcome.

Shape Up 4 Seniors University

South Creek Branch

Tuesdays, June 16 and 30, 10:15 a.m.

Shape Up 4 Seniors, LLC will host an ongoing series on cognitive training. You will learn how to exercise your brain to retain memory. Each lecture will conclude with 30 minutes of "Shape Up Gold," a lower intensity fitness session. Register online at ocls.info or call 407.835.7323.

Digestive Wellness 101

West Oaks Branch

Tuesday, June 16, 11 a.m.

North Orange Branch

Tuesday, June 30, 2 p.m.

Healthy digestion is essential for good health. Learn the basics of digestion, explore why good digestion is important for physical and mental health and discover simple strategies to improve your digestion. For more information, visit crabtreehealthyliving.com.

Gaining Financial Control of Your Divorce

Herndon Branch

Thursday, June 18, 6:30 p.m.

Avoid some common financial mistakes made during the divorce process. Learn about the sources of money that may be available to you as a result of your divorce. Each attendee will receive a copy of the Institute for Divorce Financial Analyst's *Divorce Survival Guide*. For more information, visit OrlandoAdvisors.com.

Modern Hebrew: The Past and Future of a Revitalized Language

Orlando Public Library

Tuesday, June 16, 6:30 p.m.

Dr. Norman Berdichevsky, author of *Modern Hebrew: The Past and Future of a Revitalized Language*, will answer questions regarding Modern Hebrew and its past, present and future.

Southwest Book Club

Southwest Branch

Tuesday, June 16, 7 p.m.

Join us for a discussion on *The Boy Who Harnessed the Wind* by William Kamkwamba. This engaging and inspiring book tells the true story of how an enterprising teenager in Malawi built a windmill from scraps he found around his village and brought electricity and a future to his family.

Genealogy Basics for African Americans

West Oaks Branch

Thursday, June 18, 6:30 p.m.

This program is for beginners researching their African American genealogy and family history. You will learn tips to help you get started with your research using the West Oaks Library & Genealogy Center's collection as well as other library resources, databases and services.

Alafaya Book Club

Alafaya Branch

Wednesday, June 18, 7 p.m.

Our May selection is *Wonderland* by Stacey D'Erasmus. Anna Brundage was a famous rock star but then she walked off the scene for seven years. Without a record deal or clamoring fans, she decides to sell a piece of art to finance just one more album and a European comeback tour.

Escape Through Movies

Orlando Public Library

Fridays, June 12 and 26, Noon

View two films that capture the essence of space exploration. The library will be screening *Star Trek: The Motion Picture* (1979) and *Star Trek* (2009).

Escape Through Sound: Jessamine Trio

Orlando Public Library

Sunday, June 14, 3:30 p.m.

The Jessamine Trio, a modern classical ensemble, presents an all-ages concert of new lullaby compositions written by Orlando-based composer Jeff M. Brown accompanied by the poetry of award-winning author Caroline Sposto. See the violin, cello and piano up-close and be carried off into a colorful world of childhood dreams.

Benefits of Vegan Living

South Creek Branch

Tuesday, June 16, 6:30 p.m.

Winter Garden Branch

Saturday, June 27, 11 a.m.

Alafaya Branch

Monday June 29, 6:30 p.m.

If you've ever wondered what veganism is all about, why so many are choosing this lifestyle or how to transition, join certified vegan lifestyle coach and educator Stephanie Jorian for a discussion on how veganism can positively impact your health and the environment.

Hiawassee Book Club

Hiawassee Branch

Tuesday, June 16, 6:30 p.m.

This month, we discuss *The Secret Life of Violet Grant* by Beatriz Williams. Defying the privilege of her 1960s Fifth Avenue family to pursue a job with a style magazine, recent college graduate Vivian Schuyler discovers a secret about an aunt she never knew.

Escape Through Sound: Body And Parts

Orlando Public Library

Wednesday, June 17, 6:30 p.m.

Join us to hear new musical works that pull from a wide range of influences and incorporate the use of electronic as well as acoustic instruments. Hear the sounds of the vibraphone, cello, guitar and drums.

Couponing 101

Washington Park Branch

Thursday, June 18, 6:30 p.m.

Escape ordinary shopping! Learn how to get the best deals and find out the tricks of the trade when it comes to couponing.

Tea and Tablets

Orlando Public Library

Saturday, June 20, 2 p.m.

Escape the ordinary by joining us for an afternoon of tea and tablets. Learn about extraordinary apps while enjoying tea provided by Dandelion Communita Café. Attendees are encouraged to bring their tablets but are not required.

Escape Through Movies: *The Incredibles*

Orlando Public Library

Sunday, June 21, 2 p.m.

Married ex-superheroes, Mr. Incredible and Elastigirl, are forced to assume new identities and adapt to suburban life after all super-powered activities have been banned by the government. Mr. Incredible longs to return to his action-packed life and is recruited to a remote island for a top-secret mission but soon finds himself in trouble.

Pack a Punch with a Super Salad

Orlando Public Library

Monday, June 22, 6:15 p.m.

Escape your ordinary salad with an extraordinary recipe from Fireman Brad Jones! Learn about the nutritional benefits of eating foods like a super salad and try tasty samples. Jones is currently a fireman with the Orlando Fire Department and is also a member of the Edible Education Experience where he teaches families about healthy eating habits and making your own vegetable garden.

Home Buyer Seminar

South Creek Branch

Tuesday, June 23, 6 p.m.

Get an overview of the home-buying process. Learn about each step including prequalifying for a mortgage, searching for a home, presenting offers, the closing process and more. You will also have the opportunity to get pre-qualified for free. Presented by Premium Properties Real Estate Services.

Infusing the Afterlife Into Your Fiction

Alafaya Branch

Tuesday, June 23, 7 p.m.

In this workshop, author Heather Startup will examine several novels and one short story, searching for commonalities among their portrayals of the afterlife as well as the unique aspects of each story. Startup will discuss techniques to strengthen characters, the narrator's reliability and your story as a whole.

Art 101: Drawing Comics

Orlando Public Library

Wednesday, June 24, 6:30 p.m.

Love reading comic books? Learn how to create your own! We will discuss comic book art and learn how to draw popular superheroes. Space is limited. Registration required. Register online at ocls.info or call 407.835.7323. This program is intended for those ages 15 and older.

Journey Through Immigration Records

West Oaks Branch

Wednesday, June 24, 6:30 p.m.

Immigration records are an incredibly rich source of information for the family historian. Discover more about your family's history by using passenger lists, passports, alien registration cards and naturalization records.

Route 65: Cruising the Road to Medicare

Orlando Public Library

Thursday, June 25, 4:30 p.m.

If you are a baby boomer with an eye for retirement, representatives from SHINE may have directions for a smooth ride! Get answers to your questions and an overview of the options and benefits available to the soon-to-be-retired. Please call 407.835.7323 to register.

Paranormal Investigations: Breaking the Myths

Eatonville Branch

Thursday, June 25, 6:30 p.m.

Winter Garden Branch

Tuesday, June 30, 6:30 p.m.

Journey into the unknown with the Beyond Investigators team for a closer look at the myths surrounding the paranormal. Take a hands-on tour of the equipment used in the field. For more information, please visit thebeyondinvestigators.com.

Conquering Hunger

Edgewater Branch

Thursday, June 25, 6:30 p.m.

Hunger is often cited as the reason why people fail attempts at adopting healthier eating habits. Join certified Health Coach Donni Alvarenga for tips on what you can do to take control over hunger.

LibCon

Orlando Public Library

Saturday, June 27, 10 a.m. – 4 p.m.

Join us for a daylong celebration of books and reading. Meet authors from a variety of genres and attend discussions about books, writing and publishing. Rick Yancey, author of *The 5th Wave*, will kick off the day with a keynote address at 11 a.m.

Escape Through Sounds of the Sitar

Orlando Public Library

Sunday, June 28, 2 p.m.

Enjoy classical Indian music with the soothing sounds of the sitar from local artists Surabhi Adesh on the sitar, and her sons Sankalp and Pratyush Goberdhan on the tabla and violin.

Cookbook Club

Orlando Public Library

Monday, June 29, 6:30 p.m.

Looking for cooking inspiration? Join the Cookbook Club to explore recipes and new cookbooks. For details on this month's program, please visit our online calendar.

Beginners Ukulele Presented by Jim Thomas

Herndon Branch

Monday, June 29, 7 p.m.

Learn how to play the ukulele with Instructor Jim Thomas. The ukulele's unique sound evokes a calming atmosphere everyone can enjoy.

Vela Sauce

Orlando Public Library

Tuesday, June 30, 6:30 p.m.

Vilma Vela, co-founder of Vela Sauce, will present the benefits of including beans in your meals. Learn how to prepare different beans so you can make healthy dishes at home.

Tertulia Cuatro Gatos (Spanish Book Club)

South Creek Branch

Wednesdays, 6:30 p.m.

Southeast Branch

Thursdays, 6:30 p.m.

Windermere Branch

Tuesday, June 9, 6:30 pm

Orlando Public Library

Thursdays, June 11 and 25, 6 p.m.

Edgewater Branch
North Orange Branch

Thursdays, June 4 and 18, 6:30 pm
Monday, June 29, 6 p.m.

Join this Spanish-language book club to discuss literature, art, music and more related to Latin America. All are welcome.

Children's Contests

CHECK IT OUT: Mascot Games

All Locations

May 10 - June 10

Come to any library location and check out five items with your library card, May 10 - June 10, and receive a buy one, get one free general admission ticket good for the Mascot Games on June 19 or 20, 2015 while supplies last. *Orange County juvenile regular, property owner or fee card is required. In-person check out only. Tickets will not be mailed. Not valid for previous checkouts, books by mail or e-book downloads.*

Kennedy Space Center Essay Contest

All Locations

May 4 – July 1

Lift off with The Kennedy Space Center NASA Education Office Essay Contest. Winners receive one free student and one free adult (parent/guardian) general admission to the Kennedy Space Center Visitor's Complex (KSCVC) and lunch with an astronaut on Saturday, September 26. Ages 7-14. For complete rules, please visit your local library or go online to **kids.ocls.info**. *Orange County juvenile regular, property owner or fee card in good standing is required to win.*

Super YOU! – Draw Yourself as a Superhero

All Locations

June 6 – July 25

Every hero has a story ... what's yours? Draw yourself! Each child's entry will be displayed at the library. Pick up an Official Entry Form with complete rules at any library location or print one from **ocls.info/srpkids**. Ages 6–12. Deadline for entries is Saturday, July 25. Winners for each library location will be selected and notified by Wednesday, July 29. Prizes courtesy of the Crayola Experience. *Orange County Library System juvenile regular, property owner or fee card in good standing is required to win.*

Grand Prize Giveaway

Grab a Reading and Activity Calendar or log online and mark each day that you've read or attended a program or technology class. Turn in your calendar at any library location from August 3 – August 7 to receive your Prize Bag and Prize Pass. Bring your Prize Pass to enter the Grand Prize Giveaway at the End-of-Summer Celebration on Saturday, August 8 at 3 p.m. at the Orlando Public Library. Child must be present to win. Calendars can be picked up at any library location or register online at **ocls.info/srpkids**. Ages 12 and under. *Orange County Library System juvenile regular, property owner or fee card in good standing is required to win.*

Science Smart

Meet a Gatorland Wrangler

Washington Park Branch

Monday, June 8, 11 a.m.

South Trail Branch

Tuesday, June 9, 11 a.m.

North Orange Branch

Thursday, June 18, 11 a.m.

West Oaks Branch

Wednesday, June 24, 11 a.m.

Eatonville Branch

Monday, June 29, 11 a.m.

Gatorland brings the wild to the library! Get up close and personal with snakes and gators to learn all about these amazing creatures. Ages 6-12.

Self {a} STEAM

Orlando Public Library

Fridays, June 12 – July 17, 3 p.m.

Learn about amazing women who have made a difference in our lives! Experience how each one of these women has helped advance science, technology, engineering, arts and math. Ages 6-12.

Animal Heroes Unmasked!

South Creek Branch

Wednesday, June 24, 11 a.m.

Southeast Branch

Thursday, June 25, 11 a.m.

See a variety of exotic wildlife from all over the world that possess very unique superhero abilities. Presented by Extreme Animals of Florida. Ages 6-12.

Preschool

Get Ready for K!

Edgewater Branch

Tuesdays, June 9 – July 14, 11 a.m.

Preschoolers will hear songs and stories to help them learn the skills they need to start kindergarten. This series of six programs will introduce reading, math, basic concepts and skills, health and safety, and art. Ages 3-5.

Registration required. Call 407.835.7323 to register. Sponsored by Target. Download our K-Ready app and get more ideas for how to prepare your child at ocls.info/kindergarten.

My Community Is Full of Heroes

There are heroes all around us! Celebrate the superstars of our community with stories, songs and crafts at the library this summer. Ages 3-5. Registration required.

My Hero, the Farmer!

North Orange Branch

Tuesday, June 9, 11 a.m.

South Trail Branch

Wednesday, June 10, 10:15 a.m.

Eatonville Branch

Tuesday, June 23, 2 p.m.

Orlando Public

Wednesday, June 24, 10:30 a.m.

Edgewater Branch

Saturday, June 27, 11 a.m.

My Hero, the Bus Driver!

Southwest Branch

Wednesday, June 10, 10:30 a.m.

Eatonville Branch

Monday, June 15, 2 p.m.

My Hero, the Firefighter!

Orlando Public Library

Wednesday, June 10, 10:30 a.m.

South Creek Branch

Thursday, June 18, 11 a.m.

Hiawasse Branch

Friday, June 19, 11 a.m.

Alafaya Branch

Monday, June 29, 11 a.m.

My Hero, the Doctor!

Washington Park Branch

Thursday, June 11, 10:15 a.m.

Herndon Branch

Thursday, June 11, 10:30 a.m.

Southwest Branch

Wednesday, June 24, 10:30 a.m.

West Oaks Branch

Friday, June 26, 11 a.m.

Windermere Branch

Saturday, June 27, 11 a.m.

My Hero, the Teacher!

Winter Garden Branch

Friday, June 12, 10:30 a.m.

South Trail Branch

Wednesday, June 24, 10:15 a.m.

My Hero, the Construction Worker!

Orlando Public Library
 Southwest Branch
 West Oaks Branch
 North Orange Branch

Wednesday, June 17, 10:30 a.m.
 Wednesday, June 17, 10:30 a.m.
 Friday, June 19, 11 a.m.
 Tuesday, June 23, 11 a.m.

My Hero, the Garbage Collector!

Alafaya Branch

Monday, June 22, 11 a.m.

My Hero, the Librarian!

South Creek Branch

Thursday, June 25, 11 a.m.

My Hero, the Mail Carrier!

Winter Garden Branch

Friday, June 26, 10:30 a.m.

Children's Programs**Crafternoons**

Herndon Branch

Wednesday, June 3, 3:30 p.m.

Stop by the library for an hour of crafting fun with friends.

Avengers' Academy

Alafaya Branch

Saturday, June 6, 11 a.m.

Edgewater Branch

Saturday, June 6, 11 a.m.

South Creek Branch

Saturday, June 13, 11 a.m.

Washington Park Branch

Wednesday, June 17, 3:30 p.m.

South Trail Branch

Tuesday, June 30, 3 p.m.

Young comic fans, unite and celebrate Earth's mightiest of heroes. Marvel at our stories, crafts and activities. Ages 6-12. Seating is limited. Registration with Orange County Library System regular, property owner, or fee card in good standing recommended. Please call 407.835.7323 to register.

Cuéntame un Cuento: Tell Me a Story Bilingual Stories and Fun

Orlando Public Library,

Saturday, June 6, 11 a.m.

Enjoy bilingual stories and crafts for children. The library provides an interactive storytime in English and Spanish suitable for speakers of either or both languages. The whole family is welcome!

Rock 'N' Read

Edgewater Branch

Saturday, June 6, 3 p.m.

Windermere Branch

Tuesday, June 16, 11 a.m.

School's out for summer and now it's time to rock out at the library! Bring the whole family and celebrate summer reading with Live Loud Orlando. Join us for music, games, prizes and more!

Summer Fun Kickoff with MIX105.1!

Orlando Public Library

Saturday, June 6, 3 p.m.

Winter Garden Branch

Monday, June 8, 11 a.m.

Southwest Branch

Tuesday, June 9, 3 p.m.

Alafaya Branch

Wednesday, June 10, 11 a.m.

South Creek Branch

Thursday, June 11, 11 a.m.

North Orange Branch

Friday, June 12, 11 a.m.

MIX105.1 will help get the party started this summer with fun, interactive events at the library. Bring the whole family for music, games, prizes and more! Spend your summer with us on the radio at MIX105.1!

Minecraft Madness

North Orange Branch
Edgewater Branch
Orlando Public Library
Edgewater Branch

Sunday, June 7, 2 p.m.
Monday, June 8, 6 p.m.
Saturday, June 13, 2 p.m.
Monday, June 22, 6 p.m.

Blast, creep or dig your way to the library and celebrate the world of Minecraft with games, crafts and activities. Bring your laptop or mobile device to play with friends. The whole family is welcome.

Drumming Around the World

Eatonville Branch
Orlando Public Library
Windermere Branch

Monday, June 8, 11 a.m.
Tuesday, June 9, 11 a.m.
Wednesday, June 24, 11 a.m.

Feel the beat! Stomp your feet! Clap your hands to rhythms from around the world during this interactive performance from the drumming professionals of 3rd Wheel dot Org. Ages 6-12.

Fairy Tale STEM

South Creek Branch
Winter Garden Branch
Alafaya Branch

Mondays, June 8 – 22, 2 p.m.
Tuesdays, June 9 – 30, 11 a.m.
Wednesday, June 24, noon

This multi-part series will feature classic fairy tales with a twist. Help your favorite characters solve their problem through science, technology, engineering and math activities. Ages 6-12. Registration required.

Alice Rocks Wonderland

Hiawassee Branch
Orlando Public Library
Southeast Branch

Tuesday, June 9, 11 a.m.
Tuesday, June 16, 11 a.m.
Thursday, June 18, 11 a.m.

Featuring original lyrics and music combined with Lewis Carroll's poetry, children will experience this classic story with a theatrical rock music twist. Presented by Atlantic Coast Theater. Ages 6-12.

The Bucky & Gigi Show

Alafaya Branch
Edgewater Branch
Eatonville Branch
South Creek Branch
Orlando Public Library
Herndon Branch
Washington Park Branch

Tuesday, June 9, 11 a.m.
Friday, June 12, 11 a.m.
Monday, June 15, 11 a.m.
Wednesday, June 17, 11 a.m.
Thursday, June 18, 11 a.m.
Friday, June 26, 11 a.m.
Monday, June 29, 11 a.m.

Bucky & Gigi will amaze and amuse you with their comedic clown show full of magic, juggling, circus skills and more! Ages 6-12.

Superhero Training Camp

Herndon Branch
Hiawassee Branch
Southwest Branch
Orlando Public Library

Wednesday, June 10, 3:30 p.m.
Thursday, June 11, 11 a.m.
Monday, June 15, 3 p.m.
Saturday, June 20, 3 p.m.

Train your superhero brain. Uncover your powers and learn new skills to improve the hero in you! Ages 6-12.

Mr. Tim the Comedy Magician

North Orange Branch
Washington Park Branch
Eatonville Branch
Orlando Public Library
South Trail Branch

Thursday, June 11, 11 a.m.
Monday, June 15, 11 a.m.
Monday, June 22, 11 a.m.
Thursday, June 25, 11 a.m.
Tuesday, June 30, 11 a.m.

Mr. Tim is a bumbling magician whose magic never seems to go as planned. Can you help him make the day magical? Ages 6-12.

Family Storytime

Orlando Public Library

Saturdays, June 13 and 27, 11 a.m.

Join us for a fun-filled program for the little ones in your life! Our program gives caregivers and children the opportunity to share, listen and enjoy stories and other activities together. Recommended for ages birth to 5.

Play-Doh® Party

Hiawassee Branch

Saturday, June 13, 2 p.m.

Push, roll and squeeze your way into fun! Shape your imagination at this craft-based Play-Doh® program. Ages 5 and up.

Summer Movie Madness

Hiawassee Branch

Thursday, June 18, 12:30 p.m.

Join us for a cool summer break as we screen the film *The Incredibles* where there will be fun for all. Ages 3-17.

Storybook Yoga

Orlando Public Library

Saturday, June 20, 11 a.m.

Join us for an introduction to yoga with Maggie Mathwich. Learn poses inspired by your favorite picture books. Registration required. Ages 3-6.

Creating a Web Comic

Hiawassee Branch

Thursday, June 25, 1 p.m.

Learn basic principles of creating a comic strip and explore the world of online publishing and get your story seen! Ages 12 and up.

Teen/Tween Programs

Programs marked with a ☆ are also appropriate for ages 11 and 12.

***The Hunger Games* Movie Marathon**

Orlando Public Library

Wednesday, June 3, 10:30 a.m. – 5:30 p.m.

North Orange Branch

Wednesday, June 17, 2 – 8 p.m.

Volunteer as tribute and start a revolution by joining us for a *Hunger Games* movie marathon. All films rated PG-13.

Notorious Villains ☆

Herndon Branch

Wednesday, June 10, 7 p.m.

Orlando Public Library

Wednesday, June 17, 3 p.m.

North Orange Branch

Wednesday, June 24, 2 p.m.

South Creek Branch

Saturday, June 27, 11 a.m.

Venture to the dark side as we explore the villains of our favorite books and movies!

Meet the Author: Lauren Gibaldi

Alafaya Branch

Tuesday, June 16, 7 p.m.

Join Alafaya's librarian and young adult author Lauren Gibaldi as we celebrate the release of her debut novel *The Night We Said Yes*. Enjoy a Q&A session, book sale and signing, and cake!

Summer Fun Book Club

Southeast Branch

Thursday, June 18, 3 p.m.

Come for group reading and enjoy food with your friends at the library this summer. Ages 11-13.

Fancy Fingers

North Orange Branch

Saturday, June 20, 2 p.m.

Try out new colors and nail art ideas. Some colors and tools will be supplied but you may also bring your own materials. Registration required.

Lip Balm Fab Lab ☆

Alafaya Branch

Saturday, June 20, 2 p.m.

North Orange Branch

Saturday, June 27, 2 p.m.

Use scientific methods to investigate beauty product ingredients and learn how they are made. Each participant will have the opportunity to create his or her own natural and organic lip balm. Presented by Pretty on Purpose.

Teen Summer Kickoff – After Hours

Orlando Public Library

Saturday, June 20, 7-10 p.m.

Start your summer right! Grab your friends and hang out after-hours. Enjoy DJ beats and live music, gaming and more throughout the night. Take selfies at Madame Tussauds' celebrity photo booth and dine on pizza and Shake Shack's frozen custard! Be sure to wear white because the black lights will be in full force! Sponsored by Amerigroup, Madame Tussauds, Putting Edge and Shake Shack.

Game Changer: A *Dungeons & Dragons*™ Writing Adventure ☆

Orlando Public Library, Children's Library

Monday-Friday, June 22-26, 1-5 p.m.

Go on the adventure you've always dreamed of! Game Changer's unique one-week summer camp will lead you through the fundamentals of the galaxy's most famous tabletop role-playing game, *Dungeons & Dragons*. Develop your character, write an epic adventure as it unfolds within your mind, battle monsters, solve mysteries and have fun with other gamers. Seating is limited. Registration required. Call 407.835.7323 to register.

Jewelry-Making 101 ☆

Southeast Branch

Saturday, June 27, 2 p.m.

Learn the basics of jewelry-making using beads. Join us to create your own bracelets or necklaces.

Teen Clubs

Mayor Buddy's Book Club ☆

Join Mayor Buddy's Book Club! Sign up online to see what we are reading and when the next celebration will be held at mayor.ocls.info.

Animanga

Orlando Public Library

Thursday, June 18, 6 p.m.

Are you an anime and manga fan? If so, join us to interact with other teens who love Japanese entertainment. Chat about your favorite manga and watch anime while meeting new friends! The club meets the third Thursday of every month.

Teen Voices

Orlando Public Library

Thursday, June 25, 6 p.m.

Join our Teen Advisory Board to meet new people and develop teen library programs and services while earning community service hours.

**Orange County Library System
Board of Trustees Meeting
June 11, 2015**

Public Comment: Non-Agenda Items