

**Orange County Library System
Board of Trustees Meeting**

Board Packet for August 2010



101 East Central Boulevard
Orlando, Florida 32801-2471
phone: 407.835.7611
fax: 407.835.7648
website: www.ocls.info

*Mary Anne Hodel,
Library Director, Chief Executive Officer*

August 6, 2010

To: James B. Tyson, President
Ted Maines, Vice President
Sara Brady, Trustee
Guy Houk, Trustee
Richard Maladecki, Trustee

cc: The Library Governing Board:
The Honorable Mayor Richard T. Crotty, Chairman of the Library Governing Board,
Members of the Governing Board, Commissioners S. Scott Boyd, Fred Brummer,
Linda Stewart, Bill Segal, Tiffany Moore-Russell, Orange County; and Deborah Girard,
City of Orlando.

From: Mary Anne Hodel, Director

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 7:00 p.m. Thursday, August 12, 2010 at the **South Creek Branch Library; 1702 Deerfield Boulevard; Orlando, Florida 32837;** 407.835.READ (7323).

If any board member has an item to be brought up for discussion, please call Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: Ronald Rogers, Liaison, Membership and Mission Review Board ~ Orange County
Elouise Reddick, Liaison, Nominating Board ~ City of Orlando

AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
August 12, 2010
South Creek Branch Library
1702 Deerfield Boulevard
Orlando, Florida 32837
407.835.READ (7323)

10-102 I. **Call to Order**

10-103 II. **Public Comment**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a “Notice of Intent to Speak” form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the “Notice of Intent to Speak Form” shall be the order in which the forms were received by the Board’s Administrative Assistant. “Notice of Intent to Speak” forms will not be accepted after the meeting has been called to order. Information listed on the “Notice of Intent to Speak” forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library’s website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.

10-104 III. **Approval of Minutes: Library Board of Trustees Meeting ~ July 15, 2010**

10-105 IV. **Staff Presentations:**
➤ **South Creek Greeting ~ Julie Ventura**
➤ **Olive Presentation ~ Eric Atkinson**

10-106 V. **Financial Statements and Summaries: July 2010**

10-107 VI. **Statistics and Summaries: July 2010**

10-108 VII. **Action Items**

10-109 **Consent Agenda**

- 10-110 **Approval of Required Documents for State Aid to Libraries Grant for Fiscal Year ending September 30, 2011**
- **State Aid to Libraries Grant Agreement**
 - **Certification of Credentials - Single Library Administrative Head**

10-111 **Strategic Plan Add On Year: FY 2013**

10-112 **Library Board of Trustees Meeting Schedule ~ FY 2011**

10-113 **Public Library Construction Grant ~ Chickasaw**

10-114 III. **Discussion and Possible Action Items**

10-115 **Drive Up Window Service**

10-116 IX. **Information**

10-017 **FY 2011 Holiday & Closed Day Schedule**

10-118 **Director's Report**

10-119 **Public Comment: Non-Agenda Items**

X. Adjournment

Next Meeting Dates: September 8, 2010 ~ West Oaks Branch Public Library; 1821 East Silver Star Road; Ocoee, Florida 34761 --- October 2010 ~ To Be Announced

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Call to Order

Orange County Library System Board of Trustees Meeting August 12, 2010

Public Comment

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**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

**Approval of Minutes: Library Board of
Trustees Meeting ~ July 15, 2010**

**MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
July 15, 2010
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)**

- 10-085 I. **Call to Order**
 Library Board Present: Ted Maines (6/1); Sara Brady (6/1); Guy Houk (6/1); Richard Maladecki (6/0)

 Library Board Absent: James Tyson (6/1)

 Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Craig Wilkins; Wendi Bost; Renae Bennett; Tracy Zampaglione; Eric Atkinson

 Administration Absent: Milinda Neusaenger

Vice President Maines called the meeting to order at 7:05 p.m.

- 10-086 II. **Public Comment**
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- 10-087 III. **Approval of Minutes:**
 ➤ **Library Board of Trustees Meeting ~ June 10, 2010**
 Trustee Brady, seconded by Trustee Maladecki, moved to approve the minutes for the June 10, 2010 Library Board of Trustees Meeting. Motion carried 4-0.

 ➤ **Supplemental Meeting with the EDC ~ June 29, 2010**
 Trustee Houk, seconded by Trustee Brady, moved to approve the minutes for the June 29, 2010 Supplemental Meeting with the Economic Development Commission. Motion carried 4-0.

- 10-088 IV. **Staff Presentations:**
 ➤ **TLC Facebook Video ~ Vera Gubnitskaia**

➤ **Sheriff Demings Internet Safety Video ~ Sheri Chambers**

➤ **Losing Libraries ~ Mary Anne Hodel**

Mary Anne brought to the Board's attention an interactive map, a project undertaken by *Library Journal*, that graphically represents what library systems across the country are experiencing in terms of closures, layoffs, reduced staffing, and budget cuts.

➤ **Communication @ OCLS ~ Carla Fountain**

10-089 V. **Financial Statements and Summaries: June 2010**

Bob Tessier noted that in response to a concern raised previously, we have collected nearly all tax revenues budgeted for this year and that he is cautiously optimistic that we will collect all by the end of the fiscal year.

10-090 VI. **Statistics and Summaries: June 2010**

In addition to the summary comments provided in the Board Packet, Debbie Moss noted that in June 2010, we broke the circulation record set in July 2009 by nearly 50,000 items. An all time daily circulation record was reached on July 6, with an extraordinary 46,000 items in a single day.

10-091 VII. **Action Items**

10-092 **Approval of the Budget for Fiscal Year Ending September 30, 2011**

By a unanimous vote of 4-0, the Board approved the budgets for the Operating, Capital Projects, Sinking and Branch Debt Service funds and recommended to the Governing Board that the Library's millage be maintained at .3748.

Trustee Maladecki complimented the Staff for their good preparation and work in keeping the Board informed for the last several months and the opportunity for discussion.

10-093 **Change of Venue: August 12, 2010 Board of Trustees Meeting**

By a unanimous vote of 4-0, the Board approved the change of venue for the August 12, 2010 Library Board of Trustees Meeting from the Southwest Branch to the South Creek Branch.

10-094 III. **Discussion and Possible Action Items**

10-095 **Security & Camera Systems for Branches**

Mary Anne briefed the Board on our plans to add security and camera systems for each of our facilities. The July 5, 2010 incident at the South Creek Branch, in which an employee was assaulted, resulted in our investigation of these measures to reduce the possibility of a similar incident occurring. Brief discussion ensued regarding our ability to absorb the cost for these systems and the timeline for implementation. Mary Anne stated that it is hoped that the work will be completed by the end of this fiscal year.

By a unanimous vote of 4-0, the Board approved the resolution to authorize \$300,000 to allow staff to purchase and install security and camera systems for branches.

10-095.1 **Indemnification of Town of Windermere Police Department**

As an addition to the agenda, Mary Anne explained that the indemnification document was the result of working with the Windermere Police Department and our attorney regarding enforcement of the OCLS Rules of Conduct, specifically Rules 21 and 23.

OCLS has experienced difficulty getting our Rules of Conduct enforced when it came to soliciting donations or signatures for petitions. The Windermere Police Department has agreed to enforce our rules if OCLS will agree to indemnify the department for enforcing our rules.

By a unanimous vote of 4-0, the Board approved the resolution to indemnify the Town of Windermere Police Department as a result of its enforcement of Rules 21 and 23 of the OCLS Rules of Conduct.

10-096 **Strategic Plan FY 2010: 3rd Quarter Update**

Staff met with Dr. Houk to review our status with the Strategic Plan. We are on track with our goals. Dr. Houk complimented staff for their continuing innovation during challenging times.

10-097 **Director's Goals FY 2010: 3rd Quarter Update**

10-098 **Meeting with the Metro Orlando Economic Development Commission**

Mary Anne summarized the meeting with the staff of the EDC. It was a profitable meeting in which we presented some of our more innovative Library services. The EDC staff was interested and asked very good questions. We expressed our willingness and eagerness to participate in their meetings with firms who are considering moving to Orlando. They were very positive and receptive to our message. We will be working with the EDC to include each other on our respective websites. Vice President Maines suggested a photo contest for staff to take pictures of our libraries. At the request of Trustee Maladecki staff will follow up with the EDC regarding the possibility of booking their Board Meeting in the Albertson Room. Trustee Brady suggested that a similar opportunity for promoting our services may exist at the Burnham Institute.

10-099 IX. **Information**

10-100 **Director's Report**

Mary Anne called the Board's attention to the first item in her report regarding attrition in staffing and the potential for making changes to drive-up window service. She expressed her hope that we do not have to implement such changes, but that it is her preference to eliminate drive up window service rather than closing facilities to minimize the impact on our taxpayers.

Freegal, the downloadable music database to date has had 18,917 downloads by 2,365 customers.

Sarah Lundy of the *Orlando Sentinel*, wrote a blog post about the *OCLS Shake It* app now available at the Apple App Store. Thanks so Tracy Zampaglione, Eric Atkinson and Jim Elder for making this happen.

On July 21, 2010 at 1:00 p.m., Library Administration is briefing the Governing Board regarding the FY 2011 Budget. The Budget Briefing will take place at the Orange County Administration Building and the Trustees and Library supporters are invited to attend.

10-101 **Public Comment: Non-Agenda Items**

X. **Adjournment**

Vice President Maines adjourned the meeting at 8:17 p.m.

**Next Meeting Dates: August 12, 2010 ~ South Creek Branch Public Library; 1702 Deerfield Boulevard, Orlando, FL 32837 ---
September 8, 2010 ~ West Oaks Branch Public Library; 1821 East Silver Star Road; Ocoee, Florida 34761.**

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Staff Presentations:

**South Creek Greeting ~ Julie Ventura
Olive Presentation ~ Eric Atkinson**

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

**Financial Statements and
Summaries: July 2010**

Orange County Library System

Financial Statement Highlights

Ten Months Ended July 31, 2010

Operating Fund Revenue and Expenditure Summaries

Contributions – Other

The \$74,543 balance in this account includes a \$44,000 distribution from the estate of Ms. Vivian Esch. According to the trustee of the estate, we anticipate receiving a small, final distribution sometime in August. Our intent is to bring a recommendation to the Library Board in September on how these funds should be used.

Orlando Home Prices Have Further to Fall

That statement was the title of an article that was in the *Orlando Sentinel* on July 29th. According to the article, while Orlando house prices have been ticking up since January, economists from Fiserv Inc. believe the inventory of bank owned houses, together with unemployment and rising interest rates will drive down prices further during the next nine months. The next valuation date for property taxes is January 1, 2011. Months ago, the State's forecasted that values would be up a modest .8%, which is what we have been using for our budget forecasts.

Budget Worksession

Director Hodel presented the Library's FY 11 budget to the Governing Board on Wednesday, July 21st. Mayor Crotty thanked Director Hodel for cooperating with the County in such difficult financial times. The Governing Board tentatively approved both the Library's millage rate and budget. The public hearings on the Library's FY 11 budget are scheduled for September 13th and 21st.

Main Library Elevator Modernization Project

Since the one staff and one public remodeled cars have been put back into service, there has only been one glitch where the staff car was out of service for a few hours. Other than that incident, the newly remodeled elevators have been working very well. With the September 1st contractual deadline quickly approaching, the pressure is on to get the two remaining cars completed and back in service. Our contractor, ThyssenKrupp, intends to get the second public car inspected in the next week or so and if that goes well, the car will be put in service that same day. That will only leave the freight elevator to be completed. ThyssenKrupp remains confident that all cars will be completed by the September 1st date. The project remains on budget.

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND REVENUE SUMMARY
Ten Months Ended July 31, 2010**

	ANNUAL BUDGET	YTD ACTUAL	(10 month=83%)
AD VALOREM TAXES	32,049,516	31,853,627	99.4%
INTERGOVERNMENTAL			
State and Federal Grants	100,000	111,337	111.3%
State Aid	925,000	813,962	88.0%
	<u>1,025,000</u>	<u>925,299</u>	<u>90.3%</u>
CHARGES FOR SERVICES			
Fee Cards	12,000	11,595	96.6%
PC Pass (\$10 for 7 days)	15,000	11,749	78.3%
PC Express (\$5 for 1 hour)	20,000	16,085	80.4%
Additional PC Sessions	0	520	
Classes / Virtual Computer Classes	2,000	2,559	128.0%
Copy & Vending, Value Card	187,000	150,955	80.7%
Meeting Rooms	50,000	31,745	63.5%
Fax	15,000	20,614	137.4%
Scanner	300	295	98.4%
Computer Booklets	800	338	42.3%
Ear Buds and Jump Drives	9,000	5,879	65.3%
Reference Charges	400	60	15.0%
Online Book Sale	0	227	
Disk Sales	2,500	795	31.8%
Orange Bag Sales	15,000	8,003	53.4%
MAYL/PEP Advertising	5,000	0	0.0%
ILL Charges	1,000	553	55.3%
	<u>335,000</u>	<u>261,973</u>	<u>78.2%</u>
FINES			
Fines and Lost Materials	1,865,000	1,311,932	70.3%
MISCELLANEOUS			
Investment Earnings	225,000	54,406	24.2%
Rent	6,000	2,858	47.6%
Contributions - Friends of Library	75,000	48,988	65.3%
Contributions - Others	30,000	74,543	248.5%
Miscellaneous	50,000	44,847	89.7%
Grants & Awards	0	14,500	
	<u>386,000</u>	<u>240,143</u>	<u>62.2%</u>
TRANSFER FM PROP APPRAISER	35,000	0	0.0%
TRANSFER FM TAX COLLECTOR	350,000	0	0.0%
TOTAL REVENUES	<u><u>36,045,516</u></u>	<u><u>34,592,973</u></u>	<u><u>96.0%</u></u>

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND EXPENDITURE SUMMARY
Ten Months Ended July 31, 2010**

	ANNUAL BUDGET	YTD ACTUAL	(10 month=83%)
SALARIES & BENEFITS			
Salaries	15,169,718	11,442,589	75.4%
Medicare Taxes	219,960	163,497	74.3%
Defined Contribution Pension Plan	1,137,729	875,061	76.9%
Defined Benefit Pension Plan	1,650,045	1,232,499	74.7%
Money Purchase Pension Plan	391,471	309,146	79.0%
Life and Health Insurance (Employees)	2,420,166	1,670,207	69.0%
Retiree Health Care (OPEB)	1,124,658	1,160,547	103.2%
Worker's Compensation	125,665	91,634	72.9%
Unemployment Compensation	12,000	47,091	392.4%
Parking & Bus Passes	235,987	158,177	67.0%
	<u>22,487,399</u>	<u>17,150,447</u>	<u>76.3%</u>
OPERATING			
Professional Services	310,000	186,936	60.3%
Other Contractual Services	926,000	811,061	87.6%
Other Contract. Serv.- Janitorial	340,000	243,332	71.6%
Training and Travel	55,000	34,011	61.8%
Telecommunication	320,000	241,943	75.6%
Delivery and Postage	1,576,000	1,073,418	68.1%
Utilities	1,200,000	793,240	66.1%
Rentals and Leases	1,051,000	849,139	80.8%
Insurance	285,000	244,497	85.8%
Repair and Maintenance	1,200,000	884,930	73.7%
Repair & Maint. - Hardware/Software	430,000	316,295	73.6%
Copying/Printing	346,000	200,424	57.9%
Property Appraiser's Fee	274,000	273,693	99.9%
Tax Collector's Fee	641,000	606,421	94.6%
Supplies	982,000	418,615	42.6%
Supplies-Hardware/Software	300,000	91,276	30.4%
Memberships	30,000	24,037	80.1%
	<u>10,266,000</u>	<u>7,293,270</u>	<u>71.0%</u>
CAPITAL OUTLAY			
Building and Improvements	465,000	470,748	101.2%
Equipment and Furniture	55,000	73,860	134.3%
Hardware/Software	175,000	61,454	35.1%
	<u>695,000</u>	<u>606,062</u>	<u>87.2%</u>
LIBRARY MATERIALS			
Materials - Congress Directed Grant	0	34,101	
Materials - Rest. Contributions	14,000	10,324	73.7%
Materials - Other	4,750,000	4,013,420	84.5%
	<u>4,764,000</u>	<u>4,057,846</u>	<u>85.2%</u>
TOTAL EXPENDITURES	<u>38,212,399</u>	<u>29,107,625</u>	<u>76.2%</u>

**ORANGE COUNTY LIBRARY DISTRICT
BRANCH DEBT SERVICE FUND
Ten Months Ended July 31, 2010**

	<u>ANNUAL BUDGET</u>	<u>YTD ACTUAL</u>	<u>(10 month=83%)</u>
REVENUES			
Investment Earnings	6,200	193	3.1%
Reserves	403,320	401,740	99.6%
TOTAL REVENUES	<u>409,520</u>	<u>401,933</u>	<u>98.1%</u>
 EXPENDITURES			
<u>2003 NOTE</u>			
Principal	399,600	399,543	100.0%
Interest	9,920	2,197	22.2%
TOTAL EXPENDITURES	<u>409,520</u>	<u>401,740</u>	<u>98.1%</u>

**ORANGE COUNTY LIBRARY DISTRICT
CAPITAL PROJECTS FUND
Ten Months Ended July 31, 2010**

	<u>ANNUAL BUDGET</u>	<u>YTD ACTUAL</u>	<u>(10 month=83%)</u>
REVENUES			
Investment Earnings	55,000	16,957	30.8%
Reserves	945,000	0	0.0%
TOTAL REVENUES	<u>1,000,000</u>	<u>16,957</u>	<u>1.7%</u>
EXPENDITURES			
Land	1,000,000	0	0.0%
TOTAL EXPENDITURES	<u>1,000,000</u>	<u>0</u>	<u>0.0%</u>

**ORANGE COUNTY LIBRARY DISTRICT
SINKING FUND
Ten Months Ended July 31, 2010**

	<u>ANNUAL BUDGET</u>	<u>YTD ACTUAL</u>	<u>(10 month=83%)</u>
REVENUES			
Investment Earnings	6,000	1,389	23.1%
TOTAL REVENUES	<u>6,000</u>	<u>1,389</u>	<u>23.1%</u>
 EXPENDITURES			
Reserves-Building and Improvements	3,300	764	23.1%
Reserves - Technology	2,700	625	23.1%
TOTAL EXPENDITURES	<u>6,000</u>	<u>1,389</u>	<u>23.1%</u>

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND
BALANCE SHEET - ASSETS
July 31, 2010**

ASSETS

Cash on Hand	6,595
Equity in Pooled Cash	5,386,807
Equity in Pooled Investments	12,208,359
Accounts Receivable	3,050
Inventory	337,437
Prepays	201,022
Other Assets-Deposits	<u>9,185</u>
TOTAL ASSETS	<u><u>18,152,454</u></u>

ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND
BALANCE SHEET - LIABILITIES & FUND BALANCE
July 31, 2010

LIABILITIES

Unclaimed Disbursements	626
Retainage Payable	34,001
Accrued Wages Payable	476,388
Accrued Sales Tax	98
Accrued Fax Tax	361
Due To Friends of the Library	5,107
Employee Payroll Deductions	
United Appeal	187
Dental Insurance	772
Union Dues / COPE	378
Miscellaneous	566
Daughters of American Revolution	1,434
Staff Association	1,893
TOTAL LIABILITIES	<hr/> 521,810

FUND BALANCE

Reserved for Walker	4,000
Reserved for Phillips	100,000
Reserved for Warner	33,712
Reserved for Gullett	19,805
Designated for Murray	724,689
Designated for Sondheim	39,941
Designated for Strategic Plan	4,000,000
Unreserved/Undesignated	7,223,148
Current Year Excess of Revenues Over Expenditures	5,485,349
TOTAL FUND BALANCE	<hr/> 17,630,644
TOTAL LIABILITIES & FUND BALANCE	<hr/> 18,152,454 <hr/>

ORANGE COUNTY LIBRARY DISTRICT
MONTHLY ROLLOVER
July 31, 2010

	<u>BALANCE</u> <u>06/30/10</u>	<u>RECEIPTS</u>	<u>DISBURSE</u>	<u>BALANCE</u> <u>07/31/10</u>
OPERATING				
Equity in Pooled Cash	436,874	8,652,917	3,702,984	5,386,807
Equity in Pooled Investments	<u>18,415,881</u>	<u>4,459</u>	<u>6,211,981</u>	<u>12,208,359</u>
	18,852,755	8,657,376	9,914,965	17,595,166
BRANCH DEBT SERVICE				
Equity in Pooled Investments	<u>9,592</u>	<u>2</u>	<u></u>	<u>9,594</u>
SINKING				
Equity in Pooled Investments	<u>487,854</u>	<u>114</u>	<u></u>	<u>487,968</u>
CAPITAL PROJECTS				
Equity in Pooled Investments	<u>5,957,730</u>	<u>1,391</u>	<u></u>	<u>5,959,121</u>
SELF FUNDED HEALTH				
Equity in Pooled Cash	0	184,934	128,894	56,040
Claims Payment Checking Account	28,000	69,630	69,630	28,000
Equity in Pooled Investments	<u>2,349,380</u>	<u>549</u>	<u></u>	<u>2,349,929</u>
	2,377,380	255,113	198,524	2,433,969

ORANGE COUNTY LIBRARY DISTRICT
GENERAL POOLED INVESTMENTS
July 31, 2010

<u>INVESTMENT TYPE</u>	<u>DOLLARS</u>	<u>% PORTFOLIO</u>
CERTIFICATES OF DEPOSIT	8,038,373	38.25%
MONEY MARKET FUNDS		
Federated Treasury Obligations Fund	5,490,469	26.13%
Federated Government Obligations Fund	1,584,326	7.54%
Invesco AIM Treasury Fund	5,882,080	27.99%
STATE BOARD OF ADMINISTRATION		
Florida Prime	<u>19,722</u>	<u>0.09%</u>
TOTAL	<u><u>21,014,971</u></u>	<u><u>100%</u></u>

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Statistics and Summaries: July 2010

STATISTICAL SUMMARY

July 2010 Statistics for August 2010

Circulation and Door Count

After July 4th, we had some fireworks here at the Library. On Tuesday, July 6, 2010 we set an all time check out record for a single day of 46,536. The previous record was 44,460 checkouts on Monday, July 6, 2009. We had 7 other days with total system check outs of over 30,000.

We do follow last month's trend of an increase in circulation with a decrease in door count. A few of the contributing factors are:

- Use of Digital resources- the growth in the use of Digital Products and Downloads combined is up 6.17 % from 94,505 in July 2009 to 100,718 in July 2010. These are circulation increases not accompanied by a physical library visit.
- Renewals – Use of our automated Telephone Renewal line doubled from 10,392 in July 2009 to 21,004 in July 2010.
- Computer use: This month there were 80,272 computer sessions, this is down 8.42% from last year's count of 87,649. Since many of these users are not particularly users of our collection their absence has a more negative effect on the door count number than on circulation figures.

Library Activities

Thanks to Team Twitter, OCLS has passed the 900 mark for followers on Twitter. Led by chief “tweeters,” Jimi Kunkel, Natalie Houston, and Lynette Schimpf the following team members help search for ideas and applications for the use of Twitter to promote the Library: Amelia Anderson, Omar Elkalyoubie, Jennifer Lee, Caitlin McMahan, Milinda Neusaenger, Alicia Riggins, Lynette Schimpf, Aidybert Silva-Ortiz, and Pamala Wilson.

There have been 941 downloads (as of 8/3) of the Library's “OCLS Shake It!” app. We boast a 4 star rating based on 14 reviews. The number one free app currently in the App Store only has 3 stars.

Net Promoter Scores

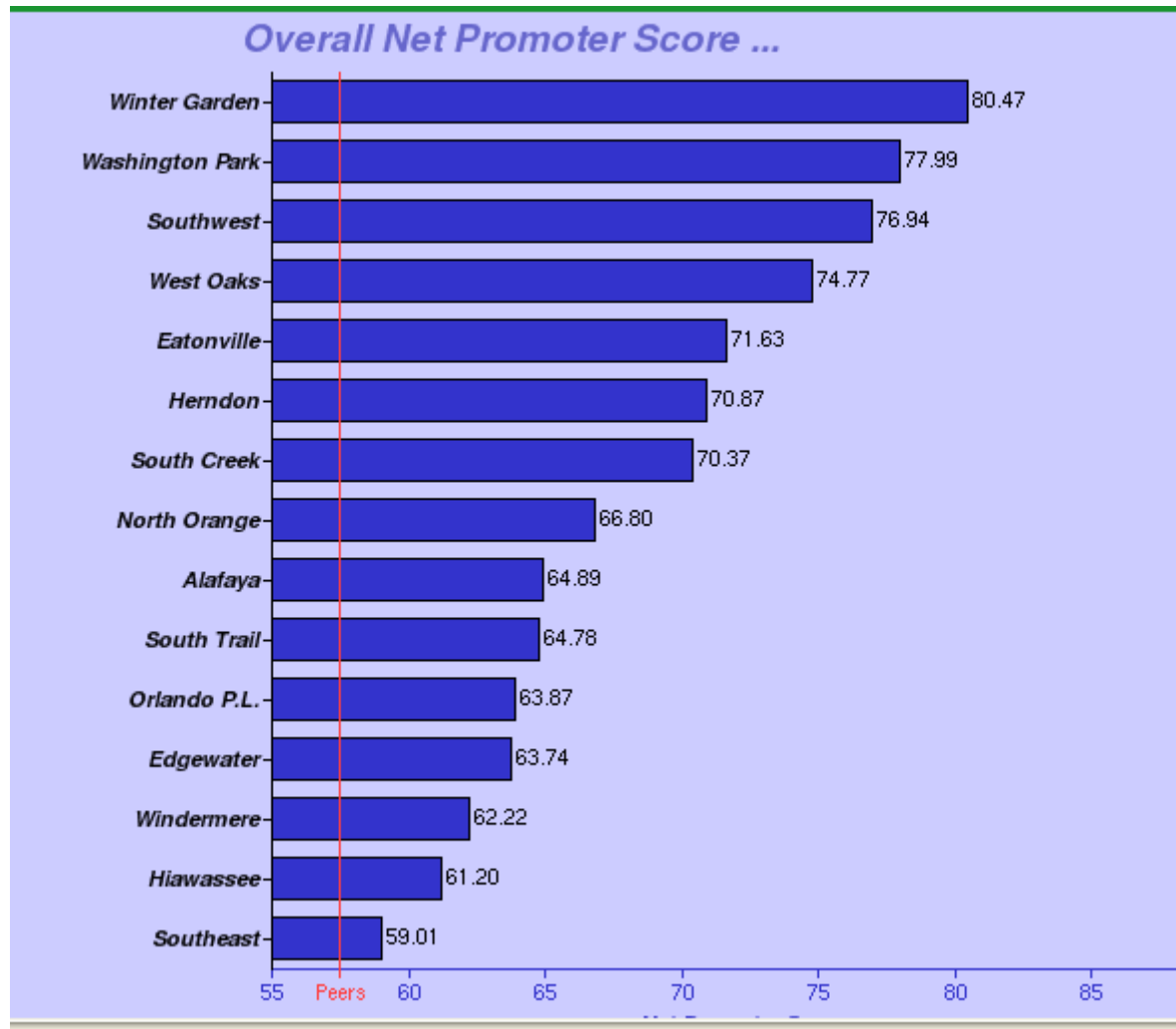
July 2010

July 2010

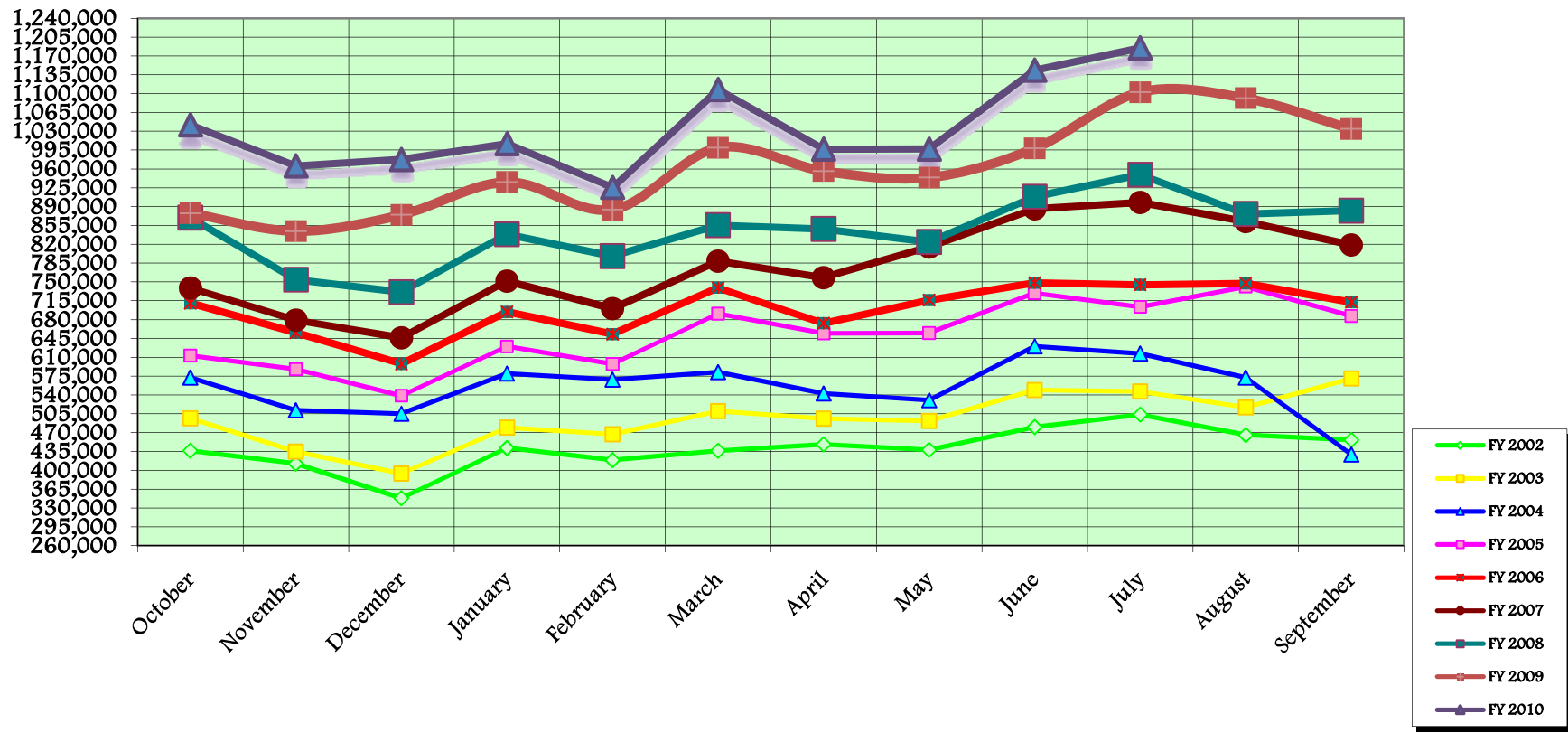
July 2009

Overall Net Promoter Score ...				
	Month	Quarter	Total	Peers
Promoters	82.12	79.49	78.19	70.07
Passives	10.06	11.17	12.14	17.33
Detractors	7.82	9.34	9.67	12.6
NPS	74.3%	70.15%	68.52%	57.48%

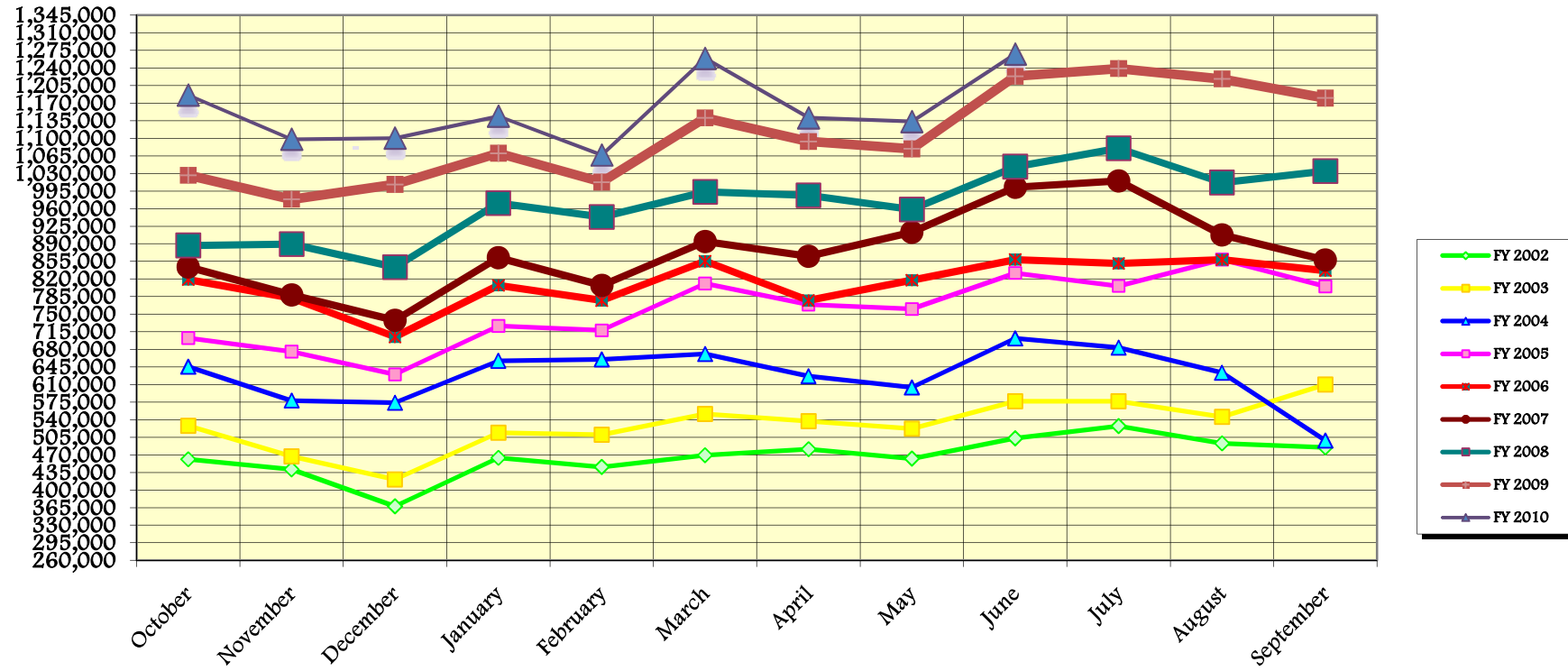
Overall Net Promoter Score ...				
	Month	Quarter	Total	Peers
Promoters	76.39	84.92	78.19	70.07
Passives	15.08	8.38	12.14	17.33
Detractors	8.52	6.7	9.67	12.6
NPS	67.87%	78.22%	68.52%	57.48%



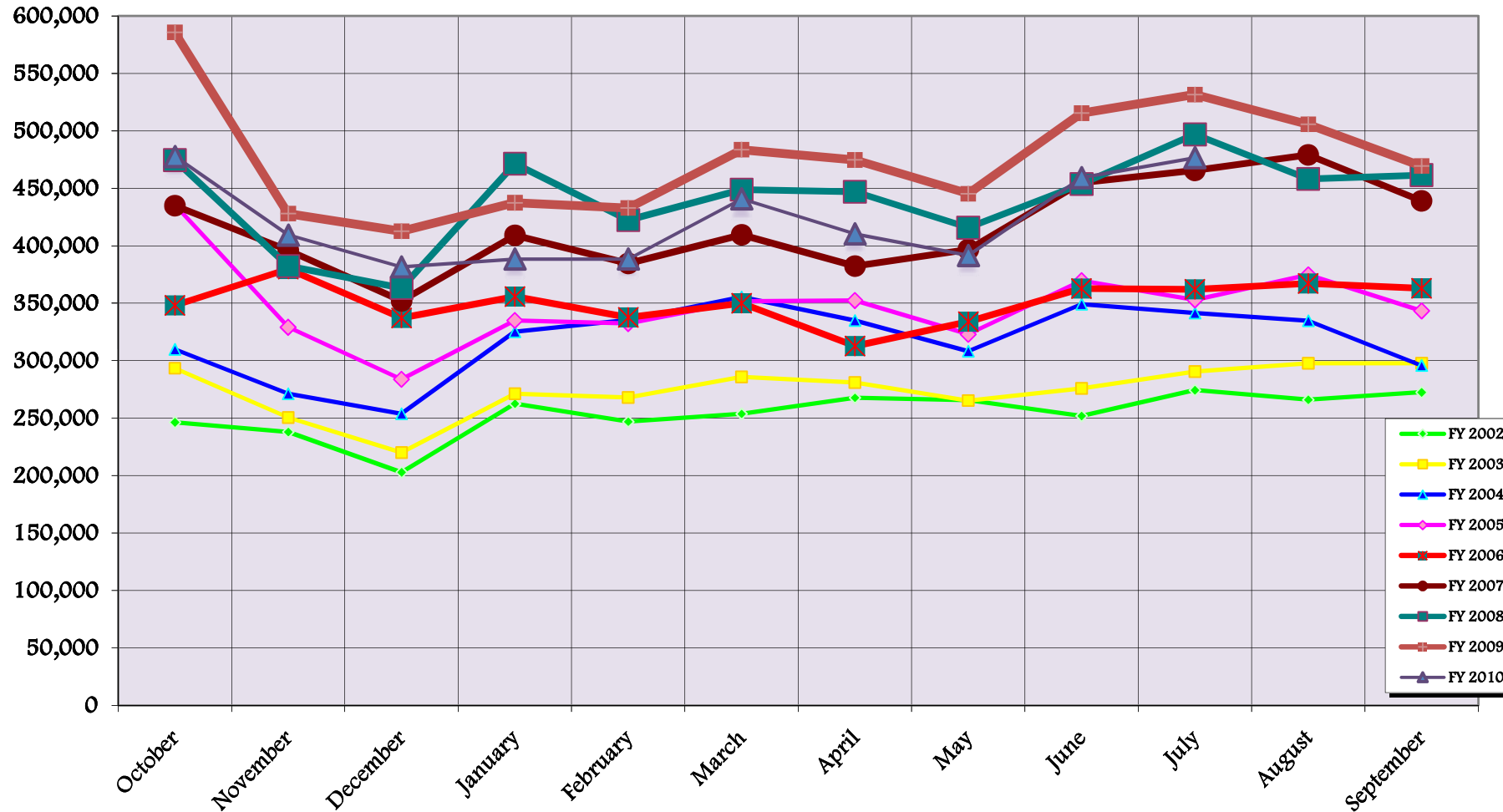
**ORANGE COUNTY LIBRARY SYSTEM
CIRCULATION**
Fiscal Year 2002 Through Fiscal Year 2010 To Date



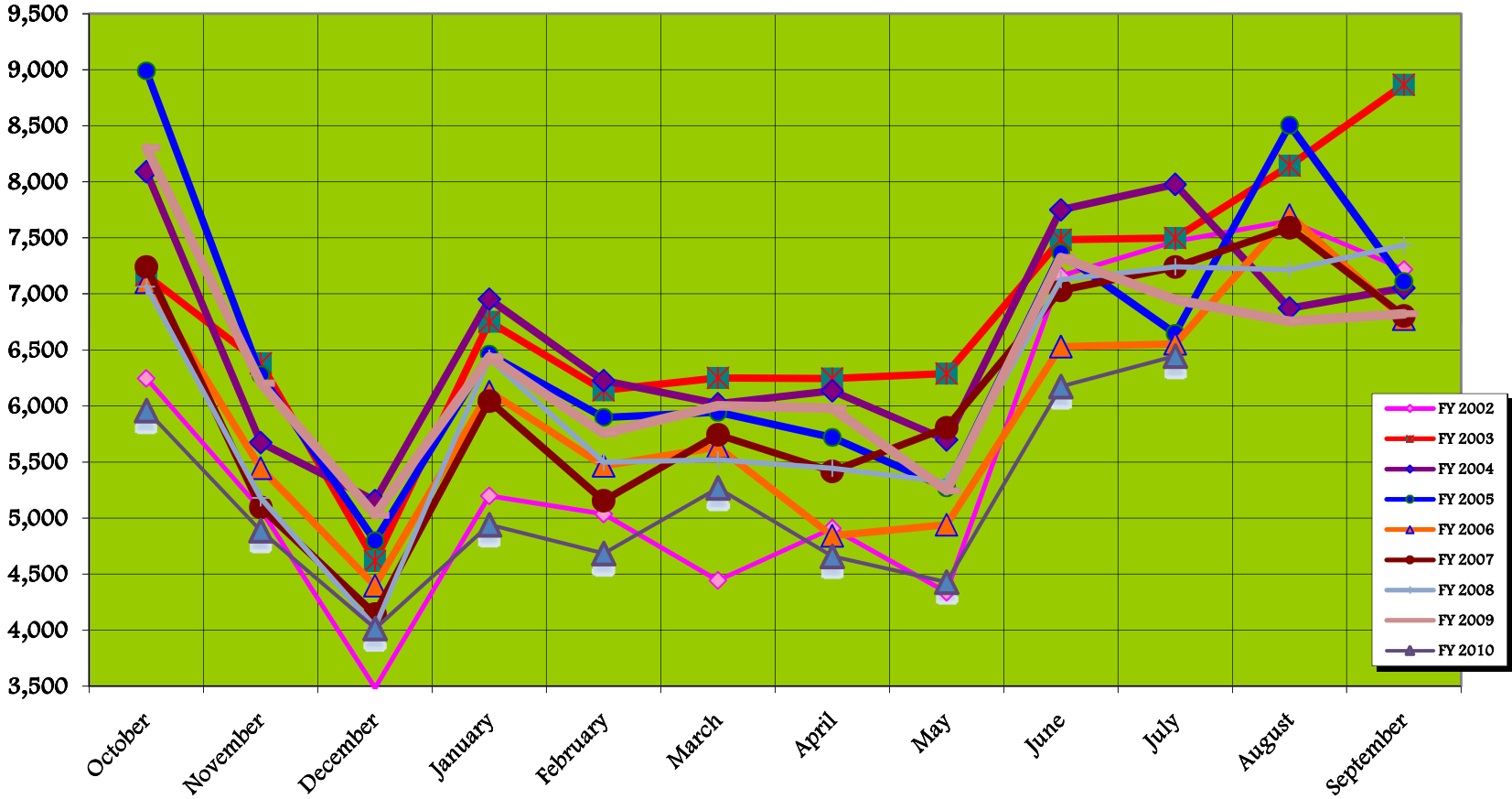
**ORANGE COUNTY LIBRARY SYSTEM
CIRCULATION WITH ELECTRONIC STATS**
(Circ Stats & Electronic Database Stats ~ 2 months previous)
Fiscal Year 2002 Through Fiscal Year 2010 To Date



**Orange County Library System
Door Counts
Fiscal Year 2002 through Fiscal Year 2009 To Date**



**Orange County Library System
New Customer Registration
Fiscal Year 2002 through Fiscal Year 2010 To Date**



Circulation & Door Count

October through March

	Oct-09	Oct '08	Nov-09	Nov '08	Dec-09	Dec '08	Jan-10	Jan '09	Feb-10	Feb '09	Mar-10	Mar '09
Circulation												
Main	318,212	264,369	306,774	254,605	306,072	260,502	298,593	258,864	290,240	250,497	347,644	281,410
Branches	559,560	490,764	527,155	467,280	510,230	487,934	531,311	523,809	494,024	487,313	603,321	559,922
MAYL	70,434	66,641	57,711	63,778	53,550	69,572	53,335	70,695	61,017	71,507	69,188	79,750
Database Usage	143,936	148,750	132,747	139,180	122,667	130,834	137,136	141,696	141,288	136,029	151,990	141,192
Digital Products	84,125	49,538	64,704	48,185	97,069	52,926	112,137	69,051	68,884	61,053	75,540	71,060
Digital Downloads	5,594	2,308	5,625	2,673	6,607	2,735	7,565	2,717	7,103	2,853	7,919	3,246
Talking Books	4,326	4,129	3,662	3,001	4,438	3,806	4,349	3,508	4,499	3,566	3,952	3,965
Total without Database Usage	1,042,251	877,749	965,631	839,522	977,966	877,475	1,007,290	928,644	925,767	876,789	1,107,564	999,353
Total with Database Usage	1,186,187	1,026,499	1,098,378	978,702	1,100,633	1,008,309	1,144,426	1,070,340	1,067,055	1,012,818	1,259,554	1,140,545
Door Count												
Main	63,857	74,877	53,761	55,250	52,287	55,296	54,587	62,777	54,303	59,340	56,882	62,815
Branches	321,112	424,494	277,508	292,736	255,842	271,682	263,036	288,981	256,279	285,374	295,230	321,594
MAYL Packages	68,145	63,354	55,972	60,008	51,246	65,272	51,855	66,209	59,427	67,693	67,196	75,741
Talking Books	12	17	6	17	7	27	8	17	5	15	10	28
Drive Up Windows	24,625	23,061	22,179	19,993	22,319	20,406	19,042	19,467	18,570	20,456	21,609	23,464
Total	477,739	585,786	409,420	427,987	381,694	412,656	388,520	437,434	388,579	432,863	440,917	483,614

Circulation & Door Count

April through September

	Apr-10	Apr '09	May-10	May '09	Jun-10	Jun '09	% of Change with Database Usage	Jul-10	Jul '09	% of Change without Database Usage	Aug-10	Aug '09	Sep-10	Sep '09	Sep '08	FY 2010 YTD	FY 2009 YTD
Circulation																	
Main	321,100	267,360	324,331	271,451	340,848	281,574	21.05%	357,841	293,897	21.76%		312,724		304,879	259,199	3,211,655	3,302,132
Branches	532,194	523,735	517,560	512,477	636,970	624,588	1.98%	649,976	617,536	5.25%		603,052		559,996	505,576	5,562,301	6,458,406
MAYL	64,097	82,332	53,619	75,295	66,839	83,880	-20.32%	72,859	92,732	-21.43%		78,457		72,994	69,772	622,649	907,633
Database Usage	144,228	137,869	136,657	135,304	124,446	130,380		Not Yet Available	135,148	Not Yet Available		126,791		145,728	152,300	#VALUE!	1,648,901
Digital Products	66,719	74,789	80,538	77,035	76,815	86,765	-11.47%	81,548	89,559	-8.94%		88,096		86,976	41,584	808,079	855,033
Digital Downloads	7,872	3,712	16,173	4,079	17,245	4,122	318.36%	19,218	4,956	287.77%		5,113		5,322	2,454	100,921	43,836
Talking Books	4,988	4,184	4,912	3,645	4,959	4,056	22.26%	4,328	3,994	8.36%		4,021		4,204	3,802	44,413	46,079
Total without Database Usage	996,970	956,112	997,133	943,982	1,143,676	1,084,985	5.41%	#VALUE!	1,102,674	#VALUE!		1,091,463		1,034,371	882,387	#VALUE!	11,613,119
Total with Database Usage	1,141,198	1,093,981	1,133,790	1,079,286	1,268,122	1,215,365	4.34%	Not Yet Available	1,237,822	Not Yet Available		1,218,254		1,180,099	1,034,687	#VALUE!	13,262,020
Door Count																	
Main	54,188	60,119	54,236	57,789	61,067	67,521		63,946	68,107	-6.11%		67,894		64,954	62,992	569,114	756,739
Branches	273,007	313,270	266,134	293,465	310,426	344,591		321,636	351,301	-8.44%		336,759		311,197	312,029	2,840,210	3,835,444
MAYL Packages	62,155	77,960	51,528	71,903	64,602	80,273		69,547	89,565	-22.35%		75,843		70,412	66,479	601,673	864,233
Talking Books	9	14	17	7	16	8		17	16	6.25%		10		13	20	107	189
Drive Up Windows	21,016	23,366	19,822	22,169	23,358	23,060		21,635	22,628	-4.39%		25,214		22,873	20,015	214,175	266,157
Total	410,366	474,715	391,720	445,326	459,453	515,445		476,764	531,601	-10.32%		505,710		469,436	461,515	4,225,172	5,722,573

Web Site Traffic

April through September

	Oct-09	Oct '08	Nov '09	Nov '08	Dec '09	Dec '08	Jan '10	Jan '09	Feb '10	Feb '09	Mar '10	Mar '09
Hits to the Website												
Inside	14,978,325	8,356,815	12,921,583	7,591,066	11,632,512	8,467,267	13,180,095	8,970,682	14,330,730	8,752,211	15,273,478	10,960,374
Outside	12,331,655	6,937,280	10,938,976	6,363,365	10,027,288	6,092,640	12,871,116	7,404,367	13,255,356	6,694,017	14,424,548	7,558,408
Total	27,309,980	15,294,095	23,860,559	13,954,431	21,659,800	14,559,907	26,051,211	16,375,049	27,586,086	15,446,228	29,698,026	18,518,782
Visits												
Inside	119,111	109,660	103,615	99,554	104,823	107,370	102,283	110,764	101,989	109,096	112,902	120,060
Outside	386,662	237,939	350,477	218,251	330,505	213,052	362,545	251,254	334,952	227,925	364,371	244,480
Total	505,773	347,599	454,092	317,805	435,328	320,422	464,828	362,018	436,941	337,021	477,273	364,540
Unique Visitors												
Inside	1,203	1,293	1,205	1,315	1,192	1,311	1,190	1,181	1,174	1,223	1,187	1,176
Outside	83,245	74,404	78,607	69,437	73,247	66,168	79,696	83,215	74,375	74,587	79,941	76,271
Total	84,448	75,697	79,812	70,752	74,439	67,479	80,886	84,396	75,549	75,810	81,128	77,447
Page Views												
Inside	549,405	790,027	525,009	735,573	415,686	801,433	428,481	860,717	366,972	851,011	385,394	949,075
Outside	831,394	864,714	748,065	899,894	633,147	823,017	364,621	983,596	731,859	854,128	782,939	944,090
Total	1,380,799	1,654,741	1,273,074	1,635,467	1,048,833	1,624,450	793,102	1,844,313	1,098,831	1,705,139	1,168,333	1,893,165

Web Site Traffic

April through September

	Apr '10	Apr '09	May '10	May '09	Jun '10	Jun '09	Jul '10	Jul '09	% of Change	Aug '10	Aug '09	Sep '10	Sep '09	FY 2010 YTD	FY 2009 YTD
Hits to the Website															
Inside	13,636,757	10,230,477	13,139,104	11,014,645	13,680,928	12,880,754	11,606,153	11,957,780	-2.94%		13,851,126		13,786,033	134,379,665	126,819,230
Outside	13,514,011	7,208,275	14,737,516	8,266,122	15,480,034	8,856,947	14,147,480	10,110,948	39.92%		13,063,783		13,277,626	131,727,980	101,833,778
Total	27,150,768	17,438,752	27,876,620	19,280,767	29,160,962	21,737,701	25,753,633	22,068,728	16.70%		26,914,909		27,063,659	266,107,645	228,653,008
Visits															
Inside	102,915	118,990	103,043	111,083	110,585	119,980	109,757	119,616	-8.24%		120,163		113,682	1,071,023	1,360,018
Outside	348,622	249,583	358,822	279,617	347,306	308,005	354,683	343,285	3.32%		404,296		403,465	3,538,945	3,381,152
Total	451,537	368,573	461,865	390,700	457,891	427,985	464,440	462,901	0.33%		524,459		517,147	4,609,968	4,741,170
Unique Visitors															
Inside	1,194	1,175	1,175	1,164	1,181	1,188	1,200	1,194	0.50%		1,178		1,136	11,901	14,534
Outside	75,383	74,928	78,476	76,915	81,219	79,500	85,618	83,647	2.36%		84,886		91,747	789,807	935,705
Total	76,577	76,103	79,651	78,079	82,400	80,688	86,818	84,841	2.33%		86,064		92,883	801,708	950,239
Page Views															
Inside	341,879	913,041	353,033	897,143	401,729	1,320,751	375,811	728,440	-48.41%		557,245		553,779	4,143,399	9,958,235
Outside	721,824	928,207	803,446	894,782	787,723	997,870	855,704	976,510	-12.37%		935,808		847,660	7,260,722	10,950,276
Total	1,063,703	1,841,248	1,156,479	1,791,925	1,189,452	2,318,621	1,231,515	1,704,950	-27.77%		1,493,053		1,401,439	11,404,121	20,908,511

Orange County Library System: Report for FY 2010 YTD & FY 2009

Library Activities

April through September

	Oct '09	Oct '08	Nov '09	Nov '08	Dec '09	Dec '08	Jan '10	Jan '09	Feb '10	Feb '09	Mar '10	Mar '09
Program Attendance Total	14,976	14,755	11,430	11,628	9,985	9,623	12,679	11,786	16,213	15,969	15,292	16,103
Total # of Programs	584	482	494	402	474	394	430	438	474	526	552	562
Community Events Attendance Total	1,187	2,453	362	3,201	98	530	1,259	2,164	108	636	683	1,298
Total # of Community Events	14	23	12	24	8	8	11	5	5	10	8	7
Events Line	58	51	22	42	69	38	41	58	35	47	33	49
StoryLine	105	101	125	136	128	84	99	163	99	95	110	258
Class Attendance Total	5,007	4,143	3,980	3,157	3,036	3,231	3,960	4,188	4,215	5,036	4,801	5,415
Total # of Classes	1,213	1,177	1,085	939	1,249	1,061	1,201	1,107	1,109	1,079	1,226	1,150
QuestLine	14,067	18,374	12,515	12,982	11,724	12,470	12,859	13,665	12,550	13,686	11,979	14,184
P.C. Sessions	89,059	83,150	77,315	70,062	76,236	78,461	76,226	80,309	75,097	77,168	82,708	89,383
Wireless Access Activity	10,269	0	7,609	4,956	7,701	6,329	7,962	7,103	8,228	7,513	9,330	8,518
Total Public Internet Activity	99,328	83,150	84,924	75,018	83,937	84,790	84,188	87,412	83,325	84,681	92,038	97,901
Number of Active Cards in the System	432,668	437,425	431,709	434,009	430,800	432,708	432,134	434,314	430,994	432,554	431,506	431,581
New Customer Registrations	5,960	8,304	4,888	6,203	4,016	5,026	4,942	6,438	4,686	5,755	5,269	6,002
Total Registered Borrowers	896,701	822,774	901,511	828,382	905,628	833,350	910,608	840,016	915,007	845,480	920,230	851,378
Customers Transacting	75,053	64,460	74,195	68,072	69,517	70,371	71,727	58,047	71,182	69,588	74,965	75,512

Orange County Library System: Report for FY 2010 YTD & FY 2009

Library Activities

April through September

	Apr '10	Apr '09	May '10	May '09	Jun '10	Jun '09	Jul '10	Jul '09	% of Change	Aug '10	Aug '09	Sep'10	Sep '09	FY 2010 YTD	FY 2009 YTD
Program Attendance Total	17,209	16,216	15,996	15,191	19,598	22,827	22,030	21,590	2.04%		14,994		14,942	155,408	185,624
Total # of Programs	535	566	461	531	526	613	575	626	-8.15%		537		556	5,105	6,233
Community Events Attendance Total	1,748	2,248	569	1,049	861	1,067	3,236	3,267	-0.95%		3,036		950	10,111	21,899
Total # of Community Events	17	18	8	11	4	6	3	10	-70.00%		21		17	90	160
Events Line	32	47	38	37	38	54	54	46	17.39%		138		68	420	675
StoryLine	50	124	32	114	32	143	26	134	-80.60%		127		107	806	1,586
Class Attendance Total	4,326	5,091	3,978	4,462	4,406	5,366	4,832	5,142	-6.03%		4,583		4,817	42,541	54,631
Total # of Classes	1,177	1,117	1,137	1,082	1,169	1,127	1,117	1,132	-1.33%		1,089		1,097	11,683	13,157
DPS	162	N/A	152	N/A	181	N/A	150	N/A							
DTS	11,293	N/A	10,162	N/A	11,784	N/A	11,431	N/A							
Total QuestLine Activity**	11,455	13,695	10,314	12,956	11,965	15,251	11,581	15,280	-24.21%		15,107		14,090	121,009	171,740
P.C. Sessions	73,959	83,106	75,187	78,579	85,502	85,061	80,272	87,649	-8.42%		88,874		85,603	791,561	987,405
Wireless Access Activity	8,263	8,256	8,117	8,162	8,791	9,611	8,990	9,718	-7.49%		9,881		10,217	85,260	90,264
Total Public Internet Activity	82,222	91,362	83,304	86,741	94,293	94,672	89,262	97,367	-8.32%	-	98,755	-	95,820	876,821	1,077,669
Number of Active Cards in the System	430,822	430,229	431,040	429,226	433,754	432,495	435,251	433,027	0.51%		434,160		433,239		
New Customer Registrations	4,659	5,980	4,430	5,243	6,175	7,325	6,447	6,947	-7.20%		6,755		6,823	51,472	76,801
Total Registered Borrowers*	924,838	857,262	929,227	862,460	934,809	869,711	941,276	877,334	7.29%		883,963		890,789		
Customers Transacting	72,002	76,174	70,568	74,262	76,769	81,535	79,930	73,056	9.41%		83,538		79,843		

*In July 2008, Removed 205,799 records for accounts which had been expired since March 2004 and had no outstanding activity.

**Total Questline Activity: DPS = Olive, State Chat, National Chat /// DTS = Calls & Vociemails to Questline, Circ Box Emails, Orange Chat

	Oct~09	Oct~08	Nov~09	Nov~08	Dec~09	Dec~08	Jan~10	Jan~09	Feb~10	Feb~09	Mar~10	Mar~09
Online Catalog Searches	947,985	839,559	881,184	822,318	778,212	771,593	899,901	917,010	876,672	875,998	920,661	987,437
Online Renewals	207,561	157,539	202,132	154,951	202,372	162,186	193,481	155,574	193,027	154,857	226,725	175,933
Online Questions	535	641	564	465	445	480	606	608	378	585	457	623
Online Requests	65,419	72,482	62,350	64,163	56,777	62,768	63,445	75,106	57,469	70,395	65,500	77,859
Online Suggestions	164	155	128	146	140	118	160	119	165	87	232	119

	Apr~10	Apr~09	May~10	May~09	Jun~10	Jun~09	Jul~10	Jul~09	% of Change	Aug~10	Aug~09	Sep~10	Sep~09	FY 2010 YTD	FY 2009 YTD
Online Catalog Searches	840,337	981,879	875,857	972,627	1,058,832	1,129,243	1,074,598	1,165,829	-7.83%		1,053,241		984,522	9,154,239	11,501,256
Online Renewals	211,231	169,086	213,398	171,932	217,079	170,921	230,929	181,412	27.30%		197,327		197,912	2,097,935	2,049,630
Online Questions	439	574	434	578	538	595	522	660	-20.91%		628		569	4,918	7,006
Online Requests	64,657	79,695	65,606	84,668	73,696	95,491	72,352	97,907	-26.10%		81,005		71,385	647,271	932,924
Online Suggestions	152	126	142	166		147	141	182	-22.53%		177		130	1,424	1,672

Circulation and Orange County Library System: Report for FY 2009 YTD & FY 2008

Circulation Statistics

July 1, 2010 - July 31, 2010

Location	Days Open**	Total Circulation	% of Total	Previous Year	Gain/Loss	% Gain/Loss	Drive Up Window Visits	Walk In Visits	Total Visits	Drive Up Window Previous	Walk In Previous	Total Visits Previous	Gain / Loss	% Gain / Loss
Main	29	357,841	26.65%	293,897	63,944	21.76%	3,335	63,946	67,281	3,741	68,107	71,848	(4,567)	-6.36%
MAYL*	21	72,859	8.41%	92,732	-19,873	-21.43%		69,547	69,547		89,565	89,565	(20,018)	-22.35%
Digital Products		81,548	8.12%	89,559	-8,011	-8.94%								
Digital Downloads		19,218	0.45%	4,956	14,262	287.77%								
Talking Books	29	4,328	0.36%	3,994	334	8.36%		17	17		16	16	1	6.25%
West Oaks	29	48,920	4.76%	52,495	-3,575	-6.81%	2,234	20,980	23,214	4,029	25,325	29,354	(6,140)	-20.92%
Herndon	26	66,001	5.54%	61,081	4,920	8.05%		29,638	29,638		30,940	30,940	(1,302)	-4.21%
Alafaya	29	87,064	8.04%	88,613	-1,549	-1.75%	6,241	34,839	41,080	5,399	38,128	43,527	(2,447)	-5.62%
Southeast	26	61,314	5.17%	57,015	4,299	7.54%	2,717	29,515	32,232	2,852	32,698	35,550	(3,318)	-9.33%
Hiwassee	26	41,780	2.65%	29,224	12,556	42.96%		25,740	25,740		27,566	27,566	(1,826)	-6.62%
Southwest	26	59,189	5.14%	56,718	2,471	4.36%		26,784	26,784		29,187	29,187	(2,403)	-8.23%
Edgewater	26	45,170	3.55%	39,176	5,994	15.30%		23,988	23,988		25,378	25,378	(1,390)	-5.48%
North Orange	29	62,945	4.69%	51,671	11,274	21.82%		26,501	26,501		28,686	28,686	(2,185)	-7.62%
South Creek	29	66,387	6.17%	68,041	-1,654	-2.43%	5,586	30,136	35,722	4,823	32,174	36,997	(1,275)	-3.45%
South Trail	26	32,071	2.91%	32,062	9	0.03%		25,255	25,255		27,422	27,422	(2,167)	-7.90%
Winter Garden	26	37,988	3.85%	42,498	-4,510	-10.61%	1,522	16,679	18,201	1,784	21,700	23,484	(5,283)	-22.50%
Windermere	26	21,369	1.79%	19,727	1,642	8.32%		12,745	12,745		13,486	13,486	(741)	-5.49%
Washington Park	26	16,246	1.54%	17,034	-788	-4.63%		11,115	11,115		12,855	12,855	(1,740)	-13.54%
Eatonville	26	3,532	0.20%	2,181	1,351	61.94%		7,721	7,721		5,756	5,756	1,965	34.14%
Total	426	1,185,770	100.00%	1,102,674	83,096	7.54%	21,635	455,129	476,764	22,628	508,973	531,601	(54,837)	-10.32%

*MAYL Visits ~ Customer Transactions

**Online Resources Usage Statistics
NUMBER OF SEARCHES
June 2010**

FISCAL YEAR 2009 - 2010	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10	YTD 09-10	YTD 08-09	FINAL FY 08 - 09
Ancestry Library Edition	5,216	3,271	3,590	4,682	3,586	5,574	4,793	5,095	3,671				39,478	48,691	68,663
Associations Unlimited	435												435	4,020	5,546
Auto Repair Reference Center	217	241	286	315	378	455	472	480	438				3,282	2,999	4,035
Biography Resource Center	2,257	1,485	968	2,766	1,833	1,254	1,294	956	741				13,554	27,142	32,687
Business & Company Resource Center	892	710	593	714	596	493	515	475	385				5,373	13,247	16,152
Business Index ASAP	25	31	36	23	60	106	22	21	34				358	589	733
Career Transitions	227	48	136	308	34	55	8	127	76				1,019	NA	NA
Computer Database	270	198	82	268	1,265	1,856	1,459	622	392				6,412	828	1,432
Consulta	188	143	91										422	1,776	2,370
Countrywatch	707	551	528	451	831	897	873	496	112				5,446	12,690	14,874
Countrywatch -- Youth ed.	170	110	94	158	87	124	170	134	9				1,056	4,522	5,711
DearReader.com Online Book Club <i>(cumulative total of people registered)</i>	68,180	68,040	67,980	68,200	67,640	67,600	67,380	67,200	67,600				609,820	627,160	832,960
Expanded Academic ASAP	651	387	246	415	1,623	2,038	1,437	618	587				8,002	1,721	2,560
FEL Gale Databases	2,066	906	498	1,499	13,427	23,551	14,055	9,823	8,109				73,934	NA	NA
Ferguson's Career Guidance Center	284	264	100	237	184	240	284	190	91				1,874	3,244	4,162
First Search	615	566	370	510	835	781	540	509	471				5,197	12,268	14,879
Foundation Directory Online - Professional			150	41	177	307	124	167	91				1,057	NA	NA
Foundation Grants			32	7	32	24	125	10	32				262	NA	NA
General Business File ASAP	101	70	56	137	1,126	1,652	1,280	612	577				5,611	825	1,110
General One File	3,528	3,130	1,777	2,380	3,568	3,677	2,959	1,505	958				23,482	7,129	12,080
General Reference Center Gold	1,269	1,479	1,606	1,404	2,392	2,396	1,579	729	541				13,395	3,189	4,896
Grzimek's Animal Life	120	102	34	9	26	18	23	35	98				465	NA	NA
Health & Wellness Resource Center and Alternative Health Module	1,260	528	439	693	993	839	849	587	695				6,883	10,608	14,350
Health Reference Center Academic	910	553	353	405	1,758	1,908	1,332	519	425				8,163	835	1,691
HeritageQuest Online	6,056	4,900	3,779	4,960	5,734	8,204	5,924	5,601	4,727				49,885	44,389	63,186
Informe	90	21	60	150	1,045	1,602	1,218	474	303				4,963	125	299
Junior Edition - K12	230	111	61	182	1,116	1,661	1,256	497	325				5,439	1,311	1,679
Kid's Edition - K12	124	11	87	41	77	138	119	82	306				985	1,366	1,494
Learnatest	340	296	341	463	507	412	351	338	291				3,339	4,994	6,494
Literature Resource Center	261	758	230	163	495	866	687	195	160				3,815	3,190	3,755

Fiscal Year 2009 - 2010	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10	YTD 09 - 10	YTD 08 - 09	FINAL FY 08-09
Mango Languages	593	556	495	784	840	1,077	781	829	799				6,754	4,789	6,654
Mergent Online	220												220	1,978	2,567
Morningstar	724	846	941	974	795	996	1,070	1,222	730				8,298	8,975	11,224
Music Online	1,061	1,579	752										3,392	NA	NA
Novelist Plus	797	473	608	669	636	501	451	516	509				5,160	5,791	8,170
Opposing Viewpoints Resource Center	1,140	885	366	565	800	850	320	137	205				5,268	7,275	9,300
p4A Antiques Reference	261	210	120	222	190	203	229	105	47				1,587	2,301	3,107
Pop Culture Universe	728	629	594	412	836	104	281	306	317				4,207	4,520	5,942
Professional Collection	302	114	108	184	304	255	339	223	112				1,941	561	1,067
ProQuest Newspapers	2,111	1,397	875	1,669	1,748	1,894	1,493	1,618	1,051				13,856	18,814	24,479
Read the Books	27,662	24,672	15,403	24,476	21,238	19,997	19,488	17,153	13,532				183,621	212,873	268,556
Reference eBooks Collection		304	147	299	319	342	313	306	290				2,320	NA	NA
ReferenceUSA	2,403	2,675	3,451	3,771	2,636	5,024	3,830	2,784	3,157				29,731	26,262	35,556
ReferenceUSA -- New Business	63	73	38	98	164	100	52	139	130				857	1,045	1,261
ReferenceUSA -- New Movers	20	23	9	22	5	10	1	1	38				129	153	186
ReferenceUSA-- New Homeowners	66	25	19	6	3	18	9	20	33				199	219	287
ReferenceUSA -- Lifestyles	17	21	25	38	19	50	53	45	18				286	298	405
Rocket Languages								711	884				1,595	NA	NA
Science Online	663	600	163	306	365	401	481	197	126				3,302	5,111	6,664
SimplyMap	76	144	962	614	602	420	1,016	178	316				4,328	4,158	4,993
SIRS Knowledge Source	575	407	430	474	494	550	1,011	619	193				4,753	7,597	9,079
Small Business Resource Center	41	77	56	301	214	109	74	299	201				1,372	1,199	1,400
Standard & Poors NetAdvantage	412	221	87	119	135	313	161	157	93				1,698	3,052	4,073
Student Edition - K12	109	140	49	178	1,086	1,676	1,257	511	358				5,364	924	1,155
Tell Me More	167	131	127	122	82	69	122	213	105				1,138	2,523	2,829
Tumblebooks	856	809	649	613	678	910	714	863	1100				7,192	4,754	8,215
TumbleReadables	120	50	22	31	45	50	86	152	141				697	177	289
Tutor.com	460	514	258	568	500	491	440	499	221				3,951	3,624	4,340
Typing Master (cumulative total of people registered)	2,212	2,290	2,346	2,425	2,499	2,579	2,641	2,726	2785				22,503	10,860	16,318
Value Line	2,169	1,790	6,317	4,287	3,376	4,425	3,747	3,184	2139				31,434	32,927	44,365
What Do I Read Next?	372	288	175	291	512	361	406	311	228				2,944	3,213	4,457
Worldbook Online	1,117	651	613	441	526	627	763	351	354				5,443	10,358	12,856
TOTAL NUMBER OF SEARCHES	146,455	133,651	123,073	138,635	155,231	175,541	154,983	136,705	124,446				1,288,720	1,249,312	1,648,901

FEL Gale Databases represent all of the databases available to patrons through the Florida Electronic Library that are not highlighted on our database page. Rocket Languages added May 2010

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

**Action Items:
Consent Agenda:**

- 10-110 **Approval of Required Documents for State Aid to Libraries Grant for Fiscal Year ending September 30, 2011**
 - **State Aid to Libraries Grant Agreement**
 - **Certification of Credentials - Single Library Administrative Head**
- 10-111 **Strategic Plan Add On Year: FY 2013**
- 10-112 **Library Board of Trustees Meeting Schedule ~ FY 2011**
- 10-113 **Public Library Construction Grant ~ Chickasaw**

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

**Approval of Required Documents for
State Aid to Libraries Grant for Fiscal
Year Ending September 30, 2011**

Requirements for State Aid to Libraries Grant

Overview

In order to apply and meet eligibility requirements for a Fiscal Year 2011 State Aid to Libraries Grant, the following documents need approval from the Board of Trustees and are due for submission to the Florida Department of State, Division of Library and Information Services by October 1, 2009:

- State Aid to Libraries Grant Agreement
- Certification of Credentials – Single Library Administrative Head

The State Aid grant monies received for Fiscal Year 2010 totaled \$813,962 and were allocated to the purchase of books, AV materials, lease of CD's and online databases.

Recommendation

The Library Administration recommends to the Board of Trustees, approval of the documents as required by the Florida Department of State, Division of Library and Information Services, in order for the Orange County Library System to be eligible for a State Aid to Libraries Grant during the Fiscal Year ending September 30, 2011.

Florida Department of State, Division of Library and Information Services

STATE AID TO LIBRARIES GRANT AGREEMENT

The Applicant (Grantee) Orange County Library Board of Trustees
(Name of library governing body)

Governing body for Orange County Library District
(Name of library)

hereby makes application and certifies eligibility for receipt of grants authorized under Chapter 257, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program.

I. The Grantee agrees to:

- a. Expend all grant funds awarded and perform all acts in connection with this agreement in full compliance with the terms and conditions of Chapter 257, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program. Funds will not be used for lobbying the Legislature, the judicial branch, or any state agency.
- b. Provide the Division of Library and Information Services (DIVISION) with statistical, narrative, financial, and other reports as requested.
- c. Not discriminate against any employee employed in the performance of this agreement, or against any applicant for employment because of race, color, religion, gender, national origin, age, handicap, or marital status. The Grantee shall insert a similar provision in all subcontracts for services by this agreement.
- d. Retain all records for a period of 5 years from the date of submission of the final project report. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the 5 year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 5 year period, whichever is later.
- e. In the event that the Grantee expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such grantee, the Grantee must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, *Florida Statutes*; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), *Rules of the Auditor General*. In determining the state financial assistance expended in its fiscal year, the Grantee shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.

In connection with the audit requirements addressed in part e., paragraph 1, the Grantee shall ensure that the audit complies with the requirements of Section 215.97(8), *Florida Statutes*. This includes submission of a financial reporting package as defined by Section 215.97(2)(e), *Florida Statutes*, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), *Rules of the Auditor General*.

If the Grantee expends less than \$500,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, *Florida Statutes*, is not required. In the event that the grantee expends less than \$500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, *Florida Statutes*, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the grantee's resources obtained from other than State entities).

Information related to the requirements of Section 215.97, *Florida Statutes*, (the Florida Single Audit Act) and related documents may be found at <https://apps.fldfs.com/fsaa/>.

Copies of financial reporting packages required by this agreement shall be submitted by or on behalf of the Grantee directly to each of the following:

A. The Department of State at the following addresses:

Office of Inspector General
Florida Department of State
Clifton Building, Suite 320
2661 Executive Center Circle
Tallahassee, FL 32399-0250

B. The Auditor General's Office at the following address:

Auditor General's Office
Room 401, Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

- f. The Grantee hereby certifies that it is cognizant of the prohibition of conflicts of interest described in Sections 112.311 through 112.326, *Florida Statutes*, and affirms that it will not enter into or maintain a business or other relationship with any employee of the Department of State that would violate those provisions. The Grantee further agrees to seek authorization from the General Counsel for the Department of State prior to entering into any business or other relationship with a Department of State employee to avoid a potential violation of those statute
- g. Identify an individual or position with the authority to make minor modifications to the application, if necessary, prior to execution of the agreement.

II. The DIVISION agrees to:

- a. Provide a grant in accordance with the terms of this agreement in consideration of the Grantee's performance hereinunder, and contingent upon an annual appropriation by the Legislature. In the event that the state funds on which this agreement is dependent are withdrawn, this agreement is terminated and the DIVISION has no further liability to the Grantee beyond that already incurred by the termination date. In the event of a state revenue shortfall, grants shall be reduced in accordance with Section 257.195, *Florida Statutes*.
- b. Notify the grantee of the grant award after review and approval of required documents. The grant amount shall be calculated in accordance with Chapter 257, *Florida Statutes* and guidelines for the State Aid to Libraries Grant Program.
- c. Distribute grant funds in two payments. The first payment will be requested by the DIVISION from the Chief Financial Officer upon execution of the agreement. The remaining payment will be made by June 30.

III. The Grantee and the DIVISION mutually agree that:

- a. This instrument embodies the whole agreement of the parties. There are no provisions, terms, conditions, or obligations other than those contained herein; and this agreement shall supersede all previous communications, representation, or agreements either verbal or written, between the parties. No amendment shall be effective unless reduced in writing and signed by the parties.
- b. The agreement is executed and entered into in the State of Florida, and shall be construed, performed, and enforced in all respects in accordance with the laws and rules of the State of Florida. Each party shall perform its obligations hereunder in accordance with the terms and conditions of this agreement.
- c. If any term or provision of the agreement is found to be illegal and unenforceable, the remainder of the agreement shall remain in full force and effect and such term or provision shall be deemed stricken. If any matter arising out of this Contract becomes the subject of litigation, venue shall be in Leon County.
- d. No delay or omission to exercise any right, power, or remedy accruing to either party upon breach or default by either party under this Agreement shall impair any such right, power, or remedy of either party; nor shall such delay or omission be construed as a waiver of any such breach or default, or any similar breach or default.
- e. The DIVISION shall unilaterally cancel this agreement if the Grantee refuses to allow public access to all documents or other materials subject to the provisions of Chapter 119, *Florida Statutes*.
- f. Unless authorized by law and agreed to in writing by the DIVISION, the DIVISION shall not be liable to pay attorney fees, interest, or cost of collection.

- g. The DIVISION shall not assume any liability for the acts, omissions to act or negligence of the Grantee, its agents, servants, or employees; nor shall the Grantee exclude liability for its own acts, omissions to act, or negligence to the DIVISION. In addition, the Grantee hereby agrees to be responsible for any injury or property damage resulting from any activities conducted by the Grantee.
- h. The Grantee, other than a Grantee which is the State or agency or subdivision of the State, agrees to indemnify and hold the DIVISION harmless from and against any and all claims or demands for damages of any nature, including but not limited to personal injury, death, or damage to property, arising out of any activities performed under this agreement and shall investigate all claims at its own expense.
- i. Neither the State nor any agency or subdivision of the State waives any defense of sovereign immunity, or increases the limits of its liability, upon entering into a contractual relationship.
- j. The Grantee, its officers, agents, and employees, in performance of this agreement, shall act in the capacity of an independent contractor and not as an officer, employee, or agent of the DIVISION. Under this agreement, Grantee is not entitled to accrue any benefits of state employment, including retirement benefits and any other rights or privileges connected with employment in the State Career Service. Grantee agrees to take such steps as may be necessary to ensure that each subcontractor of the Grantee will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint venturer, or partner of the DIVISION.
- k. The Grantee shall not assign, sublicense, nor otherwise transfer its rights, duties, or obligations under this agreement without the prior written consent of the DIVISION, whose consent shall not unreasonably be withheld. The agreement transferee must demonstrate compliance with the requirements of the program. If the DIVISION approves a transfer of the Grantee's obligations, the Grantee remains responsible for all work performed and all expenses incurred in connection with the Agreement. In the event the Legislature transfers the rights, duties, or obligations of the Department to another governmental entity pursuant to Section 20.60, *Florida Statutes*, or otherwise, the rights, duties, and obligations under this agreement shall also be transferred to the successor government entity as if it were an original party to the agreement.
- l. This agreement shall bind the successors, assigns, and legal representatives of the Grantee and of any legal entity that succeeds to the obligation of the DIVISION.
- m. This agreement shall be terminated by the DIVISION because of failure of the Grantee to fulfill its obligations under the agreement in a timely and satisfactory manner unless the Grantee demonstrates good cause as to why it cannot fulfill its obligations. Satisfaction of obligations by Grantee shall be determined by the DIVISION, based on the terms and conditions imposed on the Grantee in paragraphs I and III of this agreement and guidelines for the State Aid to Libraries Grant Program. The DIVISION shall provide Grantee a written notice of default letter. Grantee shall have 15 calendar days to cure the default. If the default is not cured by Grantee within the stated period, the DIVISION shall terminate this

agreement, unless the Grantee demonstrates good cause as to why it cannot cure the default within the prescribed time period. For purposes of this agreement, "good cause" is defined as circumstances beyond the Grantee's control. Notice shall be sufficient if it is delivered to the party personally or mailed to its specified address. In the event of termination of this agreement, the Grantee will be compensated for any work satisfactorily completed prior to notification of termination.

- n. Unless there is a change of address, any notice required by this agreement shall be delivered to the Division of Library and Information Services, 500 South Bronough Street, Tallahassee, Florida 32399-0250, for the State and, for the Grantee, to its single library administrative unit. In the event of a change of address, it is the obligation of the moving party to notify the other party in writing of the change of address.

IV. The term of this agreement will commence on the date of execution of the grant agreement.

THE APPLICANT/GRANTEE

Chair of Governing Body or
Chief Executive Officer

James B. Tyson
Typed Name

Date

Clerk or Chief Financial Officer

Robert Tessier
Typed Name and Title of Official

Date

Date

THE DIVISION

Florida Department of State
Division of Library and Information Services

Typed Name

Date

Division Witness

Date

FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY AND INFORMATION SERVICES

STATE AID TO LIBRARIES GRANT APPLICATION

Certification of Credentials - Single Library Administrative Head
Form DLIS/SA03

The Orange County Library Board of Trustees
governing body for the Orange County Library District
hereby certifies that the incumbent single library administrative head,

Mary Anne Hodel

- Has completed a library education program accredited by the American Library Association; and
- Has at least two years full-time paid professional experience, after completing the library education program, in a public library that is open to the public for a minimum of 40 hours per week.

Signature

James B. Tyson ~ President, Library Governing Body

Date

BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 10-110

RESOLUTION TO APPROVE THE DOCUMENTS REQUIRED FOR STATE AID TO LIBRARIES GRANT.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Orlando, on the 12th day of August, 2010, at 7:00 pm, prevailing Eastern time.

PRESENT:

ABSENT:

The following was offered by

The Board Resolves:

1. To approve the documents listed below as required by the Florida Department of State, Division of Library and Information Services, in order for the Orange County Library System to be eligible for a State Aid to Libraries Grant for the Fiscal Year ending September 30, 2011:
 - (a) State Aid to Libraries Grant Agreement
 - (b) Certification of Credentials – Single Library Administrative Head

2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Strategic Plan Add On Year: FY 2013

Strategic Plan Add On Year: FY 2013

I. ISSUE STATEMENT

OCLS has continuously worked on completing tasks and directives crafted into the Strategic Plan. The current plan was approved by the Library Board on August 14, 2008. As each year of the plan has been completed, a new year has been added to the end of the plan to keep a rolling three to five year plan in place. As a requirement for State Aid to Public Libraries eligibility, libraries must have a Board approved three to five year Plan in place and submitted to the State by October 1, 2010.

Much has been accomplished as a result of the Strategic Plan including the implementation of self check out, the creation of a branch development plan, the expansion of our computer network and the development of new digital content like Orlando Memory.

It is time to explore new strategies for the future of the Orange County Library System to keep our direction relevant to the community we serve.

II. BACKGROUND

Work on developing the current plan began in January 2008, and representatives from various OCLS locations and major library function areas participated, ensuring input from a diverse cross section of employees, including public service staff, librarians, technology training staff, support staff and managers.

Members of the Strategic Planning Team were provided with data reflecting the opinions of the public and staff regarding the Orange County Library System, performance as an employer and service provider, which services are most utilized and experiencing the greatest growth, and the challenges facing the library globally and within the community.

The Mission Statement, approved by the Board in October 2007, was key to the strategic plan development. The team engaged in activities to find appropriate alignment between the direction established by our mission statement and needs identified in other data.

After much discussion and evaluation, we agreed on five strategic priorities for the organization.

- Marketing and Recognition: We will develop OCLS as the gold standard for public libraries
- Innovation: We will ensure continuous innovation
- Fiscal Excellence: We will maximize the public's Return on Investment
- Communication: We will develop and optimize communication
- Staff Empowerment: We will empower staff to achieve their potential

IV. RECOMMENDATION

The Library Administration recommends to the Board of Trustees, the approval of the additional year to the Strategic Plan for FY 2013, this keeps OCLS eligible for State Aid to Public Libraries from the State of Florida, as well as serves as a communication tool for our taxpaying public.

Orange County Library System

MISSION STATEMENT

The Orange County Library System, a public enterprise, brings value to the residents of the district through collections, staff, services and facilities. The Library connects our changing community to the evolving world of ideas, information and technology. Through continuous innovation, the Orange County Library System will create a well-informed, well-connected community, making Orange County a great place to live, learn, work, and play.

Developed by staff and Board approved October 2007

Orange County Library System – Strategic Plan: FY 2013

I. Strategic Goal: We will develop OCLS as the gold standard for public libraries.

A. Continue to cultivate the reputation of OCLS as a national model

1. Participate in local and state meetings as presenters
2. Continue to publish in national library literature periodicals and other publications

B. Connect the community to our services and products

1. Continue to build our social media presence and seek new social media opportunities
2. Ensure that OCLS is recognized as an important community institution

C. Continue to refine and market services

1. Maximize attendance of computer classes and library programs by reaching out to target groups
2. Isolate and target specific services for retention as highest priority

II. Strategic Goal: We will ensure continuous innovation

A. Upgrade network infrastructure to desktop to support projected speed and upgrade internet connection to 1Gigabit.

III. Strategic Goal: We will maximize the public's Return on Investment

A. Develop a plan to evaluate current media formats for sustainability for future users

B. Evaluate current facilities for sustainability

C. Determine Chickasaw's viability as a potential future branch

IV. Strategic Goal: We will develop and optimize communication

A. Improve electronic communication tools

V. Strategic Goal: We will maximize diminished staff resources

A. Investigate digitization of personnel records

B. Explore social media avenues for employee recruitment purposes

BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 10-111

RESOLUTION TO APPROVE THE ADDITIONAL YEAR TO THE STRATEGIC PLAN FOR FY 2013.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the city of Orlando, on the 12th day of August 2010, at 7:00 pm, prevailing Eastern Time.

PRESENT:

ABSENT:

The Board Resolves:

1. To approve the additional year to the Strategic Plan for FY 2013.
2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

**Library Board of Trustees Meeting
Schedule: FY 2011**

**Meeting Schedule for the
Orange County Library District Board of Trustees
2010 - 2011**

**All meetings are scheduled for 7:00 p.m. the second Thursday of the month
(unless otherwise indicated).**

**Meetings held at the Orlando Public Library will be
in the Albertson Room on the third floor.**

**October 13, 2010 (Wednesday)
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801**

**April 14, 2011
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801**

**November 10, 2010 (Wednesday)
Herndon Branch Library
4324 East Colonial Drive
Orlando, Florida 32803**

**May 12, 2011
Windermere Branch Library
530 Main Street
Windermere, Florida 34786**

**December 8, 2010 (Wednesday)
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801**

**June 9, 2011
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801**

**January 13, 2011
Southwest Branch Library
7255 Della Drive
Orlando, Florida 32819**

**July 14, 2011
South Trail Library
4600 S. Orange Blossom Trail
Orlando, Florida 32839**

**February 10, 2011
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801**

**August 11, 2011
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801**

**March 10, 2011
Southeast Branch Library
5575 S. Semoran Boulevard
Orlando, Florida 32822**

**September 8, 2011
Alafaya Branch Library
12000 East Colonial Drive
Orlando, Florida 32826**

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.

BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 10-112

RESOLUTION TO APPROVE THE LIBRARY BOARD OF TRUSTEE MEETING
SCHEDULE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2011.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the city of Orlando, on the 12th day of August 2010, at 7:00 pm, prevailing Eastern Time.

PRESENT:

ABSENT:

The Board Resolves:

1. Approve the Library Board of Trustees Meeting Schedule for the fiscal year ending September 30, 2011.
2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Public Library Construction Grant

Orange County Library System

Public Library Construction Grant - Chickasaw Branch

I. Issue Statement

The Board needs to consider approval of the attached resolution authorizing Staff to submit a Public Library Construction Grant to the State Library of Florida in the amount of five hundred thousand dollars for the construction of the Chickasaw Branch Library.

II. Executive Summary

The Public Library Construction grant program provides state funding to governments for the construction of public libraries. The Florida Legislature determines the amount appropriated annually for the program but the Legislature has not funded construction grants for the last three fiscal years. The Chickasaw Branch application has been on file with the State for three years and is ranked 6th out of 21 projects. An updated application is required in order to be considered for funding by the 2011 Legislature.

III. Background Information

The branch site, located at 870 N. Chickasaw Trail, is a building which was constructed in 1993. The nearly 17,000 square foot building sits on a 3.61 acre site and needs to be remodeled. The Library's application is for the maximum grant amount of \$500,000 and a dollar-for-dollar match is required. Previous construction grants helped finance the Alafaya, South Creek, West Oaks, and Winter Garden facilities.

Eligible uses of grant funds include architectural services; acquisition of land; new construction; expansion; remodeling; site preparation, including the provision of parking spaces; engineering costs and legal fees directly related to the construction of the library; and initial or fixed equipment, including shelving, tables, chairs, information and building technologies, video and telecommunications equipment, machinery, utilities, built-in equipment and enclosures or structures necessary to house them, opening day collections, and all other items necessary to furnish and operate a new or improved facility for the provision of library services.

An updated application must be on file with the State by September 9, 2010. The application must contain a Board approved resolution authorizing staff to submit the application along with assurances of the dollar for dollar match, that sufficient funds will be available and result in a completed library building, and that the facility would be exclusively used for public library purposes for twenty years.

This application does not obligate the Library to accept the funds and carry out the project. In the event the Legislature funds the program and the Library is awarded a grant, we still retain the option to decline the grant and have the State redirect funds to other Libraries on the list. Grant funding will be addressed in the Spring 2011 Legislative Session. Grants are awarded beginning July 1, 2011 at which point the Library has 540 days to get the project under contract.

IV. Options

Option 1: Approve the attached resolution authorizing the application for the grant.

Advantage: The library can be awarded \$500,000 for the remodeling of the building on Chickasaw Trail. This will reduce the amount of Library District funds that will be needed to fund the project.

Disadvantage: Staff time will be needed to prepare and submit reports for the grant.

Option 2: Disapprove the attached resolution authorizing the application process for the grant.

Advantage: Staff time will not be taken away from other projects in order to prepare and submit reports for the grant.

Disadvantage: The Library would miss out on the grant money and will need to use more district funds (\$500,000) without the grant.

V. Recommendation

Library Staff recommend Option 1.

**Florida Department of State, Division of Library and Information Services FY
2010-2011 Public Library Construction Grant Applications 9/04/09**

The following ranked list of projects is for review during the 2010 Legislative Session. Applications are subject to funding recommendations by the Legislature and approval by the Governor. Rank	Applicant	FY 2010-2011 Eligibility	Project Total
1	Gilchrist County** <i>Gilchrist County Public Library</i>	\$500,000	\$510,000
2	Escambia County <i>Molino Branch Library</i>	\$500,000	\$1,010,408
3	Sumter County <i>North Sumter County Library</i>	\$500,000	\$6,393,936
4	Miami-Dade County <i>Arcola Lakes Branch Library</i>	\$500,000	\$5,928,000
5	Leon County* <i>Eastside Branch Library</i>	\$500,000	\$6,486,455
6	Orange County Library District <i>Chickasaw Trail Branch Library</i>	\$500,000	\$7,794,000
7	Alachua County <i>Eastside Branch Library</i>	\$500,000	\$2,860,000
8	Suwannee	\$500,000	\$925,000

	County** <i>Dowling Park Public Library</i>		
9	Hamilton County** <i>White Springs Public Library</i>	\$500,000	\$890,000
10	Town of Lady Lake <i>Lady Lake Public Library</i>	\$500,000	\$7,224,362
11	Broward County* <i>Sunset Strip Branch Library</i>	\$500,000	\$4,167,750
12	Polk City** <i>Polk City Community Library</i>	\$500,000	\$500,000
13	Ft. Myers Beach Public Library District <i>Ft. Myers Beach Library</i>	\$500,000	\$6,067,167
14	Town of Dundee <i>Dundee Public Library</i>	\$500,000	\$1,500,000
15	City of Mount Dora <i>W. T. Bland Public Library</i>	\$500,000	\$2,367,008
16	Sarasota County	\$500,000	\$8,312,967
17	City of Apalachicola** <i>Apalachicola Municipal Library</i>	\$500,000	\$500,000

18	Palm Beach County Acreage Branch	\$500,000	\$14,742,507
19	Leon County* Woodville Branch Library	\$500,000	\$787,324
20	Broward County* Lauderhill Central Park Branch Library	\$500,000	\$4,283,575
21	Broward County* Children's Reading Center	\$500,000	\$5,400,000
TOTAL		\$10,500,000	\$88,50,459

BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 10-113

RESOLUTION TO APPROVE THE APPLICATION FOR A PUBLIC LIBRARY CONSTRUCTION GRANT FOR THE CHICKASAW BRANCH.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in Orange County, on the 12th day of August, 2010, at 7:00 PM.

PRESENT:

ABSENT:

The Board Resolves:

- To authorize an application for a Public Library Construction Grant for the Chickasaw Branch.
- To authorize Mary Anne Hodel, Library Director/CEO to sign the application and provide required certifications.
- To assure the required match of a dollar for dollar will be available and unencumbered at the time of the grant award.
- To assure funding is sufficient and will be available in order that the project will result in a completed library building.
- To assure that upon completion of the project, sufficient funds will be available to operate the facility; and
- To assure that the building will be used exclusively for the public library purposes for which constructed within 20 years of the completion of the construction project.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Discussion and Possible Action Items

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Drive Up Window Service

ORANGE COUNTY LIBRARY SYSTEM

MODIFICATIONS TO DRIVE UP WINDOW SERVICE

I. Issue Statement

The Library's staffing levels are dropping to the point that offering personal service at Drive Up Windows is beyond our ability at some locations. Management needs to end, at least for the foreseeable future, drive up window service at various locations.

II. Executive Summary

Personal Drive up window service is offered at the Main Library and five Branch locations (Alafaya, South Creek, Southeast, West Oaks, and Winter Garden). Reduced staffing levels and scheduling constraints make the continuation of this service problematic. The service model could be altered to allow users to return material via an unstaffed book drop slot allowing a redeployment of personnel to other customer service functions. The change would mean a reduction in options for a small number of users. Staff is recommending cessation at three locations be approved now (Main, Southeast, West Oaks) and others on an as needed basis in the future.

III. Background Information

At the service window, a customer can return library materials, pick up prearranged material, and make fine payments. The vast majority of transactions are for the return of library material only. Many hours of the week staff only receive returned materials and check them in. At the Main Library, for example, check outs account for approximately 3.5% of the activity which occurs at the window (approximately 780 items for July 2010 compared to 81,842 items checked out in the Lobby during the same time period). Branch Library drive up windows follow a similar pattern with only a few percent of the monthly check out transactions taking place at the window.

Regardless of the activity level, the current service model requires personnel to be at the window during all open hours of at a location. If service at the window were limited only to the return of library materials through a materials return slot, personnel could be reassigned to other operational needs and some scheduling efficiencies would be achieved. Staff performing other tasks involving the movement of materials in the building could monitor returns and clear the area throughout the day. The Main Library window is currently configured to allow for returns from a vehicle via a return slot. Branch locations could be configured in a similar manner.

In lieu of check out at the drive up window we will offer borrowers the option to pick up materials inside the Main Library or Branch location or the option of home delivery. Drive up window usage is currently counted as part of the door count total. One possible impact of the recommended closure is a slight decrease in our door count figures. If the Board approves this change Staff will begin a notification period for the public prior to discontinuance of service.

July 2010

Location	Cars to Window	Checkout	Check in*
Alafaya	6,241	594	30,781
Main	3,335	778	15,457
South Creek	5,586	665	21,447
Southeast	2,717	255	9,076
West Oaks	2,234	503	18,258
Winter Garden	1,522	288	14,858

*Check in includes some after hours book drop.

IV. Options

Option 1 – Authorize staff to operate drive up windows at Main and West Oaks as a materials return using book drops only, to cease offering the service altogether at Southeast and to make similar changes at other locations as needed.

Advantage – Creates scheduling efficiencies and better utilization of existing staff.

Disadvantage – Reduction in service options for a small percentage of our customers that they have gotten very used to and like.

Option 2 – Maintain current service model.

Advantage – No changes/same service offering to users as in the past

Disadvantages – Core functions inside the building will have worse service for the majority of our customers at the affected locations since the drive up window takes critical staffing away from primary duties. No savings in staffing, schedules or operations

V. Recommendation

Library Staff recommend Option 1.

BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 10-115

RESOLUTION TO MAKE MODIFICATIONS TO DRIVE UP WINDOW SERVICE

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Orlando, on the 12th day of August, 2010, at 7:00 PM.

PRESENT:

ABSENT:

The Board Resolves:

- To authorize staff to operate drive up windows at Main and West Oaks as a materials return using book drops only.
- To cease offering the service altogether at Southeast.
- To make similar changes at other locations as needed.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Information

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

FY 2011 Holiday & Closed Day Schedule



101 East Central Boulevard
 Orlando, Florida 32801-2471
 phone: 407.835.READ (7323)
 fax: 407.835.7649
 website: www.ocls.info

Mary Anne Hodel,
 Library Director, Chief Executive Officer

Holidays & Closed Days: Fiscal Year 2011 October 1, 2010 – September 30, 2011

Holidays	Closed Dates
Thanksgiving Day	Wednesday, November 24, 2010 ~ Library Closes at 6:00 p.m. Thursday, November 25, 2010 (H) Friday, November 26, 2010 (H)
Christmas	Friday, December 24, 2010 (H) Saturday, December 25, 2010
New Year's	Friday, December 31, 2010 (H) Saturday, January 1, 2011
Martin Luther King Jr.'s Birthday	Sunday, January 16, 2011 Monday, January 17, 2011 (H)
Easter	Sunday, April 24, 2011
Memorial Day	Sunday, May 29, 2011 Monday, May 30, 2011 (H)
Independence Day	Sunday, July 3, 2011 Monday, July 4, 2011 (H)
Labor Day	Sunday, September 4, 2011 Monday, September 5, 2011 (H)

(H) = 8 Hours Staff Holiday Pay

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Director's Report

Director's Report August 2010

Target has awarded the \$4,000.00 to OCLS. The Hiawassee and Winter Garden Branches will each benefit to host Get Ready for K! programs. Many thanks to Natalie Houston for initiating the process that led to this award. The Library very much appreciates her initiative.

Seven OCLS locations will serve as Primary Election Early Voting sites this August. Alafaya, West Oaks, South Creek, Southeast, Washington Park, Southwest and the Main Library will all host Early Voting. Early voting will begin on Monday, August 9 and runs through Saturday, August 21. Early Voting will be open to the public Monday through Saturday from 10 a.m. to 6 p.m. Branch locations will remain open on Fridays and Saturdays from 5 to 6 p.m. to accommodate Early Voting only. There will be no Early Voting on Sundays. Election Day is Tuesday, August 24 and the Southwest Branch is our only location that will host voting on Election Day. Precincts that have formally voted at other library locations on Election Day have been moved to other venues. Voters will be notified of their new location by the Supervisor of Elections.

In an effort to increase the Library's presence to our customers in various social media sites, we've added social media icons (with links) to the left navigation area of ocls.info. Icons to Facebook and Twitter can already be found on the website homepage. In addition an icon for YouTube has been added. Besides the social media icons, an icon for the Be Internet Safe tutorial has also been listed. This tutorial communicates safety tips and practices to kids and teens as they venture out onto the Internet and social media sites.

Now that we have our very own iPhone App, and a few apps from our vendors, we thought it would be a great time to make a page to have all these in one spot. Check out the [Mobile Apps page](#). The app at the top has been highlighted and some cool apps are listed below. As the Library develops more great ways to get library services in the way of apps, or as vendors create them, we'll add them to this page – so keep an eye out.

An exciting new feature has been added to the Music Online database! You may now download a song for 48 hours to either Apple iPhone on 3G network or better, and Mobile device with Android OS.

As a service to help staff make wise investments, OCLS offered [Making Investment Decisions](#) presented by James Weight, CFP®, ICMA-RC, on Tuesday, July 13 at Main. The workshop focused on understanding one's personal financial situation, how much risk to consider taking, how different assets tend to behave over time, and how to approach selecting and maintaining them.

The Back-to-School Virtual Gallery has been updated. This gallery includes an interactive flip book, with resources and information to help parents and children get prepared for the start of the school year. The kids version includes library resources, online databases, materials, and websites appropriate for children about back to school.

The Travel Tips and Trips, Near and Far Virtual Gallery has also been recently revamped. There's an interactive construct with quick facts on popular world destinations plus resources and materials on a variety of topics from traveling within the state to traveling outside the country. A new "For Teachers" box has been added to help teachers find lesson-planning resources related to travel.

Also updated is the *Explore the Florida Author Virtual Gallery* to help patrons learn more about well known writers from Florida. This Virtual Gallery includes library resources, booklists, an interview video gallery of Florida Authors, author websites and more.

OCLS has launched a new initiative, *Career Pathways*, designed for employees interested in career development and possible upward mobility into management. Participants will explore where they hope to be in five years as well as what it means to be a manager. Some of the topics covered include system perspective, communication, leadership, interpersonal skills, accountability, project management, customer service and more.

Upcoming Library Programs

Fleet of Foot

Eatonville Branch Wednesday, August 4, 6 p.m.

Alafaya Branch Saturday, August 21, 11 a.m.

Windermere Branch Tuesday, August, 24, 11 a.m.

Don't let your tired feet get you beat! Staff from Track Shack will teach you what to look for in a running/walking shoe and how to begin training and prevent injury. Have your feet and walking/running pattern evaluated to find out the best shoe options and get great advice on beginning a healthy running program.

CPR Training

South Creek Branch Saturday, August 7, 2 p.m.

West Oaks Branch Saturday, August 14, 11 a.m.

Learn to save a life this summer or get a head start on a job as a life guard or babysitter. Representatives from the Pediatric Sports Medicine Program at the Arnold Palmer Children's Hospital will present an American Heart Association HeartSaver course on basic CPR. Registration required. Register by calling 407.835.7323.

Fall Gardening Tips

Gear up for fall with the Master Gardeners of Orange County by attending one of their fall gardening programs.

Container Gardening with Master Gardener Peggy Green

Winter Garden Branch Saturday, August 7, 2 p.m.

Hiawassee Branch Tuesday August 10, 6:30 p.m.

Herbs in Your Landscape with Master Gardener Sharon Hartman

Herndon Branch Monday, August 9, 6:30 p.m.

Growing Herbs with Master Gardeners Beth Vandergrift and Ed Thralls

West Oaks Branch Tuesday, August 17, 6:30 p.m.

South Creek Branch Thursday, August 19, 11 a.m.

Herb Propagation with Master Gardener Dena Wild

Herndon Branch Saturday, August 21, 2 p.m.

Gardening with Herbs with Master Gardener Cindy Blackburn

Winter Garden Branch Monday, August 23, 6:30 p.m.

Orlando Science Center Presents: Digital Planet

Orlando Public Library, Albertson Room

Saturday, August 14, 2 p.m.

See the final frontier like you've never seen it before with Digital Planet, a 3D digital video globe. The Orlando Science Center will lead you on an out-of-this-world tour of the solar system including an astronomy lesson or astronomical proportions! This special event, brought to you by the Friends of the Orange County Library System, is **FREE** and everyone is invited.

Star Wars Celebration

Herndon Branch

Wednesday, August 4, 2 p.m.

Southwest Branch

Friday, August 6, 11 a.m.

Alafaya Branch

Saturday, August 7, 10:30 a.m.

Hiawassee Branch

Saturday, August 7, 2 p.m.

Orlando Public Library

Sunday, August 8, 2 p.m.

West Oaks Branch

Monday, August 9, 6 p.m.

Eatonville Branch

Friday, August 13, 1:30 p.m.

Join us for a screening of *Star Wars: The Clone Wars*, as we gear up for the biggest *Star Wars* party in the galaxy - Star Wars Celebration V, held August 12 – 15 at the OC Convention Center! Arrive early to enter a raffle for the chance to win a family four-day pass to the show! Program attendees are welcome to come dressed as their favorite Jedi, Bounty Hunter, Ewok or any character from the film series. Have your light sabers and blasters at the ready position and may the force be with you.

End-of-Summer Beach Blast

Orlando Public Library, Library Central

Thursday, August 12, 6 p.m.

Summer is almost over, so grab your sunglasses and head to the library for a beach party. Teens are invited to join us for gaming, dancing and beach-style fun.

Teen Summer Leftovers

Orlando Public Library, Club Central

Wednesday, August 18, 3:30 p.m.

Dig into summer leftovers with fun crafts and activities.

How to Survive School

Orlando Public Library, Club Central

Wednesday, August 25, 3:30 p.m.

Teens, are you worried about how to survive the school year? Come out and learn tips and tricks on how to survive school all while making crafts that are just too cool for school.

Animanga

Orlando Public Library, Club Central

Thursday, August 19, 6 p.m.

Are you an anime and manga fan? If so, join us to interact with other teens who love Japanese entertainment. Chat about your favorite manga and watch anime while meeting new friends! The club meets the third Thursday of every month.

pARTz

Orlando Public Library, Club Central

Thursday, August 5, 6 p.m.

Are you interested in acting, improv or film making? Don't be afraid to get on the stage! Express yourself! Be a part of pARTz. This club meets the first Thursday of each month.

Teen Voices

Orlando Public Library, Club Central

Thursday, August 26 22, 6 p.m.

Join our teen advisory board to meet new people and develop teen library programs and services while earning community service hours. This board meets the fourth Thursday of each month.

Teen Library Corps

All Locations

Volunteer with the Teen Library Corps and give back a little "TLC" to your library and your community. Plan programs, help out at events, give suggestions for teen services, meet new people and earn community service hours for school. If you are between the ages of 13-18 and love to have fun, join TLC today!

Sip and Knit

Southeast Branch

Saturday, August 14, 10:30 a.m.

Windermere Branch

Tuesday, August 17, 10:30 a.m.

Eatonville Branch

Tuesday, August 24, 6 p.m.

Attend this free introductory class taught by Barbara Fusi from Sip and Knit and learn the basic technique of the knit stitch. Get a discount coupon for a future class and soon you'll be creating your own hats, sweaters, socks and booties. Register by calling 407.835.7481.

Humane Education 101

Hiawassee Branch

Saturday, August 14, 11 a.m.

Sophia Erlsten, M.Ed. will teach you about humane education and how you can implement humane education at home and in school at this inspiring program.

A Celebration of the Sandwich

Winter Garden Branch

Saturday, August 14, 11:30 a.m.

Hiawassee Branch

Saturday, August 21, 11:30 a.m.

West Oaks Branch

Saturday, August 28, 11:30 a.m.

Join us for trivia, fun and more as we "Eat Fresh" with Subway in honor of National Sandwich Day. Bring your camera for a photo opportunity with the one and only....Subman! Tasty samples and giveaways provided.

Red, White and Blue Extravaganza

South Creek Branch

Saturday, August 14, 2 p.m.

Tap your feet! Clap your hands! And move to the beat! Join Step By Step Dance as they perform a selection of patriotic songs and dances. Support the patriots of this country, and enjoy a wonderful, upbeat performance.

Sky's The Limit

Alafaya Branch

Monday, August 16, 6:30 p.m.

Southeast Branch

Wednesday, August 18, 6:30 p.m.

Thursday, August 19, 7 p.m.

In honor of National Aviation Week, professional flight instructors from Air Orlando will answer your questions about becoming a pilot. Learn about costs, time commitment and technical advancements that have made personal flying safer than ever before. Attendees could win a free 30-minute discovery flight from Air Orlando.

Fun Family Crafts

Edgewater Branch

Saturday, August 21, 11 a.m.

Enjoy a craft for the whole family! Craftsmen from Home Depot will lead an interactive craft workshop designed for quality one-on-one time between adults and children. Children must be accompanied by an adult. Supplies provided. Call 407.835.7481 to register.

Improve Your Image

Washington Park Branch

Saturday, August 21, 2 p.m.

North Orange Branch

Monday, August 23, 6 p.m.

South Trail Branch

Saturday, August 28, 2 p.m.

Whether you're starting a new year at school or interviewing for that dream job, Christina Mobley, owner of Elaina Inc., can show you how to stand out and make a positive impression. Learn the importance of strong communication skills, confident body language and how to create a strong, fashionable appearance without breaking the bank.

Cooking for One

Winter Garden Branch

Thursday, August 26, 10 a.m.

Join Family and Consumer Sciences Agent LuAnn Duncan from Orange County Extension as she shares tips for seniors and singles on cooking for a party of one. Get ideas for menu planning and sample delicious easy-to-make foods.

Eye Brow Sculpting 101

Herndon Branch

Monday, August 30, 6:30 p.m.

Express your emotions elegantly and with immaculate precision. Learn how to sculpt your own eyebrows at this interactive workshop presented by Make-up Artist/Brow Sculpting Specialist, Usha Nara from The Sanctuary of Winter Park. Door prizes for program attendees!

Hair Care for Foster Care

Orlando Public Library, Albertson Room

Monday, August 16, 6:30 p.m.

Prevent a nasty hair-don't! OCLS and the Foundation for Foster Care Children present a hair care workshop for foster parents, adoptive parents and guardians. Jacqui J from Embrace U Salon and Boutique will share how to care and maintain various African-American hairstyles. Attendees can qualify for a chance to win amazing door prizes.

Head Lice: Good Riddance

Alafaya Branch

Saturday, August 28, noon

Orlando Public Library, Albertson Room

Saturday, August 28, 2 p.m.

Don't send your child back to school unprotected. Get the facts you need to know about head lice prevention and treatments from Amy Graff, co-founder and lice specialist from LouseCalls, Inc.

Florida Virtual School

Orlando Public Library, Albertson Room

Saturday, August 21, noon

Educate yourself at *any time, any place, any path, any pace*[™] with convenient online schooling from Florida Virtual School (FLVS). Learn how this new style of learning can help you get a step ahead, gain additional credits, or even recover a credit that is still needed. FLVS serves students in grades K-

12 and provides a variety of custom solutions for schools and districts to meet student needs. Courses are free to Florida residents. Stop by and learn more about this dynamic, flexible and engaging tool.

Homework Resources

North Orange Branch

Tuesday, August 31, 6 p.m.

Learn how your student can utilize an array of educational resources at the library including practice test databases, interactive literacy software and live online chat with real expert tutors. All free with your Orange County library card!

Star Wars Illustrated

Orlando Public Library, Library Central

Monday, August 16, 6 p.m.

Don't miss a chance to meet with *Star Wars* illustrators and series experts Chris Reiff and Chris Trevas. Their new illustration collection *Star Wars Blueprints: Rebel Edition* is a boxed set featuring a 32-page illustration book and five poster-sized plans for such Alliance mainstays as the X-wing fighter, the Y-wing fighter, Echo Base and more!

Accordion Craze

Washington Park Branch Monday, August 16, 6:30 p.m.

Edgewater Branch Tuesday, August 17, 6:30 p.m.

South Trail Branch Wednesday, August 18, 6:30 p.m.

Orlando Public Library Friday, August 20, noon

Join members from the Central Florida Accordion Club for an educational performance with this unique musical instrument.

Counsel for Caregivers Seminar

Orlando Public Library, Albertson Room

Thursday, August 19, 12:15 p.m.

Having trouble juggling your work and care giving responsibilities? Let us lend you a helping hand of healing at the Counsel for Caregivers Seminar. This month, Carolyn Sawyer of Sawyer & Sawyer P.A. will discuss the law as it relates to matters of the elderly. Attend this health seminar presented by OCLS, Orange County's Commission on Aging and WFTV Channel 9 and bring balance to your life. Registration required, email officeonaging@ocfl.net or call 407.836.7446 to register. Lunch will be provided to the first 50 attendees.

The Big Idea

Orlando Public Library, Albertson Room

Saturday, August 21, 2 p.m.

Necessity is the mother of invention. So if you want to be the next great inventor, then it's very necessary for you to attend this program. Members of the Inventors Council of Central Florida will present a workshop to provide guidance on how you can move forward with your big ideas.

Check It Out: King of Wake

July 1-August 22

Rockstar WWA Wakeboard World Championships Presented by Supra wants you to Check it Out! Check out three items with your library card and receive a free ticket to the competition while supplies last. See the top wakeboarding athletes on the planet in action and find out who is the World Champion. In partnership with the Rockstar WWA Wakeboard World Championships Presented by Supra (August 19-22).

Upcoming Community Events

- August 14 – Back-to-School Health Fair – Taft Neighborhood Center
- August 14 – School Supply Giveaway hosted by Senator Gary Siplin
- August 14 – Back to School Giveaway hosted by Community of One, Inc.
- August 27 – Peabody Healthy Lifestyle Expo
- September 16 – Health and Fitness Fair hosted by First Presbyterian Church
- October 23 – Commissioner Phil Diamond's Fall Picnic

Upcoming Speakers Bureau Presentation

- August 19 – Lake Buena Vista Rotary
- September 8 – Avalon Park Jet Setters

**Orange County Library System
Board of Trustees Meeting
August 12, 2010**

Public Comment: Non-Agenda Items