

**Orange County Library System
Board of Trustees Meeting**

Board Packet for March 2009



101 East Central Boulevard
Orlando, Florida 32801-2471
phone: 407.835.7611
fax: 407.835.7648
website: www.ocls.info

Mary Anne Hodel,
Library Director, Chief Executive Officer

March 6, 2009

To: James B. Tyson, President
Guy Houk, Vice President
Sara Brady, Trustee
Ted Maines, Trustee
Richard Maladecki, Trustee

cc: The Library Governing Board:
The Honorable Mayor Richard T. Crotty, Chairman of the Library Governing Board,
Members of the Governing Board, Commissioners S. Scott Boyd, Fred Brummer,
Mildred Fernandez, Linda Stewart, Bill Segal, Tiffany Moore-Russell, Orange County;
and Deborah Girard, City of Orlando.

From: Mary Anne Hodel, Director

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 7:00 p.m. Thursday, March 12, 2009 at the **Alafaya Branch Library; 12000 East Colonial Drive; Orlando, Florida 32826**; 407.835.READ (7323).

If any board member has an item to be brought up for discussion, please call Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: Ronald Rogers, Liaison, Membership and Mission Review Board ~ Orange County
Nancy Jacobson, Liaison, Nominating Board ~ City of Orlando

AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
March 12, 2009
Alafaya Branch Library
12000 East Colonial Drive
Orlando, Florida 32826
407.835.READ (7323)

09-036 I. **Call to Order**

09-037 II. **Public Comment**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.

09-038 III. **Approval of Minutes: Library Board of Trustees Meeting ~ February 12, 2009**

09-039 IV. **Staff Presentations:**
➤ **Alafaya Branch Staff**
➤ **I-Pod and I-Touch Downloadable Applications**

09-040 V. **Financial Statements and Summaries: February 2009**

09-041 VI. **Statistics and Summaries: February 2009**

09-042 VII. **Action Items**

09-043 **Request to Serve Alcohol at After Hours Event: Southwest Branch**

09-044 **Land Purchase Near Chuluota Road and State Road 50**

09-045 III. **Discussion and Possible Action Items**

09-046 **Director's Evaluation Process**

09-047 IX. **Information**

09-048 **Director's Report**

09-049 **Public Comment: Non-Agenda Items**

X. Adjournment

Next Meeting Dates: April 9, 2009 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- May 14, 2009 ~ South Creek Branch Library; 1702 Deerfield Boulevard; Orlando, Florida 32837.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

Call to Order

Orange County Library System Board of Trustees Meeting Thursday, March 12, 2009

Public Comment

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**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Approval of Minutes: Library Board of
Trustees Meeting ~ February 12, 2009**

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
February 12, 2009
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

- 09-021 I. **Call to Order**
 Library Board Present: James Tyson (2/1); Guy Houk (2/0); Sara Brady (2/0); Ted Maines (2/0); Richard Maladecki (2/0)
 Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Renae Bennett; Eric Atkinson; Craig Wilkins; Wendi Bost; Tracy Zampaglione; Kathryn Robinson; Milinda Neusaenger

President Tyson called the meeting to order at 7:03 p.m.

- 09-022 II. **Public Comment**
 Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a “Notice of Intent to Speak” form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the “Notice of Intent to Speak Form” shall be the order in which the forms were received by the Board’s Administrative Assistant. “Notice of Intent to Speak” forms will not be accepted after the meeting has been called to order. Information listed on the “Notice of Intent to Speak” forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

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- 09-023 III. **Approval of Minutes: Library Board of Trustees Meeting ~ January 8, 2009**
 Trustee Houk, seconded by Trustee Brady, moved to approve the meeting minutes for the January 8, 2009 Library Board of Trustees Meeting. Motion carried 5-0.

- 09-024 IV. **Staff Presentations:**
- | | | |
|---------------------------------|----------------------------------|-------------------|
| ➤ Grants Presentation ~ | | |
| Grant | Project | Presenter |
| IMLS- National Leadership, 2008 | Citizenship Inspired | Chris Gardner |
| LSTA 2008 | SuperStarz | Vera Gubnitskaia |
| FINRA | Investing for Hispanic Residents | Paolo Melillo |
| Fit For Life | Health Education | Kris Woodson |
| Electronic Arts | Gaming | Carolyn McClendon |
| Prime Time | Family Reading | Kelly Pepo |
| City of Orlando Community Grant | Youth Skills Development | Griselda Clarke |

IMLS- Laura Bush	Orlando Memory	Wendi Bost
Disney Initiative	Helping Kids Shine	Ormilla Vengersammy
Galloway Foundation	Summer Reading Support	Vera Gubnitskaia
LSTA 2009	Math Early Learning	Lisa Stewart
IMLS- National Leadership, 2009	Science for Kids	Renae Bennett
ICMA	Drug and Alcohol Education	Debbie Moss
IMLS- National Leadership Research	Library automation development w/ KCLS	Debbie Moss

➤ **Branch Expansion Plan Update ~ Craig Wilkins**

09-025 V. **Financial Statements and Summaries: January 2009**
Comptroller Bob Tessier reported that the benchmark for the Defined Benefit Pension Plan investments for calendar year 2008, was down 25.9% and the actual performance of the investments was down 26%.

09-026 VI. **Statistics and Summaries: January 2009**

09-027 VII. **Action Items**

09-028 **Non-Consent Agenda**

09-029 **Self Check Out Systems: South Trail and Edgewater Branches**
Branch Administrator Renae Bennett summarized the proposal for self check-out systems at the South Trail and Edgewater Branches. Brief discussion ensued and Ms. Bennett explained that security of our collection is very important and that the system comes with RFID technology and security gates to protect the materials that we purchased for our customers. Trustee Maladecki, seconded by Trustee Brady, moved to award a \$214,161 contract to 3M for the purchase of self check equipment and RFID tags for the South Trail and Edgewater Branches. Motion carried 5-0.

09-030 **Director’s Evaluation**
Trustee Brady stated that last month the Board engaged in a very good dialog regarding the lack of a formal procedure to evaluate the Director. She stated that the Board requested more information in order to evaluate Director Hodel. In addition, draft plans were requested to formalize the annual evaluation process of the Director. Human Resources Manager Carla Fountain introduced Tom Wilkes of Gray Robinson, and Judy Harrington of Harrington & Associates, who helped to craft and standardize the Library’s compensation plan in 1996. President Tyson stated that he is much more comfortable with the Director’s evaluation after reading the additional information. Trustee Brady, seconded by Trustee Maladecki, moved to approve the recommendation of a 4.75% increase for Director Hodel’s compensation and stated that it is within the same parameters of the compensation plan provided for all eligible staff members. And that it was less than other staff would have earned with the same rating. Motion carried 5-0.

Discussion ensued regarding the evaluation process of the Director. Ms. Fountain stated that three different examples of evaluation forms were provided and a Board consensus was that the third form was the most suitable. President Tyson stated that Board instructions should also be included.

Vice President Houk asked Mr. Wilkes questions regarding Director Hodel’s employment contract and if it is standard that one in her position would be granted an additional two years of employment if an unsatisfactory rating were given. Mr. Wilkes stated that this is

standard, giving one in the position a chance to improve the rating; and further that the person in the position could be terminated for cause or at will, but compensation is addressed with both of these situations as well. Trustee Maladecki asked if it is standard to include an automatic two year extension for a satisfactory rating and Mr. Wilkes stated agreements may differ among organizations and industries, but that including such a clause is standard and insures the Director is not inclined to leave the organization abruptly and helps to attract quality talent in the future. Vice President Houk stated he was concerned with setting such a precedent for the future.

Director Hodel thanked the Board for the increase and stated that she is very grateful to work with such a great, smart and dedicated staff and that she has enjoyed serving such a wonderful and vibrant community as this one. She thanked the Board for the chance to continue on at OCLS.

09-031 III. **Discussion and Possible Action Items**

09-032 IX. **Information**

09-033 **Director's Report**

- We will celebrate the Citizenship Inspired Grant with a kickoff on Monday at 10:30 a.m. Senator Mel Martinez will make a virtual appearance and Tico Perez will greet our guests and celebrate this new library program, which helps legal immigrants successfully pass the test to become a new US citizen. Our first graduates, who passed the citizenship test, will also be there.

- Our clever staff have devised I-Touch and I-Phone friendly interfaces, featuring touch capabilities to our web site for our wired up users. We will be submitting a proposal to present and feature this work at the upcoming LITA conference this Fall. Kudos to Jim Elder!

- Celebrate the birth of George Washington and Abraham Lincoln by visiting our recently updated *Know Your Presidents on Presidents' Day* Virtual Gallery <http://www.ocls.info/Virtual/Galleries/Holidays/presidents.asp> . Watch videos of the leaders of our country, selected from YouTube. Get an overview of the holiday by reading biographies and articles of the United States President, revive history and pass along this link to our patron's this Presidents' Day! Special thanks to Children's and Reference Central for their contributions to this gallery revamp.

- Employees will receive their last hardcopy paystub on February 19. After that date, all paystubs will be available in an electronic format through the Web. Thanks to everyone who helped test the Website and thank you all for helping the Library stay green.

- The director participated in her first Florida Humanities Council meeting this past month. Grant proposals were evaluated and winners were selected for FHC grants.

09-034 **Adult Literacy League Update**

09-035 **Public Comment: Non-Agenda Items**

X. **Adjournment**

President Tyson adjourned the meeting at 8:14 p.m.

Next Meeting Dates: March 12, 2009 ~ Alafaya Branch Library; 12000 East Colonial Drive; Orlando, Florida 32826 --- April 9, 2009 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

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Thursday, March 12, 2009**

Staff Presentations:

- **Alafaya Branch Staff**
- **I-Pod & I-Touch Downloadable Applications**

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Financial Statements and
Summaries: February 2009**

Orange County Library System

Financial Statement Highlights

Five Months Ended February 28, 2009

Operating Fund Revenue and Expenditure Summaries

State Aid Revenue

At the February Board meeting, a question was asked about State Aid. During the month of March we received \$464,000, which is the first of two payments. The second payment is normally received in May.

Rent Revenue

Per our agreement with Z Cafe, we receive 5% of sales as rent on the Café in the Main Library. The economy has resulted in a dramatic reduction in the Café's sale and thus, rent will be lower than what was budgeted.

Retiree Health Care (OPEB)

Like a pension plan, an actuary determines the funding for this plan. The most recent actuarial report indicated the recommended funding for the current fiscal year was \$1,125,000 which is about \$191,000 less than what was budgeted.

Liability Insurance

Due to a lack of major hurricanes last summer, our liability insurance coverage premiums dropped and we were able to buy more coverage. As a result, we expect to under spend the budget in this account by approximately \$60,000.

Chiller Update

This project is really starting to take off. Both the new chillers and cooling towers are in town, but have not been delivered to the Library. Currently, the building looks a bit like it is on life support with piping running from two temporary chillers parked on Wall Street to the building. The temporary chillers will cool the building while the old chillers are torn down and removed and the new chillers are installed. One key task will be the removal of the old cooling towers on the roof and installation of the replacement towers. This work is currently scheduled for Saturday, March 14th, at which time Wall Street will need to be closed to regular traffic. As you might expect with a project of this nature, our contractor, Shaw Mechanical, will experience some challenges along the way and they have been addressing them.

How Do We Measure Up?

The answer is darn well. Last fiscal year our salaries and benefits as a percentage of our total Operating Fund expenditures was **52%**. Just recently, we saw an Annual Report for the Broward County Library which put their salaries and benefits at **66%**. In a "My Word" column penned by Orange County School Superintendent Ron Blocker which appeared in the *Orlando Sentinel* on March 6th, he commented that "Florida's school budgets are about **85%** personnel."

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND REVENUE SUMMARY
Five Months Ended February 28, 2009**

	ANNUAL BUDGET	YTD ACTUAL	(5 month=42%)
AD VALOREM TAXES	36,007,392	30,743,921	85.4%
INTERGOVERNMENTAL			
Grants	100,000	53,852	53.9%
State Aid	1,145,000	464,141	40.5%
	<u>1,245,000</u>	<u>517,993</u>	<u>41.6%</u>
CHARGES FOR SERVICES			
Fee Cards	13,000	5,175	39.8%
Premium Cards	2,000	0	0.0%
PC Pass (\$10 for 7 days)	25,000	5,586	22.3%
PC Express (\$5 for 1 hour)	5,000	7,451	149.0%
Additional PC Sessions	0	415	
Classes / Virtual Computer Classes	3,000	800	26.7%
Copy & Vending, Value Card	175,000	66,555	38.0%
Meeting Rooms	30,000	23,803	79.3%
Fax	12,000	5,396	45.0%
Scanner	0	130	
Computer Booklets	0	144	
Ear Buds and Jump Drives	0	3,271	
Reference Charges	0	145	
Online Book Sale	0	86	
Disk Sales	1,500	1,111	74.1%
Orange Bag Sales	7,500	5,515	73.5%
ILL Charges	0	372	
	<u>274,000</u>	<u>125,954</u>	<u>46.0%</u>
FINES			
Fines	1,985,000	654,746	33.0%
Lost Materials	115,000	34,880	30.3%
	<u>2,100,000</u>	<u>689,626</u>	<u>32.8%</u>
MISCELLANEOUS			
Investment Earnings	450,000	69,135	15.4%
Rent	9,000	2,002	22.2%
Contributions - Friends of Library	107,000	5,516	5.2%
Contributions - Fund Raiser	0	1,755	
Contributions - Others	25,000	9,380	37.5%
Miscellaneous	50,000	37,644	75.3%
Grants & Awards	0	16,500	
	<u>641,000</u>	<u>141,932</u>	<u>22.1%</u>
TRANSFER FM PROP APPRAISER	36,000	0	0.0%
TRANSFER FM TAX COLLECTOR	300,000	0	0.0%
TOTAL REVENUES	<u><u>40,603,392</u></u>	<u><u>32,219,426</u></u>	<u><u>79.4%</u></u>

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND EXPENDITURE SUMMARY
Five Months Ended February 28, 2009**

	ANNUAL BUDGET	YTD ACTUAL	(5 month=42%)
SALARIES & BENEFITS			
Salaries	15,083,747	6,337,759	42.0%
Medicare Taxes	218,714	90,213	41.2%
Defined Contribution Pension Plan	1,131,281	481,380	42.6%
Defined Benefit Pension Plan	950,193	388,040	40.8%
Money Purchase Pension Plan	378,448	158,180	41.8%
Life and Health Insurance (Employees)	2,575,455	891,871	34.6%
Retiree Health Care (OPEB)	1,316,492	435,621	33.1%
Worker's Compensation	122,972	49,259	40.1%
Unemployment Compensation	12,000	0	0.0%
Parking & Bus Passes	214,722	95,227	44.3%
	<u>22,004,024</u>	<u>8,927,549</u>	<u>40.6%</u>
OPERATING			
Professional Services	330,000	132,766	40.2%
Other Contractual Services	931,000	343,672	36.9%
Other Contract. Serv.- Janitorial	331,000	120,807	36.5%
Training and Travel	100,000	43,248	43.2%
Telecommunication	325,000	119,889	36.9%
Delivery and Postage	1,513,000	632,465	41.8%
Utilities	1,182,000	347,168	29.4%
Rentals and Leases	1,018,000	411,675	40.4%
Insurance	300,000	151,211	50.4%
Repair and Maintenance	1,200,000	366,419	30.5%
Repair & Maint. - Hardware/Software	407,000	250,564	61.6%
Copying/Printing	317,000	113,920	35.9%
Property Appraiser's Fee	300,000	220,825	73.6%
Tax Collector's Fee	725,000	614,878	84.8%
Supplies	950,000	313,987	33.1%
Supplies-Hardware/Software	500,000	37,328	7.5%
Memberships	25,000	15,664	62.7%
Contingency	325,000	0	0.0%
	<u>10,779,000</u>	<u>4,236,486</u>	<u>39.3%</u>
CAPITAL OUTLAY			
Building and Improvements	1,450,000	156,380	10.8%
Equipment and Furniture	300,000	37,629	12.5%
Hardware/Software	300,000	163,324	54.4%
	<u>2,050,000</u>	<u>357,333</u>	<u>17.4%</u>
LIBRARY MATERIALS			
Materials - Rest. Contributions	22,000	23,309	106.0%
Materials - Other	5,000,000	2,014,531	40.3%
	<u>5,022,000</u>	<u>2,037,840</u>	<u>40.6%</u>
TRANSFERS TO OTHER FUNDS			
Branch Debt Service Fund	293,000	204,729	69.9%
Capital Projects Fund	1,377,000	229,500	16.7%
	<u>1,670,000</u>	<u>434,229</u>	<u>26.0%</u>
TOTAL EXPENDITURES	<u>41,525,024</u>	<u>15,993,437</u>	<u>38.5%</u>

**ORANGE COUNTY LIBRARY DISTRICT
BRANCH DEBT SERVICE FUND
Five Months Ended February 28, 2009**

	ANNUAL BUDGET	YTD ACTUAL	(5 month=42%)
REVENUES			
Transfer From General Fund	293,000	204,729	69.9%
Investment Earnings	10,000	2,718	27.2%
TOTAL REVENUES	303,000	207,447	68.5%
EXPENDITURES			
<u>2003 NOTE</u>			
Principal	386,677	191,756	49.6%
Interest	23,323	12,973	55.6%
TOTAL EXPENDITURES	410,000	204,729	49.9%

FUTURE DEBT SERVICE PAYMENTS FOR 2003 NOTE

DATE	PRINCIPAL	INTEREST
August 1, 2009	194,920	9,809
2010	399,542	9,916
	594,462	19,725

**ORANGE COUNTY LIBRARY DISTRICT
CAPITAL PROJECTS FUND
Five Months Ended February 28, 2009**

	ANNUAL BUDGET	YTD ACTUAL	(5 month=42%)
REVENUES			
Transfer From General Fund	1,377,000	229,500	16.7%
Investment Earnings	100,000	30,231	30.2%
TOTAL REVENUES	1,477,000	259,731	17.6%
EXPENDITURES			
Land (Future Branches)	5,000,000	0	0.0%
TOTAL EXPENDITURES	5,000,000	0	0.0%

**ORANGE COUNTY LIBRARY DISTRICT
SINKING FUND
Five Months Ended February 28, 2009**

	<u>ANNUAL BUDGET</u>	<u>YTD ACTUAL</u>	<u>(5 month=42%)</u>
REVENUES			
Investment Earnings	9,000	2,509	27.9%
TOTAL REVENUES	9,000	2,509	27.9%
EXPENDITURES			
Reserves-Building and Improvements	5,000	0	0.0%
Reserves - Technology	4,000	0	0.0%
TOTAL EXPENDITURES	9,000	0	0.0%

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND
BALANCE SHEET - ASSETS
February 28, 2009**

ASSETS

Cash on Hand	7,245
Equity in Pooled Cash	1,181,134
Equity in Pooled Investments	25,442,418
Accounts Receivable	3,292
Inventory	267,592
Prepays	233,706
Other Assets-Deposits	<u>9,275</u>
TOTAL ASSETS	<u><u>27,144,662</u></u>

ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND
BALANCE SHEET - LIABILITIES & FUND BALANCE
February 28, 2009

LIABILITIES

Unclaimed Disbursements	1,207
Retainage Payable	1,920
Accrued Wages Payable	584,027
Accrued Sales Tax	151
Due To Friends of the Library	3,792
Deferred Revenue	5,000
Employee Payroll Deductions	
Savings Bonds	18
United Appeal	362
Dental Insurance	1,535
Union Dues	411
Miscellaneous	129
Daughters of American Revolution	1,434
Staff Association	2,534
TOTAL LIABILITIES	602,518

FUND BALANCE

Reserved for Walker	4,000
Reserved for Phillips	100,000
Reserved for Warner	33,712
Reserved for Gullett	19,805
Designated for Murray	724,689
Designated for Sondheim	39,941
Designated for Strategic Plan	4,000,000
Unreserved/Undesignated	5,394,007
Current Year Excess of Revenues Over Expenditures	16,225,989
TOTAL FUND BALANCE	26,542,144

TOTAL LIABILITIES & FUND BALANCE **27,144,662**

ORANGE COUNTY LIBRARY DISTRICT
MONTHLY ROLLOVER
February 28, 2009

	<u>BALANCE</u> <u>01/31/2009</u>	<u>RECEIPTS</u>	<u>DISBURSE</u>	<u>BALANCE</u> <u>02/28/2009</u>
OPERATING				
Equity in Pooled Cash	958,718	3,942,846	(3,720,431)	1,181,134
Equity in Pooled Investments	24,378,009	2,963,245	(1,898,835)	25,442,418
	25,336,727			26,623,552
BRANCH DEBT SERVICE				
Equity in Pooled Investments	523,028	1,009		524,038
SINKING				
Equity in Pooled Investments	482,236	930		483,166
CAPITAL PROJECTS				
Equity in Pooled Investments	5,889,109	11,366		5,900,474
SELF FUNDED HEALTH				
Equity in Pooled Cash	127,043	199,364	(326,407)	(0)
Claims Payment Checking Account	35,000	229,180	(229,180)	35,000
Equity in Pooled Investments	1,538,493	276,745		1,815,238
	1,700,535	705,289	(555,587)	1,850,237

ORANGE COUNTY LIBRARY DISTRICT
GENERAL POOLED INVESTMENTS
February 28, 2009

<u>INVESTMENT TYPE</u>	<u>DOLLARS</u>	<u>% PORTFOLIO</u>
CERTIFICATES OF DEPOSIT	18,701,676	55%
MONEY MARKET FUNDS		
Federated Treasury Obligations Fund	6,385,626	19%
Federated Government Obligations Fund	1,732,905	5%
Invesco AIM Treasury Fund	7,326,078	21%
STATE BOARD OF ADMINISTRATION		
Local Government Surplus Trust Fund	19,050	0.1%
TOTAL	34,165,335	100%

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Statistics and Summaries:
February 2009**

STATISTICAL SUMMARY

February 2009 Statistics for March 2009 Report

Circulation and Door Count

Circulation is up overall 10.62%. In non-electronic circulation, Branches are the leader with two locations, Southeast and Eatonville, increasing circulation over 20% each.

“Circulation” of our digital products continues to climb. Since the introduction of “OverDrive,” our newest collection of downloadable books, each consecutive month has seen an increase over the last. In February 2009, 2,853 electronic books were accessed. On February 15, 2009 we had a record for the number of downloads in a single day of 105.

Library Activities

Our public computers continue to be busy with a 5.65% increase in utilization over last February, in spite of February 2009, being one day shorter than February 2008. Also popular is our WiFi network. In February 2009, there were 2,116 unique patrons who used the Library’s WiFi network to access the Internet a total of 7,513 times.

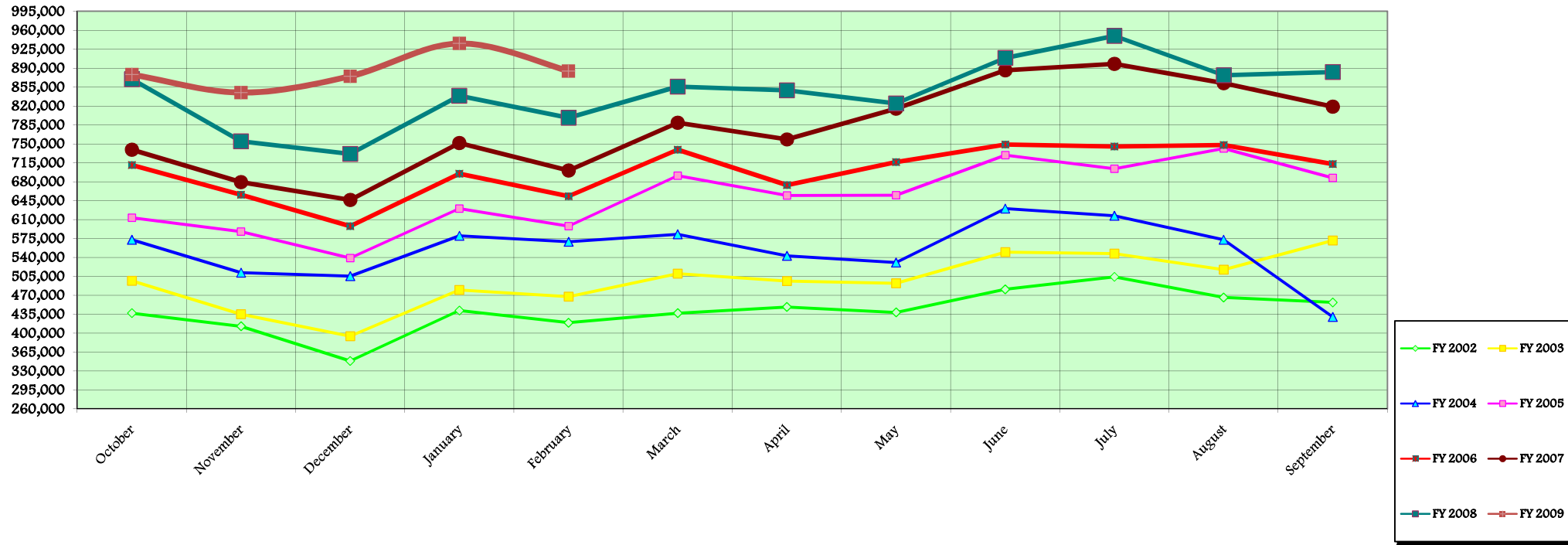
www.ocls.info

The Library offers access to software called “TypingMaster” which provides exercises for the practice of keyboarding skills. During February 2009, we had 115 new users sign up. Prior to that, the highest number of users to sign up in a month was 76. This is just another reflection of higher interest in services which support job seekers.

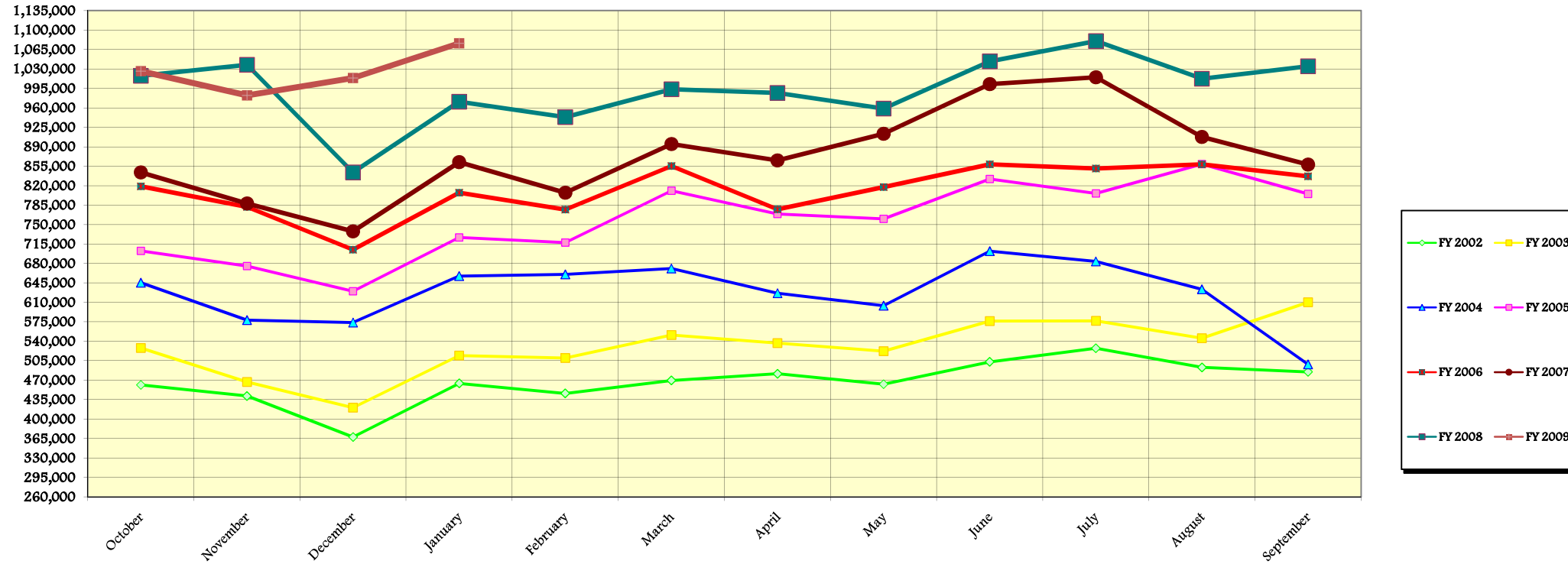
Our website utilization reporting software, WebTrends, show that unique visitors to the website is up 8% from last year. The report also specifically shows an increase of 8% on unique visitors from outside of our network. We attribute this growth to a number of promotional items such as FCAT which was heavily promoted to the Orange County Public Schools. The FCAT virtual gallery received 747 page views and the FCAT Explorer tutorial received 246 views. The Tax virtual gallery was promoted heavily on the homepage as well as in the *Books & Beyond* newsletter. It received 1,338 views in the month of February.

The RSS feeds, an opt-in service to receive electronic news updates from the Library, received over 11,500 uses or an increase of 22%. Since relocating our feeds to an in-house created system, we expect to see their usage increase with the stability of the program.

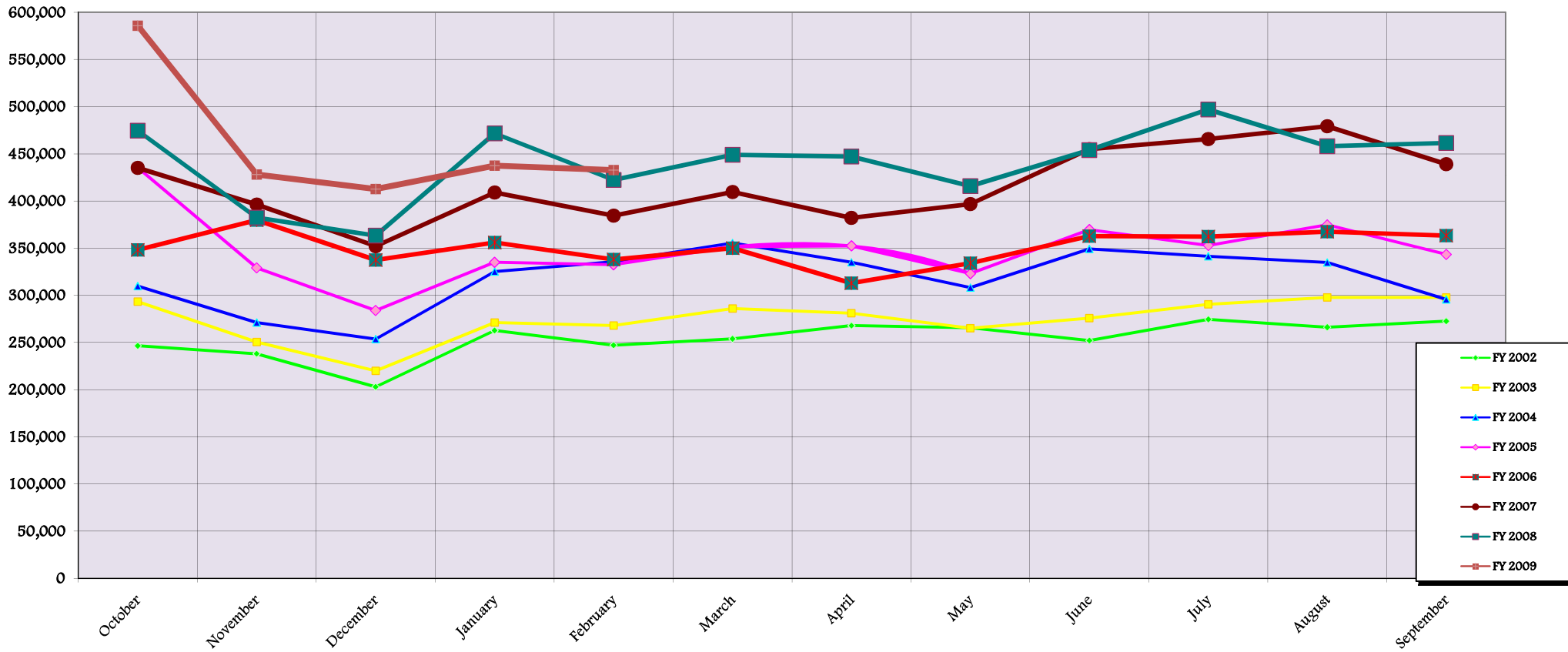
**ORANGE COUNTY LIBRARY SYSTEM
CIRCULATION
Fiscal Year 2002 Through Fiscal Year 2009 To Date**



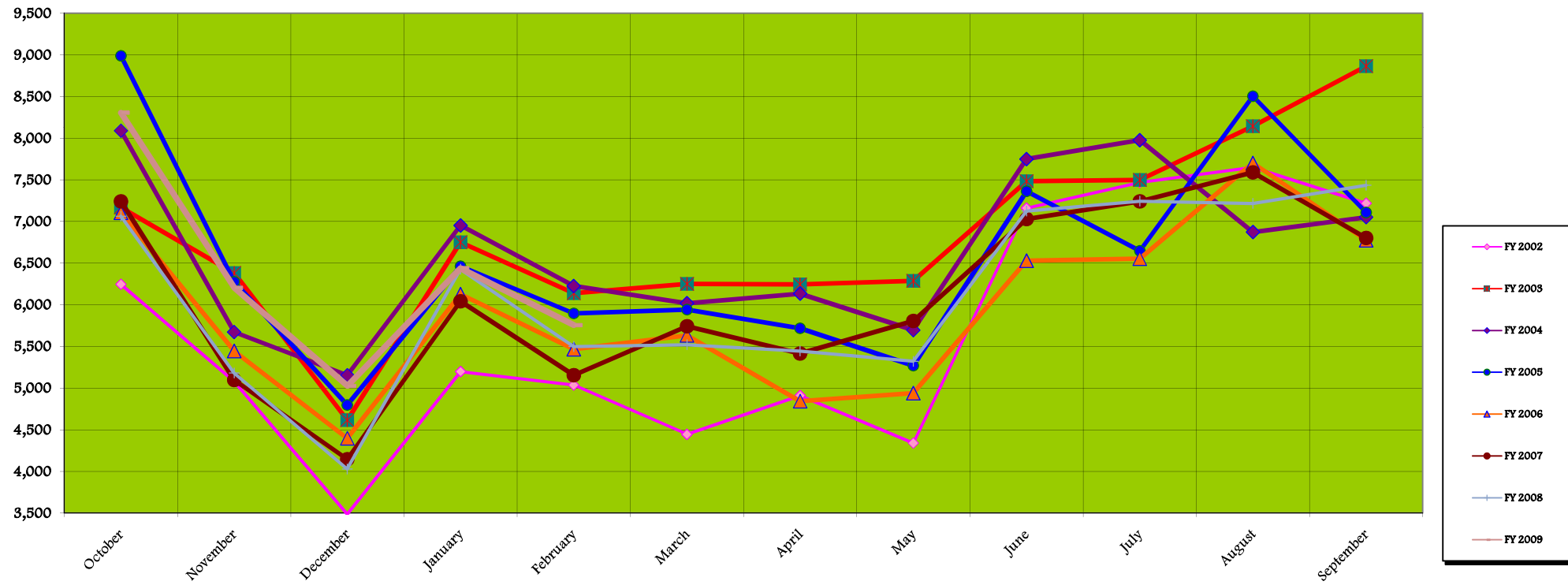
ORANGE COUNTY LIBRARY SYSTEM
CIRCULATION WITH ELECTRONIC STATS
 (Circ Stats & Electronic Database Stats ~ 2 months previous)
 Fiscal Year 2002 Through Fiscal Year 2009 To Date



Orange County Library System
 Door Counts
 Fiscal Year 2002 through Fiscal Year 2009 To Date



Orange County Library System
 New Customer Registration
 Fiscal Year 2002 through Fiscal Year 2009 To Date



Circulation & Door Count

October through March

	Oct '08	Oct '07	Nov '08	Nov '07	Dec '08	Dec '07	Jan '09	Jan '08	Feb '09	Feb '08	% of Change	Mar '09	Mar '08
Circulation													
Main	264,369	263,951	255,348	237,835	261,492	236,330	259,901	248,259	251,636	240,178	4.77%		263,015
Branches	490,764	493,444	471,493	426,268	493,273	397,334	529,875	491,342	493,687	445,479	10.82%		482,409
MAYL	66,641	66,695	63,778	53,363	69,572	61,091	70,695	60,961	71,507	66,792	7.06%		70,822
Digital Products	49,538	41,163	48,185	33,824	52,926	32,765	69,051	33,989	61,053	41,548	46.95%		35,335
Digital Downloads	2,308	1,746	2,673	1,516	2,735	1,485	2,717	1,571	2,853	1,421	100.77%		1,679
Talking Books	4,129	4,372	3,001	3,011	3,806	3,450	3,508	4,055	3,566	3,956	-9.86%		3,880
Total	877,749	871,371	844,478	755,817	883,804	732,455	935,747	840,177	884,302	799,374	10.62%		857,140
Door Count													
Main	74,877	63,693	55,250	57,654	55,296	53,501	62,777	64,803	59,340	58,844	0.84%		61,636
Branches	424,494	323,951	292,736	256,200	271,682	234,895	288,981	331,321	285,374	280,825	1.62%		298,064
MAYL Packages	63,354	64,511	60,008	51,270	65,272	58,409	66,209	58,203	67,693	64,351	5.19%		67,926
Talking Books	17	16	17	8	27	8	17	11	15	21	-28.57%		12
Drive Up Windows	23,061	22,427	19,993	17,239	20,406	16,491	19,467	17,162	20,456	18,297	11.80%		21,213
Total	585,786	474,582	427,987	382,363	412,656	363,296	437,434	471,489	432,863	422,317	2.50%		448,839

Circulation & Door Count

April through September

	<i>Apr '09</i>	<i>Apr '08</i>	<i>May '09</i>	<i>May '08</i>	<i>Jun '09</i>	<i>Jun '08</i>	<i>Jul '09</i>	<i>Jul '08</i>	<i>Aug '09</i>	<i>Aug '08</i>	<i>Sep '09</i>	<i>Sep '08</i>	FY 2009 YTD	FY 2008
Circulation														
Main		256,941		249,297		256,647		263,516		261,391		259,199	1,292,746	3,036,559
Branches		472,723		453,752		523,453		565,805		498,441		505,576	2,479,092	5,756,026
MAYL		72,046		67,743		69,359		76,087		69,141		69,772	342,193	803,872
Digital Products		42,620		49,486		55,012		38,242		41,659		41,584	280,753	487,227
Digital Downloads		1,454		1,463		1,441		1,608		1,945		2,454	13,286	19,783
Talking Books		4,152		4,024		3,948		4,104		3,892		3,802	18,010	46,646
Total		849,936		825,765		909,860		949,362		876,469		882,387	4,426,080	10,150,113
Door Count														
Main		60,997		55,530		65,815		68,788		59,965		62,992	307,540	734,218
Branches		297,458		277,463		302,110		334,139		311,800		312,029	1,563,267	3,560,255
MAYL Packages		68,977		64,416		66,200		73,167		66,029		66,479	322,536	769,938
Talking Books		16		16		24		13		19		20	93	184
Drive Up Windows		19,590		18,314		19,677		20,839		20,352		20,015	103,383	231,616
Total		447,022		415,723		453,802		496,933		458,146		461,515	2,296,726	5,296,027

Web Site Traffic

April through September

	Oct '08	Oct '07	Nov '08	Nov '07	Dec '08	Dec '07	Jan '09	Jan '08	Feb '09	Feb '08	% of Change	Mar '09	Mar '08
Hits to the Website													
Inside	8,356,815	5,664,814	7,591,066	4,446,440	8,467,267	4,459,588	8,970,682	5,271,546	8,752,211	5,209,567	68.00%		5,678,465
Outside	6,937,280	5,139,056	6,363,365	4,576,053	6,092,640	4,430,452	7,404,367	5,606,337	6,694,017	5,215,845	28.34%		5,658,619
Total	15,294,095	10,803,870	13,954,431	9,022,493	14,559,907	8,890,040	16,375,049	10,877,883	15,446,228	10,425,412	48.16%		11,337,084
Visits													
Inside	109,660	111,148	99,554	88,627	107,370	86,330	110,764	99,575	109,096	96,577	12.96%		99,450
Outside	237,939	255,253	218,251	226,436	213,052	216,804	251,254	249,995	227,925	223,939	1.78%		253,654
Total	347,599	366,401	317,805	315,063	320,422	303,134	362,018	349,570	337,021	320,516	5.15%		353,104
Unique Visitors													
Inside	1,293	1,492	1,315	1,353	1,311	1,332	1,181	1,385	1,223	1,345	-9.07%		1,416
Outside	74,404	77,285	69,437	67,133	66,168	65,541	83,215	73,385	74,587	68,921	8.22%		66,362
Total	75,697	78,777	70,752	68,486	67,479	66,873	84,396	74,770	75,810	70,266	7.89%		67,778
Page Views													
Inside	1,128,610	1,471,571	1,050,819	1,141,034	1,144,905	1,089,580	1,229,596	1,292,162	1,215,731	1,261,531	-3.63%		1,262,023
Outside	1,237,858	1,231,557	1,287,539	1,088,394	1,177,853	1,079,609	1,407,756	1,328,426	1,222,576	1,206,848	1.30%		1,224,639
Total	2,366,468	2,703,128	2,338,358	2,229,428	2,322,758	2,169,189	2,637,352	2,620,588	2,438,307	2,468,379	-1.22%		2,486,662

Web Site Traffic

April through September

	Apr '09	Apr '08	May '09	May '08	Jun '09	Jun '08	Jul '09	Jul '08	Aug '09	Aug '08	Sep '09	Sep '08	FY 2009 YTD	FY 2008
Hits to the Website														
Inside		6,184,777		5,428,401		6,069,938		5,934,514		5,848,128		7,767,281	42,138,041	67,963,459
Outside		5,681,414		5,251,553		5,868,512		5,806,271		5,657,932		6,736,810	33,491,669	65,628,854
Total		11,866,191		10,679,954		11,938,450		11,740,785		11,506,060		14,504,091	75,629,710	133,592,313
Visits														
Inside		101,937		101,535		102,267		105,764		100,989		104,379	536,444	1,198,578
Outside		261,534		256,912		227,353		230,419		217,184		230,154	1,148,421	2,849,637
Total		363,471		358,447		329,620		336,183		318,173		334,533	1,684,865	4,048,215
Unique Visitors														
Inside		1,410		1,425		1,432		1,456		1,479		1,404	6,323	16,929
Outside		63,785		66,924		73,624		72,124		70,957		73,210	367,811	839,251
Total		65,195		68,349		75,056		73,580		72,436		74,614	374,134	856,180
Page Views														
Inside		1,341,549		1,315,120		1,536,410		1,433,254		1,393,040		1,050,998	5,769,661	15,588,272
Outside		1,205,566		1,214,091		1,351,074		1,358,050		1,303,452		1,280,790	6,333,582	14,872,496
Total		2,547,115		2,529,211		2,887,484		2,791,304		2,696,492		2,331,788	12,103,243	30,460,768

Circulation and Orange County Library System: Report for FY 2009 YTD & FY 2008

Library Activities

April through September

	Oct '08	Oct '07	Nov '08	Nov '07	Dec '08	Dec '07	Jan '09	Jan '08	Feb '09	Feb '08	% of Change	Mar '09	Mar '08
Program Attendance Total	14,432	14,869	11,234	10,144	8,813	7,412	12,584	11,461	13,977	13,778	1.44%		13,177
Total # of Programs	503	531	426	473	430	420	456	490	537	537	0.00%		529
Community Events Attendance Total	2,301	856	3,158	428	530	241	2,167	1,717	637	2,625	-75.73%		202
Total # of Community Events	19	11	23	11	8	5	6	8	11	9	22.22%		2
Events Line	51	9	42	8	38	9	58	15	47	4	1075.00%		6
StoryLine	101	144	136	106	84	146	163	157	95	95	0.00%		111
Class Attendance Total	4,012	3,414	3,065	2,587	3,177	2,304	4,038	3,374	4,948	3,461	42.96%		3,447
Total # of Classes	1,167	1,156	927	996	1,046	972	1,091	1,086	1,054	1,063	-0.85%		1,082
QuestLine	18,374	15,804	12,982	12,994	12,470	11,382	13,665	14,906	13,686	14,210	-3.69%		14,197
P.C. Sessions	83,150	86,050	70,062	68,834	78,461	67,163	80,309	76,603	77,168	73,039	5.65%		75,265
Number of Active Cards in the System	437,425	458,669	434,009	453,825	432,708	449,896	434,314	446,265	432,554	444,431	-2.67%		439,188
New Customer Registrations	8,304	7,063	6,203	5,181	5,026	4,028	6,438	6,425	5,755	5,498	4.67%		5,520
Total Registered Borrowers	822,774	960,280	828,382	965,112	833,350	968,490	840,016	974,578	845,480	979,561	-13.69%		984,132
Customers Transacting	64,460	N/A	68,072	N/A	70,371	N/A	58,047	N/A	69,588	N/A	N/A		

Circulation and Orange County Library System: Report for FY 2009 YTD & FY 2008

Library Activities

April through September

	Apr '09	Apr '08	May '09	May '08	Jun '09	Jun '08	Jul '09	Jul '08	Aug '09	Aug '08	Sep '09	Sep '08	FY 2009 YTD	FY 2008 YTD
Program Attendance Total		17,952		14,039		18,635		20,177		15,059		12,930	61,040	169,633
Total # of Programs		568		538		558		592		515		501	2,352	6,252
													0	
Community Events Attendance Total		4,246		921		802		1,407		3,613		3,161	8,793	20,219
Total # of Community Events		26		8		8		6		14		22	67	130
Events Line		27		15		9		9		3		7	236	121
StoryLine		181		135		130		122		123		119	579	1,569
Class Attendance Total		3,470		3,505		3,680		3,918		3,315		3,544	19,240	40,019
Total # of Classes		1,082		1,063		1,088		1,157		1,093		1,033	5,285	12,871
QuestLine		13,928		13,021		14,225		15,661		15,624		14,437	71,177	170,389
P.C. Sessions		78,836		78,283		78,874		86,331		80,552		82,312	389,150	932,142
Number of Active Cards in the System		437,356		435,909		437,941		437,355		436,635		355,581	2,171,010	
New Customer Registrations		5,444		5,322		7,126		7,242		7,216		7,434	31,726	73,499
Total Registered Borrowers*		989,144		993,824		1,000,401		801,720		807,868		814,883	4,170,002	
Customers Transacting										72,432		76,921	0	

*In July 2008, Removed 205,799 records for accounts which had been expired since March 2004 and had no outstanding activity.

	Oct~08	Oct~07	Nov~08	Nov~07	Dec~08	Dec~07	Jan~09	Jan~08	Feb~09	Feb~08	% of Change	Mar~09	Mar~08
Online Catalog Searches	839,559	718,606	822,318	609,751	771,593	531,351	917,010	690,468	875,998	639,000	37.09%		692,763
Online Renewals	157,539	148,473	154,951	135,516	162,186	136,377	155,574	132,819	154,857	134,407	15.21%		153,497
Online Questions	641	601	465	489	480	429	608	481	585	478	22.38%		481
Online Requests	72,482	72,832	64,163	53,927	62,768	49,152	75,106	66,488	70,395	62,197	13.18%		63,616
Online Suggestions	155	107	146	98	118	77	119	104	87	76	14.47%		112

	Apr~09	Apr~08	May~09	May~08	Jun~09	Jun~08	Jul~09	Jul~08	Aug~09	Aug~08	Sep~09	Sep~08	FY 2009 YTD	FY 2008
Online Catalog Searches		688,093		644,641		789,090		835,487		775,812		792,854	4,226,478	8,407,916
Online Renewals		150,227		148,613		145,679		157,849		153,563		153,426	785,107	1,750,446
Online Questions		503		455		507		483		392		294	2,779	5,593
Online Requests		68,214		69,478		78,638		79,723		71,711		69,391	344,914	805,367
Online Suggestions		125		77		115		106		113		121	625	1,231

Circulation and Orange County Library System: Report for FY 2009 YTD & FY 2008

Circulation Statistics
February 1, 2009 - February 28, 2009

Location	Days Open**	WiFi	Circulation	Total Circulation	% of Total	Previous Year	Gain/Loss	% Gain/Loss	Drive Up Window Visits	Walk In Visits	Total Visits	Drive Up Window Visits Previous Year	Walk In Visits Previous Year	Total Visits Previous Year	Gain / Loss	% Gain / Loss
Main	28	1,139	250,497	251,636	28.46%	240,178	11,458	4.77%	3,416	59,340	62,756	3,161	58,844	62,005	751	1.21%
MAYL*	20		71,507	71,507	8.09%	66,792	4,715	7.06%		67,693	67,693		64,351	64,351	3,342	5.19%
Digital Products			61,053	61,053	6.90%	41,548	19,505	46.95%					N/A	N/A	N/A	N/A
Digital Downloads			2,853	2,853	0.32%	1,421	1,432	100.77%								
Talking Books	28		3,566	3,566	0.40%	3,956	-390	-9.86%		15	15		21	21	(6)	-28.57%
West Oaks	28	560	40,917	41,477	4.69%	38,423	3,054	7.95%	3,570	23,329	26,899	3,490	23,103	26,593	306	1.15%
Herndon	24	642	48,006	48,648	5.50%	45,013	3,635	8.08%		24,492	24,492		24,989	24,989	(497)	-1.99%
Alafaya	28	590	67,515	68,105	7.70%	63,890	4,215	6.60%	5,504	29,643	35,147	5,147	29,982	35,129	18	0.05%
Southeast	24	864	45,890	46,754	5.29%	38,903	7,851	20.18%	2,380	25,621	28,001	1,989	24,127	26,116	1,885	7.22%
Hiwassee	24	480	22,926	23,406	2.65%	21,061	2,345	11.13%		19,715	19,715		20,796	20,796	(1,081)	-5.20%
Southwest	24	409	46,532	46,941	5.31%	42,387	4,554	10.74%		22,831	22,831		21,941	21,941	890	4.06%
Edgewater	24	449	30,857	31,306	3.54%	29,036	2,270	7.82%		21,330	21,330		19,109	19,109	2,221	11.62%
North Orange	28	322	41,861	42,183	4.77%	39,383	2,800	7.11%		22,873	22,873		21,688	21,688	1,185	5.46%
South Creek	28	745	57,774	58,519	6.62%	51,863	6,656	12.83%	4,172	29,578	33,750	3,733	29,307	33,040	710	2.15%
South Trail	24	551	25,392	25,943	2.93%	22,114	3,829	17.31%		24,629	24,629		25,434	25,434	(805)	-3.17%
Winter Garden	24	435	31,609	32,044	3.62%	27,410	4,634	16.91%	1,414	16,053	17,467	777	14,942	15,719	1,748	11.12%
Windermere	24	53	14,924	14,977	1.69%	13,204	1,773	13.43%		10,144	10,144		9,248	9,248	896	9.69%
Washington Park	24	212	11,319	11,531	1.30%	11,249	282	2.51%		10,572	10,572		10,364	10,364	208	2.01%
Eatonville	24	62	1,791	1,853	0.21%	1,543	310	20.09%		4,564	4,564		5,795	5,795	(1,231)	-21.24%
Total	400	7,513	876,789	884,302	100.00%	799,374	84,928	10.62%	20,456	412,407	432,863	18,297	404,020	422,317	10,546	2.50%

*MAYL Visits ~ Customer Transactions

**February 2008 was during a Leap Year and thus all locations were open an extra day.

Online Resources Usage Statistics
NUMBER OF SEARCHES
February 2009 Report for January 2009 Data

FISCAL YEAR 2008 - 2009	Oct-08	NOV	DEC	Jan-09	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	YTD 08- 09	YTD 07 - 08	FINAL FY 07 - 08
African-American Song Index	10	1	6	0									17	50	100
Ancestry Library Edition	4,582	3,232	5,520	4,784									18,118	469	98,274
Associations Unlimited	469	551	327	454									1,801	1,451	4,075
Auto Repair Reference Center	339	250	329	366									1284	1,129	3,721
Biography Resource Center	2,825	2,226	2,243	2,810									10,104	12,111	26,570
Business & Company Resource Center	2,071	3,173	1,429	622									7,295	5,961	22,705
Business Index ASAP	47	37	38	105									227	118	654
Classical.com	93	127	161	164									545	684	1749
Computer Database	109	85	72	71									337	336	951
Consulta	99	58	43	9									209	116	279
Countrywatch	1,343	1,051	1,103	1,531									5,028	3,364	12,655
Countrywatch -- Youth ed.	562	346	160	177									1245	834	3,041
DearReader.com Online Book Club (cumulative total of people registered)	69,640	69,300	69,480	70,120									278,540	275,600	838,680
Expanded Academic ASAP	280	168	211	250									909	963	2,801
Ferguson's Career Guidance Center	366	343	271	489									1469	888	2,611
First Search	1,278	1,453	1,316	1,303									5,350	5,799	21,094
Gale Virtual Reference Library e-books (FEL)	25	34	15	29									103	492	836
General Business File ASAP	78	67	85	75									305	712	1,432
General One File (formerly InfoTrac One File)	706	762	565	714									2,747	2,993	7,980
General Reference Center Gold	373	336	306	311									1,326	1,325	4,262
Health & Wellness Resource Center and Alternative Health Module	1,373	1,498	837	1,008									4,716	4,629	11,266
Health Reference Center Academic	158	111	10	56									335	326	1,216
HeritageQuest Online	4,819	4,106	3,517	4,419									16,861	22,933	72,488
Informe	11	13	4	15									43	107	289
Junior Edition - K12	202	178	97	279									756	1,002	1,741
Kid's Edition - K12	84	382	171	167									804	585	1,033
Learnatest	609	502	542	646									2,299	1,864	6,571
LitFinder (formerly Essay/ Poem/ Storyfinder)	343	2,265	2,328	2,425									7,361	1,263	3,712
Literature Resource Center	425	374	241	257									1,297	9,124	25,389

Fiscal Year 2008 - 2009	8-Oct	NOV	DEC	9-Jan	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	YTD 08 - 09	YTD 07 - 08	FINAL FY 07-08
Live Homework Help	482	463	398	497									1,840	1,132	3,519
Mango Languages	417	386	507	609									1,919	N/A	2,315
Mergent Online	286	275	163	195									919	972	2,145
Morningstar	463	806	1,002	1,748									4,019	746	2,432
Novelist Plus	406	400	650	785									2,241	3,425	7,588
Opposing Viewpoints Resource Center	1,224	897	586	509									3,216	2,352	7,045
p4A Antiques Reference	334	256	218	257									1,065	800	2,591
Personal and Business Forms	150												150	461	1,236
Pop Culture Universe	275	251	385	674									1,585	N/A	1,298
Powermediaplus Streaming Videos	336	313	200	406									1,255	1,204	3,368
Professional Collection	68	54	43	43									208	219	618
ProQuest Newspapers	2,316	2,083	1,988	1,683									8,070	7,177	22,146
Read the Books	38,298	29,559	23,981	28,197									120,035	90,432	253,581
Reference USA	3,561	2,616	2,577	2,520									11,274	16,463	53,718
Science Online	675	571	367	451									2,064	2,114	5,602
SimplyMap	176	293	838	847									2,154	2,611	4,745
SIRS Knowledge Source	1,301	992	892	527									3,712	2,590	7,422
Small Business Resource Center	101	112	51	122									386	790	1,707
Smithsonian Global Sound	15	31	37	16									99	68	175
Standard Deviants Video (formerly known as Cerebellum Online Videos)	29	16	33	26									104	229	666
Standard & Poors NetAdvantage	312	324	366	301									1,303	1,050	3,372
Student Edition - K12	119	97	75	86									377	314	1,076
Tell Me More	583	536	160	149									1,428	N/A	N/A
Tumblebooks	328	422	305	314									1,369	1,277	5,130
TumbleReadables	18	26	40	26									110	125	869
Typing Master (cumulative total of people registered)	872	930	975	1,046									3,823	1,339	6,351
Value Line	512	545	520	3,628									5,205	N/A	2,184
What Do I Read Next?	397	382	309	332									1,420	904	2,825
Worldbook Online	1,191	1,508	1,022	893									4,614	2,515	7,476
TOTAL NUMBER OF SEARCHES	148,564	138,173	130,115	140,543									557,395	*530,106	*1,642,433

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

Action Items

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Request to Serve Alcohol at After
Hours Event: Southwest Branch**

After-Hours Event: Request to Serve Alcoholic Beverages

I. Overview

On Friday, April 17, 2009, the Orange County Library System will host an after-hours author talk at the Southwest Branch with plans to serve alcoholic beverages. As stated in the adopted Alcoholic Beverage Policy (please see below), Board approval is required to serve alcoholic beverages. The event will be *Save Our Surroundings* with author and environmentalist Bill Belleville. It is the fourth annual such speaker event, and is being presented in conjunction with the Dr. Phillips Rotary. Beer and wine will be donated for the event.

II. Options

Option 1: Board approves the serving of alcoholic beverages in accordance with the Board-approved policy.

Advantage:

A. The event would attract prospective new patrons to the Library, and raise public awareness and build continued support in the Dr. Phillips area.

Disadvantage:

A. There is always a degree of risk when alcoholic beverages are served.

Option 2: Board does not approve the serving of alcoholic beverages.

Advantage:

A. Decreased risk if there is no alcohol served.

Disadvantages:

A. Changes for alternative refreshments would have to be made to the current plans for the event.

B. There is a small chance that the absence of alcohol might hurt attendance at this evening, weekend event.

III. Recommendation

Staff recommends the approval of Option 1.

Library Alcoholic Beverage Policy

(Revised and approved by the Library Board of Trustees August 12, 2004.)

Alcoholic beverages may be served for the purpose of fundraising and various Library-sponsored development and promotions projects or approved events, when the following requirements are met:

- The event is sponsored by the Library or Library approved
- The Library Board of Trustees has approved alcoholic beverages to be served, and
- A licensed bartender, caterer, or other entity which provides liquor liability insurance coverage, is engaged to serve beverages, and
- The bartender, caterer, or other entity executes an agreement which shall:

1. Hold the Library harmless and indemnify the Library against liability arising from alcoholic beverages willfully and unlawfully served to a person who is not of lawful drinking age or knowingly served to a person habitually addicted to the use of any or all alcoholic beverages; and
2. Require the bartender, caterer, or other entity to comply with all County, State, and Federal laws governing the service of alcoholic beverages.

**BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 09-043**

RESOLUTION TO APPROVE THE SERVING OF ALCOHOLIC BEVERAGES AT AN AFTER-HOURS EVENT AT THE ORLANDO PUBLIC LIBRARY.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County, Florida, held in the City of Orlando at the Alafaya Branch on the 12th day of March 2009 at 7 p.m., prevailing Eastern time.

PRESENT:

ABSENT:

The Board Resolves:

1. Authorize the serving of alcoholic beverages in accordance with the Board-approved policy at the after-hours event on Friday, April 17, 2009 at the Southwest Branch Library.
2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Land Purchase Near Chuluota Road
and State Road 50**

Land Purchase for Future Branch Location

I. ISSUE STATEMENT

The Library Board should consider the purchase of a 7 acre parcel of land on State Road 50 near Chuluota Road in east Orange County.

II. BACKGROUND

As presented at the February 2009 Library Board meeting, a Branch Expansion Plan was created in 2005 and approved by both the Library and Governing Boards. The Plan identified 5 future branch locations with the priority locations being near the intersections of State Road 50 and Chickasaw Trail and State Road 50 and Chuluota Road.

While the Library does not have the funds to cover the operating expenses for any new branch location, we do have some "Capital" money available to buy land for future branches.

For the last two years, our real estate broker, Ms. Margo Thomas with CB Richard Ellis, has been talking to the owner, Mr. Joe Roberts, of a 7 acre parcel on State Road 50 near Chuluota Road. The land, which is zoned agricultural, would make a great location for a future branch. Mr. Roberts paid \$650,000 for the land (actually two adjoining parcels) in 2006. Given our interest in the land we had two appraisals done last year. One appraisal set the value at \$785,000 and the other at \$921,700.

Last fall when we met with Mr. Roberts, he was asking \$1,950,000 for his property. Although the zoning was agricultural, he priced it as though it were commercial, since the surrounding properties had that zoning. In November 2008, our initial offer for the property was the higher of the two appraisals, \$921,700, was rejected by Mr. Roberts. Although we shared both appraisals with Mr. Roberts and were willing to increase our offer to \$1,000,000 Mr. Roberts indicated he would not accept anything less than \$1,200,000. Since we were not willing to increase our offer above \$1,000,000, around Thanksgiving, we thanked Mr. Roberts for his time and stopped the negotiations.

Recently, Mr. Roberts approached Ms. Thomas again and continued the dialogue on his property. Eventually he agreed to accept \$1,000,000 for the property and the attached Contract for Sale and Purchase was prepared.

III. OPTIONS

Staff offers the following options.

Option 1 – Approve the attached Contract for Sale and Purchase based on the \$1,000,000 purchase price.

Advantage

The site is a great location for a future branch library.

Disadvantage

The \$1,000,000 purchase price is \$78,300 higher than the higher of the two appraisals.

Option 2 – Don't purchase the land.

Advantage

No funds need to be expended at this time.

Disadvantage

A great site for a future branch location will be lost.

Option 3 – Authorize staff to offer Mr. Roberts the highest appraised value, \$921,700, as the purchase price with the requirement that this offer expires if it is not accepted in writing by Mr. Roberts by March 23, 2009.

Advantage

The Library does not pay more than the appraised value.

Disadvantage

Mr. Roberts may reject this offer.

Option 4 – Don't purchase the land at this time but direct staff to attempt to negotiate a purchase price within the appraised values.

Advantage

Purchase price would not exceed the appraisal.

Disadvantage

Mr. Roberts may not accept a lower price.

CONTRACT FOR SALE AND PURCHASE

THIS CONTRACT FOR SALE AND PURCHASE ("Contract") is made as of the Date of this Contract (as defined herein) among the following parties:

Buyer: Orange County Library District, a public instrumentality of the State of Florida
Attention: Robert Tessier
101 E. Central Boulevard, 5th Floor
Orlando, Florida 32801

Seller: Cheryl & Kids, LLC, a Florida limited liability company
c/o Webster & Partners, PL
450 N. Wymore Road
Winter Park, Florida 32789

Title &
Escrow Agent: Webster & Partners, PL
450 N. Wymore Road
Winter Park, Florida 32789
Attn: David A. Webster
Phone: 407-691-0500
Fax: 407-691-0501

Property: See **Exhibit "A"** attached hereto and incorporated herein (Orange County)

BACKGROUND

Seller is the owner of the Property (as defined hereafter). Buyer desires to purchase the Property and Seller desires to sell it to Buyer, subject to and upon the terms and conditions of this Contract.

AGREEMENT

NOW, THEREFORE, in consideration of the agreements contained herein, the Earnest Money (as defined hereafter), and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Buyer and Seller (collectively, the "Parties") agree as follows:

1. Property. Seller agrees to sell, and Buyer agrees to purchase from Seller, the land described on **Exhibit "A,"** (the "Property").

2. Earnest Money. Buyer shall pay to Escrow Agent the sum of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) as earnest money, payable within five (5) days of the execution of this Contract. Such sum, together with any additions thereto, is hereinafter referred to as the "Earnest Money". The Escrow Agent shall deposit such Earnest Money in a non-interest bearing account. The Earnest Money shall be retained or refunded, as the case may be, in accordance with the terms of this Contract and shall be applied as a credit against the Purchase Price (as defined hereafter) at Closing (as defined hereafter).

3. Purchase Price. The purchase price (the "Purchase Price") of the Property shall be ONE MILLION DOLLARS (\$1,000,000.00).

3.1 Payment of Purchase Price. The Purchase Price for the Property shall be paid at closing by cashier's check drawn on a local bank or by wired funds, subject to adjustments and

prorations. Escrow Agent shall pay over to Seller at Closing the Earnest Money as a part of the Purchase Price.

4. Costs and Prorations.

4.1 Costs. Seller shall pay the documentary stamp or transfer tax applicable to this transaction, the cost of the title search, the title examination fees, and the owner's title insurance premium. Buyer shall pay the cost of recording the deed, and the cost of any surveys, soil tests, or other testing Buyer obtains. Each Party shall pay its own attorney's fees.

4.2 Prorations. Ad valorem taxes assessed against the Property for the year in which the Closing occurs shall be prorated as of the date of Closing.

5. Title. Seller shall convey good, marketable and insurable title to the Property to Buyer by special warranty deed, which shall expressly be made subject only to the matters approved or waived by Buyer as set forth below. Without limiting the generality of the foregoing, the Property shall not be subject to any (i) mortgage, security agreement, judgment, lien or claim of lien, or any other title exception or defect that is monetary in nature, or (ii) any leases, rental agreements or other rights of occupancy of any kind, whether written or oral, or (iii) any easement, restriction, zoning, prohibition, or requirement of private parties or governmental authorities that would prevent the use of the Property for its Intended Use as described hereafter. Seller hereby agrees to pay and satisfy of record any such title defects or exceptions prior to or at Closing at Seller's expense. The title shall be subject to current and future ad valorem property taxes, which are not yet due and payable. Seller shall at its expense furnish to Buyer, within fifteen (15) days from the Date of this Contract, a commitment for title insurance covering the Property and issued by a title insurance company acceptable to Buyer with copies of all exceptions contained therein. Such commitment shall agree to issue to Buyer, upon Closing of this transaction, an ALTA Form B owner's policy in the full amount of the Purchase Price. Buyer shall have fifteen (15) days from the date of receipt ("Title Objection Period") in which to examine the commitment and to give Notice (as defined hereafter) to Seller of any objections which Buyer may have.

If Buyer fails to give any Notice to Seller prior to the expiration of the Title Objection Period, Buyer shall be deemed to have waived this right to object to any title exceptions or defects. If Buyer does give Seller timely Notice of objection to any title exceptions or defects, Seller shall then have the obligation to use its best efforts to cure or satisfy such objection within fifteen (15) days of such Notice (the "Cure Period"). If the objection is not so satisfied by Seller, then Buyer shall have the right to Terminate (as defined hereafter) this Contract by Notice to Seller within five (5) days of the expiration of the Cure Period, in which case the Earnest Money Deposit shall be returned to Buyer, or to waive the outstanding objections and proceed to closing without a reduction in the Purchase Price. If Seller does so cure or satisfy the objection, within the Cure Period, then this Contract shall continue in effect. Buyer shall have the right at any time to waive any objections that it may have made and thereby preserve this Contract in effect. Seller agrees not to further alter or encumber in any way Seller's title to the Property after the Date of this Contract.

6. Inspection Period.

6.1 The inspection period ("Inspection Period") shall commence on the Date of this Contract and terminate on the forty-fifth (45th) day following the Date of this Contract.

6.2 Plans and Reports. Seller shall furnish Buyer within ten (10) days of the Date of this Contract with copies of all permits, environmental reports, wetland studies, wetland determinations, engineering reports, soil studies, master plan agreements, development approvals, concurrency vesting determinations, stormwater management permits, declaration of covenants and restrictions (actual or proposed), property owners association articles of incorporation and by-laws, and similar reports and studies owned or in possession of Seller with respect to the Property. Without limiting the generality of the foregoing, Seller shall furnish Buyer with copies of any environmental management, protection, assessment or impact reports and any permits, certificates of compliance or certificates of non-

compliance relating to the Property or the handling, treatment, storage, use, transportation, spillage, leakage, dumping, discharge, disposal or clean-up of any substances or wastes regulated under local, state or federal law or regulation, upon or about the Property whether prepared or obtained by or for Seller, any tenant of the Property, any government agency or authority, or any other person or entity, and any approvals, conditions, orders, declarations and correspondence to or issued by any governmental agency or authority relating thereto. Seller shall immediately deliver to Buyer copies of any of the foregoing that are received by Seller during the term of this Contract.

6.3 Inspection. Buyer and Buyer's agents, employees and independent contractors shall have the right and privilege (but not the obligation) to enter upon the Property prior to Closing to survey and inspect the Property and any structures thereon and to conduct soil borings and other geological tests, engineering tests and such other inspections and studies as Buyer may desire, all at Buyer's sole cost and expense.

6.4 Termination. If, in its sole discretion, Buyer determines that the Property is not satisfactory for its purposes, Buyer shall have the right to terminate this Contract by written notice delivered to Seller prior to the expiration of the Inspection Period, whereupon the Earnest Money Deposit shall be returned to Buyer and this Contract shall be terminated. In the event Buyer does not notify Seller in writing prior to the expiration of the Inspection Period that Buyer has elected to terminate this Contract, then Buyer shall have waived its right to terminate this Contract pursuant to this Paragraph.

6.5 Indemnity. Buyer hereby covenants and agrees to indemnify and hold harmless Seller from any and all loss, liability, costs, claims, demands, damages, actions, causes of actions, and suits arising out of or in any manner related to the exercise by Buyer of Buyer's rights under this paragraph 6.

7. Survey. Seller shall furnish Buyer with copies of all surveys it has on the Property, if any, within ten (10) days of the Date of this Contract. Buyer may have Property re-surveyed at Buyer's expense. If the survey (or re-survey, if applicable) shows any encroachments on the Property, or that improvements on the property located on the Property encroach on setback lines, easements, lands of others, or violate any restrictions, contract, covenants or applicable governmental regulation, or that any gaps exist so that the Property is not contiguous or does not have access, then the same shall constitute a title defect. Buyer shall give Seller Notice of such defect within the Inspection Period set forth above. Thereafter, Seller and Buyer shall proceed under paragraph 5.

8. Broker. The Parties each warrant and represent to the other that such Party has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated hereby except CB Richard Ellis (the "Broker") which represented Buyer in this transaction. Seller shall pay the commission due Broker in an amount equal to two percent (2%) of the Purchase Price and such commission shall be paid at Closing. The Parties covenant and agree, each to the other, to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment or use by the indemnifying Party of any real estate broker or agent other than Broker.

9. Closing. The Closing ("Closing") of the transaction contemplated hereunder shall be held in the offices of Webster & Partners, 450 N. Wymore Road, Winter Park, Florida 32789 during regular business hours on or before fifteen (15) days from the expiration of the Inspection Period.

10. Closing Documents. At the Closing, Seller shall:

(i) deliver to Buyer the special warranty deed in the form of Exhibit "B" conveying the Property to Buyer;

(ii) deliver to Buyer a certificate pursuant to Section 1445 of the Internal Revenue Code stating that Seller is not a foreign person against whom withholding is required under the Internal Revenue Code without which Buyer shall withhold as required;

(iii) signed closing statement showing the Purchase Price and all charges or credits to Buyer and Seller provided herein; and

(iv) all consents, affidavits or other documents reasonable required to affirm that Seller is in sole possession of the Property and has the authority to convey the Property in accordance with this Contract.

At Closing, Buyer shall deliver:

(i) the Purchase Price;

(ii) signed closing statement; and

(iii) all consents, affidavits or other documents reasonable required to affirm that Buyer has the authority to consummate the purchase of the Property in accordance with this Contract.

11. Default and Remedies. If Buyer fails or refuses to perform its obligations under this Contract, and such failure or refusal is not cured within five (5) days after Notice from Seller, then Seller may as its sole and exclusive remedy terminate this Contract and retain the Earnest Money as full liquidated damages. The Parties hereby acknowledge the difficulty of ascertaining Seller's actual damages in such circumstance and agree that the Earnest Money represents a good faith resolution thereof. If Seller fails or refuses to convey the Property in accordance with the terms of this Contract or otherwise perform its obligations hereunder, and such failure or refusal is not cured within five (5) days after Notice from Buyer, then Buyer shall have the right to seek specific performance, or elect to terminate this Contract and receive the return of the Earnest Money.

12. Seller's Agreements. Seller warrants, represents and agrees that:

12.1 Seller is the owner of the Property free and clear of all liens and encumbrances.

12.2 That no one is in possession of any portion of the Property except Seller.

12.3 Seller is not subject to any rule, agreement or restriction of any kind or character which would prevent the consummation of this Contract. This Contract has been validly authorized, executed and delivered by Seller and constitutes a valid and binding obligation of Seller in accordance with its terms.

12.4 Seller represents and warrants that (i) neither the Property, nor the use or operation thereof by Seller, violates any land use, environmental, hazardous or regulated material and/or waste handling, storage, treatment, disposal or discharge laws or other laws, building codes, zoning or other ordinances, rules or regulations, fire insurance regulations, or covenants, conditions and restrictions whether federal, state, local or private; and (ii) there exists no violation of any covenants or agreements of any kind with tenants, or with any governmental jurisdiction or private party purporting or acting to restrict in any way the use of the Property; and (iii) neither the Property nor the present operation and use, constitute an illegal use under any zoning or land use law or regulation, and none of the foregoing is the subject of any variance pursuant to any zoning or land use law or regulation; and (iv) there has not occurred upon or about the Property, any spillage, leakage, discharge or release into the air, soil or groundwater of any hazardous or regulated materials or wastes.

12.5 Seller has received no notice and has no knowledge of any pending or contemplated proceedings (i) to modify or amend any building code or zoning or land use law or regulation or development order which affects the Property; (ii) to impose any special assessment against or upon the Property or any portion thereof; (iii) to condemn the Property or any portion thereof; (iv) to modify, amend, suspend, revoke or terminate any environmental, occupancy, use, operating or other

permit issued or pending in connection with the Property, or the occupancy, use of operation thereon of any tenant thereon; or (v) with respect to any environmental, hazardous or regulated material violation affecting the Property.

12.6 The representations and warranties in this paragraph 12 shall survive the Closing.

13. Risk of Loss. Seller shall bear all risk of casualty loss to Property occurring prior to Closing and shall maintain in full force and effect all hazard insurance now in force and insuring Property against loss and damage or destruction through the Closing Date. In the event of any damage or destruction to any of the improvements on Property prior to Closing, not restored by Closing, Buyer shall have the option to either:

13.1 Rescind this Contract; or

13.2 Close this transaction and be entitled to receive the full amount of any proceeds of such insurance payable on the account of loss, damage, or destruction.

13.3 In the event Buyer elects to close this transaction under subparagraph 13.2 of this paragraph, any loss shall be settled with the insurers only with the written consent of Buyer, and, if at Closing there shall be any losses which shall not have been settled or adjusted, Seller shall transfer and assign the insurance claim to Buyer, and this transaction shall be consummated in the same manner as if there had been no damage or destruction to Property. The determination of the insurance adjuster for the respective insurance carrier regarding the extent of such loss shall be determinative as between Buyer and Seller relative to the value placed on such loss.

14. Notice. Wherever in this Agreement it shall be required or permitted that notice, request, consent, or demand be given by either party to this Agreement to or on the other (hereafter collectively "Notice" for the purpose of this paragraph), such Notice shall not be deemed to have been duly given unless in writing, and either personally delivered, mailed or telecopied as follows:

Seller: Cheryl & Kids, LLC
c/o Webster & Partners, PL
450 N. Wymore Road
Winter Park, Florida 32789
Telecopy Number: 407-691-0501

With copy to: Webster & Partners, PL
450 N. Wymore Road
Winter Park, Florida 32789
Telecopy Number: 407-691-0501
Attention: David A. Webster

Buyer: Orange County Library District
101 E. Central Boulevard, 5th Floor
Orlando, Florida 32801
Telecopy Number: 407-835-7649
Attention: Robert Tessier

With copy to: GrayRobinson, P.A.
301 E. Pine Street, Suite 1400
Orlando, Florida 32801
Telecopy Number: 407-244-5690
Attention: Phillip R. Finch, Esq.

Escrow Agent: Webster & Partners, PL
450 N. Wymore Road
Winter Park, Florida 32789
Telecopy Number: 407- 691-0501
Attention: David A. Webster

Counsel for the parties set forth herein may deliver or receive notice on behalf of the parties.

Any Notice sent by United States Mail, registered or certified, postage prepaid, return receipt requested, shall be deemed received three days after it is so mailed. All other Notices shall be deemed delivered only upon actual delivery at the address (or telecopy number) set forth herein. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day shall be regarded as delivered on the next business day. Saturdays, Sundays and legal holidays of the United States government shall not be regarded as business days.

If any time for giving Notice or other time period contained in this Agreement would otherwise expire on non-business day, the Notice period or time period shall be extended to the next succeeding business day. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in address or telecopy number or addresses to whom copies are to be sent to which Notices shall be sent by six (6) days written notice to the parties and addressees set forth herein.

When any period of time prescribed herein is less than six (6) days, intermediate non-business days shall be excluded in the computation.

15. Assignment of Contract by Buyer. Buyer may not assign this Contract.

16. Time of Essence. Time is of the essence of this Contract.

17. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Buyer and Seller.

18. Interpretation.

18.1 The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope or content of this Contract or any provision hereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined term for such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion.

18.2 If any time period under this Contract ends on a day other than a Business Day (as hereinafter defined), then the time period shall be extended until the next business day. The term "Business Day" shall mean Monday through Friday excluding legal holidays recognized by the United States government when the U.S. Post Office in Orlando, Florida is closed.

19. Possession. Seller shall deliver actual possession of Property at Closing, free and clear of all tenancies.

20. Applicable Law and Venue. This Contract shall be construed and interpreted in accordance with the laws of the State of Florida. Venue shall be in Orange County, Florida.

21. Persons Bound. This Contract shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns as provided herein.

22. Exhibits. The exhibits and schedules referred to in and attached to this Contract are incorporated herein in full by reference.

23. Escrow Agent. In performing any of its duties hereunder, the Escrow Agent shall not incur any liability to anyone for any damages, losses or expenses, except for willful default or breach of trust, and it shall accordingly not incur any such liability with respect (i) to any action taken or omitted in good faith upon advice of its counsel or (ii) to any action taken or omitted in reliance upon any instrument, including any written notice or instruction provided for in this Contract, not only as to its due execution and the validity and effectiveness of its provisions but also as to the truth and accuracy of any information contained therein, which the Escrow Agent shall in good faith believe to be genuine, to have been signed or presented by a proper person or persons and to conform with the provisions of this Contract. The Escrow Agent is hereby specifically authorized to refuse to act except upon the written consent of Seller and Buyer. Seller and Buyer hereby agree to indemnify and hold harmless the Escrow Agent against any and all losses, claims, damages, liabilities and expenses, including reasonable costs of investigation and counsel fees and disbursements, which may be imposed upon the Escrow Agent or incurred by the Escrow Agent in connection with its acceptance or the performance of its duties hereunder, including any litigation arising from this Contract or involving the subject matter hereof. In the event of a dispute between Seller and Buyer sufficient in the discretion of the Escrow Agent to justify its doing so, the Escrow Agent shall be entitled to tender into the registry or custody of any court of competent jurisdiction all money or property in its hands under this Contract, together with such legal pleadings as it deems appropriate, and thereupon be discharged from all further duties and liabilities under this Contract. Any such legal action may be brought in such court as the Escrow Agent shall determine to have jurisdiction thereof. Seller and Buyer shall bear all costs and expenses of any such legal proceedings. Each Party agrees that the mere fact that Escrow Agent shall serve as Escrow Agent hereunder shall not disqualify said Escrow Agent or any of its individual attorneys from representing any party to this transaction.


24. Contingency. This Contract is contingent upon the Library Board of Trustees of Buyer approving the Contract. Should the Board not approve this Contract, this Contract will be terminated and the Earnest Money Deposit will immediately be refunded to Buyer without any form or signature being required from Seller.

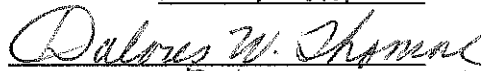
25. Offer, Acceptance and Contract. This document shall constitute an offer by Buyer. This offer is open for acceptance by Seller until five (5) days after the date it was signed by Buyer. Seller agrees to immediately provide to Buyer a complete counterpart of this Contract signed by Seller. If this offer is so accepted by Seller, it shall become a binding contract. As used herein, the phrase "Date of this Contract" shall mean the date on which the acceptance of the offer is completed by the signing of the offer by Seller. Acceptance of the offer by Seller shall be immediately communicated to Buyer.

IN WITNESS WHEREOF, the Parties have set their hands and seals hereto as of the day and year indicated below their signatures.

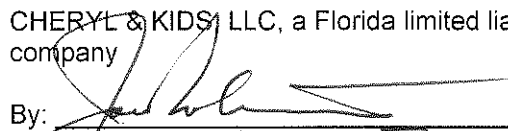
WITNESSES:

SELLER:


Print Name: Lane Nadler


Print Name: Dolores W. Thomas

CHERYL & KIDS, LLC, a Florida limited liability company

By: 
Print Name: Joe W. Roberts
Title: President

Date: February 3, 2009.
MMCK

BUYER:

Orange County Library District, a public instrumentality
of the State of Florida

Print Name: _____

Print Name: _____

By: _____
Print Name: _____
Title: _____

Date: February ____, 2009.

ESCROW AGENT:

WEBSTER & PARTNERS, PL, a Florida limited liability
company

Print Name: _____

Print Name: _____

By: _____
Print Name: _____
Title: _____

Date: February ____, 2009.

EXHIBIT "A"
LEGAL DESCRIPTION OF PROPERTY

Lots 1 to 12 inclusive and Lots 85 to 96 inclusive of East Cloverdale, according the plat thereof as recorded in Plat Book K, Page 73, of the Public Records of Orange County Florida, less that portion of the above described lots being used for road purposes

And

The east 730 Feet of that part of the East $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ lying South of Highway #50, in Section 20, Township 22 South, Range 32, East.

EXHIBIT "B"
FORM OF SPECIAL WARRANTY DEED

This instrument prepared by
and return to:

Heather M. Boadella, Esq.
GrayRobinson, P.A.
301 East Pine Street, Suite 1400
Orlando, Florida 32801
407-843-8880

Parcel ID No.: 20-22-32-0000-00-010 and
Parcel ID No.: 20-22-32-2280-00-010

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED made the ____ day of _____, 2009, by Cheryl & Kids, LLC, a Florida limited liability company, whose address is 450 N. Wymore Road, Winter Park, Florida 32789, hereinafter called the Grantor, to Orange County Library District, a public instrumentality of the State of Florida, whose address is 101 E. Central Boulevard, 5th Floor, Orlando, Florida 32801, hereinafter called the Grantee: [Whenever used herein the terms "Grantor" and "Grantee" include the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations]

WITNESSETH: That Grantor for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other valuable consideration, the receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto Grantee all of Grantor's interest in the certain land situate in Orange County, Florida, more particularly described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN (the "Property").

TOGETHER with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD, the same in fee simple forever.

AND Grantor hereby covenants with said Grantee that Grantor is lawfully seized of said land in fee simple; that Grantor has good right and lawful authority to sell and convey said land described in **Exhibit "A"** attached hereto; and hereby fully warrants the title to said land and will defend the same against the unlawful claims of all persons claiming by, through or under that said Grantor, save and except only for the following, to wit:

1. Ad valorem real property taxes for the year 2009, and any taxes or assessments levied or assessed against said lands subsequent to the date hereto.
2. Restrictions and easements of record, if any, but this reference to such restrictions shall not serve to reimpose the same.

Grantor hereby warrants that the Property herein conveyed does not now, nor has it ever constituted the homestead of the Grantor.

IN WITNESS WHEREOF, Grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered
in our presence:

Cheryl & Kids, LLC, a Florida limited liability company

Signature
Print Name: _____

By: _____
Print Name: _____
Title: _____

Signature
Print Name: _____

STATE OF FLORIDA
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2009, by _____, as _____ of Cheryl & Kids, LLC, a Florida limited liability company. He/she is personally known to me or has provided _____ as identification.

AFFIX NOTARY STAMP

Signature of Notary Public

(Print Notary Name)
My Commission Expires: _____
Commission No. : _____

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Discussion and Possible
Action Items**

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Director's Evaluation Follow Up and
Future Process**

Orange County Library System

Library Director/CEO PERFORMANCE DISCUSSION AND EVALUATION

Evaluation Process

OCLS Library Director/CEO is evaluated by referencing progress towards the last fiscal year's organizational goals and the responsibilities defined on the job description. Annually at the October Board Meeting, the Board President will appoint a Personnel Committee for the purpose of conducting the Library Director's annual performance review. The following steps establish the sequence of activities toward that end .

BOARD PERSONNEL COMMITTEE INSTRUCTIONS:

1. Per the terms of the Library Director/CEO's Employment Agreement, "the Board ordinarily conducts an annual performance review of the Library Director in November of each year. To aid the Board in the annual review of her performance, prior to November, the Library Director will provide the Orange County Library Personnel Committee with a written report on the Library's operations and her progress toward accomplishing such goals and objectives as the Board may from time to time direct.

2. The Personnel Committee will ordinarily conduct the annual performance review prior to the November Board Meeting. Such review will consist of:
 - Evaluation Form, completed by the committee
 - Library Director's progress toward accomplishing assigned goals, objectives, and performance criteria provided at the time of the last review and other performance responsibilities as provided in the Library Director's job description
 - Consideration of the Library Director's written report providing a summary of Library operations for the year in review and progress toward accomplishing such goals and objectives as the Board may from time to time direct.

3. The Personnel Committee will (ordinarily) provide its report and recommendation to the full Board at its November meeting. The report will provide an overall description of the Director/CEO's performance as either "satisfactory" (or better) or "unsatisfactory." It will also include a recommendation whether an increase to the annual salary and/or other compensation is merited and, if so, the amount of any such increase and the date on which it will take effect. The Personnel Committee's full report, any relevant documentation, and its recommendation(s) will be included in the Board Packet submitted to the trustees for the month in which the Director/CEO's performance is to be considered (i.e., ordinarily in the November board packet, however, in the event the performance review is delayed, it will be included in the board packet for the month in which the Director/CEO's performance is to be reviewed).

4. The full Board, in conjunction with the Library Director/CEO, will establish goals for the coming year taking into consideration strategic planning and budgets as well as other performance responsibilities from the job description.

Orange County Library System

Library Director/CEO PERFORMANCE DISCUSSION AND EVALUATION

DIMENSIONS OF PERFORMANCE			
MISSION and STRATEGIC PLANNING	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
<p>Defines the mission of the Library System and communicates concepts and objectives to the Board of Trustees. Plans long and short term strategies, programs and systems for implementation and communication to staff and the public and directs and motivates the efforts of immediate staff to ensure that activities are targeted toward realization and fulfillment of established mission.</p>			
Rating & Commentary from Personnel Committee			
PUBLIC RELATIONS, FUNDRAISING and LIBRARY PERSPECTIVE	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
<p>Plans implements public relations activities to ensure that the Library, its services and mission are effectively represented to the public. Represents and directs representation of librarianship and the Library System to the public through media communications, appearances at selected events, speaking engagements, membership and participation in community service, civic and professional organizations and other similar activities. Develops and directs fundraising activities that support the Library mission and strategic goals. Maintains current awareness of library science and emerging issues affecting libraries and public access to information, including related perspectives, pending legislation, as well as the public's perception of libraries and their roles. Participates and develops an active presence in the Florida Library Association, American Library Association and subsidiary or affiliated organizations to represent the System and influence others engaged in or interested in matters affecting libraries.</p>			
Rating & Commentary from Personnel Committee			

Orange County Library System

Library Director/CEO PERFORMANCE DISCUSSION AND EVALUATION

DIMENSIONS OF PERFORMANCE			
STEWARD OF COLLECTION	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
Establishes the overall goals for the selection, control dissemination, management and maintenance of the Library's collection and direct the accumulation, arrangement and disposition of materials. Ensures that the Library's practices and technology are sufficient and effective in maintaining Resource Library designation status and funding.			
Rating & Commentary from Personnel Committee			
STEWARD OF CAPITAL RESOURCES	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
Manages the Library's capital resources. Ensures the appropriate construction, renovation, maintenance, location and utilization of the Library's physical facilities and equipment.			
Rating & Commentary from Personnel Committee			

Orange County Library System

Library Director/CEO PERFORMANCE DISCUSSION AND EVALUATION

DIMENSIONS OF PERFORMANCE			
TECHNOLOGY DEVELOPMENT	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
Maintains current awareness of technological and managerial advances relating to library services. Develops and implements systems to update and enhances library services to the public through the utilization of technological innovations.			
Rating & Commentary from Personnel Committee			
FISCAL RESPONSIBILITY & STEWARDSHIP	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
Manages the Library's financial resources. Examines system wide and Division budget proposals, capital funding plans and any related millage adjustment proposals and ensure compliance with fiscal, operating, reserve and growth objectives. Presents or directs the presentation of budgetary issues to Board of Trustees and respond to related inquiries. Ensures proper accounting, reporting and auditing of the Library's financial systems and records. Presents and interprets financial statements and other financial reports to Board of Trustees and other regulatory agencies or organizations and respond to related inquiries. Ensures that all elements of the Library's operations are in compliance with Board of Trustee, Governing Body, State, Federal and Local regulations, legal requirements and mandates.			
Rating & Commentary from Personnel Committee			

Orange County Library System

Library Director/CEO PERFORMANCE DISCUSSION AND EVALUATION

DIMENSIONS OF PERFORMANCE			
EMPLOYMENT and STAFFING	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
<p>Defines, develops and modifies the staffing structure of the Library System including all divisions of responsibility and levels of authority. Ensures that human resource systems including policies, practices, employment, employee relations, compensation and benefits programs are in compliance with regulatory requirements and meet sufficient competitive standards to attract and retain qualified staff. Interviews, hires and trains immediate staff and reviews and authorizes the hiring of other Library staff. Establishes objectives and assignments, reviews and explains work, monitors work quality and assists to resolve operating problems. Explains and enforces Library rules and regulations, interprets and clarifies policy and maintains harmonious employee relations. Establishes standards of performance, appraises performance and authorizes changes in employee status. Monitors and authorizes staffing plans and operating policies and procedures as appropriate within organizational structure..</p>			
Rating & Commentary from Personnel Committee			
TRAINING	Does Not Meet Requirements	Meets Requirements	Exceeds Requirements
<p>Establish standards and goals for staff training related to professional, technical and managerial concepts and job requirements. Authorizes implementation plans, related policies and specific programs and monitors results. Establishes management systems and professional precepts and directs the implementation of related programs.</p>			
Rating & Commentary from Personnel Committee			

Orange County Library System

Library Director/CEO PERFORMANCE DISCUSSION AND EVALUATION

DIMENSIONS OF PERFORMANCE

Orange County Library System
Library Director/CEO PERFORMANCE DISCUSSION AND EVALUATION

DIMENSIONS OF PERFORMANCE	
Overall Rating & Commentary from Personnel Committee	
COMMENTS:	
1	

BOARD APPROVED MERIT INCREASE %: _____

Effective Date: _____

Personnel Committee Trustee/Signature _____

Date: _____

Board President Signature: _____

Date: _____

GOALS - IMPACT ON ORGANIZATIONAL RESULTS

At the end of the evaluation period the Personnel Committee Members rate the performance of the Library Director/CEO on each goal and submits this form and the job performance rating form to the HR Manager for inclusion in the Board Packet for the month in which the Library Director/CEO's performance will be reviewed.

- Goal NOT achieved
- Goal partially achieved
- Goal fully achieved with expected result

GOAL STATEMENT	RESULTS	GOAL MET?

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

Information

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

Director's Report

Director's Report March 2009

- Circulation Manager Jim Myers has written an article on our Books by MAYL program for British publication Inter-lending & Document Supply, Vol. 37, No. 2. The article, due out in May, will also introduce international readers to our delivery of virtual material to patrons, such as downloadable products and databases.
- Ormilla Vengersammy, Manager of the Computer Resource Center has a full multipage article in Computers in Libraries, a national magazine, Titled: "Give your Technology Program a Little Class" for the March 2009 issue.
- Jo Ann Sampson, Manager of Special Services, has an article in Public Libraries, Vol. 48, No. 1. The essay talks about how we reach out to our patrons by bringing the library to their homes through the MAYL program.
- Jim Elder has submitted a proposal for the LITA annual conference in the fall of 2009 on reaching patrons with a mobile application. Proposal focuses on the tools and knowledge required to build and how to deploy to your users.
- The OCLS iGoogle Widget went live to the public on February 9, 2009. This widget allows the public to search our catalog, request meeting rooms, and sign up for computer classes from their iGoogle Web page. There were 235 downloads for the month of February.
- In order to help prepare students and parents for the FCAT the FCAT virtual gallery was promoted thru posters, brochures, print newsletters and on www.ocls.info. The virtual gallery received 747 page views and the FCAT Explorer tutorial received 246 views during the month of February.
- Jim Elder and Amy VanSchaik have submitted a proposal for the FLA Library Web Site Awards. With the Library's dynamic and engaging web presence we hope to promote the awareness of the importance of good design and usability. We focused on our array of informational materials, interactive games and entertainment, online classes, tutorials, and usability.
- The Library has been informed by the Met Life Foundation that they will be cutting back on the amount of grant monies previously awarded. We were awarded a grant by Met Life for our Fit for Life program series.
- To help our customers become more familiar with Orlando Memory, the library's local digital history project, and to introduce them to scanning, the Orlando Memory Team is holding a series of Virtual Time Capsule events where we will show customers how to create an account, scan and upload content, and contribute their memories.

The first three events are scheduled in March:

- Library Central at Main on Saturday, March 14, 10 AM to 12 noon
 - South Creek Library on Saturday, March 21, 12 Noon – 2 PM
 - Hiwassee Library on Saturday, March 28, 10:15 AM – 11:45 AM
- Eight businesses have signed up for ads in the MAYL Express business directory. The directory will be distributed through our MAYL home delivery program and the proceeds will eventually help to offset the MAYL program's delivery costs.
 - The Citizenship Inspired program is a new six-session course funded by a grant thru IMLS with the goal of assisting patrons in preparing to take the U.S. Naturalization Test and Interview. Initially, the Library decided to

offer the citizenship course at five branch locations strategically placed throughout the county. Within just a few short weeks though, we have had an overwhelming response from the community. Class cohort groups have completely filled up over two months in advance. In fact, after opening up a second citizenship cohort class at our Alafaya Branch, the newly opened section was completely full in only two days, along with an additional ten patrons on the waiting list.

In response to this demand from our clients, we are currently working on expanding the program to be offered at additional locations. Furthermore, we are currently evaluating ways in which we can expand the number of students who can be accommodated for each cohort group. As part of this effort, we are requesting to reallocate unused funds from the IMLS grant in order to provide for additional staffing resources.

The Library has worked on promoting this new program to various immigrant communities thru social networking. We have utilized organizations such as faith-based, social service, and immigration attorneys to promote our program to the community. While this has allowed the Library to save tens of thousands of dollars in marketing expenses, it has also proven to be highly-effective in getting the word out about the program.

- A game design course called **EduGaming: Extreme Technology for Teens** was developed to target teens who may be interested in a career path in game design. The eight-session course started on January 10 and ended on February 28. The course involved the creation of a pitch document (game proposal) and the development of a game prototype using the Unity game engine software. At the last session there were three representatives from EA (Electronic Arts) who posed as judges for the final presentation of the Game Proposal and Game Prototype. There were eleven students and each student did their presentation. The judges were so impressed with the work done by each student; they announced that all students were winners and that they will get a tour of EA. This was made possible from a grant received from EA.

- WiFi usage report: On 2/12 at 1:30 we had 67 people signed on to our Public Wireless network at one time. This is a new all-time high. There were 7 simultaneous users each at Alafaya, Herndon, South Creek, and Southeast; 6 each at Main, South Trail, Southwest and Winter Garden; 4 each at Edgewater and North Orange; 3 at West Oaks; 2 at Washington Park; and 1 each at Hiawassee and Windermere. The previous high was 51. The highest number in use at any one time at a single location was 11 people at Southeast at 10:00 on 2/9/2009 followed close behind by 10 each at Alafaya (10:00 on 2/22/2009) and South Creek (1:00 on 2/22/2009).

- The Database Derby Quiz went live to the public on March 2nd. We are promoting on the homepage this innovative learning opportunity for teens ages 13-18. The process of taking the quiz will help our teens learn more about how to use our powerful databases to help them with their research papers.

The contest itself is running from March 2nd through April 10th. There are 20 scavenger hunt type questions that require teens to use our databases to find the answers. A winner will be selected from a random drawing and will receive a Flip Video Camera.

<http://www.ocls.info/Virtual/Galleries/Topical/researchPaper.asp>

- To celebrate and honor the achievements of Irish immigrants and Irish American Heritage Month, visit our recently updated Irish American Heritage Month Virtual Gallery at http://www.ocls.info/virtual/galleries/history/irish_american.asp

One can explore the interactive timeline showing events in the history of immigration to the U.S. Browse the gallery to find a spectrum of library materials, online resources, information on Famous Americans of Irish Descent, and Web sites for adults, kids or teens. Thank you to Children's and Reference Central for their help maintaining this virtual gallery.

- The Taxes Virtual Gallery was promoted on ocls.info as well as in the Books and Beyond Newsletter. It received 1,338 page views. Thanks were given to Reference Central for their participation in this new virtual gallery.
- Both the Black History Month (adult and children's) virtual galleries were promoted on www.ocls.info this month. The adult version received 1,182 views and the children's version received 486 views. Thanks are given to Reference Central and Children's for their participation in this new virtual gallery.
- Thanks to Denice Lancashire from CRC and the creative team in Information Systems there is a new feature on MY OCLS. Once patrons log into their account they will see a calendar icon that will allow access to checking their class calendar.
- More than a dozen Step Teams from Orange County Schools competed in the Library System's 4th Annual Step-off Competition at the Orlando Public Library will on Saturday, February 28 at 2 p.m. The event was attended by 455 people who gathered to join in the fun as middle school and high school teams battled for step team supremacy and stomped the Library Central yard. The hip-hop radio hype team from 95.3 radio emceed the event. At the high school level, University High School took first prize, second place went to Edgewater High School and Wekiva High School came in third. For middle schools, first place went to Meadowbrook Middle School, Gotha Middle School won second place and Westridge Middle School won third place.
- We also recently rolled out the OCLS Mobile Web App for the iPhone/iPod Touch. You can check it out at <http://m.ocls.info> through your devices' browser. There you'll be able to check out news items, our new mobile catalog, location information with map directions, the full eVanced calendar, and OCLS videos – all designed with the devices in mind. So if you have an iPhone or iPod touch, get those fingers moving to our brand new Mobile Web App!
- The checkout limit for digital downloads from OverDrive has been increased from 5 to 10. This is for any combination of audiobooks and eBooks.
- The Friends of the Library will make their annual trip to Tallahassee during legislative session to meet with legislators and convey to them the how the library system is a critical community asset. The trip is scheduled for March 17 and 18.
- We have revamped the Women's History Month Virtual Gallery. This gallery includes an interactive timeline, Library resources and materials, Web sites, and short biographies of women who have made a difference. Don't forget to use the kids' gallery icon in the upper right hand corner to switch over to the brand new Kids' Women's History Virtual Gallery. This version includes booklists, materials, and Web sites appropriate for children about women's history.
- OCLS is pleased to participate in the Juvenile Diabetes Research Foundation's Walk to Cure Diabetes. This exciting, family-oriented event will be held on Saturday, March 7 at the University of Central Florida. Approximately 21 million Americans suffer from diabetes, including hundreds of thousands of children affected

with this lifelong disease. Employees who could not participate on the OCLS team were encouraged to sponsor participating co-workers. Sixteen staff members and their families are participating in this event.

●In other charitable efforts, OCLS raised \$190 toward fighting heart disease through its participation in Go Red Day. Employees donated money and then wore red on a designated day to show their support for combating heart disease.

●OCLS will participate in Commissioner Phil Diamond's Spring Picnic on March 14.

The OCLS Speakers Bureau is scheduled for the following upcoming presentations:

- 3/10 Winter Garden Rotary
- 3/28 Adult Literacy League
- 4/14 Heart of Florida United Way
- 4/16 Rotary Club of Orlando
- 5/22 Orange County Employee Academy

Alafaya

●Alafaya hosted Heart Health & You on Thursday, 12 February where people could learn about lifestyle changes to keep their hearts healthy. 23 people attended.

●Rockout at the Library with Rockband was held on Tuesday, 17 February and again on Saturday 23 February. A total of 52 people attended.

●Alafaya's Paws-to-Read program held on Saturday, 28 February. Both the children and the dogs was attended by 19 people. Both the children and the tree dogs had fun.

●UCF's Engineers without Borders hosted Engineering For a New World on Saturday, 28 February where they talked about their project in providing clean water to people in Haiti.

●Alafaya hosted a Muppet Puppet program on 28 February. It was a big hit with the kids who learned how to make different types of puppets. 34 people attended this program.

●Citizenship Inspired kicked off at Alafaya, Saturday 28 February. It was a great mix of people from Colombia, Ecuador, Brazil, Canada, Israel, Philippines, Mexico and Venezuela enrolling to practice for the Naturalization test. 11 adults attended.

Eatonville

●3 February Eatonville hosted a health program focusing on insurance options for those without coverage. Attendance of 9.

●On 10 February, love was in the air during our "Bee My Valentine" program 15 people assisted staff with making heart pocket crafts for children to give their parents.

- On 11 February the monthly Wii Love Gaming event took place with an attendance of 6. We also held the first adult gaming night on 12 February. 5 were introduced to the gaming world of their kids. Parents played Wii and Dance, Dance Revolution with lots of laughs.

- 16 February was the Presidents Day Celebration. It was held on the 17th when OCPS were closed and more children would be able to attend. The two programs drew a crowd of 44. Eatonville's Ms. Penny shared stories and facts about Abraham Lincoln and the little ones created their own Lincoln figurine.

- On Monday 23 February, Ms. Penny delighted 21 from Hungerford Elementary during our Rough Tough Trucks program. The month of story and crafts programs ended on 24 February with a program on The Very Hungry Caterpillar and children making caterpillar and butterfly crafts.

Edgewater

- Edgewater began teaching classes in its new Mac computer lab! Halfway through the month, Edgewater had already exceeded the total amount of students taking classes at Edgewater January through May of 2008.

- Citizenship Inspired began at Edgewater on 14 February with six students.

- Edgewater celebrated Valentine's Day with our "Bee My Valentine" program. Nineteen attendees enjoyed crafts and activities.

Herndon

- The "Does Your Dog Have Bad Breath" program on Saturday the 14th had 50 participants. Staffers from the Dental Hygiene Association provided fresh breath tips and solutions for not only our pets but people too!

- The "Despereux to the Rescue" craft program on Friday afternoon had participants (19) here until the doors were locked. Kids and adults made mini puppet stages with Despereux characters.

- Herndon Branch is hosting AARP Tax help at the branch on Mondays and Wednesdays from 11-3pm. Every session has been full. One of the AARP staff members is also hosting a "Changes in the Tax Law" program on March 9th at 6:30pm at the Herndon Branch

Hiawassee

- The monthly "Teen Gaming Night" continues to draw people in. On Monday, 2 February, there were 15 young adults gaming and dancing their way to fun and fitness.

- On Saturday, 7 February, "Exquisite Events" was a program that was an exquisite event in and of itself. 12 patrons attended in order to learn all about planning the perfect wedding or event.

- On Saturday 21 February, in honor of Pet Dental Health Month, there was a program called "Dismissing Bad Breath". Lots of tips were shared on doggie dental care, with 51 attendees.

North Orange

- 12 adult attended the English Chatter program on February 3, practicing English conversation about a proposed topic.

- The final three Healthy Living Seminar series programs on February 3, 10, and 17, hosted a total of 66 people among the three programs.
- Carolyn Rosenblum visited Clay Springs Elementary on February 6, at the request of the GROWS organization, who is partnering with the Reading Is Fundamental program to provide books to young elementary students. Carolyn did a storytelling session for 153 students. GROWS brought a group of 25 preschoolers and their caregivers for a story program on February 18 as well.
- Carolyn Rosenblum, Pamala Wilson and Marilyn John all visited fourth grade classrooms to kick off the License to Learn Contest, and between Lovell, Lake Silver, Ivey Lane and Durrance Elementary Schools they visited with a total of 341 students and teachers on 24 and 25 February.

South Creek

- South Creek branch participated in a library tour on Wednesday, 4 February for Cypress Creek High School, 19 students visited the library and learned about online databases.
- Saturday, 7 February, was the “Bee My Valentine” program with 39 attendees, included playing music and making 3 crafts.
- Wii Gaming continues to be popular at the branch with 13 kids and teens that participated on Tuesday, 10 February.
- Wednesday, 11 February, The Spanish Book Club celebrated Valentine’s Day with yucca bread, chocolate cake and other Spanish dishes along with several kinds of tea. 5 patrons attended.
- Saturday, 14 February was a busy time at the branch with 3 successful programs. The morning started with Dismissing Bad Breath, hosted by Greater Orlando Dental Hygiene Association a total of **124** attendees participated and received tips and information on having healthy teeth and gums.
- Paws to Read, was the second program of the day of 14 February and had a total of 28 attendees. Attendance continues to grow every month.
- The Smart Investing @ Your Library program had an average attendance of 24 individuals. There was a craft time during this program for the patron’s children, who decorated and painted piggy banks. The final program of these Spanish language personal finance workshops was held on 28 February, with all of the Rollins College presenters. There was a final celebration with food, music and the presentation of a graduate certificate for the 25 attendees.
- Tuesday, 24 February, there was a Tai Chi for seniors presented by Victory Martial Arts Center. 11 patrons learned and practiced Tai Chi moves and exercises.
- AARP Tax help continues to be very busy with an average of 62 patrons each Thursday.

South Trail

- Citizenship Inspired and Superstarz continued at South Trail during February. 12 people attended the Citizenship Inspired classes being taught by Junelle Pierre and Myriam Delien. **Two of our students successfully passed their citizenship tests.** These students were so excited about their success that they came back to class to encourage the rest of their classmates.

- Alice Grace continued her Superstarz classes at the Rock Lake Community Center teaching on average 15 students about different databases.
- February marked the kick off of the weekly Practice Makes Perfect program being offered by the Adult Literacy League. This program is designed to help non-English speakers practice speaking English. An average of 20 people attended this class each week during the month of February.
- Smarty Pants continues to be successful, averaging over 40 children in attendance each week.
- Teen gaming on 9 February entertained 12 teens playing Wii and XBox 360 games.
- A Take Care nurse practitioner spoke to 12 people on 17 February about having a healthy heart.
- The Hip Hop Program on Saturday, 7 February was a huge success. Over **106** customers were entertained by the group dancing to popular tunes.
- South Trail celebrated Black History month with displays and invited Carol Mundy on 19 February to display African American treasures. Over 50 people enjoyed her display. Librarian Alice Grace participated at the Pineloch Elementary Black History celebration by reading stories to students on February 20th.

Southeast

- Southeast Branch hosted their February Blood Drive on Monday, 2 February, 2009.
- Southeast partnered with AARP to offer Tax Prep beginning 3 February, 2009. AARP representatives offered tax preparation every Tuesday and Thursday at the Southeast Branch. 229 adults were served in February.
- Smart Investment classes, the Spanish language personal finance workshops, continued at the Southeast Branch on every Tuesday in February. A total of 98 adults and 23 children attended. The classes ended with a celebration, certificates of completion, dinner and raffle prizes.
- 5 February 2009 Southeast Branch hosted a workshop titled: "Cover Florida" for uninsured Floridians. 10 individuals participated.
- PAWS to Read pups and volunteers entertained seven children at the Southeast Branch on 7 February, 2009.
- Southeast's Saturday held two movie days that were successful in February. Two movies showings were attended by a total of 68 people.
- Southeast recognized National Engineers week on 21 February, 2009 by hosting the workshop: "Intro to Engineering for Minorities" 6 people attended.

Southwest

- On 7 February, the Southwest Branch hosted a Valentine Origami for Everyone program presented by Dr. Alexander and Hitome Kitade of the Kitade Wellness Center. The 12 attendees were able to learn new origami techniques and to create Valentine-themed origami art.

Washington Park

●Saturday, 21 February @ 2pm there were 45 patrons that attended Washington Park's Hip-Hop Hype program performed by RUKUS. In honor of Black History Month, RUKUS hit the floor with their latest dance moves. They were good and the energy was felt throughout the branch.

West Oaks

●West Oaks Library hosted a story time and library tour for a Cub Scout pack and their parents on Monday, 2 February.

●The second "Get to Know West Oaks" held on Saturday, 14 February was very successful. "Ask a Tech" sessions were offered at the public computers, demonstrations of proper self check techniques at the self check stations and a job search demonstration was offered in the computer lab to over **180** library visitors. Hershey's chocolate Hugs and Kisses were offered to everyone.

●The Assistant Manager presented a workshop "Encouraging Diversity through Children's Literature" at the Rollins College Good Neighbor conference that honors Mr. Rogers.

●West Oaks began the Citizenship Inspired classes on Saturday, 28 February with 8 people registered.

●The West Oaks managers and librarian delivered the 4th grade License to Learn contest materials to seven elementary schools.

Windermere

●Windermere had 6 adults and 12 children attend the Pajama Jamboree program! Yvonne Wisdom read aloud the book titled Parts by Tedd Arnold and had the children glue the title character's "parts" onto a sheet of paper.

●This month for the Wacky Wednesday Arts & Crafts was Valentine Day Card Holders by using paper plates and yarn. 15 were in attendance..

●The program "I love you bear-y much" had a total of 16 attendees. Windermere Branch's Wanda Torres read the book "Bear of My Heart", and we all made bear Valentines and had refreshments.

Winter Garden

●Dismissing Bad Breath (pet dental health) was the highest attended program this month with 57 folks getting tips for their pets and some free samples to help with those tips!

●"Igor" was a popular movie for our Family Movie Night. 22 patrons enjoyed the movie while munching popcorn.

●Several second grade classes from Tildenville Elementary School came in for library information and some stories. There were magic stories and had some fun with optical illusions. There were **116** attending. Everyone had a great time.

**Orange County Library System
Board of Trustees Meeting
Thursday, March 12, 2009**

**Public Comment:
Non-Agenda Items**