

**Orange County Library System  
Board of Trustees Meeting**

**Board Packet for September 2008**



101 East Central Boulevard  
Orlando, Florida 32801-2471  
phone: 407.835.7611  
fax: 407.835.7648  
website: [www.ocls.info](http://www.ocls.info)

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Mary Anne Hodel,  
Library Director, Chief Executive Officer

September 5, 2008

To: James B. Tyson, President  
Guy Houk, Vice President  
Sara Brady, Trustee  
Mable Butler, Trustee  
Ted Maines, Trustee

cc: The Library Governing Board:  
The Honorable Mayor Richard T. Crotty, Chairman of the Library Governing Board,  
Members of the Governing Board, Commissioners Teresa Jacobs, Fred Brummer,  
Mildred Fernandez, Linda Stewart, Bill Segal, Tiffany Moore-Russell, Orange County;  
and Deborah Girard, City of Orlando.

From: Mary Anne Hodel, Director

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 7:00 p.m. Thursday, September 11, 2008 at the **North Orange Branch Library; 1211 East Semoran Boulevard; Apopka, Florida 32703** 407.835.READ (7323).

If any board member has an item to be brought up for discussion, please call Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: Ronald Rogers, Liaison, Membership and Mission Review Board ~ Orange County  
Nancy Jacobson, Liaison, Nominating Board ~ City of Orlando

**AGENDA**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**September 11, 2008**  
**North Orange Branch Library**  
**1211 East Semoran Boulevard**  
**Apopka, Florida 32703**  
**407.835.READ (7323)**

08-141 I. **Call to Order**

08-142 II. **Public Comment**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).

08-143 III. **Approval of Minutes: Library Board of Trustees Meeting ~ August 14, 2008**

08-144 IV. **Staff Presentation: Knowing North Orange: Pamala Wilson & Marilyn John**

08-145 V. **Financial Statements and Summaries: August 2008**

08-146 VI. **Statistics and Summaries: August 2008**

08-147 VII. **Action Items**

08-148 **Approval of FY 2009 Annual Plan of Service**

08-149 III. **Discussion and Possible Action Items**

08-150 IX. **Information**

08-151 **Director's Report**

08-152 **Public Comment: Non-Agenda Items**

## X. Adjournment

**Next Meeting Dates:** October 9, 2008 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801---  
November 13, 2008 ~ Windermere Branch Library; 530 Main Street; Windermere, Florida 34786.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Call to Order**

# Orange County Library System Board of Trustees Meeting Thursday, September 11, 2008

## Public Comment

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**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Approval of Minutes: Library Board of  
Trustees Meeting ~ August 14, 2008**

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**August 14, 2008**  
**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

- 08-123 I. **Call to Order**  
Library Board Present: James Tyson (8/1); Guy Houk (8/0); Mable Butler (5/0); Ted Maines (2/0)
- Library Board Absent: Sara Brady (8/2)
- Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Renae Bennett; Eric Atkinson; Craig Wilkins; Wendi Bost; Kathryn Robinson; Tracy Zampaglione; Milinda Neusaenger
- President Tyson called the meeting to order at 7:00 p.m.
- 08-124 II. **Public Comment**  
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.
- If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).
- 08-125 III. **Approval of Minutes: Library Board of Trustees Meeting ~ July 17, 2008**  
Trustee Maines, seconded by Trustee Butler, moved to approve the minutes for the July 17, 2008 Library Board of Trustees Meeting.
- 08-126 IV. **Staff Presentation: Overdrive ~ Debbie Tour & Nancy Giovanetti**
- 08-127 V. **Financial Statements and Summaries: July 2008**
- 08-128 VI. **Statistics and Summaries: July 2008**
- 08-129 VII. **Action Items**



08-130                   **Consent Agenda**  
Trustee Butler, seconded by Vice President Houk, moved to approve the items on the Consent Agenda. Motion carried 4-0.

08-131                   **Approval of Required Documents for State Aid to Libraries Grant for Fiscal Year ending September 30, 2009**  
    o **State Aid to Libraries Grant Agreement**  
    o **Certification of Credentials - Single Library Administrative Head**  
The Board approved the documents as required by the Florida Department of State, Division of Library and Information Services, in order for the Orange County Library System to be eligible for a State Aid to Libraries Grant for the Fiscal Year ending September 30, 2009.

08-132                   **Library Board of Trustees Meeting Schedule FY 2009**  
The Board approved the Library Board of Trustees Meeting Schedule for the Fiscal Year ending September 30, 2009.

08-133                   **Approval of Closure of Library Facilities for Staff Development Day: November 11, 2008**  
The Board authorized the Administration to close the Library to the public for Library Staff Development Day on November 11, 2008.

08-134                   **Chickasaw Construction Grant**  
The Board approved the required documents authorizing the reapplication process for the Public Libraries Construction Grant for the Chickasaw location.

08-135                   **Non-Consent Agenda**

08-136                   **Strategic Plan**  
A presentation was given by the following members of the Strategic Planning Team:

- Jorge Aviles** – Strategic Goal One: We will develop OCLS as the gold standard for public libraries.
- Ricardo Viera & Jim Elder** – Strategic Goal Two: We will ensure continuous innovation.
- Tatyana Clark & John Henkle** – Strategic Goal Three: We will maximize the public’s Return on Investment.
- Josh Fox** – Strategic Plan Four: We will develop and optimize communication.
- Rashal McElderry & Sharon Payton** – Strategic Goal Five: We will empower staff to achieve their potential.

President Tyson stated he that he has been associated with the Board for more than five years and has always been proud of OCLS, but has never been prouder than this moment with such an outstanding Strategic Plan proposal as has been presented tonight. He further stated that he is amazed by the dedication of all the library staff.

Vice President Houk, seconded by Trustee Maines, moved to approve the Strategic Plan as presented. Motion carried 4-0.

08-137                   III.   **Discussion and Possible Action Items**

08-138 IX. **Information**08-139 **Director's Report**

- OverDrive downloadable audiobooks and eBooks will be launched to the public next Wednesday, August 20<sup>th</sup>. Records will appear in our catalog for the items we purchased which will have a link to the OverDrive website.

Library Central will have a special download station and will be the only place that audiobooks can be downloaded in any of our library locations. eBooks will be available to download and use on library computers. There is a small collection of "Always Available" titles that are unlimited users. MAC compatible titles are coming soon for audiobooks.

- The Library Budget Public Hearings will be held at the County Building on Rosalind Avenue on 8 Sept and 16 Sept at 5:01 p.m. All of the Trustees are invited to attend and participate. The Budget Workshop held in July went very well with many of the Commissioners citing the great services the Library provides.

- Last year OCLS mounted a Learn 2.0 set of exercises for staff to learn new skills that are becoming useful on the web. Many employees participated in Learn 2.0, learning lots and even having some fun with some of the applications. Now the Library is going to mount a second round of web learning, dubbed Learn 2.1 We hope many employees take advantage of the opportunity to learn more web skills.

- A safety and security seminar was presented "live" to staff in June. This presentation, facilitated by Craig Goetzke, Security & Maintenance Manager, and officers from the Orlando Police Department, contains important information to help employees be more aware and safe, both at work and at home. Employees can now access the safety seminar on line. Many thanks to Craig Goetzke and the Orlando Police Department officers for this wonderful presentation.

<http://intranet.ocls.info/safety/safety.asp>

- Tony Roma's has graciously agreed to provide the food for the Seymour Hersh Evening with the Author event on September 19<sup>th</sup>.

08-140 **Public Comment: Non-Agenda Items**

Robert Evans, Library Cardholder, Orange County Resident & of the Tri County Alliance of Black School Educators – spoke regarding the meeting room charges.

Trustee Butler voiced her opposition to the meeting room charges, which were approved by the Board at the March 13, 2008 meeting. President Tyson stated that while it was a very difficult decision to make, it was made after careful consideration and was not made lightly. He further stated that Library Board members have a fiduciary responsibility to the entire community and that making tough decisions come with that responsibility. He said that the Library Board cannot, from a budgetary standpoint, try to provide everything to everyone.

Vice President Houk reported that he and members of library staff met with representatives of the Adult Literacy League on August 12, 2008 regarding their use of library meeting rooms. He said that it was a productive meeting and that while an exemption to the meeting rooms was not offered, it was agreed that a collaborative partnership proposal will be drafted to address the concerns of both organizations

and to strategize toward a viable solution for both parties. He felt encouraged by this positive and proactive progress. He also stated that the decision to charge for meeting room use was a very difficult decision to make, but one that was needed as the library needs the revenue.

Trustee Butler stated that she was of the opinion that the Board did not have a feeling for what goes on in the community and is concerned with revenue. President Tyson stated that everyone on the Library Board has a tremendous sense of the community, and if it were not the case they would not continue to serve. He reiterated that the Board has a fiduciary responsibility to the entire community, all tax payers and not just to certain groups. He also stated that the Library's continued viability and service to the entire community is important.

Trustee Butler asked Director Hodel if the County Commissioners have contacted her about opposition to the meeting room charges. Director Hodel said that at the Library Budget Workshops held in July with the Library Governing Board, only Commissioner Stewart mentioned that she had heard from some of her constituents and that other Commissioners had not said they heard anything from their constituents regarding the meeting room charges.

## X. **Adjournment**

President Tyson adjourned the meeting at 8:00 p.m.

**Next Meeting Dates: September 11, 2008 ~ North Orange Branch Library; 1211 East Semoran Boulevard; Apopka, Florida 32703 --- October 9, 2008 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.**

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**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Staff Presentation: Knowing North  
Orange: Pamala Wilson & Marilyn John**

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Financial Statements  
and Summaries: August 2008**

# Orange County Library System

## Financial Statement Highlights

### Eleven Months Ended August 31, 2008

#### Operating Fund Revenue and Expenditure Summaries

##### Contributions – Friends of the Library

The mission of the Friends of the Library (FOL), which is a separate not-for-profit entity, is to support the Orange County Library System. The FOL Bookstore on the third floor is predominantly staffed by volunteers and sells books and other materials which have been donated or withdrawn from the Library's collection. Withdrawn and gift books are also sold in the branches on behalf of the FOL. The FOL operates the Gift Shop on the first floor of the Main Library. Annually, the FOL supports the Library through financial contributions for specific projects and items. The following have been included in the FOL's budget for the current fiscal year:

Staff development	\$50,000
General support	\$25,000
Rainy day bags	\$10,000
Endowment books	\$13,000
Books for Head Start and alternative schools	<u>\$9,000</u>
Total	\$107,000

Through the end of August, almost \$89,000 of this total has been received. We very much appreciate all the support that the FOL provides each and every year. The FOL Board and all the volunteers are wonderful!

#### Update on Chiller Replacement Project

The first step in this project was to solicit proposals from mechanical engineering firms. This process is a requirement in the Florida Statutes for contracting for professional services. Proposals from three engineering firms with experience in chiller replacement projects were requested and received. Staff evaluated the proposals and awarded a contract to TLC Engineering for Architecture, Inc. (TLC), which was the engineering firm for the expansion of the Main Library in the 1980's.

The projected schedule for the project is aggressive and two separate items will be brought to the Library Board for review and approval in the upcoming months. Currently, TLC is working on specifications to bid out the chillers and cooling towers. The intent is for the Library to "direct purchase" these items, which according to TLC is a very common practice. While the bidding for the equipment is underway, TLC will also be working on construction drawings and specifications to bid out the installation of the replacement chillers and cooling towers.

**ORANGE COUNTY LIBRARY DISTRICT  
OPERATING FUND REVENUE SUMMARY  
Eleven Months Ended August 31, 2008**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(11 month=92%)</b>
<b>AD VALOREM TAXES</b>	35,853,472	36,334,512	101.3%
<b>INTERGOVERNMENTAL</b>			
Grants	0	58,602	
State Aid	1,252,000	1,097,089	87.6%
	<u>1,252,000</u>	<u>1,155,691</u>	<u>92.3%</u>
<b>CHARGES FOR SERVICES</b>			
Fee Cards	9,000	11,176	124.2%
PC Pass	26,000	21,912	84.3%
PC Express	0	838	
Classes	2,000	1,922	96.1%
Copy & Vending, Value Card	175,000	159,911	91.4%
Special Charges	0	2,794	
Fax	0	2,623	
Scanner	0	285	
Computer Booklets	0	71	
Reference Charges	0	420	
Online Book Sale	0	284	
Disk Sales / Book Bag Sales	2,500	10,060	402.4%
	<u>214,500</u>	<u>212,295</u>	<u>99.0%</u>
<b>FINES</b>			
Fines	1,525,000	1,461,737	95.9%
Lost Materials	100,000	92,228	92.2%
	<u>1,625,000</u>	<u>1,553,965</u>	<u>95.6%</u>
<b>MISCELLANEOUS</b>			
Investment Earnings	750,000	605,638	80.8%
Rents	9,000	6,458	71.8%
Sales of Fixed Assets	0	150	
Contributions - Friends of Library	122,000	88,620	72.6%
Contributions - Fund Raiser	0	8,665	
Contributions - Others	20,000	32,373	161.9%
Miscellaneous	40,000	61,815	154.5%
Grants & Awards	0	99,180	
	<u>941,000</u>	<u>902,898</u>	<u>96.0%</u>
<b>TRANSFER FM PROP APPRAISER</b>	36,000	0	0.0%
<b>TRANSFER FM TAX COLLECTOR</b>	300,000	0	0.0%
<b>TOTAL REVENUES</b>	<u><u>40,221,972</u></u>	<u><u>40,159,360</u></u>	<u><u>99.8%</u></u>

**ORANGE COUNTY LIBRARY DISTRICT  
OPERATING FUND EXPENDITURE SUMMARY  
Eleven Months Ended August 31, 2008**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(11 month=92%)</b>
<b>SALARIES &amp; BENEFITS</b>			
Salaries	14,704,524	13,150,125	89.4%
Medicare Taxes	213,216	183,733	86.2%
Defined Contribution Pension Plan	1,102,839	983,397	89.2%
Defined Benefit Pension Plan	1,175,020	1,039,770	88.5%
Money Purchase Pension Plan	315,632	292,023	92.5%
Life and Health Insurance (Employees)	2,363,339	1,997,677	84.5%
Retiree Health Care (OPEB)	1,702,844	1,492,234	87.6%
Worker's Compensation	115,398	93,965	81.4%
Unemployment Compensation	15,000	9,860	65.7%
Parking & Bus Passes	129,876	177,144	136.4%
	<u>21,837,688</u>	<u>19,419,927</u>	<u>88.9%</u>
<b>OPERATING</b>			
Professional Services	375,000	278,382	74.2%
Other Contractual Services	931,000	650,116	69.8%
Other Contract. Serv.- Janitorial	291,000	236,837	81.4%
Training and Travel	125,000	111,074	88.9%
Telecommunication	408,000	315,997	77.5%
Delivery and Postage	1,376,000	1,397,443	101.6%
Utilities	1,038,000	801,725	77.2%
Rentals and Leases	975,000	900,694	92.4%
Insurance	325,000	254,281	78.2%
Repair and Maintenance	1,050,000	868,065	82.7%
Repair & Maint. - Hardware/Software	407,000	400,274	98.3%
Copying/Printing	300,000	249,766	83.3%
Property Appraiser's Fee	295,000	299,373	101.5%
Tax Collector's Fee	725,000	692,957	95.6%
Supplies	900,000	739,672	82.2%
Supplies-Hardware/Software	375,000	117,660	31.4%
Memberships	20,000	21,326	106.6%
Contingency	325,000	0	0.0%
	<u>10,241,000</u>	<u>8,335,642</u>	<u>81.4%</u>
<b>CAPITAL OUTLAY</b>			
Building and Improvements	0	108,674	
Equipment and Furniture	0	64,988	
Hardware/Software	200,000	280,153	140.1%
	<u>200,000</u>	<u>453,815</u>	<u>226.9%</u>
<b>LIBRARY MATERIALS</b>			
Materials - Rest. Contributions	37,000	34,255	92.6%
Materials - Other	4,800,000	4,068,406	84.8%
	<u>4,837,000</u>	<u>4,102,661</u>	<u>84.8%</u>
<b>TRANSFERS TO OTHER FUNDS</b>			
Branch Debt Service Fund	410,000	409,458	99.9%
Capital Projects Fund	4,000,000	3,666,665	91.7%
	<u>4,410,000</u>	<u>4,076,123</u>	<u>92.4%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>41,525,688</u></b>	<b><u>36,388,168</u></b>	<b><u>87.6%</u></b>



**ORANGE COUNTY LIBRARY DISTRICT  
BRANCH DEBT SERVICE FUND  
Eleven Months Ended August 31, 2008**

	<u>ANNUAL BUDGET</u>	<u>YTD ACTUAL</u>	<u>(11 month=92%)</u>
<b>REVENUES</b>			
Transfer From General Fund	410,000	409,458	99.9%
Investment Earnings	23,000	16,853	73.3%
<b>TOTAL REVENUES</b>	<b><u>433,000</u></b>	<b><u>426,311</u></b>	<b><u>98.5%</u></b>

**EXPENDITURES**

2003 NOTE

Principal	374,226	374,226	100.0%
Interest	35,233	35,233	100.0%
<b>TOTAL EXPENDITURES</b>	<b><u>409,459</u></b>	<b><u>409,458</u></b>	<b><u>100.0%</u></b>

**FUTURE DEBT SERVICE PAYMENTS FOR 2003 NOTE**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>
2009	386,677	22,781
2010	399,542	9,916
	<b><u>786,219</u></b>	<b><u>32,697</u></b>

**ORANGE COUNTY LIBRARY DISTRICT  
CAPITAL PROJECTS FUND  
Eleven Months Ended August 31, 2008**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(11 month=92%)</b>
<b>REVENUES</b>			
Transfer From General Fund	4,000,000	3,666,665	91.7%
Investment Earnings	75,000	84,860	113.1%
<b>TOTAL REVENUES</b>	<b>4,075,000</b>	<b>3,751,525</b>	<b>92.1%</b>
<b>EXPENDITURES</b>			
<u>FUTURE BRANCHES</u>			
Land	3,450,000	0	0.0%
<u>CHICKASAW</u>			
Architect / Engineer	150,000	0	0.0%
Improvements	1,900,000	0	0.0%
	2,050,000	0	0.0%
<b>TOTAL EXPENDITURES</b>	<b>5,500,000</b>	<b>0</b>	<b>0.0%</b>

**ORANGE COUNTY LIBRARY DISTRICT  
SINKING FUND  
Eleven Months Ended August 31, 2008**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(11 month=92%)</b>
<b>REVENUES</b>			
Investment Earnings	20,000	14,814	74.1%
<b>TOTAL REVENUES</b>	<b>20,000</b>	<b>14,814</b>	<b>74.1%</b>
<b>EXPENDITURES</b>			
Open Source Software	100,000	47,965	48.0%
<b>TOTAL EXPENDITURES</b>	<b>100,000</b>	<b>47,965</b>	<b>48.0%</b>

**ORANGE COUNTY LIBRARY DISTRICT  
OPERATING FUND  
BALANCE SHEET - ASSETS  
August 31, 2008**

**ASSETS**

Cash on Hand	7,345
Equity in Pooled Cash	773,028
Equity in Pooled Investments	12,813,417
Accounts Receivable	3,842
Inventory	278,122
Prepays	122,405
Other Assets-Deposits	<u>9,275</u>
<b>TOTAL ASSETS</b>	<b><u><u>14,007,434</u></u></b>

**ORANGE COUNTY LIBRARY DISTRICT**  
**OPERATING FUND**  
**BALANCE SHEET - LIABILITIES & FUND BALANCE**  
**August 31, 2008**

**LIABILITIES**

Unclaimed Disbursements	1,135
Accrued Wages Payable	600,877
Accrued Sales Tax	110
Due To Friends of the Library	4,302
Deferred Revenue	1,155
United Appeal	262
Employee Payroll Deductions	
Savings Bonds	63
Union Dues	876
Miscellaneous	15
Daughters of American Revolution	1,434
Staff Association	2,330
<b>TOTAL LIABILITIES</b>	<b>612,558</b>

**FUND BALANCE**

Reserve for Walker	4,000
Reserve for Phillips	100,000
Reserve for Warner	33,712
Reserve for Gullett	19,805
Designated for Murray	724,689
Designated for Sondheim	39,941
Designated for Strategic Plan	4,000,000
Unreserved/Undesignated	4,701,536
Current Year Excess of Revenues Over Expenditures	3,771,192
<b>TOTAL FUND BALANCE</b>	<b>13,394,876</b>

**TOTAL LIABILITIES & FUND BALANCE** **14,007,434**

**ORANGE COUNTY LIBRARY DISTRICT  
MONTHLY ROLLOVER  
August 31, 2008**

	<u>BALANCE</u> <u>07/31/08</u>	<u>RECEIPTS</u>	<u>DISBURSE</u>	<u>BALANCE</u> <u>08/31/08</u>
<b>OPERATING</b>				
Equity in Pooled Cash	450,818	2,918,421	(2,596,211)	773,028
Equity in Pooled Investments	16,494,314	5,625	(3,686,522)	12,813,416
	<b>16,945,132</b>	<b>2,924,046</b>	<b>(6,282,733)</b>	<b>13,586,444</b>
<b>BRANCH DEBT SERVICE</b>				
Equity in Pooled Investments	518,022	1,106		519,128
<b>SINKING</b>				
Equity in Pooled Investments	486,326	1,038	(5,625)	481,738
<b>CAPITAL PROJECTS</b>				
Equity in Pooled Investments	4,941,562	343,519		5,285,081
<b>SELF FUNDED HEALTH</b>				
Equity in Pooled Cash	25,291	354,343	(276,407)	103,228
Claims Payment Checking Account	35,000			35,000
Equity in Pooled Investments	1,250,591	92,582		1,343,173
	<b>1,310,882</b>	<b>446,926</b>	<b>(276,407)</b>	<b>1,481,401</b>

**ORANGE COUNTY LIBRARY DISTRICT**  
**GENERAL POOLED INVESTMENTS**  
**August 31,2008**

<u>INVESTMENT TYPE</u>	<u>DOLLARS</u>	<u>% PORTFOLIO</u>
<b>CERTIFICATES OF DEPOSIT</b>	13,208,941	65%
<b>MONEY MARKET FUNDS</b>		
Federated Treasury Obligation Fund	5,465,620	27%
Federated Government Obligation Fund	628,268	3%
AIM Fund	1,119,768	5%
<b>STATE BOARD ADMINISTRATION</b>		
Local Government Surplus Trust Funds	<u>19,941</u>	<u>0.1%</u>
<b>TOTAL</b>	<u><u>20,442,537</u></u>	<u><u>100%</u></u>

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Statistics and Summaries:  
August 2008**



## **STATISTICAL SUMMARY**

### **August 2008 Statistics for September 2008**

#### **Circulation and Door Count**

Circulation is flat (an increase of 1.53%) but that's still 876,469 individual transactions so we should not be too discouraged. Door count is down over August 2007. There are several contributing factors. Certainly "Fay week" did not help. We did note weather related declines in activity and did close three hours early on Tuesday, August 19, 2008. This year our "closed" Sunday related to the Labor Day holiday fell in August rather than September so we did have an additional closed day this year.

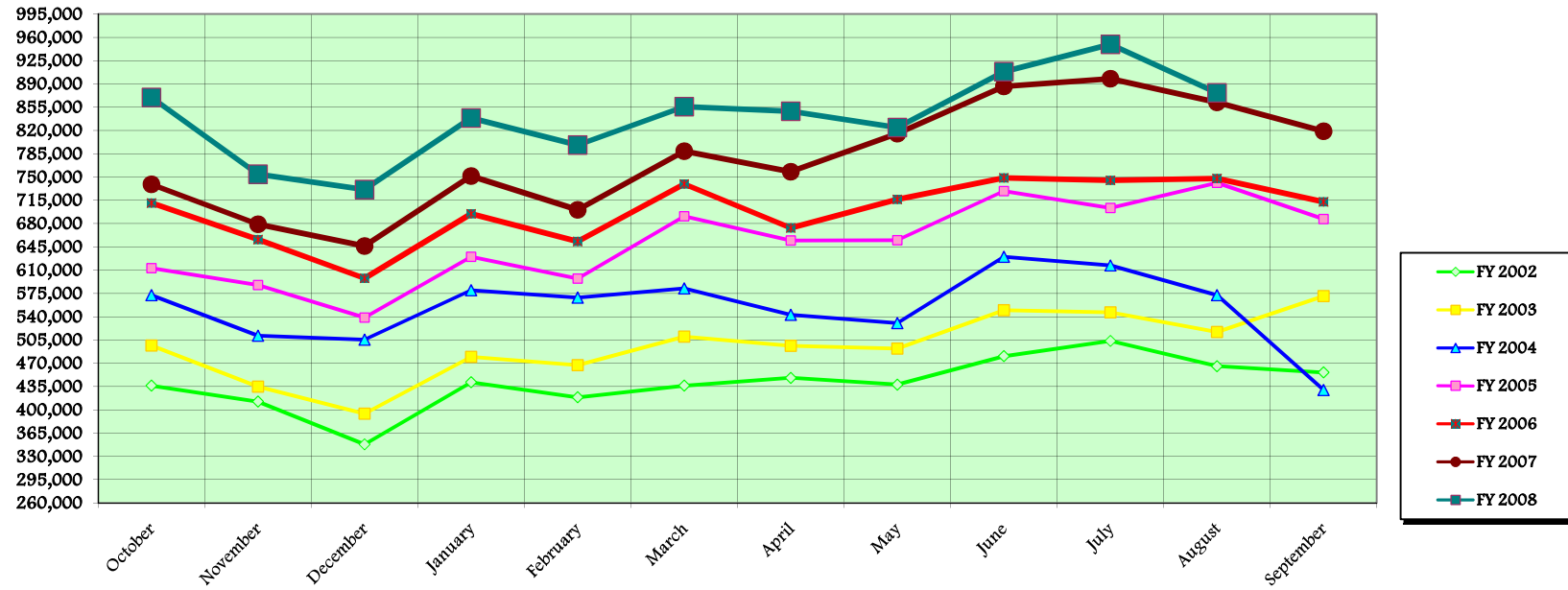
Digital download activity, which increased from 1,127 to 1,945, got a boost from the addition of our new OverDrive service offering downloads of files in both wma and mp3 formats. Total OverDrive activity represents 380 transactions and the access was only available the last six days of August.

#### **Library Activities**

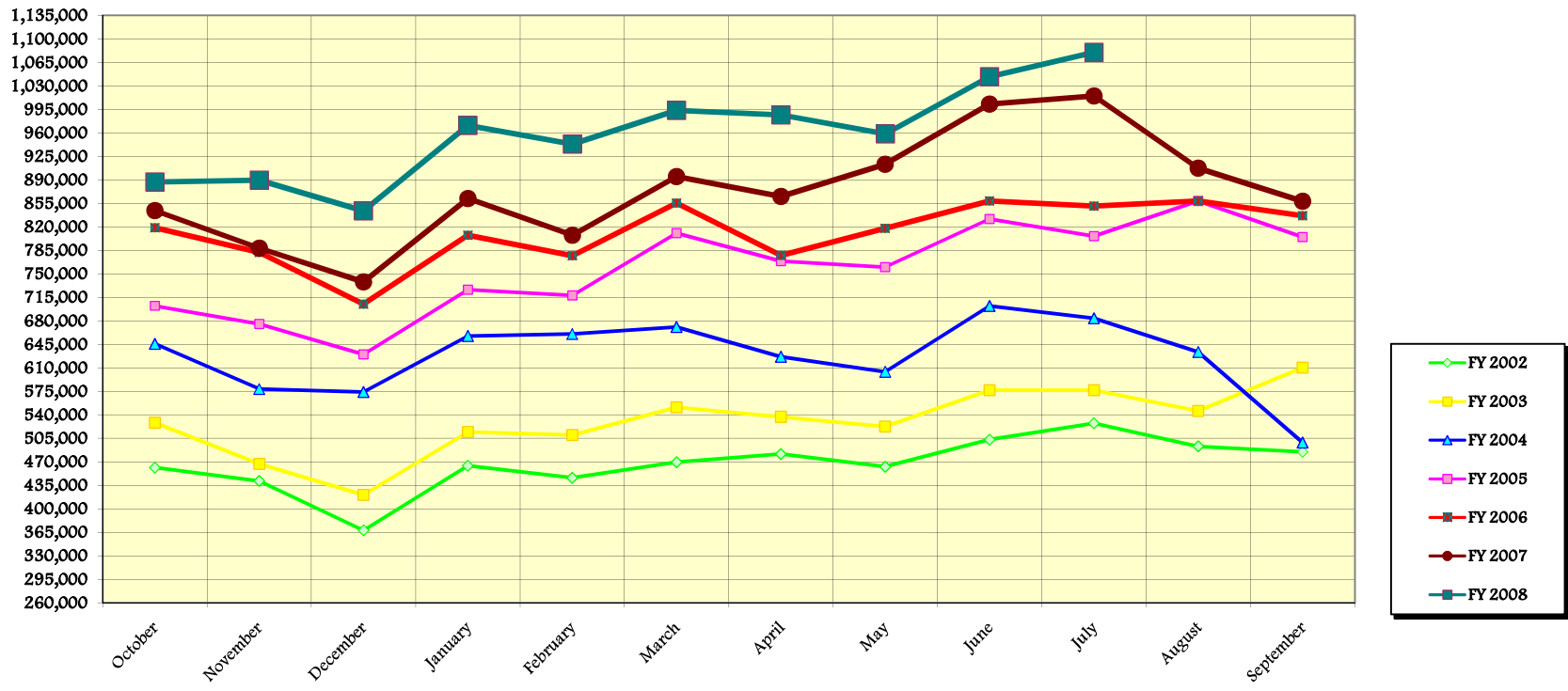
This month saw a decline in PC Session usage from 84,569 in August 2007 to 80,552 in August 2008 a decline of -4.79%. Three locations saw net increases over August of last year. These were Edgewater (2.5%), Hiawasse (13.06%), and the Computer Resource Center at Main (3.24%). Again the decrease is likely driven by the weather challenges of the month.

We had 55 people participate in our 8 online classes during August 2008. This is a higher average class attendance than for our in house classes.

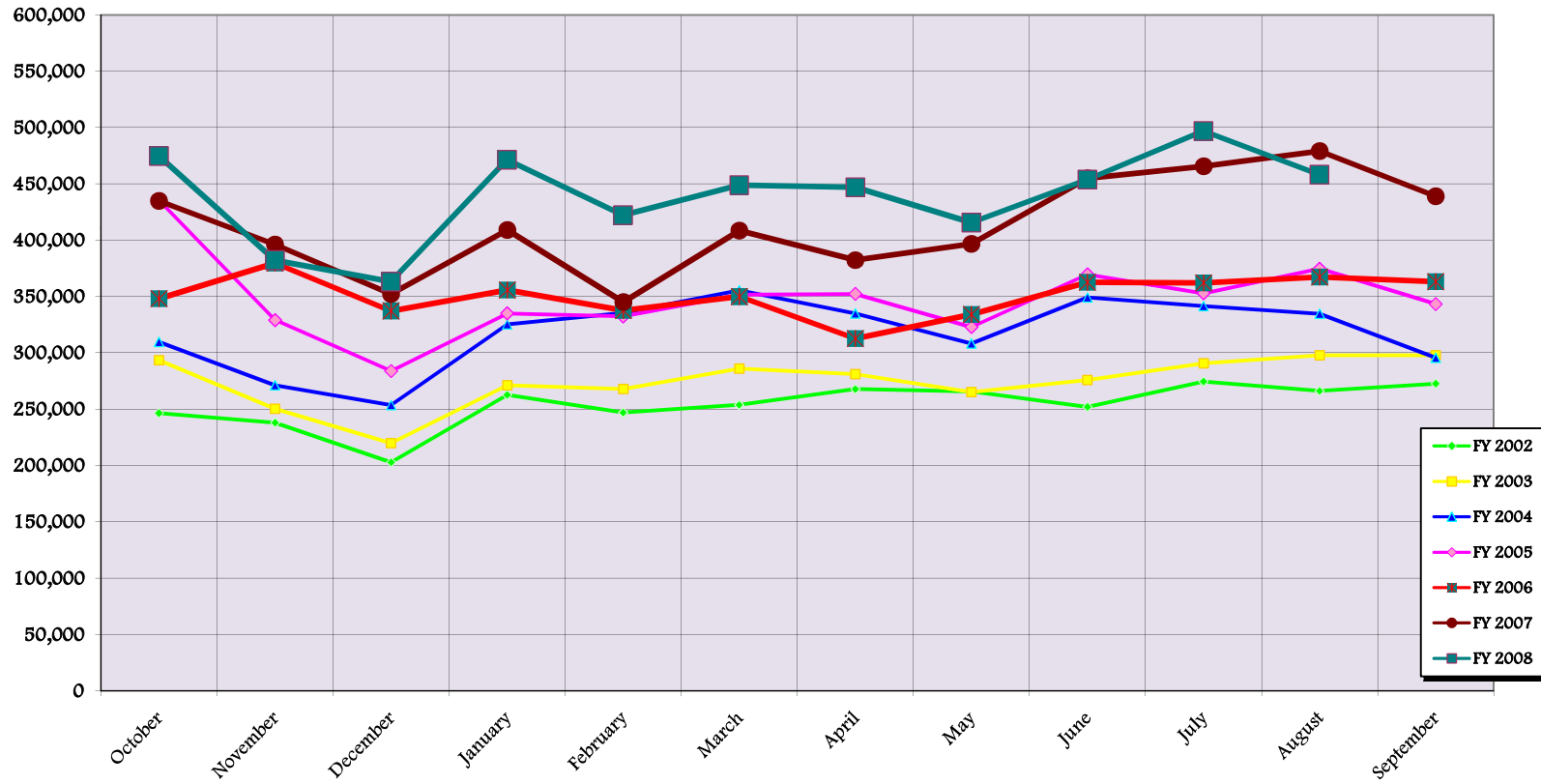
**ORANGE COUNTY LIBRARY SYSTEM  
CIRCULATION  
Fiscal Year 2002 Through Fiscal Year 2008 TO Date**



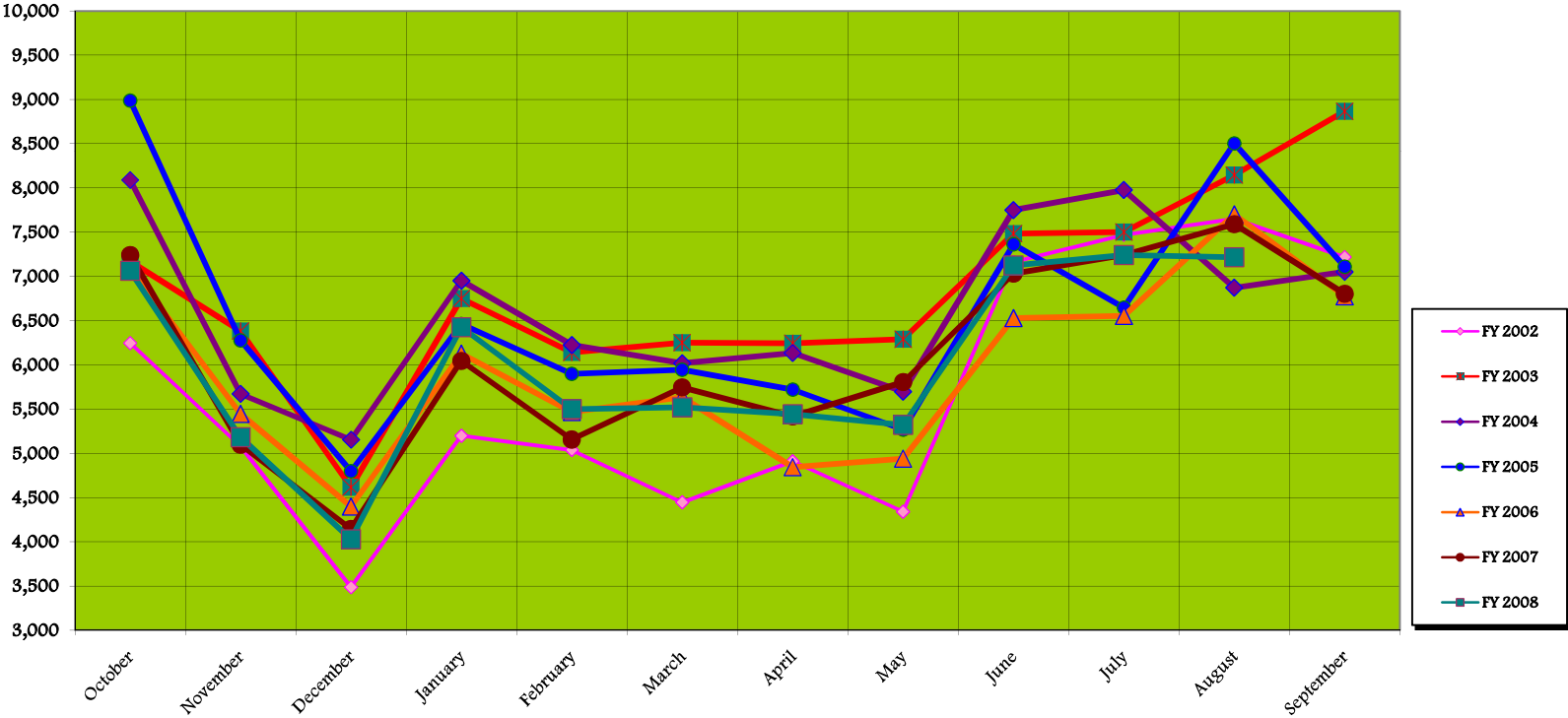
**ORANGE COUNTY LIBRARY SYSTEM**  
**CIRCULATION WITH ELECTRONIC STATS**  
 (Circ Stats & Electronic Database Stats ~ 2 months previous)  
**Fiscal Year 2002 Through Fiscal Year 2008 TO Date**



Orange County Library System  
 Door Counts  
 Fiscal Year 2002 through Fiscal Year 2008 To Date



**Orange County Library System**  
**New Customer Registration**  
 Fiscal Year 2002 through Fiscal Year 2008 To Date



## Circulation & Door Count

October through March

	Oct '07	Oct '06	Nov '07	Nov '06	Dec '07	Dec '06	Jan '08	Jan '07	Feb '08	Feb '07	Mar '08	Mar '07
<b>Circulation</b>												
Main	263,951	234,277	237,835	211,081	236,330	193,356	248,259	217,389	240,178	210,048	263,015	239,381
Branches	493,444	421,603	426,268	393,085	397,334	375,753	491,342	441,904	445,479	406,935	482,409	458,048
MAYL	66,523	54,998	53,234	49,729	61,091	45,918	60,961	61,668	66,792	52,988	70,822	60,392
Digital Products	41,163	23,968	33,824	21,525	32,765	27,330	33,989	30,471	41,548	38,276	35,335	36,482
Digital Downloads	1,746		1,516		1,485		1,571		1,421		1,679	
Talking Books	4,372	3,916	3,011	3,508	3,450	3,642	4,055	3,903	3,956	3,573	3,880	4,093
<b>Total</b>	<b>871,199</b>	<b>738,762</b>	<b>755,688</b>	<b>678,928</b>	<b>732,455</b>	<b>645,999</b>	<b>840,177</b>	<b>755,335</b>	<b>799,374</b>	<b>711,820</b>	<b>857,140</b>	<b>798,396</b>
<b>Door Count</b>												
Main	63,693	57,887	57,654	50,362	53,501	48,123	64,803	54,861	58,844	50,386	61,636	57,450
Branches	323,951	324,667	256,200	298,364	234,895	260,088	331,321	296,157	280,825	244,468	298,064	293,653
MAYL Packages	64,511	52,455	51,270	47,387	58,409	43,943	58,203	58,101	64,351	50,112	67,926	57,406
Talking Books	16	12	8	10	8	7	11	15	21	17	12	14
Drive Up Windows	22,427	-	17,239	-	16,491		17,162	-	18,297	-	21,213	-
<b>Total</b>	<b>474,598</b>	<b>435,021</b>	<b>382,371</b>	<b>396,123</b>	<b>363,304</b>	<b>352,161</b>	<b>471,500</b>	<b>409,134</b>	<b>422,338</b>	<b>344,983</b>	<b>448,851</b>	<b>408,523</b>

## Circulation & Door Count

April through September

	Apr '08	Apr '07	May '08	May '07	Jun '08	Jun '07	Jul '08	Jul '07	Aug '08	Aug '07	% of Change	Sep '08	Sep '07	FY 2008 YTD	FY 2007
<b>Circulation</b>															
Main	256,941	227,199	249,297	232,486	256,647	247,215	263,516	258,685	261,391	248,371	5.24%		246,311	2,777,360	2,765,799
Branches	472,723	431,592	453,752	474,099	523,453	525,106	565,805	531,303	498,441	502,923	-0.89%		466,223	5,250,450	5,428,574
MAYL	72,046	55,854	67,743	59,172	69,359	61,690	76,087	61,690	69,141	63,543	8.81%		61,428	733,799	689,070
Digital Products	42,620	39,339	49,486	44,921	55,012	47,990	38,242	41,190	41,659	43,079	-3.30%		41,157	445,643	435,728
Digital Downloads	1,454		1,463		1,441		1,608	1,645	1,945	1,127	72.58%		1,911	17,329	
Talking Books	4,152	3,931	4,024	4,225	3,948	3,972	4,104	3,928	3,892	4,228	-7.95%		3,493	42,844	46,412
<b>Total</b>	<b>849,936</b>	<b>757,915</b>	<b>825,765</b>	<b>814,903</b>	<b>909,860</b>	<b>885,973</b>	<b>949,362</b>	<b>898,441</b>	<b>876,469</b>	<b>863,271</b>	<b>1.53%</b>	<b>0</b>	<b>820,523</b>	<b>9,267,425</b>	<b>9,370,266</b>
<b>Door Count</b>															
Main	60,997	55,349	55,530	55,653	65,815	60,946	68,788	66,572	59,965	67,694	-11.42%		64,915	671,226	690,198
Branches	297,458	274,094	277,463	284,798	302,110	314,873	334,139	316,015	311,800	327,130	-4.69%		295,424	3,248,226	3,529,731
MAYL Packages	68,977	52,792	64,416	56,192	66,200	58,872	73,167	60,647	66,029	61,675	7.06%		59,423	703,459	659,005
Talking Books	16	11	16	8	24	12	13	14	19	16	18.75%		23	164	159
Drive Up Windows	19,590	-	18,314	-	19,677	20,277	20,839	22,376	20,352	22,662	-10.19%		19,352	211,601	
<b>Total</b>	<b>447,038</b>	<b>382,246</b>	<b>415,739</b>	<b>396,651</b>	<b>453,826</b>	<b>454,980</b>	<b>496,933</b>	<b>465,610</b>	<b>458,146</b>	<b>479,161</b>	<b>-4.39%</b>	<b>0</b>	<b>439,137</b>	<b>4,834,644</b>	<b>4,963,730</b>

## Web Site Traffic

April through September

	Oct '07	Oct '06	Nov '07	Nov '06	Dec '07	Dec '06	Jan '08	Jan '07	Feb '08	Feb '07	Mar '08	Mar '07
<b>Hits to the Website</b>												
Inside	5,664,814	4,773,449	4,446,440	4,562,952	4,459,588	4,523,894	5,271,546	5,123,216	5,209,567	5,162,308	5,678,465	5,329,565
Outside	5,139,056	4,177,185	4,576,053	4,089,059	4,430,452	3,931,882	5,606,337	4,701,691	5,215,845	4,270,514	5,658,619	4,637,463
<b>Total</b>	<b>10,803,870</b>	<b>8,950,634</b>	<b>9,022,493</b>	<b>8,652,011</b>	<b>8,890,040</b>	<b>8,455,776</b>	<b>10,877,883</b>	<b>9,824,907</b>	<b>10,425,412</b>	<b>9,432,822</b>	<b>11,337,084</b>	<b>9,967,028</b>
<b>Visits</b>												
Inside	111,148	88,297	88,627	76,559	86,330	75,103	99,575	80,741	96,577	79,993	99,450	89,675
Outside	255,253	216,146	226,436	207,221	216,804	235,165	249,995	240,477	223,939	230,351	253,654	272,129
<b>Total</b>	<b>366,401</b>	<b>304,443</b>	<b>315,063</b>	<b>283,780</b>	<b>303,134</b>	<b>310,268</b>	<b>349,570</b>	<b>321,218</b>	<b>320,516</b>	<b>310,344</b>	<b>353,104</b>	<b>361,804</b>
<b>Unique Visitors</b>												
Inside	1,492	1,049	1,353	1,074	1,332	1,049	1,385	1,152	1,345	1,128	1,416	1,150
Outside	77,285	62,360	67,133	60,691	65,541	70,574	73,385	73,597	68,921	72,562	66,362	77,096
<b>Total</b>	<b>78,777</b>	<b>63,409</b>	<b>68,486</b>	<b>61,765</b>	<b>66,873</b>	<b>71,623</b>	<b>74,770</b>	<b>74,749</b>	<b>70,266</b>	<b>73,690</b>	<b>67,778</b>	<b>78,246</b>
<b>Page Views</b>												
Inside	1,471,571	1,301,906	1,141,034	1,187,174	1,089,580	1,177,277	1,292,162	1,402,342	1,261,531	1,594,702	1,262,023	1,467,667
Outside	1,231,557	1,063,999	1,088,394	943,229	1,079,609	904,271	1,328,426	1,132,779	1,206,848	1,028,603	1,224,639	1,153,659
<b>Total</b>	<b>2,703,128</b>	<b>2,365,905</b>	<b>2,229,428</b>	<b>2,130,403</b>	<b>2,169,189</b>	<b>2,081,548</b>	<b>2,620,588</b>	<b>2,535,121</b>	<b>2,468,379</b>	<b>2,623,305</b>	<b>2,486,662</b>	<b>2,621,326</b>



**Web Site Traffic**  
April through September

	Apr '08	Apr '07	May '08	May '07	Jun '08	Jun '07	Jul '08	Jul '07	Aug '08	Aug '07	% of Change	Sep '08	Sep '07	FY 2008 YTD	FY 2007
<b>Hits to the Website</b>															
Inside	6,184,777	4,770,520	5,428,401	4,890,475	6,069,938	5,369,189	5,934,514	5,117,648	5,848,128	5,369,189	8.92%		5,064,315	60,196,178	60,056,720
Outside	5,681,414	4,408,148	5,251,553	4,512,473	5,868,512	4,639,531	5,806,271	4,685,234	5,657,932	4,638,405	21.98%		5,078,352	58,892,044	53,769,937
Total	11,866,191	9,178,668	10,679,954	9,402,948	11,938,450	10,008,720	11,740,785	9,802,882	11,506,060	10,007,594	14.97%		10,142,667	119,088,222	113,826,657
<b>Visits</b>															
Inside	101,937	85,837	101,535	89,037	102,267	99,906	105,764	103,750	100,989	99,906	1.08%		96,425	1,094,199	1,065,229
Outside	261,534	249,796	256,912	263,169	227,353	310,455	230,419	331,431	217,184	310,225	-29.99%		251,216	2,619,483	3,117,781
Total	363,471	335,633	358,447	352,206	329,620	410,361	336,183	435,181	318,173	410,131	-22.42%		347,641	3,713,682	4,183,010
<b>Unique Visitors</b>															
Inside	1,410	1,161	1,425	1,245	1,432	1,335	1,456	1,378	1,479	1,335	10.79%		1,353	15,525	14,409
Outside	63,785	69,539	66,924	71,543	73,624	69,374	72,124	67,523	70,957	69,189	2.56%		70,515	766,041	834,563
Total	65,195	70,700	68,349	72,788	75,056	70,709	73,580	68,901	72,436	70,524	2.71%		71,868	781,566	848,972
<b>Page Views</b>															
Inside	1,341,549	1,273,702	1,315,120	1,300,761	1,536,410	1,395,787	1,433,254	1,432,922	1,393,040	1,395,787	-0.20%		1,341,788	14,537,274	16,271,815
Outside	1,205,566	1,134,327	1,214,091	1,157,842	1,351,074	1,224,765	1,358,050	1,364,984	1,303,452	1,223,639	6.52%		1,197,993	13,591,706	13,530,090
Total	2,547,115	2,408,029	2,529,211	2,458,603	2,887,484	2,620,552	2,791,304	2,797,906	2,696,492	2,619,426	2.94%		2,539,781	28,128,980	29,801,905

Circulation and Orange County Library System: Report for FY 2008 YTD & FY 2007

## Library Activities

April through September

	Oct '07	Oct '06	Nov '07	Nov '06	Dec '07	Dec '06	Jan '08	Jan '07	Feb '08	Feb '07	Mar '08	Mar '07
<b>Program Attendance Total</b>	14,869	13,466	10,144	9,174	7,412	8,399	11,461	11,419	13,778	12,314	13,177	13,515
<b>Total # of Programs</b>	531	468	473	421	420	440	490	440	537	521	529	532
<b>Community Events Attendance Total</b>	856	1,459	428	826	241	778	1,717	5,421	2,625	1,877	202	1,081
<b>Total # of Community Events</b>	11	23	11	25	5	6	8	19	9	12	2	5
<b>Events Line</b>	9	3	8	2	9	5	15	18	4	27	6	9
<b>StoryLine</b>	144	62	106	96	146	86	157	121	95	162	111	111
<b>Class Attendance Total</b>	3,414	2,142	2,587	1,907	2,304	1,110	3,374	1,732	3,461	1,938	3,447	2,422
<b>Total # of Classes</b>	1,156	947	996	816	972	730	1,086	792	1,063	847	1,082	1,003
<b>QuestLine</b>	15,804	17,658	12,994	15,442	11,382	13,156	14,906	15,792	14,210	14,394	14,197	14,661
<b>P.C. Sessions</b>	86,050	73,975	68,834	64,072	67,163	62,767	76,603	68,485	73,039	65,848	75,265	73,671
<b>Number of Active Cards in the System</b>	458,669	441,638	453,825	447,566	449,896	452,460	446,265	459,020	444,431	464,505	439,188	470,636
<b>New Customer Registrations</b>	7,063	7,241	5,181	5,095	4,028	4,145	6,425	6,043	5,498	5,155	5,520	5,743
<b>Total Registered Borrowers</b>	960,280	893,132	965,112	898,011	968,490	902,007	974,578	907,033	979,561	911,919	984,132	917,446

Circulation and Orange County Library System: Report for FY 2008 YTD & FY 2007

## Library Activities

April through September

	Apr '08	Apr '07	May '08	May '07	Jun '08	Jun '07	Jul '08	Jul '07	Aug '08	Aug '07	% of Change	Sep '08	Sep '07	(YTD) FY 2008	FY 2007
<b>Program Attendance Total</b>	17,952	14,222	14,039	13,223	18,635	18,409	20,177	19,597	15,059	14,640	2.86%		12,988	156,703	161,366
<b>Total # of Programs</b>	568	476	538	516	558	551	592	558	515	488	5.53%		452	5,751	5,863
<b>Community Events Attendance Total</b>	4,246	3,917	921	266	802	407	1,407	2,371	3,613	3,554	1.66%		1,625	17,058	23,582
<b>Total # of Community Events</b>	26	20	8	1	8	4	6	11	14	22	-36.36%		11	108	159
<b>Events Line</b>	27	8	15	13	9	10	9	8	3	7	-57.14%		10	114	120
<b>StoryLine</b>	181	112	135	121	130	224	122	252	123	215	-42.79%		181	1,450	1,743
<b>Class Attendance Total</b>	3,470	2,152	3,505	2,450	3,680	3,171	3,918	3,093	3,315	3,095	7.11%		3,118	36,475	28,330
<b>Total # of Classes</b>	1,082	983	1,063	1,026	1,088	1,011	1,157	983	1,093	1,058	3.31%		934	11,838	11,130
<b>QuestLine</b>	13,928	14,130	13,021	14,136	14,225	14,575	15,661	15,441	15,624	16,018	-2.46%		14,802	155,952	180,205
<b>P.C. Sessions</b>	78,836	70,325	78,283	72,464	78,874	76,536	86,331	81,996	80,552	84,569	-4.75%		76,317	849,830	871,025
<b>Number of Active Cards in the System</b>	437,356	474,337	435,909	471,143	437,941	470,400	437,355	467,287	436,635	437,042	-0.09%		462,774		
<b>New Customer Registrations</b>	5,444	5,416	5,322	5,806	7,126	7,030	7,242	7,241	7,216	7,590	-4.93%		6,803	66,065	73,308
<b>Total Registered Borrowers*</b>	989,144	922,540	993,824	927,632	1,000,401	934,032	801,720	940,597	807,868	947,820	-14.77%		954,244		
<b>Customers Transacting</b>									72,432	N/A	N/A				

\*In July 2008, Removed 205,799 records for accounts which had been expired since March 2004 and had no outstanding activity.

	Oct-07	Oct-06	Nov-07	Nov-06	Dec-07	Dec-06	Jan-08	Jan-07	Feb-08	Feb-07	Mar-08	Mar-07
Online Catalog Searches	718,606	641,874	609,751	554,957	531,351	481,726	690,468	641,908	639,000	588,197	692,763	561,152
Online Renewals	148,473	126,197	135,516	116,022	136,377	110,932	132,819	115,544	134,407	113,861	153,497	130,036
Online Questions	601	505	489	414	429	346	481	531	478	543	481	559
Online Requests	62,668	52,785	53,927	46,223	49,152	42,537	66,488	59,824	62,197	53,385	63,616	56,996
Online Suggestions	107	139	98	86	77	70	104	100	76	101	112	83

	Apr~08	Apr~07	May~08	May~07	Jun~08	Jun~07	Jul~08	Jul~07	Aug~08	Aug~07	% of Change	Sep~08	Sep~07	FY 2008 YTD	FY 2007
Online Catalog Searches	688,093	560,947	644,641	555,291	789,090	687,525	835,487	680,464	775,812	700,734	10.71%		697,522	7,615,062	7,352,297
Online Renewals	150,227	124,080	148,613	125,333	145,679	126,794	157,849	135,874	153,563	130,799	17.40%		131,702	1,597,020	1,487,174
Online Questions	503	584	455	535	507	441	483	542	392	560	-30.00%		561	5,299	6,121
Online Requests	68,214	56,038	69,478	63,429	78,638	67,121	79,723	65,392	71,711	66,402	8.00%		61,113	725,812	691,245
Online Suggestions	125	95	77	108	115	100	106	100	113	101	11.88%		78	1,110	1,161

Circulation and Orange County Library System: Report for FY 2008 YTD & FY 2007

## Circulation Statistics

July 1, 2008 - July 31, 2008

Location	Days Open	Circulation Total	% of Total	Previous Year	Gain/Loss	% Gain / Loss	Drive Up Window Visits	Walk In Visits	Total Visits	Drive Up Window Visits Previous Year	Walk In Visits Previous Year	Total Visits Previous Year	Gain / Loss	% Gain / Loss
Main	30	261,391	29.82%	248,371	13,020	5.24%	3,503	59,965	63,468	3,782	67,694	71,476	(8,008)	-11.20%
MAYL*	21	69,141	7.89%	63,724	5,417	8.50%		66,029	66,029		61,675	61,675	4,354	7.06%
Digital Products		41,659	4.75%	43,079	-1,420	-3.30%								
Digital Downloads		1,945	0.22%	1,127	818	72.58%								
Talking Books	30	3,892	0.44%	4,228	-336	-7.95%		19	19		16	16	3	18.75%
West Oaks	30	42,059	4.80%	44,392	-2,333	-5.26%	3,226	23,393	26,619	3,039	22,706	25,745	874	3.39%
Herndon	26	49,859	5.69%	51,468	-1,609	-3.13%		25,528	25,528		28,529	28,529	(3,001)	-10.52%
Alafaya	30	69,475	7.93%	69,698	-223	-0.32%	5,784	35,141	40,925	6,945	36,269	43,214	(2,289)	-5.30%
Southeast	26	46,289	5.28%	43,219	3,070	7.10%	2,156	26,688	28,844	4,230	28,302	32,532	(3,688)	-11.34%
Hiwassee	26	25,654	2.93%	24,325	1,329	5.46%		23,790	23,790		24,079	24,079	(289)	-1.20%
Southwest	25	44,718	5.10%	46,932	-2,214	-4.72%		25,822	25,822		25,613	25,613	209	0.82%
Edgewater	26	32,740	3.74%	32,406	334	1.03%		22,605	22,605		22,836	22,836	(231)	-1.01%
North Orange	30	44,419	5.07%	46,480	-2,061	-4.43%		26,974	26,974		26,505	26,505	469	1.77%
South Creek	30	56,721	6.47%	57,777	-1,056	-1.83%	4,203	30,275	34,478	3,764	31,724	35,488	(1,010)	-2.85%
South Trail	26	23,858	2.72%	26,919	-3,061	-11.37%		26,808	26,808		32,147	32,147	(5,339)	-16.61%
Winter Garden	26	32,299	3.69%	29,070	3,229	11.11%	1,480	16,133	17,613	902	16,930	17,832	(219)	-1.23%
Windermere**	26	15,946	1.82%	14,727	1,219	8.28%		10,380	10,380		10,482	10,482	(102)	-0.97%
Washington Park	26	12,604	1.44%	13,392	-788	-5.88%		12,326	12,326		14,084	14,084	(1,758)	-12.48%
Eatonville	26	1,800	0.21%	2,118	-318	-15.01%		5,937	5,937		6,924	6,924	(987)	-14.25%
<b>Total</b>	<b>430</b>	<b>876,469</b>	<b>100.00%</b>	<b>863,452</b>	<b>13,017</b>	<b>1.51%</b>	<b>20,352</b>	<b>437,794</b>	<b>458,146</b>	<b>22,662</b>	<b>456,499</b>	<b>479,161</b>	<b>(21,015)</b>	<b>-4.39%</b>

\*MAYL Visits ~ Customer Transactions

\*\*Windermere visits contain estimated data for July 17 – 25, 2008

Online Resources Usage Statistics  
NUMBER OF SEARCHES  
July 2008

FISCAL YEAR 2007 - 2008	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	YTD 07-	YTD 06 -	FINAL
	2007			2008									08	07	FY 06 -
African-American Song Index	39	5	3	3	13	18	3	8	0	0			92	90	105
Ancestry Library Edition	79	130	130	130	9229	11699	14221	12635	13148	12103			73504	1615	1969
Associations Unlimited	316	720	169	246	419	266	396	313	230	331			3406	2483	2959
Auto Repair Reference Center	249	258	266	356	266	319	283	410	413	330			3150	3186	3893
Biography & Genealogy Master Index	355	336	247	296	355								1589	2513	3047
Biography Resource Center	3346	3397	2294	3074	3156	2055	2049	1977	1277	1023			23648	28807	34513
Books In Print.com	92	50	34	92	45	74	41	30					458	46	341
Business & Company Resource Center	2421	942	939	1659	1372	1113	1119	839	6752	1607			18763	12233	14969
Business Index ASAP	14	56	17	31	134	47	142	95	27	32			595	740	893
Classical.com	151	315	123	95	261	94	243	153	132	112			1679	1342	1594
Computer Database	81	116	86	53	45	75	155	68	41	47			767	2840	3028
Consulta	15	53	10	38	12	18	10	17	4	6			183	382	420
Countrywatch	806	1169	545	844	1394	811	550	678	1955	1393			10145	17603	18565
Countrywatch -- Youth ed.		359	132	343	220	262	93	259	214	220			2102	N/A	N/A
DearReader.com Online Book Club (formerly Chapter-A-Day) (cumulative total of people registered)	67640	68820	69560	69580	69720	70040	70580	70700	70900	71180			698720	602460	735400
Dun & Bradstreet International Business Locator	74	62	60	59	64	72	31						422	501	645
Expanded Academic ASAP	405	353	108	97	287	134	597	281	118	172			2552	5593	6339
Ferguson's Career Guidance Center	272	291	129	196	219	202	206	157	136	274			2082	2306	2603
First Search	1639	1453	1146	1561	1626	1872	2339	1952	1968	1910			17466	15676	20920
Gale Virtual Reference Library e-books (FEL)	157	219	93	23	13	29	142	38	37	37			788	1549	1854
General Business File ASAP	237	290	139	46	47	67	247	115	44	61			1293	2198	2554
General One File (formerly InfoTrac One File)	982	828	504	679	592	482	761	654	537	668			6687	18163	20705
General Reference Center Gold	310	452	282	281	436	536	391	248	195	242			3373	8752	9499
Health & Wellness Resource Center and Alternative Health Module	1124	1093	823	1589	867	798	1161	946	559	690			9650	8743	10910
Health Reference Center Academic	96	108	40	82	54	84	255	143	74	56			992	3234	3450
HeritageQuest Online	6748	5759	2910	7516	6073	7064	4558	5441	5903	7713			59685	68122	82002
Informe	21	51	22	13	3	8	108	14	9	3			252	335	413
Junior Edition - K12	323	395	178	106	98	119	195	65	17	30			1526	2557	3128
Kid's Edition - K12	172	215	137	61	24	131	23	16	19	56			854	2142	2439
Learnatest	585	400	290	589	604	605	566	513	472	648			5272	4794	5737
LitFinder (formerly Essay/ Poem/ Storyfinder)	317	391	169	386	444	346	354	490	231	268			3396	3466	3984
Literature Resource Center	2472	3181	1477	1994	3487	2591	3170	2892	1605	2220			25089	29485	32630

FISCAL YEAR 2007 - 2008	MONTHS												YTD 07-08	YTD 06-07	FINAL FY 06-07
	OCT 2007	NOV	DEC	JAN 2008	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT			
Live Homework Help	316	270	234	312	396	304	377	323	124	71			2727	2152	2598
Mango Languages								270	575	536			1381	N/A	N/A
Mergent Online	130	626	96	120	121	122	133	144	93	161			1746	997	1155
Morningstar	178	306	155	107	197	200	173	239	158	206			1919	1670	2026
MyLibraryDV	256	245	208	172	174	244	227	157	258				1941	N/A	N/A
NetLibrary eBooks	132	90	67	65	73	79	87	71	113				777	907	1071
NetLibrary eBooks - Shared Collection	564	503	537	418	480	523	352	400	304				4081	5085	6067
NetLibrary Downloadable Audiobooks	794	678	673	852	694	833	788	841	766				6919	8442	10069
Novelist	866	1141	470	948	1083	522	345	377	371	443			6566	7392	8757
Opposing Viewpoints Resource Center	636	848	439	429	858	615	801	546	354	411			5937	17143	18123
p4A Antiques Reference	267	228	119	186	184	145	285	256	144	237			2051	2131	2510
Personal and Business Forms	124	80	129	128	90	109	106	121	104	93			1084	1096	1350
Powermediaplus Streaming Videos	495	222	147	340	428	247	534	311	195	72			2991	1588	2030
Professional Collection	50	90	25	54	36	47	139	41	15	21			518	1652	1799
ProQuest Newspapers	2073	2093	1332	1679	1772	1865	1681	1765	1573	2065			17898	20466	24010
Read the Books	32855	21372	14005	22200	21241	19767	17959	15107	14865	14761			194132	50854	100924
Reference USA	5868	3515	3736	3344	4506	6457	4538	7339	2930	4236			46469	53239	61082
Rosetta Stone	7339	6464	5162	7950	7750								34665	44929	58034
Science Online	631	720	262	501	359	350	440	322	689	284			4558	6661	7624
SimplyMap	899	483	797	432	387	263	336	195	254	309			4355	N/A	N/A
SIRS Knowledge Source	768	903	342	577	616	861	566	483	400	520			6036	7002	8269
Small Business Resource Center	217	296	234	43	372	92	111	53	88	54			1560	495	706
Smithsonian Global Sound	11	28	21	8	16	24	7	19	33	2			169	184	205
Standard Deviants Video (formerly known as Cerebellum Online Videos)	29	4	Not avail.	196	114	71	43	42	22	69			590	820	1017
Standard & Poors NetAdvantage	297	366	214	173	315	388	264	226	177	331			2751	2988	3682
Student Edition - K12	106	96	49	63	148	90	206	108	69	11			946	2148	2510
The Street.com Ratings (formerly known as Weiss Ratings)	204	Not avail.	Not avail.	Not avail.	Not avail.	Not avail.	Not avail.	Not avail.	Not avail.	Not avail.			204	1296	1636
Tumblebooks	232	321	276	448	408	646	528	400	436	430			4125	4828	5634
TumbleReadables		62	26	37	7	85	153	120	138	92			720	N/A	N/A
Typing Master (cumulative total of people registered)	254	307	363	415	468	516	558	589	639	688			4797	N/A	N/A
Value Line						32	87	278	327	457			1181	N/A	N/A
What Do I Read Next?	242	322	141	199	276	198	240	190	240	223			2271	1801	2086
Worldbook Online	651	821	429	624	634	792	982	575	246	386			6140	5499	6612
<b>TOTAL NUMBER OF SEARCHES</b>	<b>149022</b>	<b>135767</b>	<b>113750</b>	<b>135138</b>	<b>145782</b>	<b>138518</b>	<b>138035</b>	<b>134055</b>	<b>133717</b>	<b>130601</b>			<b>1354385</b>	<b>1107421</b>	<b>1373094</b>



**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Action Items**

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**FY 2009 Annual Plan of Service**

# **Annual Plan of Service FY 2009**

## **Overview**

In order to apply for and meet eligibility requirements for a Fiscal Year 2009 State Aid to Libraries Grant, the Annual Plan of Service needs approval from the Board of Trustees and is due for submission to the Florida Department of State, Division of Library and Information Services by December 1, 2008:

The State Aid grant monies received for Fiscal Year 2008 totaled \$1,097,089 and were allocated to the purchase of books, AV materials, and the lease of online databases.

## **Recommendation**

The Library Administration recommends, to the Board of Trustees, approval of the documents as required by the Florida Department of State, Division of Library and Information Services, in order for the Orange County Library System to be eligible for a State Aid to Libraries Grant during the Fiscal Year ending September 30, 2009.

# Orange County Library System Annual Plan of Service ~ FY 2009

- Create unique opportunities for colleagues to learn from us
- Participate in joint staff training effort with Osceola County Library
- Communicate our achievements with our colleagues and our local community
- Develop a Library Ambassador program
- Cross promote bundled programs and services to meet the needs of various audiences/populations/interest/ demographics
- Maximize attendance of computer classes and library programs by reaching out to target group
- Enhance our virtual presence
- Develop library services for mobile users
- Establish an Innovation team to manage ideas, research, prioritize, create proposals and evaluate results
- Establish Staff Innovation Champions
- Implement “Marketing by MAYL” program
- Dedicate staff/teams to identify and recommend more grant opportunities
- Provide tools and formal training to promote best practices for communication
- Determine which processes would benefit from centralization of training (i.e., circulation system and procedures)
- Establish talent development process for key positions / key functions within OCLS
- Establish mentoring programs to foster employee growth and development

BOARD OF TRUSTEES OF  
ORANGE COUNTY LIBRARY SYSTEM  
RESOLUTION 07-148

**RESOLUTION TO APPROVE THE ANNUAL PLAN OF SERVICE FY 2009.**

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Apopka, on the 11<sup>th</sup> day of September, 2008, at 7:00 pm, prevailing Eastern time.

PRESENT:

ABSENT:

The Board Resolves:

1. To approve the Annual Plan of Service FY 2008.
2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

**RESOLUTION DECLARED ADOPTED:**

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Secretary

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Discussion and Possible Action Items**

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Information**

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Director's Report**



## Director's Report September 2008

●Congratulations to Debbie Tour whose photo appears in the September issue of American Libraries. As Acquisition Services Manager at Orange County Library System, Debbie was recognized by ALA as winner of the H.W. Wilson Library Staff Development Grant of \$3,500. This grant was awarded for "Ready, Set, Go," a program for support staff training. This training program extends to employees of the Osceola County Library System and may eventually include other libraries in central Florida.

●The second annual *Evening with the Author*, sponsored by Bright House Networks, is rapidly approaching. This year's speaker, Seymour Hersh, will give a talk at the Orlando Public Library on Friday, September 19 at 7 p.m. Tony Roma's is providing refreshments for the event. In this stimulating evening of personal narrative, Hersh will cover his experiences stemming from generations of covering human conflicts, politics and social injustices. He has published seven books and received numerous prestigious awards for his writings, including a Pulitzer Prize for his work on the My Lai Massacre. After stints with United Press International, the Associated Press and *The New York Times*, Hersh spent the rest of his career as a freelance journalist and contributor for *The New Yorker*. Most recently, Hersh's articles in *The New Yorker* have probed the underside of the Iraq war, the looming threat of war with Iran, and the military quagmire caused by these conflicts. A question-and-answer session will follow the program. Please plan to join us for a very special evening, and encourage friends and family to purchase tickets as well. All proceeds benefit the Orange County Library System.

●OCLS is rolling out an experimental program targeting elementary school students and challenging them to find out what's available at the Library. The program is called "**Unlocking the Hidden Treasures at OCLS.**" This is an experimental program at three branches: Washington Park, Hiawassee and North Orange. The program starts September 8<sup>th</sup> and runs through Sat December 6<sup>th</sup> and encourages children to engage in a weekly activity involving using the Library. Each time they engage in the activity, they will be entered into a drawing for the grand prize. At the end of the program in December, there will be a bash at the three locations at which Squirt will make an appearance. There will be face paintings, stories and fun. Staff will make an effort to encourage all children who visit those three facilities to participate in the activities. There will be a reward will act as an incentive to draw more children into using the Library.

●We have been working on a partnership with the Orlando Opera. They will be sponsoring an audition workshop for those interested in trying out for roles in theater, dance, music and voice at 3:30 p.m. Oct. 18 at the Orlando Public Library. Under discussion will be resumes, head shots and selection of audition repertoire and wardrobe. There will be a panel explaining the audition process. Panelists will include Kevin Keyser, a director of talent casting from Walt Disney World; Casey Saxon, director of CineDance Jazz Dance Company; Michael Russell, a producer and talent booker from Hardrive Productions; Gary Cadwallader, education director at Orlando Repertory Theatre; Lia Stivers, a child actor and Radio Disney "kidcaster;" and Orlando Opera Company experts.

●Staff at Edgewater Branch submitted a video about Zoomerang, the online surveying website. Zoomerang liked their video and is posting it publicly on their site. You'll remember that Edgewater was the Branch that developed the Mystery shopper video. The video will give OCLS some good exposure when it is hosted on Zoomerang's site. Thanks so much to Chris Neuman, Kelly Pepo and Cory Cleek.

●Orange County Property Appraiser Bill Donegan and staff are conducting free public information sessions on navigating the Property Appraiser's website ([www.ocpafl.org](http://www.ocpafl.org)). This website gets close to 20,000 visitors daily and is one of the premier real estate related sites in Florida. Participants will learn how to search for properties using different criteria, analyze sales in their neighborhood, navigate the mapping site, create mailing labels, and other new functionality. The sessions will also provide ample time for Q&A. Sessions will be held in the

Orlando Public Library (downtown), Albertson Room (3<sup>rd</sup> floor) from 10am – Noon on 26 September, 3 October, 17 October and 31 October.

- Are you ready for some football? Kick off football season with our revamped *All Things Football Virtual Gallery*. Explore the football field filled with good reads, Web sites, and great library resources. Test your team color knowledge with the interactive football construct. Many thanks to Community Relations, Children's, and the Division of Reference and Information for their assistance in revamping this Virtual Gallery.

- The Orange County Library System's new homepage went live on 2 September 2008. A new button to the left side of the screen has been added called "Downloadable Media." where one can find OverDrive, which allows patrons to browse hundreds of downloadable audio books and eBooks at OverDrive! They can browse bestselling titles or new iPod titles, and then conveniently download them to a PC or transfer them to a portable device. Patrons can borrow up to 5 items for 21 days. They can also burn many titles to CD to enjoy them anytime, anywhere during the circulation period! There also is a new link in the upper left hand corner of the page called "Book a Meeting Room." This will take patrons straight to the Meeting Room information page, where they can begin the process of booking a meeting room.

- To encourage employees to be technology savvy, OCLS has launched Learn 2.1. Every two weeks, a new learning module is made available to staff. Employees can complete the self-paced module as schedules allow. The second module was posted on Tuesday September 2.

- OCLS Speaker's Bureau Presentations are scheduled for September 16 and 17 at Olympia High School; and for September 25 at Magnolia Towers. The Speakers Bureau takes OCLS on the road and provides a great overview presentation on all the Library has to offer.

- The end-of-summer Kids Around the World Bash at Main on Saturday, August 16 drew 578 people attending, a record number for us. Many thanks to all the staff who helped to make this event so special for our youngest users: Donna Bachowski, Deanna Braunstein, Nicole Cavallaro, Bill Cordell, Tammy Erikstrup, Eli Feliciano, Gregg Gronlund, Vera Gubnitskaia, Jonelle Hinds, Charles Hoeck, Jennifer Lee, Nicholas Martinolich, Binh-Yen Nguyen, Heather Pippin, Noraliz Rodriguez, Jo Ann Sampson, Jonathan Small, Crystal Sullivan, Cherilyn Taylor, Dawn Tripp, Debra Winslow, Kris Woodson.

- On Wednesday, August 27 Jason Elbo, Chris Gardner, Grisleda Clark and Ruth Wiley hosted a display booth at the 3<sup>rd</sup> Annual Entrepreneur Fair in downtown Orlando conducted by the Disney Entrepreneur Center. Many of the participants were small business owners and so it was a perfect opportunity to promote our computer classes. The library table was swamped with people wanting information about our databases and computer classes. Staff handed out course tracks for small business owners as well as job seekers, and several hundred copies of various flyers promoting our classes, especially Quickbooks (both online and in-person classes). Many were amazed at our resources, especially the business databases, and they were really taken with the "Business Plan Handbook" that they could access online. There were also many questions about our computer classes, and lots of people wanted to know how to get cards. Quite a few participants were from Seminole County residents wanting to know how they could "get in on such a great deal", giving us an opportunity to promote our Fee Card.

- The Library System will host its second annual *Hispanic ESOL Resource Fair* at the Main Library on Friday, September 12 at 10 a.m. and on Saturday, September 13 at 11 a.m. This Fair, designed for students for whom English is a second language, showcased the library's many language-learning resources, including ELLIS, Mango and FCAT/Homework Help!

- The September *Art After Hours* will be the opening reception for an exhibit featuring the work of five local Hispanic artists. It's one of several library events in celebration of Hispanic Heritage Month. It is Friday, September 12 at 7 p.m. at the Main Library. Bring your family and enjoy the fabulous art of local Hispanic artists. The evening's festivities will include Latin music and dancing. Featured artists are Pablo Hernandez, Eddie Mora, Alberto Quintero, Wilson Romero and Julio Sanchez.
- September's *Second Saturday* program invites customers to Rediscover Florida's Space Coast with Ray Osborne. Mr. Osborne is the author of the book *Images of America: Cape Canaveral*. Join us on Saturday, September 13 and learn about the many historic Orlando connections at Cape Canaveral and other interesting stories. In his book, Osborne has collected vintage images from local historical groups, NASA archives and private collections to showcase the cape's fascinating past. His collection spotlights early homesteaders, lighthouse keepers, scientists, presidents and residents who carved the area's heritage and unique character. Book sale and signing will follow program.
- The Friends of the Orange County Library System will hold their Fall Book Sale the third weekend in September. Everything will be an amazing 50% off! Come to the sale and enjoy 50% savings on our entire store including fiction and non-fiction books, DVDs, magazines, cookbooks, children's books and much more! A private preview sale for members of the Friends of the Orange County Library System will be held Thursday, September 18 from 6 - 8 p.m. New members welcome to join at the door. Members receive an additional 10% off all purchases. All proceeds benefit the Orange County Library System.
- The Friends of the Library *August Extravaganza* Sale in the Gift Shop at Main was a terrific success – generating \$2,500 in sales over the course of the week. Plans are to make this an annual event, and a way to move merchandise before new items are ordered for the start of the next fiscal year which begins October 1.
- Webkinz have arrived! The Orlando Public Library *Gifts & Greetings* Shop now carries the popular stuffed animals Webkinz. After purchasing a Webkinz, a new Webkinz owner can visit the Webkinz World site and register their new pet using the secret code. Once there, they can adopt the virtual version of the pet and begin to explore the Webkinz World, play online games and earn KinzCash to help furnish the virtual pet with tons of cool accessories. While playing with WebKinz, kids will learn about the responsibility of pet ownership and general knowledge. Look no further when you need the perfect present for all the little ones on your gift list!
- *Orlando Memory* offers residents the opportunity to be a part of Central Florida's history by uploading photos, videos, audio files, documents and comments to the brand new Orlando Memory Web site at [ocls.info](http://ocls.info). Customers can get started by signing up for a free account.
- The Orange County Library System is currently accepting nominations for the 2008 Employee of the Year. The annual award recognizes employees who support OCLS values, view customers as important and demonstrate pride in working with OCLS. The winner will be determined by the Employee of the Year Committee, and will be announced at Staff Day on November 11.
- *Pop Culture Universe* became available to patrons August 27 - just in time to help students with homework, reports and other assignments. *Pop Culture Universe* is a digital library that searches over 300 full-text volumes of material.

## **Alafaya**

On August 4th the Central Florida Blood Center collected donations from patrons. They had 25 people offer, 19 of those were able to donate. The Central Florida Blood Center said they can save up to 3 lives, for each unit donated.

The magician from Wonder Works was a huge hit for the summer reading program August 5. 115 attendees (79 kids and 36 adults) enjoyed a mystical magic show by this professional entertainer.

On August 5th Alafaya held Wii Love Gaming and 15 people attended.

Alafaya ended the summer with a wonderful storytime presentation by MoGoo. She presented "Witty and Wise" to an audience of 46 people (32 kids and 14 adults).

## **Eatonville**

Eatonville ended the summer with the fantastic End of the Summer Back to School bash on Saturday, August 16th from 11:00- 2:00 with the highest recorded door count of **1061** for the month of August. We partnered with the Eatonville Neighborhood Center for Families funded by the Orange County Commission for Children and other community sponsors which provided prizes. The event drew a crowd of 225; 115 children, 25 teens and 85 adults. Food, games, and music were all a part of the festivities. In addition the patrons were entertained with storytelling by the library's Mr. Bill and Deanna was voted the best face painter. School supplies were given out to Kindergarten, elementary, middle and high school students in attendance. Lastly there were 20 smiling faces that won the backpack raffle.

## **Edgewater**

Edgewater's Watermelon Challenge program was featured in the Orlando Sentinel as Today's Best Bet on August 8, 2008. We had 27 attendees, wonderful for a Friday afternoon event!

Chris Neumann and Cory Cleek wrote and filmed a contest entry for Zoomerang, a company used by OCLS for their survey software. We learned that it has been selected as one of the videos to be posted on their website!

## **Herndon**

Summer classes are proving to be very popular at the Herndon Branch. For the past two months, we have had 204 and 145 people attending our classes; this is almost a 100% increase over last year.

The last Summer Reading Programs were well attended. The Hellenic Dance Group attracted 58 people and the ever popular Fighting the Heat Program hosted by the Orlando Fire Department gave 107 children and adults a tour of a working fire truck as well as indispensable advice on fire safety.

An Elvis impersonator visited the branch and presented Library House Rock. A total of 170 patrons enjoyed over an hour of Elvis' music.

The Herndon Branch hosted two new employees on their learning tour. Griselda Clarke, a librarian at the Hiwassee Branch visited and spent two days with our librarians. Pamala Wilson, an OCLS Assistant Manager from the North Orange Branch shadowed staff and learned branch procedures during her two-day visit.

## **Hiawassee**

In August the branch wrapped up a very successful Summer Reading Program with our final two events. On Tuesday, 8/5, 52 people attended "Art Tours" and on Tuesday, 8/12, 51 people celebrated "Wishes Around the World".

199 people voted at the Hiawassee Branch Library on Tuesday, August 26.

## **North Orange**

Special programs at North Orange included the "Watermelon Challenge" on August 2, where 31 people enjoyed that great summer fruit, and some participated in a watermelon eating contest.

A "Back to School Fair" outreach at the John Bridges Center on August 9 gave staff the chance to share library information with the 483 attendees at that event.

Sixty children and adults loved the last Summer Reading Program event for elementary age children, "Didgeridoo Down Under," where the guest presenter shared his love for this ancient instrument.

Nearly 1000 people came for early voting between August 11 and August 23; and 118 people voted at North Orange's Precinct 131 polling place, on Tuesday, August 26.

## **South Creek**

The Summer Reading Program was very heavily attended this year. Several of the SRP programs were presented in August. Elliot and Friends was an exciting and successful event that entertained 53 attendees. The Indiana Jones Adventures brought 43 children and teens into the library. Games and crafts kept the participants playing for over an hour. The final program for the summer reading program was Didgeridoo Down Under, where 108 kids came to learn about Australia.

Seventy five people attended the back-to-school celebration for children and parents. to hear stories, do crafts and play a game.

An Elvis impersonator visited the branch and presented Library House Rock. A total of 128 patrons enjoyed over an hour of Elvis' music.

Saturday, Aug 23 we had 24 teens and parents participate during our program, *Publishing Your Novel*. The presenter was a local teenager who recently wrote her second book.

## **South Trail**

Alice Grace attended the "National Night Out" block party sponsored by the citizens of 19th Street on August 5. The event was designed to bring attention to crime prevention and the promotion of safe neighborhoods. Alice spoke to a total of 40 people and registered 5 people for new cards using the broadband computer at this event. Alice also attended 9th grade orientation at Oak Ridge High School on August 7th. She spoke to 53 people and registered 7 people for library cards using the broadband computer.

South Trail staff visited schools for meet the teacher programs. Carolyn McClendon visited Palmetto Elementary on August 15 and spoke to a total of 92 people about library services. Alice Grace visited Pineloch Elementary on August 14 and Memorial Middle School on August 15. At Pineloch Alice spoke to 59 people and at Memorial Alice spoke to 82 people about library services.

Thirty three people attended the Watermelon Challenge on August 18th challenge.

The summer reading program continued with Witty and Wise on August 5 with 21 attending. Didgeridoo Down Under on August 12 attracted 65 attendees. The finale for Summer Reading Program at South Trail was the Let's Go Bananas for Back to School event hosted by Sharon Payton and Alice Grace on August 14 with 30 attendees.

### **Southeast**

The Summer Reading Program ended successfully this month with 43 people attending the Mine Show on Monday, August 4 and 55 people attending the AM-Jam event on Monday, August 11.

227 people showed up to vote on Primary Elections Day – Tuesday, August 26.

Movie Day at Southeast continues to be a big success with 78 people attending the movie event on Saturday, August 30.

The Southeast Beading Club, “Beadazzled”, held its first event on Saturday, August 30th with 41 participants.

### **Southwest**

On August 13, 2008 the Southwest Library hosted an Australian program, Didgeridoo Down Under for 56 patrons. Children and their parents were introduced to several kinds of Aboriginal instruments, called didgeridoos. The program also used stuffed animals to teach about the animals of Australia.

### **Washington Park**

On Sat. August 9th, the Washington Park Branch participated in the “Back to School Fair,” held just outside the branch at the Lila Mitchell Community Center. The fair incorporated food, games, and of course, an interesting booth with information on the Orange County Library System! Staff members Lorie Fornett, Robin Oliver, and Patsy Williams informed many visitors (60 adults, 65 children, and 22 teens) about all of the great services and programs the library has to offer!

### **West Oaks**

In August at West Oaks, volunteers from Best Buy painted the Meeting Room; Best Buy supplied the labor with OCLS supplying the paint. The Blood Mobile had a successful visit, registering 17 people and collecting 11 pints of blood. Four staff members met back to school families at Hiawassee Elementary, Citrus Elementary and the Ocoee Middle schools. Staff handed out library information and registered new card holders. West Oaks had a busy month, hosting early voting and the primary election day.

### **Windermere**

On August 5, 2008 Windermere staff presented a "Junie B. Jones Jamboree" program and had 48 in attendance. The children had a fun time decorating plastic headbands with stickers and ribbons and enjoyed listening to "Junie B. Jones is a Beauty Shop Guy." The program ended with a "Most Creative Hairstyle" contest. The winner was presented with a certificate.

On August 13, our Wacky Wednesday Arts & Crafts program had 12 attendees and they had a great time personalizing their back to school bookmarks. Our "End of Summer Super Splash" program was held on August 16, and had a total attendance of 32.

On August 21, our Third Thursday Pajama Jamboree program had 36 in attendance. The children participated in a craft activity and listened to Mercer Mayer's "Just Go To Bed" while enjoying milk, juice and cookies.

Also, during the month of August staff participated in Meet the Teacher events at Eagles Nest Elementary and Chain of Lakes Middle School. Together they shared information about library services with 157 attendees and processed 28 new library card registrations.

### **Winter Garden**

Winter Garden registered 22 day old Jonathon for a card this month - most likely setting the record for the youngest patron!

Winter Garden hit their all time high attendance for Toddler Time with 118 on 8/27/08!

### **UPCOMING COMMUNITY EVENTS**

The Orange County Library System will have a presence at the following upcoming community events

- 9/6 Caribbean Health Summit
- 9/24 Central Florida Business Expo
- 9/26 Central Florida Small Business Summit
- 9/27 Central Florida Council Camporee
- 10/4 Buddy Walk, Down Syndrome Association of CF
- 10/4 Conway United Methodist Church Fall Festival
- 10/10 Peabody Healthy Lifestyle Expo
- 10/11 & 12 Pioneer Days Family Festival
- 10/14 Starlight Ranch Health Fair
- 10/18 District 1 Fall Picnic (Commissioner Phil Diamond)
- 10/18 Movement Outreach Event

**Orange County Library System  
Board of Trustees Meeting  
Thursday, September 11, 2008**

**Public Comment: Non-Agenda Items**