

**Orange County Library System
Board of Trustees**

**Supplemental Meeting
April 22, 2003
6:00 p.m.**

**Orlando Public Library
101 East Central Blvd.
Orlando, Florida 32801**



**101 East Central Boulevard
Orlando, Florida 32801-2471
phone: 407.835.7611
fax: 407.835.7648
website: www.ocls.info**

**Mary Anne Hodel,
Library Director, Chief Executive Officer**

April 16, 2002

To: Tom Kohler, President, Phyllis Hudson, Vice President,
Gloria Fernandez, Sara Brady, James Tyson

The Honorable Richard Crotty, Chairman of the Library Governing Board,
Members of the Governing Board:
Bob Sindler, Mary I. Johnson, Teresa Jacobs, , Ted Edwards, Homer Hartage, Linda
Stewart and Patty Sheehan, City of Orlando

Re: Library Board Meeting

Announcement of the Orange County Library Board of Trustees Supplemental Meeting

The Orange County Library System Board of Trustees will meet on April 22, 2003 at 6:00 p.m. in the Cypress Room at the Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801, 407.835.7323. Selection of Contractor for the Library Central Project will be the topic of discussion.

Any person wishing to appeal any decision made by the trustees at this meeting will need a record of the proceedings. For that purpose such person may need to ensure that a verbatim record of the proceedings is made, which would include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the business office on the fifth floor of the Main Library in person or by phone at 407.835.7323 at least two days prior to the meeting.

AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
SUPPLEMENTAL MEETING
April 22, 2003
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
Cypress Room
407.835.7323

I. Call to Order

II. Action Item

03-086 Selection of Contractor for the Library Central Project

III. Adjournment

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.

Library Central Construction Contract

I. Problem Statement

A contract for the construction of the Library Central needs to be awarded.

II. Background

The bid process for the Library Central construction project has followed the requirements in the Florida Statutes. An advertisement for bids was published on March 9, 2003. Seventeen contractors attended a mandatory pre-bid conference. Six of these submitted bids by the due date. The attached bid tally sheet summarizes the bids received. Staff and our architect, HKS, examined the bid documents to determine compliance with the bid requirements and contractor qualifications to perform the work. The evaluation process included:

- Confirmation that all the required bid documents were submitted
- Confirmation that the bid bond met the specification requirements
- Confirmation that the contractor performed similar scope of work
- Review of references for recently completed projects of the contractor
- Review of sub-contractors specified by the contractor

III. Status of Staff Recommendation

Staff, along with HKS, has determined that the two lowest bidders, Harris Construction Group, Inc. and MJ Simpson Corp., did not meet the bid submittal requirements and thus, are non-responsive and not qualified. The third low bidder, Skanska USA Building, Inc., met all the bid requirements and provided references that confirm their ability to performing the project. HKS, the architectural firm for this project, has recommended that Skanska USA Building, Inc. be awarded the project. Therefore, staff recommends that the Library Board award a construction contract in the amount of \$ 850,374 to Skanska USA Building, Inc. for the Library Central renovation project.

**Library Central
Bid Tabulation
Intended Award**

Posted April 16, 2003 at 4:30 PM

Contractor	Base Bid	Alt 1 - Remove entry doors	Alt 2 - Replace 2x2 fixtures	Alt 3 - Granite Counters	Base +1	Action
Harris Construction Group	767000	17000	55000	0	784000	Non-responsive, not qualified
M.J. Simpson	804238	28578	23645	4158	832816	Non-responsive, not qualified
Skanska USA Building	829991	20383	60652	10383	850374	Intended Award
McCree, Inc.	856600	8736	6500	61500	865336	
APM Constructuon Corp.	875300	32000	55000	3500	907300	
Capital Construction, Inc.	938000	22000	50000	25000	960000	

Alternate 1: The lobby is expanded by removing the inner doors and extending the terrazzo tile to the outer doors. This alternate is accepted.

Alternate 2: The contractor was asked to provide a price for complete replacement of the 2x2 fixtures on the first floor. The base bid only called for upgrading them to a 2x2 fixture. We decided to not spend the additional money for something which would not provide additional benefit.

Alternate 3: The base bid includes a composite counter top for the book return and check out desks. The additional expense for granite tops does not provide additional benefit.

**BOARD OF TRUSTEES OF
ORANGE COUNTY LIBRARY SYSTEM
RESOLUTION 03-086**

RESOLUTION TO APPROVE SELECTION OF CONTRACTOR FOR THE LIBRARY CENTRAL PROJECT

Minutes of a supplemental meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Orlando, on the 22nd day of April at 6:00 pm, prevailing Eastern time.

PRESENT:

ABSENT:

The Board Resolves:

1. Approve the Selection of Contractor for the Library Central Project and award the contract to Skanska U.S.A. Building.
2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

Secretary