

AGENDA

ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

**January 10, 2002
Windermere Library
530 Main Street
Orlando, Florida 34786
407/876-7540**

Call to order: 7:00 p.m.

President Corb Sarchet

Minutes: December 13, 2001

Public comment:

Financial statements:

- 1. December 31, 2001**

Statistics:

Action items:

- 1. Book Endowment – Jackie Perkins**
- 2. Architect/Engineer Proposal – Winter Garden Branch**
- 3. Contractor Recommendation – Elevator Modernization Project**

Discussion:

Information:

- 1. Director's Report**

Next Meeting Dates: February 14, 2002, 7:00 p.m., Albertson Room, Main Library, 101 East Central Blvd., Orlando, FL 32801; March 14, 2002, 7:00 p.m., North Orange Library, 1211 East Semoran Blvd, Apopka, FL 32703.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the business office on the fifth floor of the Main Library in person or by phone at 407/835-7323 at least two days prior to the meeting.

1 ORANGE COUNTY LIBRARY SYSTEM
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5 ORANGE COUNTY LIBRARY SYSTEM
6 BOARD OF TRUSTEES
7

8 December 13, 2001
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10 Trustees present: Corb Sarchet, President 12/0
11 Phyllis Hudson, Vice President 12/0
12 Jackie Perkins, Trustee 12/2
13 Ron Harbert, Trustee 12/0
14 Gloria Fernandez, Trustee 12/1

15
16 Staff: Dorothy Field, Director
17 Robert Tessier, Comptroller
18 Jane Leighton, Recording Secretary
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20
21 Mr. Sarchet opened the meeting at 7:00 p.m. in the Meeting Room at the Southeast Library.
22

23 Mr. Sarchet recognized Ms. Ann Fenton, Branch Manager of the South Orange Library who
24 is retiring. Mr. Sarchet recognized Ms. Perkins who presented her resignation letter effective
25 after this board meeting. Mr. Sarchet presented Ms. Leighton who is retiring with a
26 resolution, endowment and a plant.
27

28 Minutes: Motion by Mr. Harbert second by Ms. Fernandez to approve the minutes of
29 November 8, 2001 as mailed. Motion carried.
30

31 Public Comment: Mr. Rich Gause spoke on the Defined Contribution Plan and public access
32 to board proceedings and records.
33

34 Mr. Sarchet made a special presentation to Ms. Field upon her retirement. Parker Sweeney
35 presented Ms. Field a plant thanking her on behalf of the children in Orange County. Mr.
36 Sarchet read the wording of the plaque to be presented to Ms. Field complimenting her on
37 her accomplishments during her tenure. The Board presented Ms. Field with a book
38 endowment.
39

40 Financial statements:
41

- 42 1, November 30, 2001 Financial Statement: The Director indicated everything is in
43 order.
44 2. Audited Financial Statement, September 30, 2001: Mr. Harbert moved to accept
45 the Audit. Ms. Perkins seconded the motion. Motion carried.

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Trustees' Meeting Minutes
December 13, 2001

Statistics: Circulation continues to climb.

Action Items:

- 1. Branch Phone System: Motion by Mr. Harbert, seconded by Ms. Fernandez, to award contract to BellSouth in the amount of \$51,140 for a upgraded branch phone system. Motion carried.**
- 2. Defined Contribution Plan: Motion by Ms. Hudson, seconded by Mr. Harbert, to approve the amended and restated Defined Contribution Plan. Motion carried.**
- 3. Winter Garden Branch Library Contract: Ms. Field recognized Marshall Robinson, Special Assistant to the Mayor of Winter Garden. Motion by Ms. Fernandez, second by Ms. Perkins to approve the Donation Agreement and to authorize staff to execute the contract. Motion carried.**

Information:

Director's Report: December 18 the Board of County Commissioners will vote to removed the reverter language in the Memorandum of Understanding accompanying the deed to the West Orange Library. This will allow the Library system to sell or donate the property as needed and to apply the proceeds toward the new Winter Garden Library.

A plaque commemorating the Booker T. Washington Branch Library will be recognized December 30 during church services at the Shiloh Baptist Church of Orlando.

The Director thanked the board members including past board members for their support and wished them well.

Mr. Sarchet adjourned the meeting at 7:45 p.m.

Next meeting dates: January 10, 7:00 p.m., 2002, Windermere Library, 530 Main Street, Windermere, FL 34786, 407/876-7540. February 14, 2002, Albertson Room, Main Library, 101 East Central Blvd., Orlando, FL 32801, 407/835-7323

Strategic Planning Committee
Orange County Library
Board of Trustees

Meeting
December 17, 2001

Present:

Phyllis Hudson, Chairman
Ron Harbert
Corb Sarchet

Dorothy Field
Bob Tessier
John Martin
Debbie Moss

Meeting was opened 10:00AM in the Palm Room of Main Library by Chairman, Phyllis Hudson. Various issues regarding the Beach/Willey study were identified. These included the details of the study itself and the funding process. No action was taken. Meeting adjourned 11:30AM.

ORANGE COUNTY LIBRARY SYSTEM

TO: Strategic Planning Committee

FROM: John H. Martin

DATE: December 17, 2001

SUBJECT: Library Board Planning Committee meeting

The Planning Committee met at 10:00 a.m. today to have the first discussion about the Beach/Willey Recommendations. No decisions were made and no action taken. These notes are intended to touch on the highlights of the discussion.

- ◆ The purpose of the meeting was to get the issues on the table.
- ◆ Ms. Field encouraged the Committee to evaluate the report and see if they agree with it, or want to amend it.
- ◆ Locations of schools and public transportation routes to be considered.
- ◆ There was some discussion regarding particular site recommendations. More information will be needed in order to evaluate the recommendations fully.
- ◆ Questions were raised about the concept of regional libraries. Members of the committee indicated they need more information about this concept in order to evaluate this particular recommendation.
- ◆ Funding mechanisms were discussed. One approach would be a bond issue. Mr. Harbert suggested that we begin to consider the team (financial advisor and PR firm) that could assist us in this. He suggested we go ahead and start evaluating such people, particularly those who have helped with successful campaigns in other libraries.
- ◆ It was agreed that we would all read the report again and discuss it again at a future meeting with the new Director once she has had sufficient opportunity to become familiar with it.
- ◆ Mr. Sarchet offered to try to get print reports on development trends 10-15 years out.

Cc: Mary Ann Hodel
Bob Tessier
Debbie Moss
John Martin

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND REVENUE SUMMARY
12/31/01**

	BUDGET	ACTUAL	BALANCE	% RCVD (3 months=25%)
AD VALOREM TAXES	20,640,121	11,004,309	9,635,812	53.3%
INTERGOVERNMENTAL REV				
State Aid	1,752,099	0	1,752,099	0.0%
Literacy Grant	25,000	0	25,000	0.0%
Law Collection Fees	210,000	45,105	164,895	21.5%
	<u>1,987,099</u>	<u>45,105</u>	<u>1,941,994</u>	<u>2.3%</u>
CHARGES FOR SERVICES				
Fee Cards	16,000	3,355	12,645	21.0%
Copy & Vending	160,000	31,655	128,345	19.8%
	<u>176,000</u>	<u>35,010</u>	<u>140,990</u>	<u>19.9%</u>
FINES				
Fines	450,000	96,894	353,106	21.5%
Lost Materials	40,000	8,908	31,092	22.3%
	<u>490,000</u>	<u>105,802</u>	<u>384,198</u>	<u>21.6%</u>
MISCELLANEOUS REVENUES				
Interest Earnings	450,000	57,431	392,569	12.8%
Rents	6,000	0	6,000	0.0%
Sale of Fixed Assets	0	0	0	
Book Sales	22,000	4,340	17,660	19.7%
Computer Disk Sales	0	508	-508	
Contributions - Friends of Library	75,000	5,400	69,600	7.2%
Contributions - Others	3,000	1,081	1,919	36.0%
Telephone Technical Discount	0	34,302	-34,302	
Miscellaneous Revenues	30,000	2,995	27,005	10.0%
	<u>586,000</u>	<u>106,057</u>	<u>479,943</u>	<u>18.1%</u>
TRANSFER FM TAX COLLEC	170,000	0	170,000	0.0%
TOTAL REVENUES	<u>24,049,220</u>	<u>11,296,283</u>	<u>12,752,937</u>	<u>47.0%</u>

**ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND EXPENDITURE SUMMARY
12/31/01**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BALANCE</u>	<u>% EXPEN</u> <u>(3 months=25%)</u>
PERSONAL SERVICES				
Salaries	10,164,109	2,090,574	8,073,535	20.6%
Medicare Taxes	147,381	32,205	115,176	21.9%
DCP - Retirement Contributions	1,260,352	0	1,260,352	0.0%
DBP - Retirement Contributions	612,077	139,536	472,541	22.8%
Life and Health Insurance	1,059,164	250,544	808,620	23.7%
Worker's Compensation	101,644	45,762	55,882	45.0%
Unemployment Compensation	9,806	0	9,806	0.0%
	<u>13,354,533</u>	<u>2,558,621</u>	<u>10,795,912</u>	<u>19.2%</u>
OPERATING EXPENDITURES				
Professional Services	140,000	51,064	88,936	36.5%
Other Contractual Services	440,000	83,079	356,921	18.9%
Other Contract. Serv.- Janitorial	212,000	48,767	163,233	23.0%
Travel	75,000	19,619	55,381	26.2%
Telecommunication	228,000	48,385	179,615	21.2%
Delivery and Postage	806,000	182,927	623,073	22.7%
Utilities	678,000	96,093	581,907	14.2%
Rentals and Leases	1,008,000	317,045	690,955	31.5%
Insurance	97,000	41,125	55,875	42.4%
Repair and Maintenance	419,000	92,217	326,783	22.0%
Repair & Maint. - Hardware/Softw	121,000	22,183	98,817	18.3%
Copying/Printing	100,000	16,714	83,286	16.7%
Property Appraiser's Fee	240,000	58,357	181,643	24.3%
Tax Collector's Fee	425,000	220,086	204,914	51.8%
Contingency	300,000	0	300,000	0.0%
Supplies	519,000	77,614	441,386	15.0%
	<u>5,808,000</u>	<u>1,375,275</u>	<u>4,432,725</u>	<u>23.7%</u>
CAPITAL OUTLAY				
Building and Improvements	1,280,000	57,090	1,222,910	4.5%
Equipment and Furniture	410,000	86,750	323,250	21.2%
	<u>1,690,000</u>	<u>143,840</u>	<u>1,546,160</u>	<u>8.5%</u>
LIBRARY MATERIALS				
Materials - Rest. Contributions	32,000	2,503	29,497	7.8%
Materials - Literacy	25,000	0	25,000	0.0%
Materials - Law	210,000	56,043	153,957	26.7%
Materials - Other	3,485,000	807,898	2,677,102	23.2%
	<u>3,752,000</u>	<u>866,444</u>	<u>2,885,556</u>	<u>23.1%</u>
TRANSFER TO BR DEBT SER'				
	416,779	0	416,779	0.0%
TOTAL EXPENDITURES	<u><u>25,021,312</u></u>	<u><u>4,944,180</u></u>	<u><u>20,077,132</u></u>	<u><u>19.8%</u></u>

ORANGE COUNTY LIBRARY SYSTEM

STATISTICAL REPORT

November 2001

CIRCULATION	2001	2000	% gain or loss
Main	121,290	104,694	15.85%
Branches	255,888	210,537	21.54%
Total	377,178	315,231	19.65%

DOOR COUNT	2001	2000	% gain or loss
Main	Not available	Not available	
Branches	173,592	136,653	27.03%
Total	173,592	136,653	27.03%

	2001	2000	% gain or loss
BORROWERS	47,854	43,592	9.78%

PROGRAM ATTENDANCE	2001	2000	% gain or loss
Main	3,895	4,359	-10.64%
Branches	5,634	4,856	16.02%
Outreach	2,303	2,687	-14.29%
Total	11,832	11,902	-0.59%

	2001	2000	% gain or loss
Quest Line	9,950	7,983	24.64%
MAYL	35,295	30,163	17.01%
Requests	32,878	29,308	12.18%
Registrations	218,252	203,745	7.12%

**Orange County Library System
Circulation Statistics**

Location	Day: Op	Circulation: Total	% of Total	Year Ago	Gain (Loss)	% Gain - Loss	Total Visits	Visits Year Ago	Gain (Loss)	% Gain (Loss)
Main	29	116,678	28.29%	100,283	16,395	16.35%	Main door count not available	0	0	0
Books by Mail	25	35,295	8.56%	30,163	5,132	17.01%		0	0	0
Talking Books	25	4,612	1.12%	4,411	201	4.56%		0	0	0.00%
West Oaks	25	22,640	5.49%	0	22,640	-100.00%	16,273	0	16,273	100.00%
Herndon	25	26,522	6.43%	22,219	4,303	19.37%	15,202	13,945	1,257	9.01%
Alafaya	25	35,071	8.50%	30,738	4,333	14.10%	13,066	14,029	(963)	-6.86%
Southeast	25	22,671	5.50%	19,552	3,119	15.95%	23,426	13,513	9,913	73.36%
Hiawasee	25	18,607	4.51%	20,715	(2,108)	-10.18%	15,878	14,476	1,402	9.68%
Southwest	25	27,339	6.63%	24,931	2,408	9.66%	15,087	15,912	(825)	-5.18%
Edgewater	25	17,084	4.14%	16,085	999	6.21%	17,695	16,374	1,321	8.07%
North Orange	25	24,416	5.92%	21,520	2,896	13.46%	15,889	11,779	4,110	34.89%
South Orange	25	26,412	6.40%	22,202	4,210	18.96%	13,048	14,141	(1,093)	-7.73%
South Trail	25	12,762	3.09%	11,282	1,480	13.12%	8,608	8,043	565	7.02%
West Orange	21	8,494	2.06%	9,078	(584)	-6.43%	5,193	6,109	(916)	-14.99%
Windermere	21	9,131	2.21%	8,694	437	5.03%	9,755	3,836	5,919	154.30%
Wash. Park	21	4,739	1.15%	3,521	1,218	34.59%	4,472	4,496	(24)	-0.53%
Total	392	412,473	100.00%	345,394	67,079	19.42%	173,592	136,653	36,939	27.03%

ORANGE COUNTY LIBRARY SYSTEM

LIBRARY ON LINE REPORT

Nov '01

LOGINS	2001	2000	% gain or loss
	107,457	71,187	50.95%

CATALOG SEARCHES	2001	2000	% gain or loss
	150,693	103,459	45.65%

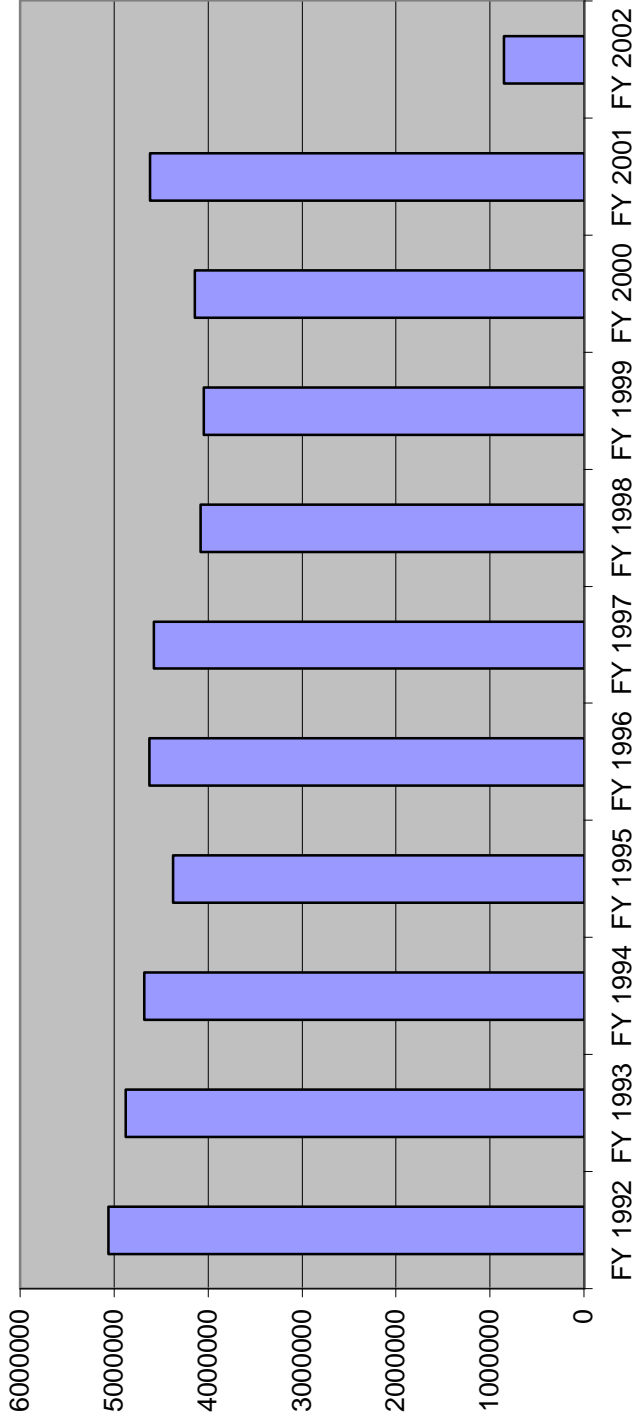
RENEWALS	2001	2000	% gain or loss
	33,545	25,400	32.07%

REF QUESTIONS	2001	2000	% gain or loss
	298	132	125.76%

REQUESTS	2001	2000	% gain or loss
	20,210	16,661	21.30%

SUGGESTIONS	2001	2000	% gain or loss
	166	38	336.84%

ORANGE COUNTY LIBRARY SYSTEM CIRCULATION FY1992 - FY2002





HARVARD
JOLLY
CLEES
TOPPE
ARCHITECTS, P.A.
A I A

January 4, 2002

Mr. Robert Tessier, Head, Division of Business Operations
Orange County Library System
101 East Central Boulevard
Orlando, Florida 32801

**Re: Winter Garden Branch A/E Services
Supplemental Letter of Agreement**

Directors

R. John Clees, AIA
Jeffrey E. Cobble, AIA
William B. Harvard, AIA
Steven M. Heiser, AIA
Blanchard E. Jolly, AIA
James A. Shawhan, AIA
Jonathan R. Toppe, AIA

Dear Mr. Tessier:

We are pleased to offer the following Proposal for the adaptation of the OCLS branch library plans to the Winter Garden site and to add architectural enhancements and embellishments to the project in accordance with the Board's agreement with the Battaglia family.

The project construction budget has been established at \$1,800,000.00, which includes a \$100,000.00 allowance for architectural enhancements. The fees for Basic Architectural Services will be as follows, in accordance with Article 11.3.2.2 of the Agreement Between Owner and Architect dated November 19, 1998:

1.	Reuse of plans: 40% x 75% x 7% of \$1,800,000.00	\$37,800.00
2.	Bidding and Construction Phase: 25% x 7% of \$1,800,000.00	\$31,500.00
	BASIC SERVICES A/E FEE	\$69,300.00

The lump sum fees for work which is unique to the Winter Garden Branch site, will be as follows:

1.	Architectural/engineering revisions, enhancements, and reverse plans:	\$9,500.00
2.	New site plan, plan updates and adjustments:	\$6,000.00
3.	Civil engineering, storm water management, permitting:	\$22,500.00
4.	Landscape and irrigation design:	\$4,000.00
5.	Record drawings: lump sum per original agreement:	\$3,200.00
6.	Interior design: 25% of \$6,160 original fee (select new color scheme only):	\$1,540.00
	WINTER GARDEN SITE ADAPTATION A/E FEE	\$46,740.00

We are prepared to begin the necessary design enhancements, plan modifications and new site plan immediately upon receipt of your authorization.

The work will proceed with the schedule based on the project bidding by June 10, 2002. We anticipate having the revised/enhanced plans completed in about sixty days, allowing ninety days for permitting, review and approval.

Mr. Robert Tessier
January 4, 2002
Page 2

Thank you for giving Harvard Jolly Clees Toppe another opportunity to work with the Orange County Library System. Upon Board approval, please execute this document, which will become an amendment to our original Agreement.

Very truly yours,

Jonathan R. Toppe, AIA, NCARB
Executive Vice President

JRT:mc

CC: Raymond Rodriguez, HJCT

Approved by Orange County Library System

By: _____

Title: _____

Date: _____

ORANGE COUNTY LIBRARY SYSTEM

101 East Central Boulevard, Orlando Florida 32801, (407) 835-7611, Fax (407) 835-7648

January 4, 2001

TO: Mary Anne Hodel

FROM: Bob Tessier

SUBJECT: Contractor Recommendation – Elevator Modernization Project

Project

Modernize (i.e. upgrade) the two Otis elevators in the 1966 section of the Main Library.

Project Approach

The Library contracted with a national elevator consultant, Lerch, Bates & Associates (LBA), to survey the condition of the six elevators in the Main Library and determine which should be modernized.

LBA's modernization report, which was issued in July 2001, recommended that all six elevators be modernized. Although parts were readily available for the four Miami elevators in the new portion of the building and they have been very reliable, LBA suggested that they be modernized for improved performance and reliability. We evaluated the estimated cost involved, about \$240,000, in relation to the potential benefits and do not believe the benefits justify the cost. We are not recommending that the four Miami elevators be modernized at this time.

We concurred that the two Otis elevators in the 1966 portion of the building needed to be modernized. These elevators have not been upgraded since the original installation in the sixties. Parts are no longer readily available and the freight elevator, which is used often, is breaking down on a regular, if not weekly, basis. The Library authorized LBA to prepare specification documents to solicit quotes for a modernization project of the two Otis elevators.

Due to the technical nature of the work, LBA pre-qualified four elevator contractors which had the necessary qualifications and experience to do the project in accordance with the bid documents. LBA has experience working with all four companies. Our attorney confirmed that we comply with Florida bid requirements even though we were requesting quotations from just the four companies. The Library also contacted the City and County WMBE offices. These offices had no contractors on record that were qualified to do this type of project.

Bid Process

The bid package was mailed to the four pre-qualified contractors on November 28, 2001.

The following two bids were received by the December 20, 2001 due date.

CONTRACTOR	BASE BID PLUS ALTERNATES
Kone, Inc.	\$110,428
Thyssen Krupp Elevator Corp.	\$122,204

LBA determined that both bids complied with the specifications and LBA also had favorable experience working with both contractors. LBA recommended awarding the elevator modernization project for the two Otis elevators to Kone, Inc. Library staff concurs with this recommendation. Funding for this project is included in the Library's Operating Budget for the current fiscal year.

Recommendation

Award the elevator modernization contract in the amount of \$110,428 for the two Otis elevators to Kone, Inc.



Orange County Library System

101 E. Central Boulevard
Orlando, Florida 32801
407-835-7323






Annual Report FY 2001 October 2000 – September 2001

From the Director ...






A public library is a community resource for all. Orange County citizens continue to turn to the Orange County Library System, whether in times of prosperity or recession, whether in times of joy or sorrow. The staff of the library stands ready to help those citizens whatever the situation.

--Dorothy Field, Director, Orange County Library System

Division of Branches

-  West Oaks Library in Ocoee opened August 8, 2001.
-  Groundbreaking for South Creek Library in south Orange County took place June 19, 2001.
-  Circulation in branches up 12.7%; Branch visits up 7.1%.
-  Library consultants Beach/Willey submitted a 20-year plan for branch library development.
-  A wide variety of programs for the public were created and presented by staff and groups/community members, including a variety of programs on computer use.

Division of Business Operations

-  Completed construction, purchased furniture and shelving, coordinated move for our second prototype branch, West Oaks Library.
-  Accepted bids, awarded contract to Scherer Construction, and began construction of South Creek Branch Library.
-  Accepted bids/proposals, awarded contracts and started construction on the following Orlando Public Library projects: Art Project (Light Waves); Renovation of Albertson Room; Replacement of exterior lighting and landscaping; Replacement of roof on original building; Installation of new Circulation desks; Replacement of Building security system.
-  Received a State Library grant of \$500,000 for the Winter Garden branch library.
-  Purchased additional microform equipment.

Operating Fund Fiscal Year 2000 (October 1, 1999 – September 30, 2000)

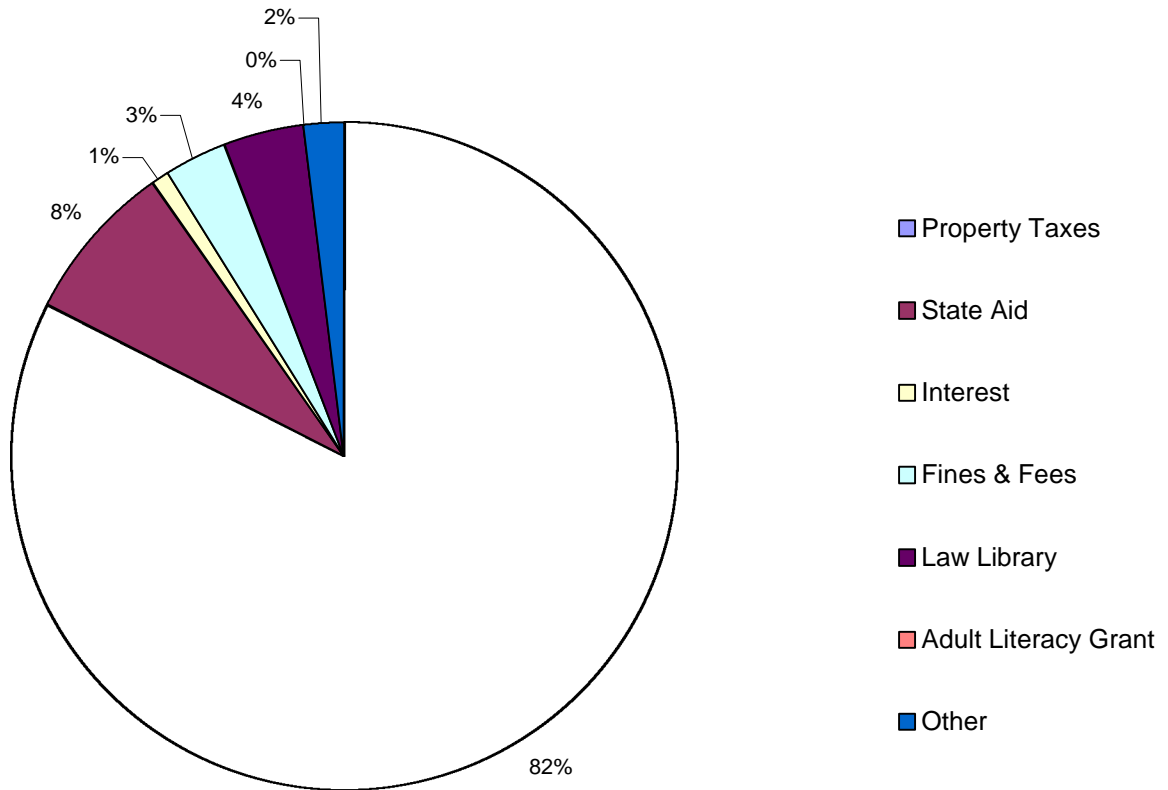
Revenues

Property Taxes	19,182,511
State Aid	1,752,099
Law Library	251,345
Fines & Fees	706,323
Interest	857,547
Adult Literacy Grant	40,000
Other	429,719
TOTAL REVENUES	23,219,544

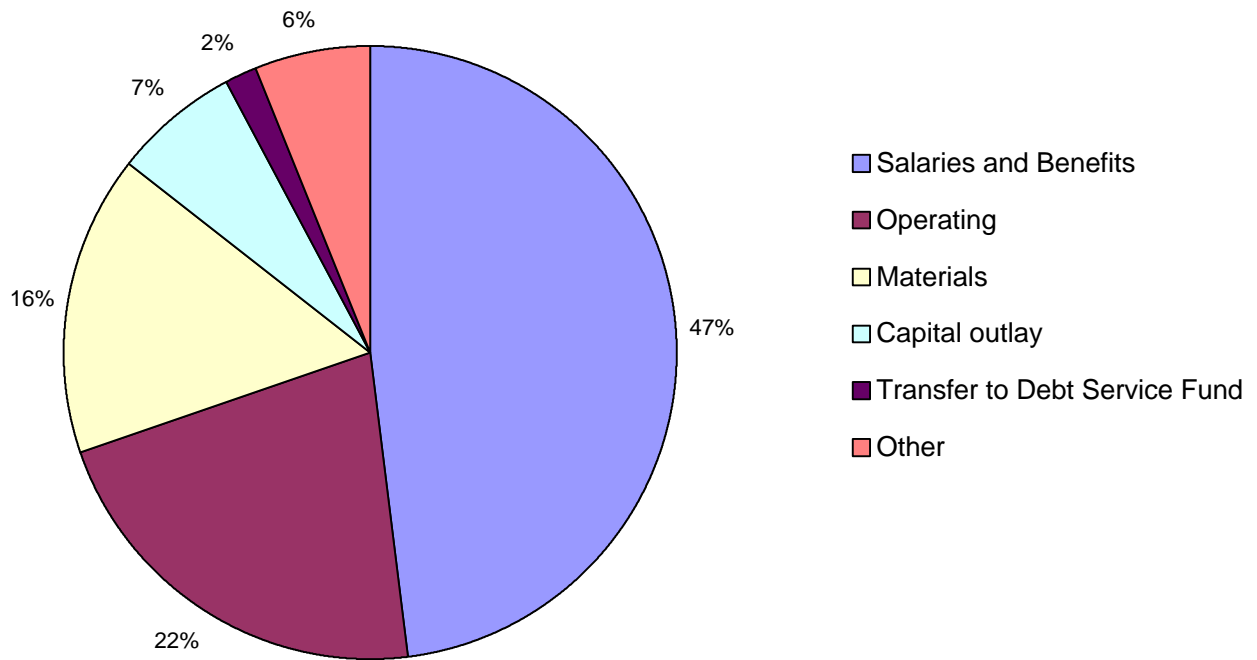
Expenditures

Salaries & Benefits	11,187,455
Operating	5,009,193
Materials	3,666,013
Capital Outlay	1,523,821
Transfer to Debt Service Fund	416,779
Other	1,416,283
TOTAL EXPENDITURES	23,219,544

Revenues



Expenditures



Division of Reference and Information

📖 Main library staff answered 564,383 reference questions (9.2% increase from previous year) and 2,086 electronic reference questions (7.2% increase from previous year). Began answering reference questions from other libraries through the Collaborative Digital Reference Project, organized and managed by the Library of Congress.

📖 Children's Library featured a variety of special programs including: a "robotics" program with assistance from NASA; Clifford, the Big Red Dog; American Girl -- Addy; the Orlando Puppet Troupe, Theatre Works, the Talako Indian Dance Club and the Scottish Heritage Society. Library Storytellers presented programs throughout the year.


📖 Children's Library staff and Youth Services coordinators conducted the Florida Library Youth Program (FLYP), which entertained a total of 4,412 people over the summer.


📖 Adult Literacy Collection introduced to the public.

📖 Electronic books made available through netLibrary and through the Solinet Sharing Collection.

Division of Technical Support


 The Library registered 5,591 Reciprocal Borrowers from Brevard, Lake, Osceola, Polk and Seminole counties.

 Technical Services processed 267,169 items, a 14% increase over FY2000.

 A record total of 404,596 items were checked out to patrons by Special Services for home delivery.

 Information Systems upgraded 113 Public Access computers and deployed 40 additional public computers.

 Added over 250 titles to the audio book on CD collection.

 Talking Books patrons checked out 52,036 items.

Library Statistics

Programs presented for children, caretakers and young adults	3,296
Children, young adults and adults in attendance at library programs	121,669
Tour and Study visit attendance	9,351
Talking Books program circulation	52,036
Reference Questions answered	1,535,683
Electronic Reference Questions answered	2,086
Library materials circulated	4,614,409
Library on Line hits	1,673,066

Governing Board

Richard Crotty	Chairman, Board of County Commissioners
Theresa Jacobs	Board of County Commissioners
Robert "Bob" Sindler	Board of County Commissioners
Mary I. Johnson	Board of County Commissioners
Clarence Hoenstine	Board of County Commissioners
Ted Edwards	Board of County Commissioners
Homer Hartage	Board of County Commissioners
Patty Sheehan	Commissioner, City of Orlando

Orange County Library System

Dorothy Field, Director

Orange County Library District Board of Trustees

Corbin M. Sarchet, III, President
Jacquelyn Perkins Ronald Harbert
Gloria Fernandez Phyllis Hudson

From the Board of Trustees President

Thanks to all our you --- our dedicated staff, our loyal Patrons, our hard working Friends, and our many, many great volunteers for making 2001 a year of great accomplishment. Sadly, the end of the year brings with it the departure of our outstanding director, Dorothy Field, as she retires, and one of our most committed board members, Jackie Perkins, who is leaving to devote more time to her foundation work. We will miss them both. The new year welcomes our new director, Mary Anne Hodel. We look forward to working with her and her leadership in continuing to have our library grow and serve as one of the Central Florida region's most shining jewels and cultural asset.

--Corbin M. Sarchet, III, President
Library Board of Trustees

Friends of the Orange County Library System Board of Directors

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From Friends of the Library President

Could there be any truer friend to humanity than a Friend of the Library – a place that freely offers its tremendous wealth of wisdom to all of humankind?

Our Friends continue to enhance the Orange County Library System through volunteers and funding for: legislative advocacy, scholarships and training, books for disadvantaged youth, community programs, rainy-day bags, and general camaraderie. Good Friends are one of life's treasures.

--Cathy Kennedy, President, Friends of the Library

South Creek Project Summary

Dec. 31, 2001

<u>CATEGORY</u>	<u>ORIGINAL BUDGET APPROVED 6/8/00</u>	<u>Revised BUDGET</u>	<u>EXPENDED TO DATE</u>
Land	522,768.74	522,768.74	522,768.74
Architect/engineer	100,000.00	97,791.38	90,846.38
Construction			
Contractor	1,700,000.00	1,624,055.00	480,875.60
Carpet		34,500.00	0.00
Impact & Permit Fees	140,000.00	90,000.00	82,619.28
Testing	8,000.00	14,276.25	17,481.25
Other	19,231.26	19,231.26	8,553.53
	<u>1,867,231.26</u>	<u>1,782,062.51</u>	<u>589,529.66</u>
Contingency	150,000.00	137,377.37	
TOTAL PROJECT	<u><u>2,640,000.00</u></u>	<u><u>2,540,000.00</u></u>	<u><u>1,203,144.78</u></u>

Estimated Completion Date: Jun 2002