

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
January 14, 2016
Southeast Branch Library
5575 South Semoran Boulevard
Orlando, Florida 32822
407.835.READ (7323)

Library Board Present: Lisa Franchina (1/0); Ted Maines (4/1 - City);
Hernan Tagliani (4/1 - City); Richard Maladecki (1/0)

Library Board Absent: Marucci Guzmán (1/1)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 16-001 I. **Call to Order**
President Franchina called the meeting to order at 6:00 p.m.
- 16-002 II. **Public Comment Policy & Procedures**
- 16-002 III. **Approval of Minutes: Library Board of Trustees Meeting ~ December 9, 2015**
Trustee Maines, seconded by Trustee Tagliani, moved to approve the minutes for the December 9, 2015 Library Board of Trustees Meeting. Motion carried 4-0.
- 16-003 IV. **Staff Presentations:**
➤ **Southeast Welcome ~ Paolo Melillo; Andrea Villanueva; Jelitza Rivera**
➤ **COHS: Career Online High School ~ Donna Bachowski**
➤ **Library U: Kim Simoneaux**
- 16-004 V. **Financial Statements and Summaries:**
➤ **Final FY 2015 Financial Statements**
➤ **Comprehensive Annual Financial Report (CAFR) for FY 2015**
➤ **December 2015 Financial Statements**
- 16-005 VI. **Statistics and Summaries: December 2015**
Brief discussion ensued regarding the increase in registration and the usage at Chickasaw.
- 16-006 VII. **Action Items**
- 16-007 **Bluespark Mediated Settlement: President Lisa Franchina**
A mediated settlement agreement, requiring the Board's approval, was presented. The Board asked to review the reference referred to in the agreement before it is provided per the terms of the agreement. Trustee Maladecki, seconded by Trustee Tagliani, moved to approve the mediated settlement agreement. Motion carried 4-0.
- 16-008 **Fourth Floor Renovation Project Contractor Selection: Steve Powell**
Facilities & Operations Department Head Steve Powell gave an overview of the competitive award process as mandated by the Florida Statutes. Brief discussion ensued regarding three contractors which submitted proposals. Trustee Maladecki, seconded by Trustee Tagliani, moved to approve the staff ranking of contractors for the Main Library Fourth Floor Renovation Project, to authorize staff to attempt to negotiate a Stipulated

Sum contract with Focal Point Construction Services and to approve the approval of the same ranking for the 2nd floor sewing room. Motion carried 4-0.

16-009

Fire Pump Replacement Project: Steve Powell

Facilities & Operations Department Head Steve Powell reported to the Board that a Request For Qualifications and Bids was sent out three different times. There were no responses for the first two RFQ's, but we did get a response from Grunau for the third one. Trustee Maladecki, seconded by Trustee Tagliani, moved to award a contract in the amount of \$130,575 to Grunau Company, Inc. and to approve a project budget of \$145,575 for the Main Library Fire Pump Replacement Project. Motion carried 4-0.

16-010 VIII.

Discussion and Possible Action Items

16-011

Director's Goals FY 2016: 1st Quarter Update: President Lisa Franchina

President Franchina reviewed Director Hodel's progress regarding the first quarter of her Goals for FY 2016. She said that Director Hodel is on target and progressing well toward achieving her goals. President Franchina highlighted the hiring of Appleton Creative to generate the library's upcoming marketing campaign. Brief discussion ensued regarding the advertising budget. Additional information will be provided at an upcoming Board Meeting.

16-012 IX.

Information

16-013

Herndon Lease Update: Wendi Bost

Public Service Administrator Wendi Bost briefed the Board regarding the lease for the Herndon Branch location. Brief discussion ensued regarding the shopping center in which the branch is located and the lease.

16-014

Director's Report

► On 11 January, the Orlando Sentinel ran a front page story regarding the Career Online High School program provided through OCLS. This program helps adults who are seeking to complete a high school education and earn a high school diploma.

► Also on 11 January, bestselling young adult author Rick Yancey, recently filmed a question and answer segment at the Orlando Public Library. The Q&A session was with the author and 50 registered participants. The segment will be included as a Special Feature in the Sony Picture DVD version of the upcoming motion picture *The 5th Wave*. The film will be released in theaters nation-wide on January 21, 2016. The Sony DVD will be released next winter.

► The Alafaya Branch, working in partnership with the NanoScience Technology Center at UCF, will host two week long NanoScience Camps for children this coming summer. The exciting program was made possible when the NanoScience Technology Center applied for and received a Museum & Community Partnership Grant funded by the NanoScale Informal Science Education Network. The funds pay for a series of "Explore Science Kits" to be used in the programming.

Nano Camps will be designed and presented by UCF students with the help of professor Dr. Laurene Tetard. Library staff will support the curriculum by using books to introduce the science topics and the UCF students will conduct the hands-on activities to explore the concepts further. On the last day of the series, a "scientist in the making" activity will be organized to give the children the opportunity to utilize what they have learned during the week to explore new challenges through creating an experiment on their own.

► The Library has been notified that the amount of State Aid we will be getting this fiscal year is \$951,494.00. Last fiscal year we received \$1,205,888.

16-015

Public Comment: Non-Agenda Items

X. Adjournment

Trustee Maladecki, seconded by Trustee Maines, moved to adjourn the meeting. Motion carried 4-0. President Franchina adjourned the meeting at 7:32 p.m.

**Next Meeting Dates: February 11, 2016 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
March 10, 2016 ~ Windermere Branch Library; 530 Main Street; Windermere, Florida 34786.**

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.