

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
December 9, 2015
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Ted Maines (3/1 - City); Marucci Guzmán (12/1);
Hernan Tagliani (3/1 - City); Richard Maladecki (11/2)

Library Board Absent: Lisa Franchina (12/1);

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 15-167 I. **Call to Order**
Vice President Guzmán called the meeting to order at 6:05 p.m.
- II. **Public Comment Policy & Procedures**
- 15-168 III. **Approval of Minutes: Library Board of Trustees Meeting ~ November 12, 2015**
Trustee Maines, seconded by Trustee Maladecki, moved to approve the minutes for the November 12, 2015 Library Board of Trustees Meeting. Motion carried 4-0.
- 15-169 IV. **Staff Presentation: Mystery Shopper ~ Craig Wilkins**
- 15-170 V. **Financial Statements and Summaries: November 2015**
- 15-171 VI. **Statistics and Summaries: November 2015**
Brief discussion ensued regarding the in-person visits to library locations and online virtual visits. The Board discussed the need of a strong marketing campaign and outreach plan.
- 15-172 VII. **Action Items**
- 15-173 **Melrose Center Remediation Project Contingency: Bob Tessier**
Comptroller Tessier summarized the need for the contingency fund for the remediation project in the Melrose Center. He stated it is needed because of a change in the door and window manufacturer, a revision to the scope of work, and other potential issues which may come up. Brief discussion ensued. Trustee Maladecki, seconded by Trustee Tagliani, moved to approve the Melrose Center Remediation Project contingency in the amount of \$50,000. Motion carried 4-0.
- 15-174 VIII. **Discussion and Possible Action Items**
- 15-175 IX. **Information**
- 15-176 **Director's Report**
- We are working with our attorney to resolve the dispute with Bluespark. We are heading toward mediation since we have been unable to resolve the dispute thus far.
 - Gregg Gronlund was asked to present with IMLS and USCIS at ALA next year in Orlando in June 2016. Program title: *Serving New Immigrants through Partnerships and Federal Resources.*

- Ormillia Vengersammy will be a presenter at ALA in Orlando in June. The program is being sponsored by Library Leadership and Management Association (a division of ALA), LLAMA Management Practices Committee. The program title is *Introducing Non-librarian Digital Professionals: Challenges and Expectations*.
- Debbie Moss was asked to participate as a panelist in the program *Dreams and Dollars: Preparing for Philanthropy* at ALA in Orlando next June. The program discusses strategies for accepting gifts/ bequests when the gift is unanticipated. Other panelists have yet to be named.
- OCLS is participating in the Downtown Orlando Partnership's Central Business District Holiday Window Decorating Contest. The library's theme is "Alice in Winterland." All of the materials were either created in-house, recycled or repurposed. The window is located by the staff entrance in the lobby at Main.
- OCLS is participating in a pilot program to offer accredited private high school diplomas and career certificates. The Career Online High School is now available online at eleven public library systems across Florida.

15-177

Public Comment: Non-Agenda Items

X. Adjournment

Trustee Tagliani, seconded by Trustee Maines, moved to adjourn the meeting. Motion carried 4-0. Vice President Guzmán adjourned the meeting at 6:46 p.m.

Next Meeting Dates: January 14, 2016 ~ Southeast Branch Library; 5575 South Semoran Boulevard; Orlando, Florida 32822 --- February 11, 2016 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.