

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
September 9, 2015 ~ WEDNESDAY
Chickasaw Branch Library
870 North Chickasaw Trail
Orlando, Florida 32825
407.835.READ (7323)

Library Board Present: Ted Maines (12/2 - City); Lisa Franchina (9/0);
Hernan Tagliani (12/2 - City); Marucci Guzmán (9/1);
Richard Maladecki (8/2)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 15-121 I. **Call to Order**
President Maines called the meeting to order at 6:00 p.m.
- II. **Public Comment Policy & Procedures**
- 15-122 III. **Approval of Minutes: Library Board of Trustees Meeting ~ August 13, 2015**
Vice President Franchina, seconded by Trustee Tagliani, moved to approve the minutes for the August 13, 2015 Library Board of Trustees Meeting. Motion carried 4-0.
- President Maines announced the winner of the contest naming the pebble chime at the entrance to the Chickasaw Branch. There were 354 individuals who participated in the contest and Sheila DeChant was the winner with her entry of "Chickasaw Rocks."
President Maines presented Ms. DeChant with a gift card.
- 15-123 IV. **Staff Presentation: Chickasaw Welcome ~ Lisa Stewart, Viviana Valencia-Serrano & Cuauhtemoc (Temo) Mendoza**
Trustee Maladecki joined the meeting at 6:04 p.m.
- 15-124 V. **Financial Statements and Summaries: August 2015**
Brief discussion ensued regarding the Chickasaw Project Budget.
- 15-125 VI. **Statistics and Summaries: August 2015**
Assistant Director Debbie Moss stated that Chickasaw has proven to be a busy and popular branch.
- 15-126 VII. **Action Items:**
- 15-127 **Request to Serve Alcohol: Tracy Zampaglione**
Vice President Franchina, seconded by Trustee Guzmán, moved to authorize the serving of alcoholic beverages in accordance with the Board approved policy at the event to be held on October 23, 2015 at the Orlando Public Library. Motion carried 5-0.
- 15-128 **Fourth Floor Project: Architect Fee: Robert Tessier**
Comptroller Tessier gave an overview the Fourth Floor Renovation Project and the proposed architect fee. Mr. Tessier referenced some of the unknowns (ADA impact on remodel of restrooms, permitting timing, new contractor selection process, and construction bidding climate) that will impact the timing and cost of the project. Brief discussion ensued. Trustee Guzmán, seconded by Trustee Maladecki, moved to award a contract to Rhodes & Brito Architects in an amount not to exceed \$105,000 for phase two

of the Fourth Floor Project and to authorize Director Hodel to execute the contract with Rhodes & Brito. Motion carried 5-0.

- 15-129 **Internet Policy Revision: Ricardo Viera**
Trustee Maladecki, seconded by Vice President Franchina, moved to allow library staff to make changes to the Internet Safety Policy and fully comply with the requirements of the Children’s Internet Protection Act (CIPA), in order to remain eligible for Federal funds. Motion carried 5-0.
- 15-130 VIII. **Discussion and Possible Action Items**
- 15-130.1 **Web Development Budget: Sheri Holland & Cassie Shivers**
Brief discussion ensued regarding the library’s website redesign and the need for additional funds for the completion of website features. Trustee Tagliani, seconded by Trustee Guzmán, moved to authorize staff to dedicate an additional \$35,000 to the website redesign project budget. Motion carried 5-0.
- 15-131 IX. **Information**
- 15-131.1 **Basement Moisture Issue: Steve Powell**
Facilities and Operations Department Head Steve Powell, briefed the Board regarding a moisture issue in the basement of the library downtown. The issue affects the basement garage and the Special Services Department area. The staff members of that department have been relocated to another area in the basement. It has been determined that the original drainage system underneath the floor has failed. It is unknown how much it will cost to repair the damage. The plan is to begin the project in the fall of 2016. Brief discussion ensued.
- 15-132 **Closed Days ~ FY 2016**
- 15-133 **Decertification of the Bargaining Unit**
Public Service Administrator Craig Wilkins gave the Board an overview of the recent decertification of the bargaining unit. Brief discussion ensued.
- 15-134 **Director’s Report**
 - Gregg Gronlund, Manager of West Oaks Branch has been asked to serve on a program entitled “Serving new Immigrants through Partnerships and Federal Resources.” This is being submitted by the US Citizenship and Immigration Services (USCIS) and the Institute for Museum and Library Services (IMLS) for the American Library Association’s annual meeting here in Orlando June 2016.
 - We recently had visitors from the Ukraine at the Southeast Branch Library. They were pleasantly surprised at our extensive offerings.
 - Youth Services Manager Vera Gubnitskaia and staff did an outstanding job this year with the Summer Reading Program. There was a 28% increase in participation this year.
- 15-135 **Public Comment: Non-Agenda Items**
- X. **Adjournment**
Trustee Guzmán, seconded by Trustee Maladecki, moved to adjourn the meeting. Motion carried 5-0. President Maines adjourned the meeting at 7:10 p.m.

Next Meeting Dates: October 15, 2015 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- November 12, 2015 ~ Washington Park Branch Library; 5151 Raleigh Street; Suite A; Orlando, Florida 32811.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.