

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
August 13, 2014 ~ WEDNESDAY
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Ted Maines (11/2 - City); Lisa Franchina (8/1); Lucas Boyce (8/2); Marucci Guzmán Beard (8/2); Hernan Tagliani (11/3 - City)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost; Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 14-103 I. **Call to Order**
President Maines called the meeting to order at 7:05 p.m.
- 14-104 III. **Approval of Minutes: Library Board of Trustees Meeting ~ July 9, 2014**
Trustee Boyce, seconded by Trustee Guzmán Beard, moved to approve the minutes for the July 9, 2014 Library Board of Trustees Meeting. Motion carried 5-0.
- 14-105 IV. **Staff Presentations:**
➤ **Non-User Survey Results ~ Bethany Stone, Jo Ann Sampson & Edward Booker**
➤ **North Orange Anniversary ~ Tammy Erikstrup**
➤ **Teen Programs & Classes ~ Vera Gubnitskaia**
- 14-106 V. **Financial Statements and Summaries: July 2014**
Comptroller Tessier stated that Director Hodel gave the FY 2015 Budget Presentation to the Library Governing Board and they tentatively approved the budget and millage rate. The final approval meeting will be in September.
- 14-107 VI. **Statistics and Summaries: July 2014**
- 14-108 VII. **Action Items**
- 14-109 **Consent Agenda**
Trustee Guzmán Beard, seconded by Trustee Boyce, moved to approve the following items on the Consent Agenda. Motion carried 5-0.
- 14-110 **Request to Serve Alcohol at an After Hours Event**
The Board approved the serving of alcoholic beverages in accordance with the Board-approved policy at the event on Friday, October 17, 2014 at the Orlando Public Library.
- 14-111 **Board Meeting Schedule: FY 2015**
The Board approved the Library Board of Trustees Meeting Schedule for FY 2015.
- 14-112 **State Aid to Libraries Documents: FY 2015**
The Board voted to approve the documents required for State Aid to Libraries Grant for FY 2015.

- 14-113 **Strategic Plan: FY 2015 to FY 2017**
The Board adopted the updated Library Strategic Plan for FY 2015 through FY 2017.
- 14-114 **Non-Consent Agenda**
- 14-115 **Chickasaw Guaranteed Maximum Price: Steve Powell**
Brief discussion ensued regarding the Chickasaw project and the Guaranteed Maximum Price. Vice President Franchina, seconded by Trustee Tagliani, moved to approve the \$3,228,501 Guaranteed Maximum Price with Skanska and authorize staff to approve the individual change orders with Skanska in amounts less than \$100,000. Motion carried 5-0.
- 14-116 **Chickasaw Project Budget: Craig Wilkins**
Trustee Boyce, seconded by Vice President Franchina, moved to approve the project budget for the Chickasaw Branch for the amount of \$5,425,000. Motion carried 5-0.
- 14-117 **Compact Shelving Purchase: Wendi Bost**
Brief discussion ensued regarding the schedule of the renovation at the West Oaks Branch. Trustee Tagliani, seconded by Vice President Franchina, moved to authorize staff to negotiate a contract with Patterson Pope to purchase and install the ActiveRAC system, not to exceed \$220,000. Motion carried 5-0.
- 14-118 VIII. **Discussion and Possible Action Items**
- 14-119 **Director's Goals FY 2014: 3rd Quarter Update ~ Vice President Lisa Franchina**
Vice President Franchina reviewed Director Hodel's accomplishments thus far and said that she is on target in meeting her Goals for FY 2014. Vice President Franchina further stated that in addition to the array of programs and classes, the usage statistics for the Melrose Center are impressive and exciting. She complimented Director Hodel for doing such a great job.
- 14-120 IX. **Information**
- 14-121 **Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update: Debbie Moss**
Assistant Director Moss reported that the customer usage of the Melrose Center continues to be strong. She also indicated that staff are looking into the development of an after-school camp. Assistant Director Moss informed the Board that David Martin of Fox-News will be filming live for two hours from the Melrose Center.
- 14-122 **Director's Report**
Local radio station WBZW broadcast live from the North Orange Branch on August 8, 2014. A number of staff informed listeners about OCLS services. Crystal Sullivan shared a story. Ormilla Vengersammy spoke about the Melrose Center. Michael Linden talked about our technology classes. Christine Lindler spoke about Cuisine Corner and Tracy Zampaglione talked about the Friends of the Library and where to donate books. Marilyn John talked about some of the services offered for children at the North Orange Branch. Branch Manager Tammy Erikstrup and Mira Tanna talked about the branch and its offerings. Wendi Bost spoke of the wide variety of services OCLS offers including resources for the Hispanic community. Tammy Erikstrup coordinated this operation and it was a wonderful two hours worth of promotion for the OCLS. Special thanks to the Honorable Joe Kilsheimer, Mayor of Apopka who connected us with WBZW's "my hometown" radio segment. The good news is that it went so well, we are looking to host again in September.

One Target grant has been approved for Edgewater's *Get Ready for K*, in the amount of \$2,000!

OCLS is gearing up for early voting that starts on August, 15th at selected OCLS locations.

Beth Kassab, journalist with the *Orlando Sentinel* will be writing an upcoming column on the Melrose Center.

14-123

Public Comment: Non-Agenda Items

X. **Adjournment**

Trustee Guzmán Beard, seconded by Vice President Franchina, moved to adjourn the meeting. Motion carried 5-0. President Maines adjourned the meeting at 8:17 p.m.

Next Meeting Dates: September 10, 2014; South Creek Branch; 1702 Deerfield Boulevard; Orlando, Florida 32837 --- October 9, 2014; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.