

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
March 13, 2014
Windermere Branch Library
530 Main Street
Windermere, Florida 34786
407.835.READ (7323)

Library Board Present: Ted Maines (3/1); Lisa Franchina (3/0); Hernan Tagliani (3/1);
Marucci Guzmán Beard (3/1)

Library Board Absent: Lucas Boyce (3/1)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 14-027 I. **Call to Order**
President Maines called the meeting to order at 7:00 p.m.
- 14-028 III. **Approval of Minutes: Library Board of Trustees Meeting ~ February 13, 2014**
Vice President Franchina, seconded by Trustee Tagliani, moved to approve the minutes of the February 13, 2014 Library Board of Trustees Meeting. Motion carried 4-0.
- 14-029 IV. **Staff Presentations:**
➤ **Windermere Welcome ~ Leila Higgins**
➤ **Melrose Center News Segment by WKMG - Channel 6**
➤ **My Library is Awesome Video**
➤ **Melrose Center Budget ~ Robert Tessier**
- 14-030 V. **Financial Statements and Summaries: February 2014**
Comptroller Tessier addressed the Melrose Center Budget. Brief discussion ensued. The actual cost for the Melrose Center project was \$2,675,000. Primarily due to most of the construction being pushed into the current fiscal year, the project will impact the current year's budget \$833,000 more than what was budgeted for the project. Comptroller Tessier outlined a plan for under spending in other accounts this fiscal year to cover this overage.
- 14-031 VI. **Statistics and Summaries: February 2014**
Director Moss spoke about the customer usage of the newly opened Melrose Center.
- 14-032 VII. **Action Items**
- 14-033 **Library Board of Trustees FY 2014 Meeting Schedule Changes: Mary Anne Hodel**
Vice President Franchina, seconded by Trustee Guzmán Beard moved to approve the following changes to the FY 2014 Library Board of Trustees Meeting schedule:
-July 9, 2014 Meeting: Change venue to West Oaks Branch
-September 2014 Meeting: Change date from September 11 to September 18, 2014

Motion carried 4-0.

- 14-034 **Southeast Branch Lease: Robert Tessier**
Trustee Tagliani, seconded by Trustee Guzmán Beard moved to approve the third amendment to the Southeast Branch Library lease and authorize Director Hodel to execute it. Motion carried 4-0.
- 14-035 **Relocation of Genealogy Collection to West Oaks: Wendi Bost**
Branch Administrator Bost gave a presentation about the plans of relocating the Genealogy Collection to the West Oaks Branch in November 2014. Brief discussion ensued and Trustee Guzmán Beard suggested that the proposed name be shortened. Trustee Tagliani, seconded by Vice President Franchina, moved to approve the following:
1. Relocate the Genealogy Department currently housed on the fourth floor of the Orlando Public Library to the West Oaks Branch.
 2. Expend funds not to exceed \$130,000 to move the collection and refurbish space in the Branch.
 3. Change the name of the Branch to the "West Oaks Branch Library and Genealogy Center."
- Motion carried 4-0.
- 14-036 **Club Central Age Requirement Change: Debbie Tour**
Administrator for Lifelong Learning Tour summarized the need to be more inclusive of children ages 11 to 12, known as "tweens." Brief discussion ensued. Vice President Franchina, seconded by Trustee Tagliani, moved to approve the change to expand the age of those who can use Club Central to include ages 11 through 18 and to change the wording in the *Age Requirements in the Children's Areas and Club Central Policy*. Motion carried 4-0.
- 14-037 VIII. **Discussion and Possible Action Items**
- 14-038 IX. **Information**
- 14-039 **Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update: Debbie Moss**
Assistant Director Moss updated the Board regarding the popularity of the Melrose Center and the many community contacts made, including a tour by Orlando Mayor Buddy Dyer and some of his senior staff.
- 14-040 **Director's Report**
In addition to the report submitted in the Board Packet, Director Hodel offers the following:
- Paolo Melillo, manager of the Southeast branch was invited to participate in the launch of the Community Financial Education project with the new federal agency, Consumer Financial Protection Bureau. Paolo is being asked to go to training for the program in Chicago on 7 April of this year. We are very proud of Paolo for being selected as one of the few nationwide participants.
 - OCLS has been notified that we will be receiving a donation of Disney pins, a few ponchos, and some other assorted stuff for the Library to use as incentives in the summer reading program!

The Library has been invited to attend an event at the Orlando Science Center of Disney's annual grant award event. We do not know how much we will be awarded until that morning. It is scheduled for 26th March at 7:45 am.

•The Library has submitted two LSTA grants: one for *Right Service Right Time* and the other one for *Enriqueciendo Mi Carrera junto a Mi Familia en Mi Biblioteca* (Enriching My Career with My Family at My Library)

•OCLS is pleased to announce that our EPOCH project is now live at www.epochlegacies.org! **EPOCH** (Electronically Preserving Obituaries as Cultural Heritage) is an IMLS grant funded project that has been created in order to fill a community need for collecting local history and knowledge. EPOCH is specifically focused on gathering this history and knowledge through the information that is recorded in obituaries. EPOCH will allow family and friends of the deceased to submit a detailed obituary of their loved one, and share a meaningful memory with the residents of the community. The tradition of publishing obituaries in local newspapers is rapidly declining, and with this decline in published obituaries, EPOCH will help in preserving local history for future genealogical research.

The developer is continuing to fine tune a few things, but the site is fully functioning and has a few tributes posted already. EPOCH is very user friendly, and we are developing guides on writing tributes and using the site that will be available shortly.

14-041

Public Comment: Non-Agenda Items

Clive Frazier - Orange County Resident & Library Cardholder - addressed the Board regarding the distribution and delivery of materials and the noise levels in the public areas of the facilities.

Joan Bannister-Pesce - Orange County Resident & Library Cardholder - addressed the Board regarding fines and the need for a customer to have a zero balance on their library account in order to access computer classes.

X. **Adjournment**

Trustee Guzmán Beard, seconded by Vice President Franchina, moved to adjourn the meeting. Motion carried 4-0.

President Maines adjourned the meeting at 8:22 p.m.

Next Meeting Dates: April 10, 2014; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- May 8, 2014; Eatonville Branch Library; 200 East Kennedy Boulevard; Eatonville, Florida 32751.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.