

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
January 9, 2014
South Trail Library
4600 South Orange Blossom Trail
Orlando, Florida 32839
407.835.READ (7323)

Library Board Present: Ted Maines (1/0); Lisa Franchina (1/0); Lucas Boyce (1/0);
Marucci Guzmán Beard (1/0);

Library Board Absent: Hernan Tagliani (1/1)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 14-001 I. **Call to Order**
President Maines called the meeting to order at 7:00 p.m.
- 14-002 III. **Approval of Minutes: Library Board of Trustees Meeting ~
December 11, 2013**
Trustee Guzmán Beard, seconded by Vice President Franchina, moved to approve the minutes for the December 11, 2013 Library Board of Trustees Meeting.
Motion carried 4-0.
- 14-003 IV. **Staff Presentations:**
➤ **South Trail Welcome ~ Carolyn McClendon**
➤ **What the Dickens? ~ Christine Lindler**
- 14-004 V. **Financial Statements and Summaries:**
➤ **Final FY 2013 Financial Statements**
➤ **Comprehensive Annual Financial Report (CAFR) for FY 2013**
➤ **FY 2013 Investment Reports**
➤ **December 2013 Financial Statements**
- 14-005 VI. **Statistics and Summaries: December 2013**
- 14-006 VII. **Action Items: None**
- 14-007 VIII. **Discussion and Possible Action Items**
- 14-008 **Strategic Plan FY 2014: 1st Quarter Update: Trustee Boyce**
Trustee Boyce summarized the 1st quarter progress of the FY 2014 Strategic Plan. He described the plan and progress as “flexible, innovative and forward-looking.” He complimented staff for making such great advancements. Brief discussion ensued regarding the opening of the Melrose Center, programming and forthcoming e-Pulp.

14-009 **Director's Goals FY 2014: 1st Quarter Update: Vice President Franchina**
Vice President Franchina reported that significant progress is being made with Director Hodel's goals and that all are on target.

14-010 IX. **Information**

14-011 **Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update: Debbie Moss**

Assistant Director Moss reported that orientation sessions are underway, giving all staff the opportunity to attend.

14-012 **Director's Report**

In addition to the report submitted in the Board Packet, Director Hodel offers the following:

We are gearing up for What the Dickens! Posters have been delivered to the OCPS, in our efforts to promote all the Dickens programs we have scheduled.

This is a reminder about the Feb 7th Gala at 6:30 p.m. sponsored by the Friends for the opening of the Melrose Center. The Center is looking very nice and the final touches are being implemented. The Friends have secured the following sponsors for the event: UCF at \$5,000, and OUC, GAI Real Estate Research Consultants, and BBA Aviation at \$1,500 each.

Library vendor 3M, who supplies the self check out units throughout the library system, has asked OCLS to beta test their newest model of self check machines prior to full scale commercial rollout. The next generation self check machines include new features such as the ability to display local promotional graphics, recommend additional titles for checkout, and email receipts. 3M approached OCLS last summer looking for a partner with strong usage rates and solid in house technology skills. To date, the only live testing of the new units has taken place at a small library near the corporate headquarters in Minneapolis. Two of these new units are scheduled to be installed at the Alafaya Branch for six weeks. Both OCLS and 3M will be monitoring the performance as well as ease of use for the public.

14-013 **Public Comment: Non-Agenda Items**

X. **Adjournment**

Vice President Franchina, seconded by Trustee Guzmán Beard, moved to adjourn the meeting. Motion carried 4-0.

President Maines adjourned the meeting at 7:51 p.m.

Next Meeting Dates: February 13, 2014; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- March 13, 2014; Windermere Branch Library; 530 Main Street; Windermere, Florida 34786.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.