

**MEETING MINUTES  
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
December 11, 2013  
Orlando Public Library  
101 East Central Boulevard  
Orlando, Florida 32801  
407.835.READ (7323)**

Library Board Present: Ted Maines (11/0); Lisa Franchina (11/0); Lucas Boyce (11/3); Marucci Guzmán Beard (11/1);

Library Board Absent: Hernan Tagliani (6/2)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost; Craig Wilkins; Debbie Tour; Milinda Neusaenger

13-166 I. **Call to Order**

President Maines called the meeting to order at 7:03 p.m.

II. **Public Comment Policy & Procedures**

13-167 III. **Approval of Minutes: Library Board of Trustees Meeting ~ November 14, 2013**

Vice President Franchina, seconded by Trustee Boyce, moved to approve the minutes of the November 14, 2013 Library Board of Trustees Meeting. Motion carried 4-0.

13-168 **Board Recognition of Employee of the Year ~ Darryl Sims**

Darryl is the Maintenance Assistant in the Facilities and Operations Department, and he works on behalf of every employee in the system. Although he may not be known to all employees, he works hard to keep our building systems operating smoothly. Darryl is a producer. Over the past 12 months, he has completed 342 work orders for branches, 274 repair work orders at Main and 1,033 preventative maintenance work orders at Main. His responsibilities are varied, and each day is different for Darryl. One day might start with meeting the fire pump vendor for a maintenance visit, pricing parts for a 1985 air conditioning, and then delivering and setting-up a range of shelving at a branch. The next day might involve verifying the Main Library's behind-the-scenes air conditioning equipment is operating at peak performance and confirming that the pumps that remove water from under the building are operating properly.

Darryl has worked for the Library for 29 years and is committed to maximizing the taxpayer's dollar. He searches, locates and purchases various mechanical parts and similar materials in order to save money. In addition, he completes many routine repairs himself to save even more money. His quick response minimizes outages and inconveniences to customers and staff. Darryl is committed to energy savings and personally monitors and adjusts nearly 50 different temperature points on the air conditioning system at Main.

Darryl is hard working, self motivated, humble and understands the impact he has on the system. He approaches his work with a "make it happen" attitude. Darryl consistently puts forth a solid effort and embodies the OCLS values of Respect, Excellence and Integrity. Congratulations Darryl!

- 13-169 IV. **Staff Presentation:**  
**Access Rules for the Dorothy Lumley Melrose Center for Technology, Innovation & Creativity ~ Ormilla Vengersammy & Ann Collins**
- 13-170 V. **Financial Statements and Summaries: November 2013**  
Comptroller Tessier stated that the medical insurance premiums are going up 16% in 2014.
- 13-171 VI. **Statistics and Summaries: November 2013**
- 13-172 VII. **Action Items**
- 13-173 **Display Feature Wall for the Dorothy Lumley Melrose Center for Technology, Innovation & Creativity: Debbie Moss**  
Discussion ensued regarding the display size, the equipment and the many uses of the display feature wall. The Board also discussed the importance of having the wall installed for the grand opening in February 2014. They proposed that the equipment can be installed with a demonstration loop playing and with the knowledge that original content will be added in the near future.
- Trustee Guzmán Beard, seconded by Vice President Franchina, moved to approve the purchase of the Planer equipment at an additional project cost not to exceed \$215,000 with an installation prior to the February opening. Motion carried 4-0.
- 13-174 **Request to Serve Alcoholic Beverages at an After-Hours Event: Tracy Zampaglione**  
Trustee Boyce, seconded by Trustee Guzmán Beard moved to authorize the serving of alcoholic beverages in accordance with the Board-approved policy at the afterhours event on Friday, February 7, 2014 at the Orlando Public Library. Motion carried 4-0.
- 13-175 **Skanska Change Order for the Dorothy Lumley Melrose Center for Technology, Innovation & Creativity: Steve Powell**  
Trustee Boyce, seconded by Trustee Guzmán Beard, moved to approve the change order in the amount \$151,000 with Skanska for construction cost increases due to print changes and to authorize the Director to execute the change order. Motion carried 4-0.
- 13-176 VIII. **Discussion and Possible Action Items**
- 13-177 IX. **Information**
- 13-178 **Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update: Debbie Moss**  
Assistant Director Debbie Moss updated the Board regarding the installation of banners at the entrance of the Orlando Public Library and advertising banners on the outside of some Lynx buses. She also reported that hiring is ongoing.
- 13-179 **Director's Report**  
In addition to the report submitted in the Board Packet, Director Hodel offers the following:
- Director Hodel shared crafts made by children at a Winter Garden Branch program.

Director Hodel reported that a grant in the amount of \$48,000 has been submitted to Disney for next year's summer reading program.

13-180

**Public Comment: Non-Agenda Items**

X. **Adjournment**

President Maines adjourned the meeting at 8:01 p.m.

**Next Meeting Dates: January 9, 2014; South Trail Branch Library; 4600 South Orange Blossom Trail; Orlando, Florida 32839 --- February 13, 2014; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.**

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**