

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**June 13, 2013**  
**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

Library Board Present: Ted Maines (5/0); Lucas Boyce (5/0); Lisa Franchina (5/0);  
Marucci Guzmán Beard (5/0)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier;  
Wendi Bost; Craig Wilkins; Debbie Tour;  
Milinda Neusaenger

13-069

**I. Call to Order**

President Maines called the meeting to order at 7:03 p.m.

**II. Public Comment Policy**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).

13-070

**III. Approval of Minutes: Library Board of Trustees Meeting ~ May 9, 2013**

Vice President Franchina, seconded by Trustee Boyce, moved to approve the minutes for the May 9, 2013 Library Board of Trustees Meeting. Motion carried 4-0.

13-071

**IV. Presentations:**

- **Youth Services Summer Reading Programs ~ Brittany Nethers**
- **Adult Summer Reading Program ~ Melanie Davis**
- **Cuéntame Un Cuento - Bilingual Book Club ~ Noraliz Orengo**

13-072

**V. Financial Statements and Summaries: May 2013**

13-073

**VI. Statistics and Summaries: May 2013**

13-074 VII. **Action Item**

13-075 **Approval of Contractor's Guaranteed Maximum Price for Dorothy L. Melrose Center for Technology, Innovation & Creativity: Steve Powell**  
Trustee Boyce, seconded by Trustee Guzmán Beard, moved to approve the contractor's (Skanska Building USA), Guaranteed Maximum Price of \$1,311,820 for the Dorothy L. Melrose Center for Technology, Innovation & Creativity and to authorize staff to execute the Guaranteed Maximum Price contract amendment with Skanska. Motion carried 4-0.

13.075.1 **Rules of Conduct Revision**  
Vice President Franchina, seconded by Trustee Guzmán Beard, to authorize the revision of the Rules of Conduct to include "electronic cigarettes and similar devices" in the list of smoking products that are not permitted for use, except in designated areas. Motion carried 4-0.

13-076 VIII. **Discussion and Possible Action Items**

13-077 **Budget Preview: FY 2014**  
Comptroller Tessier provided an overview of the FY 2014 Budget that will be presented for the Board's approval at a forthcoming meeting.

13-078 IX. **Information**

13-079 **Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update: Debbie Moss**  
The First Nail Ceremony was held on June 12, 2013 and was well received by all who attended.

13-080 **Director's Report**  
In addition to what was presented in the Board Packet, Director Hodel offered the following:

- Our donor, Mr. Melrose was on hand for the First Nail Ceremony June 12, 2013 to start the beginning of the construction phase of the Dorothy L. Melrose Center for Technology, Innovation & Creativity. He and his daughter were given the orange hammers used in the ceremony. He received a briefing from the architects and engineers involved in the project and met some of the staff from the Technology & Education Center who explained their plans and preparations for the eventual opening of the center. He seemed very pleased with the event and progress overall.
- The Director and some library managers met with School Board Member Christine Moore and staff from the Orange County Public School System to discuss getting children library cards and ways to promote the Library. We demonstrated the snap circuits and briefed them on the classes we are developing to promote children's interest in STEM.
- Summer Reading Program is off to great start:
  - Radio Disney came to Winter Garden on Monday 10 June and performed on the porch. We had a door count of over 1,200, making it a record day for Winter Garden. 33 new card registrations were completed, also a new record at Winter Garden. Many thanks to the manager, August Calabrese and his staff!
  - 231 people attended the Tim the Magician program on Alafaya's first day of Summer Reading! They set up a table for library card registrations and gave out free ice cream coupons from Marble Slab for anyone who got their child a card. There were 57 library card sign-ups for the day! Kudos to Danielle King and her staff!

•Gatorland had 255 in attendance at Main, a very impressive turnout! Thanks to Vera Gubnitskaia and staff of the Children’s Department

•Debbie Moss has been asked to present at next year’s American Library Association Meeting 2014 on Create, Transform and Sustain: Managing for New Technology Services and Roles. She will focus on the Melrose Center’s activities.

13-081

**Public Comment: Non-Agenda Items**

Customer Catherine Falk submitted a letter for the Board's consideration.

X. **Adjournment**

President Maines adjourned the meeting at 7:51 p.m.

**Next Meeting Dates:** --- July 11, 2013 ~ Southeast Branch Library; 5575 South Semoran Boulevard; Orlando, Florida 32822 --  
August 8, 2013 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**