

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
March 14, 2013
Southwest Branch Library
7255 Della Drive
Orlando, Florida 32819
407.835.READ (7323)

Library Board Present: Ted Maines (3/0); Lucas Boyce (3/0); Lisa Franchina (3/0);
 Marucci Guzmán Beard (3/0)

Library Board Absent: Guy Houk (3/1)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier;
 Wendi Bost; Craig Wilkins; Debbie Tour; Milinda Neusaenger

13-038

I. **Call to Order**

President Maines called the meeting to order at 7:01 p.m.

II. **Public Comment Policy**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.

13-039

III. **Approval of Minutes: Library Board of Trustees Meeting ~ February 13, 2013**

Trustee Franchina, seconded by Trustee Boyce, moved to approve the minutes for the February 13, 2013 Library Board of Trustees Meeting. Motion carried 4-0.

13-040

Board to Honor Richard J. Maladecki

The honoring of Mr. Maladecki has been postponed for another meeting date.

13-041

IV. **Staff Presentations:**

- **Southwest Welcome ~ Bethany Stone & Josh Cupp**
- **Remote Technology ~ Ricardo Viera**
- **Regional Marketing Initiative ~ Tracy Zampaglione**

- 13-042 V. **Financial Statements and Summaries: February 2013**
 Comptroller Tessier informed the Board of the Army Corps of Engineers' supplemental agreement outlining proposed amendments to their lease of the Chickasaw property. The amendments are summarized as follows:
1. To invoke the existing paragraph 2 of the Lease and enter into Option Year 1 for the term of May 1, 2013 through April 30, 2014.
 2. Add paragraph 9: The Government requests the lessor to install phone and data lines. Upon completion, the Government will reimburse the lessor for the cost.
 3. Add paragraph 10: The Government may terminate the lease at any time by giving at least 90 days notice in writing to the lessor and no rent will accrue after the termination date.
- Brief discussion ensued. Trustee Boyce, seconded by Trustee Franchina, moved to approved the supplemental agreement to the Chickasaw lease with the Army Corps of Engineers. Motion carried 4-0.
- 13-043 VI. **Statistics and Summaries: February 2013**
 Assistant Director Moss informed the Board about new streaming media products and self-directed learning products, which will soon be available at OCLS. Brief discussion ensued regarding the mystery shopper results.
- 13-044 VII. **Action Items**
- 13-45 **Herndon Lease Renewal**
 Trustee Franchina, seconded by Trustee Guzmán Beard, moved to approve the renewal of the Herndon Branch lease for a one year term. Motion carried 4-0.
- 13-046 VIII. **Discussion and Possible Action Items**
- 13-047 IX. **Information**
- 13-047.1 **Health Insurance Follow Up: Craig Wilkins**
 Public Service Administrator Wilkins provided the Board with additional health insurance information as requested. President Maines requested information regarding the new medical coverage for part time employees who are being paid on average 30 hours or more per week.
- 13-048 **Dorothy Lumley Melrose Center for Technology, Innovation & Creativity Update: Debbie Moss**
 Assistant Director Moss informed the Board that the construction contract will soon be signed and that construction should begin at the end of June. A video demonstrating the snap circuits was presented.
- 13-049 **Library Tales: Craig Wilkins**
 Miracle Townsend, a Herndon patron who has been using the Library since she was four years old shared how much she loves OCLS and the many services that are offered.
- 13-050 **Director's Report**
 ■OCLS has submitted an application for a LSTA grant for \$24,680 involving a program designed for our Hispanic community focusing on free time as family time but allowing

for family learning and development. This 4 week program series, if awarded, will offer jobs skills training for adults, while children engage in tablet computers activities. We will find out if we are going to awarded the funds this fall. The project is called: *Enriqueciendo mi carrera junto a mi familia en mi biblioteca - Enriching my career with my family at my library.* Current library programming and other county workforce readiness programming are geared to adults without a component for children and/or family participation. This project, in addition to jobs skills training for adults, will offer computer skills training using tablet computers for younger attendees, and it will also encompass the family in the creation of a digital scrapbook. Each participating family member will have a hand in creating a scrapbook of their library experience that they can all enjoy together and share with their family and friends.

■ We are one of this week's "shout outs" on the Urban Libraries Newsletter: *Orange County Library System, Florida continues to amaze! This month, the library launched the DIY Learning page on its website, offering patrons access to a myriad of free online website and app-building courses, Photoshop tutorials and other high-tech classes. Tracy Zampaglione, Public Relations Administrator, says that OCLS is the first public library to make the free high-tech classes available to the public. "Getting cutting-edge services and resources out to the community at the earliest possible juncture is part of the library system's commitment to serving our residents."*

■ Right Service Right Time has gone live with the following counties this month:

·Highlands	·Okeechobee	·Leo
·Indian River	·St. Lucie	
·Martin	·Lake	

That only leaves Osceola, Monroe, and Miami-Dade left to participate. Joshua Fox, Donna Bachowski, and Gabriela Narvaez have done an awesome job filling in the map.

■ A new bill has been introduced into the legislature. It would consolidate independent taxing districts into the overall county or larger jurisdiction in which they reside. An attempt to encourage consolidated "good" governance and separating the "wheat from the chaff" is ultimately what is driving the bill. Senator Ring, the sponsor of the bill, is committed to filing an amendment for us to be exempted and isn't out to hurt good and responsive special districts. He does think that his proposal has much traction without considerable changes.

13-051

Public Comment: Non-Agenda Items

X. Adjournment

Trustee Franchina, seconded by Trustee Guzmán Beard, moved to adjourn the meeting. Motion carried 4-0. President Maines adjourned the meeting at 8:27 p.m.

Next Meeting Dates: --- April 11, 2013 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- May 9, 2013 ~ West Oaks Branch Library ~ 1821 East Silver Star Road; Ocoee, Florida 34761.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.