

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**December 13, 2012**  
**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

12-178

**I. Call to Order**

Library Board Present: Ted Maines (12/1); Guy Houk (11/2); Lucas Boyce (12/2);  
 Lisa Franchina (12/0)

Library Board Absent: Richard Maladecki (11/2)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost; Craig  
 Wilkins; Debbie Tour; Milinda Neusaenger

President Maines called the meeting to order at 7:00 p.m. and welcomed everyone to the meeting.

**II. Public Comment Policy**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).

12-179

**III. Approval of Minutes: Library Board of Trustees Meeting ~ November 7, 2012**

Trustee Franchina, seconded by Trustee Boyce, moved to approve the minutes for the Library Board of Trustees Meeting held on November 7, 2012. Motion carried 4-0.

12-180

**Board Recognition of Employee of the Year 2012 ~ Mary Connery**

The Board honored and congratulated Mary Connery as the 2012 Employee of the Year and presented her with a beautiful flower arrangement.

Mary Connery has a cheerful and outgoing personality. Her positive attitude, optimism, and energy make it easy for managers and her colleagues to work with her. She is constantly on the move, watching out for someone or something that might need her involvement and assistance. She proactively seeks out customers on the floor and goes several extra miles to ensure that they

leave happy. Most of the time she is the first one to volunteer for extra projects that come up within the department, and she usually completes them quickly and asks for more. Mary asks her colleagues if they need help with projects, steps in and assists them quietly and efficiently. Mary often helps shelve by arranging materials on carts or shelves in the to-be-shelved areas.

Since patrons are our priority, Mary will routinely make rounds to ensure that she acknowledges every person who is visiting the library that day, greets them with the friendly smile and attitude. She ensures that customers are aware of the whole range of services that the Library offers by telling them of our new services – or the existing ones that they might not have used before. Mary is never in a rush when working with customers and they appreciate in-depth personalized attention. Mary routinely attends training sessions and webinars to better learn our resources so she can better help our customers. Patrons often leave comments about Mary's exemplary service level. No matter what schedule or procedural change comes her way, Mary gives a cheerful "no bother" response and starts working on it.

- 12-181 IV. **Staff Presentations:**
  - **Fabulous News from Disney ~ Mary Anne Hodel**
  - **Animanga Reality Contest 2012 ~ Jackie Padilla**
  - **Lego Contest ~ Natalie Houston**

- 12-182 V. **Financial Statements and Summaries: November 2012**

- 12-183 VI. **Statistics and Summaries: November 2012**

- 12-184 VII. **Action Items**

- 12-185 **Architectural Firm Procurement for the Dorothy Lumley Melrose Center for Technology, Innovation & Creativity and the Demonstration Kitchen: Mary Anne Hodel & Steve Powell**

Discussion ensued regarding the Library's use of the Florida Consultant's Competitive Negotiation Act, Section 287.055 F.S. for the purpose of securing architectural and engineering services for the Dorothy Lumley Melrose Center for Technology, Innovation and Creativity. Vice President Houk stated that while the top ranked firm was competent, he would have liked more details about the scoring criteria and the strengths and weaknesses of all three firms. He requested that more information is provided for future projects that are presented to the Board for approval. Further discussion ensued.

Vice President Houk, seconded by Trustee Boyce, offered the following motions:

1. To approve the following ranking of architects for Architectural services for the Dorothy L. Melrose Center for Technology, Innovation and Creativity project.

1. HKS Architects, Inc.
2. HuntonBrady Architects
3. Starmer Ranaldi Planning and Architecture, Inc.

2. To authorize staff to negotiate and execute a contract for architectural services with the approved firms in order of ranking with the participation and approval of the Board President.

Both motions carried 4-0.

12-186 VIII. **Discussion and Possible Action Items**12-187 IX. **Information**12-188 **Library Tales: August Calabrese & Craig Wilkins**

The national website *Mom's Homeroom*, sponsored by Kellogg's and MSN featured a segment about libraries. Branch Manager August Calabrese was interviewed and spoke about resources for parents and their children at their local library. The episode was filmed at the Winter Garden branch.

12-189 **Director's Report**

•Director Hodel was very pleased to announce that Natalie Houston and Brittany Nethers will each have a chapter in the anthology, *Pre-School through Teen Library Outreach* to be published by McFarland Publishers. Nethers chapter will be: "Youth Focus Groups: Finding Out What Patrons Really Want," and Houston's chapter will be: "Youth Contests as Outreach."

•Wendi Bost has been invited by the Florida Humanities Council to be part of the site evaluation by the National Endowment for the Humanities and to talk about our PrimeTime and Community Conversations programs.

•On December 20<sup>th</sup>, two-time Olympic Gold Medalist Gabrielle Douglas is scheduled to speak at the Main Library about her journey to Olympic Gold and the obstacles she overcame in her pursuit of greatness. Gabrielle will discuss her new book, [\*Grace, Gold & Glory: My Leap of Faith\*](#). A book sale and signing will follow the program.

12-190 **Public Comment: Non-Agenda Items**X. **Adjournment**

Trustee Franchina, seconded by Vice President Houk, moved to adjourn the meeting. Motion carried 4-0. President Maines adjourned the meeting at 8:25 p.m.

**Next Meeting Dates:** --- January 10, 2013 ~ Alafaya Branch Library; 12000 East Colonial Drive; Orlando, Florida 32826 ---  
February 13, 2013 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**