

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
September 13, 2012
North Orange Branch Library
1211 East Semoran Boulevard
Apopka, Florida 32703
407.835.READ (7323)

- 12-133 I. **Call to Order**
Library Board Present: Richard Maladecki (9/0); Ted Maines (9/1); Guy Houk (9/1);
Lisa Franchina (9/0)
- Library Board Absent: Lucas Boyce (9/2)
- Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
Renaë Bennett; Craig Wilkins; Milinda Neusaenger
- President Maladecki called the meeting to order at 7:02 p.m. and welcomed everyone to the meeting.
- II. **Public Comment Policy**
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a “Notice of Intent to Speak” form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the “Notice of Intent to Speak Form” shall be the order in which the forms were received by the Board’s Administrative Assistant. “Notice of Intent to Speak” forms will not be accepted after the meeting has been called to order. Information listed on the “Notice of Intent to Speak” forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.
- If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library’s website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.
- 12-134 III. **Approval of Minutes: Library Board of Trustees Meeting ~ August 9, 2012**
Trustee Franchina, seconded by Vice President Maines, moved to approve the minutes for the August 9, 2012 Library Board of Trustees Meeting. Motion carried 3-0.
- 12-135 IV. **Staff Presentation: North Orange Welcome ~ Tammy Erikstrup & Marilyn John**
- 12-136 V. **Financial Statements and Summaries: August 2012**
➤ **Chickasaw Lease Update**
➤ **DVD Fine Reduction / Income Loss Update**
Brief discussion ensued regarding the budget and the impact of the DVD fine reduction.
- 12-137 VI. **Statistics and Summaries: August 2012**

12-138 VII. **Action Items: None**

12-139 VIII. **Discussion and Possible Action Items**

12-140 **Director’s Evaluation & Personnel Committee**

Comptroller Tessier reviewed the annual process to evaluate Director Hodel. He summarized the Director's Employment Agreement as it pertains to the evaluation and annual extension of the Agreement.

Vice President Maines, as Chair of the Personnel Committee, asked for a trustee volunteer to participate on the committee and Trustee Franchina volunteered. Vice Presidents Maines additionally said he will reach out the Friends of the Library Board and ask for anyone from their Board who would be willing to participate. The Personnel Committee Meeting will be scheduled in the near future.

12-141 IX. **Information**

12-142 **Staff Survey Results: FY 2012**

12-143 **E-Books & Libraries**

Assistant Director Debbie Moss discussed the unwillingness of some publishers to equitably sell e-books to libraries. She stated that ultimately the patron suffers because of the limited access to these titles. Further, OCLS is developing an initiative to offer e-books via ACS (Adobe Content Server). The ACS would allow us to purchase and share our own collection of e-books from authors who are providing access to their titles directly to libraries. Independent publishers find libraries a very appealing market. Brief discussion ensued.

12-144 **Library Tales: Craig Wilkins**

Assistant Manager Heather Zabriskie presented the story of South Trail Library patron Ernestine McCray. Ms. McCray has visited the South Trail Branch regularly over the years and she expressed her appreciation for the collection, computer instruction, and online databases available.

12-145 **Director’s Report**

In addition to what was presented in the Board Packet, Director Hodel offered the following:

- OCLS participated in two programs with Workforce Central Florida this fiscal year. These programs allowed interns to learn about library resources and workplace readiness while providing 17,000 hours of work to our branch locations.
- The Secretary of the State of Florida Ken Detzner visited the library downtown and was given a tour of the facilities and services and he stated he really liked the direction in which OCLS is going.

Community Relations Manger Tracy Zampaglione reported that the Friends of the Library are currently having their Fall Sale in the Friends Bookstore.

12-146 **Public Comment: Non-Agenda Items**

X. Adjournment

Trustee Houk, seconded by Vice President Maines, moved to adjourn the meeting.
Motion carried 4-0. President Maladecki adjourned the meeting at 7:56 p.m.

Next Meeting Dates: --- October 11, 2012 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
November 7, 2012 (Wednesday) ~ Hiawassee Branch Library; 7391 West Colonial Drive; Orlando, Florida 32818.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.