

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
August 9, 2012
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

- 12-116 I. **Call to Order**
Library Board Present: Richard Maladecki (8/0); Ted Maines (8/1); Guy Houk (8/1); Lucas Boyce (8/1); Lisa Franchina (8/0)
Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost; Renae Bennett; Craig Wilkins; Milinda Neusaenger
President Maladecki called the meeting to order at 7:00 p.m. and welcomed everyone to the meeting.
- II. **Public Comment Policy**
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a “Notice of Intent to Speak” form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the “Notice of Intent to Speak Form” shall be the order in which the forms were received by the Board’s Administrative Assistant. “Notice of Intent to Speak” forms will not be accepted after the meeting has been called to order. Information listed on the “Notice of Intent to Speak” forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.
If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library’s website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.
- 12-117 III. **Approval of Minutes: Library Board of Trustees Meeting ~ July 11, 2012**
Trustee Franchina, seconded by Vice President Maines, moved to approve the minutes for the July 11, 2012 Library Board of Trustees Meeting. Motion carried 5-0
- 12-118 IV. **Staff Presentation: The World of E-Books ~ Nancy Giovannetti; & Debbie Tour**
Brief discussion ensued regarding the direction the library industry is taking with e-book publishers. Assistant Director Moss stated that ALA executives have created a work group with the intention of addressing e-book accessibility. Also, a petition was recently sent from a group of librarians to the major e-book publishers demanding equitable access to e-books for libraries and library customers. President Maladecki requested a follow up with additional information regarding the ALA work group's proposal to publishers.
- 12-119 V. **Financial Statements and Summaries: July 2012**
➤ **Chickasaw Lease Update**

Comptroller Tessier reported that next month the Army Reserves will be moving furniture into the Chickasaw property.

➤ **DVD Fine Reduction / Income Loss Update**

Comptroller Tessier stated that the decline in fine revenue is likely related to both the reduction in the dvd daily fines rate and the downward trend of fines, which is also being experienced by other public libraries in the country.

12-120 VI. **Statistics and Summaries: July 2012**

12-121 VII. **Action Items:**

12-122 **Consent Agenda**

11-123 **Library Board of Trustees Meeting Schedule: FY 2013**

Brief discussion ensued regarding the schedule. Trustee Franchina, seconded by Trustee Houk, moved to approve the Library Board of Trustees Meeting Schedule for FY 2013. Motion carried 5-0.

11-124 **Approval of Required Documents for State Aid to Libraries Grant for FY 2013**

- **State Aid to Libraries Grant Agreement**
- **Certification of Credentials - Single Library Administrative Head**
- **Annual Plan of Service - FY 2013**

Vice President Maines, seconded by Trustee Franchina, moved to approve the items documents for State Aid to Libraries Grant for FY 2013. Motion carried 5-0.

12-125 VIII. **Discussion and Possible Action Items**

12-126 **Strategic Plan FY 2012: 3rd Quarter Update: Trustee Houk**

Trustee Houk reported that progress is good and on track with all aspects of the Strategic Plan. He applauded the Administration and Staff for continuing to produce stellar results with limited resources.

12-127 IX. **Information**

12-128 **Library Tales: Craig Wilkins**

Public Service Administrator Craig Wilkins gave an overview of the 17 Library Tales that have been recorded and shared over the past year.

12-129 **Friends of the Library Update: Tracy Zampaglione**

The Friends of the Library are taking advantage of the additional foot traffic generated by Summer Reading Program attendance. For the duration of the Summer Reading Program, they have relocated their Wishing Well to the Alafaya branch which is frequented by a lot of school-age children. The well has been tracking a little ahead of Main (its usual location) – bringing in almost \$30 a week. The well will return to Main the week of August 20. The Wishing Well was sent to Alafaya and is averaging \$100 to 120 per month in donations.

The Friends of the Library are also gearing up for their final Book Sale of this fiscal year. It begins Thursday evening, September 13 with the preview sale and continues through the weekend. Everything in the entire Bookstore at Main will be 50 percent off. Friends of the Library members receive an additional 10 percent off, and new members are welcome to join at the sale to take advantage of the great savings.

12-130

Director's Report

In addition to what was presented in the Board Packet, Director Hodel offered the following:

OCLS was invited by the Small Business Development Center at UCF to speak to their staff on August 13 about business resources available at the library. Librarian Jane Tracy will represent OCLS at this meeting.

Radio Disney made two appearances at South Creek and Winter Garden branches. They were a big hit. That was the biggest event ever held at the Winter Garden branch since its opening.

This summer OCLS worked with Workforce Central Florida's Youth Summer Job Connection. Managers Maritza Alicia, Christine Lindler, Carolyn McClendon and Wendi Bost selected 29 interns at the annual youth job summit. The interns, employees of Workforce Central Florida, are each assigned to branch locations and provide addition help during our busiest time of the year. They are taught workplace expectations and responsibilities and they learn about library resources. This program began on June 25th and to date our summer youth have worked in excess of 5,500 hours. In addition all interns are required to bring their cards into good standing upon receipt of their first paycheck, a lesson in responsibility. Our interns have helped contribute to our success this summer. OCLS began participating in this program in 2009.

Early Voting Results So Far:

	Early	Voting	
Alafaya	1,374		
South Creek	780	Total Orange County Early Voters	9,395
West Oaks	1,157		
Southwest	1,010	Total Orange County Early Voters @ OCLS	6,083
Southeast	796		
Washington Park	549	% of total Early Voting @ OCLS	64.75%
Main	417		
Totals	6,083		

12-131

Closed Day Schedule ~ FY 2013

12-132

Public Comment: Non-Agenda Items**X. Adjournment**

Trustee Houk, seconded by Trustee Boyce, moved to adjourn the meeting. Motion carried 5-0. President Maladecki adjourned the meeting at 8:01 p.m.

Next Meeting Dates: --- September 13, 2012 ~ North Orange Branch; 1211 E. Semoran Boulevard; Apopka, FL 32703 --- October ~ to be announced.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.