

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
June 14, 2012
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

12-084

I. Call to Order

Library Board Present: Richard Maladecki (6/0); Ted Maines (6/1); Guy Houk (6/0); Lucas Boyce (6/1); Lisa Franchina (6/0)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost; Renae Bennett; Craig Wilkins; Milinda Neusaenger

President Maladecki called the meeting to order at 7:00 p.m. and welcomed everyone to the meeting.

II. Public Comment Policy

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.

12-085

III. Approval of Minutes: Library Board of Trustees Meeting ~ May 10, 2012

Vice President Maines, seconded by Trustee Houk, moved to approve the minutes for the May 10, 2012 Library Board of Trustees Meeting. Motion carried 5-0.

12-086

IV. Staff Presentation: Genealogy & the 1940's Census ~ Renae Bennett & Donna Bachowski

12-086.1

Presentation: Weapons Signage ~ Tom Wilkes & Heather Ramos

Attorney Tom Wilkes of Gray Robinson spoke regarding the weapons signs currently displayed at each library location that indicate illegal weapons are prohibited. Mr. Wilkes advised that the signs exempt weapons that can be rightfully carried by individuals with a concealed weapons license. He further stated that the signs are in alignment with the Florida Statutes dealing with weapons. Mr. Wilkes however, did say that the signs may offend some individuals and could provoke them into filing a lawsuit against OCLS and personal suits against OCLS public officers. While the suits may be considered

frivolous, individuals named in the suits would be personally responsible for the cost of their defense. Mr. Wilkes was of the legal opinion that removal of the signs might be in the best of interest for all in order to save paying legal defenses for any suits filed, even if deemed frivolous. Discussion ensued and the Board asked Director Hodel for a recommendation and she concurred with Mr. Wilkes to remove the signs in order to avoid using limited resources to defend lawsuits. Further discussion ensued and the Board stated their disinclination to remove the signs, but also recognized the legal and personal financial ramification of keeping the signs posted. Trustee Houk, seconded by Trustee Boyce, moved to authorize the removal of the weapons signs from all library locations. Motion carried 3-1, with Trustee Franchina voting nay.

12-087 V. **Financial Statements and Summaries: May 2012**

➤ **Chickasaw Lease Update**

Comptroller Tessier stated that even though the Army Reserve Unit has yet to move in, they are paying rent as of May 1, 2012.

➤ **DVD Fine Reduction / Income Loss Update**

Comptroller Tessier reported that there is \$10,000 less in revenue for the month of May compared to the previous year, but cannot verify how much of that amount is from the DVD fine reduction.

12-088 VI. **Statistics and Summaries: May 2012**

Discussion ensued regarding the growing popularity of e-books and the disparity of availability, attainability and pricing of e-books for libraries. Director Hodel stated that a presentation about e-books is planned for a Board Meeting in the near future.

12-089 VII. **Action Items:**

12-090 **Chickasaw Construction Grant Update**

Trustee Houk, seconded by Trustee Franchina, moved to approve the updated application for the Public Library Construction Grant. Motion carried 5-0.

12-091 **Strategic Plan: FY 2013 - 2015**

Trustee Boyce, seconded by Trustee Franchina, moved to adopt the proposed Library Strategic Plan for FY 2013 to FY 2015. Motion carried 5-0.

12-092 VIII. **Discussion and Possible Action Items**

12-093 **FY 2013 Budget Preview**

Comptroller Tessier gave a FY 2013 Budget review presentation. He stated that the Budget will be brought back to the July Board Meeting for Board approval and that the Library Governing Board Budget Workshop is scheduled for July 17, 2012 at the Orange County Administration Building. Brief discussion ensued regarding next year's budget.

12-093.1 It was determined that the July Board Meeting needs to be rescheduled due to scheduling conflicts. Trustee Franchina, seconded by Trustee Boyce, moved to reschedule the July Board Meeting to July 11, 2012. Motion carried 5-0.

12-094 IX. **Information**

- 12-095 **Partnership Committee Update: President Richard Maladecki**
President Maladecki reported that he met with Rick Weddle, the new President / CEO of the Metro Orlando Economic Development Commission, and spoke with him about reestablishing a partnership with the EDC.
- 12-096 **Library Tales: Craig Wilkins**
This month's Library Tale featured community partner Holocaust Memorial Resource and Education Center of Florida. Board Member Jeffrey A. Miller and Executive Director Pam Kancher spoke about the joint effort in the March Against Bullying Campaign.
- 12-097 **Friends of the Library Update: Tracy Zampaglione**
This month, the OCLS staff association is running an employee membership drive for the Friends of the Library. Any employee who joins the Friends, upgrades or renews their current membership is entered in a drawing to win a \$50 Visa gift card.
- 12-098 **Library Future / Fast Forward ~ Public Comments: Renae Bennett & Fast Forward Team Members ~ Cassie Shivers, Natalie Houston, Shasta Quinn & Melanie Higgins**
Members of the Fast Forward Team presented a summary of feedback and comments received from the customer survey entitled, "Your Library's Future."
- 12-099 **Director's Report**
In addition to what was presented in the Board Packet, Director Hodel offered the following:
- The Library participated in the Hispanic Expo this past weekend with a booth at the Convention Center. Library staffers greeted approximately 1,000 guests.
 - The amount OCLS received from Disney is \$32,209 from their Helping Kids Shine grants program.
 - The Library has made changes to the DVD Limits for borrowers in that we now have no limits for DVD's. There still remains a 100 item limit overall. We have a large robust collection, the fines are now .25 per day, and the cost of DVDs is in line with cost of other materials we circulate. This will give customers more flexibility to check out the mix of materials they want.
 - Librarian Jane Tracy made a presentation at the recent Orlando Chamber of Commerce's Entrepreneur's Academy. Jane described the Entrepreneur's Academy as exciting and informative as the promotions describe. Three participants had very nice things to say about the library beginning with the announcement about the Melrose Center and "We are the ones to watch."
- She informed them of the new database Passport GMID, mentioned several business databases, our computer classes such as Cloud Computing & Quick books, passed out the Books & Beyond and promoted the Small Business Big Ideas series on June 19 and told the group about our downloadable services.

Chamber President Leslie Hielema was pleased with the performance and hopes Jane will accept an invitation to participate in the next Academy scheduled for September 12 and 13 at Rollins College.

■ On the statewide site, Ask a Librarian, John Meirose, a librarian with OCLS was awarded their monthly Teaching Exemplary Chat Award. Congratulations John!

“Patron began the session frustrated and defeated until John M stepped in with expert advice and a soothing confident manner. John was able to guide Chairman through database searches and aide in finding different keywords to use to better match what was needed. By the end the patron not only had a few good leads but clearly, by the frequent use of exclamation points, felt energized for continuing the research on her own.”

■ Orange County Public Schools is interested in working with OCLS on the Connect to Compete initiative to bridge the digital divide among the low income population. The FCC allocated 4 billion for that initiative to make kids who are eligible for free lunch be eligible for a reduced rate broadband access \$9.95/mo and as well as a \$150 laptop or desktop computer. The library could participate by signing kids up for library cards and demonstrate some of the library’s resources for kids at the events where they give computers to the children’s parents.

12-100

Public Comment: Non-Agenda Items

X. **Adjournment**

Trustee Franchina, seconded by Trustee Houk, moved to adjourn the meeting. Motion carried 5-0. President Maladecki adjourned the meeting at 8:43 p.m.

Next Meeting Dates: --- July 11, 2012 ~ South Creek Branch Library; 1702 Deerfield Boulevard; Orlando, Florida 32837 -- August 9, 2012 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.