

MEETING MINTUES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
January 12, 2012
Washington Park Branch Library
5151 Raleigh Street; Suite A
Orlando, Florida 32811
407.835.READ (7323)

- 12-001 I. **Call to Order**
Library Board Present: Richard Maladecki (1/0); Guy Houk (1/0); Lucas Boyce (1/0);
Lisa Franchina (1/0)

Library Board Absent: Ted Maines (1/1)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Craig
Wilkins; Wendi Bost; Renae Bennett; Eric Atkinson; Milinda
Neusaenger

President Maladecki called the meeting to order at 7:00 p.m.

- 12-001.1 **Oath of Office: Lisa Franchina**
President Maladecki swore in Lisa Franchina as a new Library Board of Trustee.

Trustee Franchina stated that she was very honored to be appointed and that she has always had a passion for the library as it is an amazing community resource.

- 12-002 II. **Public Comment**
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.

- 12-003 III. **Approval of Minutes: Library Board of Trustees Meeting ~ December 7, 2011**
Trustee Boyce, seconded by Trustee Houk, moved to approve the minutes for the December 7, 2011 Library Board of Trustees Meeting. Motion carried 4-0.

- 12-004 IV. **Staff Presentations:**
➤ **Washington Park Welcome ~ Patsy Williams**
➤ **Ideas for the Second Floor at Main**

12-005

V. **Financial Statements and Summaries: December 2011**

- **Comprehensive Annual Financial Report (CAFR) for FY 2011**
- **Final FY 2011 Financial Statements**
- **December 2011 Financial Statements**
- **FY 2011 Investment Reports**
- **Chickasaw Lease Update**

Finance Manager Patricia Quiñones summarized the process and effort required to prepare the Library's CAFR by the end of the calendar year and submit this report for a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

Comptroller Tessier presented a financial review covering a broad perspective of the Library's finances. Topics included:

- Property tax revenues
- Budget versus actual expenditure comparison
- Grade for defined benefit pension plan
- Self funded health insurance
- Funding of retiree health care obligation
- Long term debt
- Expiration of branch leases
- Future threats

While the financial climate has been difficult, the Library is reaping the benefits of prudent decisions made in prior years. President Maladecki asked if the auditor partner for the firm which audited the Library's financial statements could be available prior to the next Board meeting in case Board members had questions. Comptroller Tessier indicated he would work on those arrangements.

The following individuals requested to speak about the Chickasaw property:

1. Marc Ezzard – Orange County resident and library cardholder – spoke about Maverick Charter School and their interest in the Chickasaw property.
2. Frank Biden – 301 Southern Blvd; West Palm Beach, Florida (nonresident of Orange County) – spoke about Maverick Charter School and their interest in the Chickasaw property.
3. Jeffery Conte – 1609 Congress Avenue; West Palm Beach, Florida (nonresident of Orange County) – spoke about Maverick Charter School and their interest in the Chickasaw property.
4. Dr. James Barker, PhD – 301 Southern Blvd; West Palm Beach, Florida (nonresident of Orange County) – spoke about Maverick Charter School and their interest in the Chickasaw property.

The Board stated more time would be needed to consider the proposal, and the Maverick representatives indicated that their deadline could be extended. Trustee Houk requested that staff prepare an analysis of the two lease possibilities.

12-006

VI. **Statistics and Summaries: December 2011**

- **Statistics**
- **User Survey Results**

12-007

VII. **Action Items**

- 12-008 **Resolution to Honor Library Board of Trustee Sara R. Brady**
Trustee Houk, seconded by Trustee Boyce, moved to recognize and honor Sara R. Brady for her dedication and hard work while serving on the Library Board of Trustees from 2002 to 2011. Her commitment to the Library Values of Respect, Excellence and Integrity and her steadfast support has enabled the Library to make great strides in being an important and integral part of the community while providing Information, Imagination and Inspiration. Further the Board authorized the expenditure of \$300.00 to establish a Friends of the Library Book Endowment in the name of Trustee, Sara R. Brady. Motion carried 4-0.
- 12-008.1 **After Hours Event: Request to Serve Alcoholic Beverages**
Trustee Boyce, seconded by Trustee Houk, moved to authorize the serving of alcoholic beverages in accordance with the Board-approved policy at a series of after-hours events in early February 2012 at the Orlando Public Library. Motion carried 4-0.
- 12-009 III. **Discussion and Possible Action Items**
- 12-010 **Strategic Plan FY 2012: 1st Quarter Update: Trustee Guy Houk**
Trustee Houk stated that library staff members continue to do more with less. He stated that again OCLS is a leader in technology and staff continue to develop and grow. He further stated that he is impressed how OCLS employees are encouraged to share their thoughts and ideas.
- 12-011 **Director's Goals FY 2012: 1st Quarter Update**
The quarterly update for the Director's Goals was tabled until the next meeting.
- 12-012 **Library Tales: Craig Wilkins**
Public Service Administrator Craig Wilkins presented a film clip of a father and son who visit the South Creek Branch regularly and who enjoy the library resources and programs.
- 12-013 **Library Future / Fast Forward: Renae Bennett**
- 12-014 IX. **Information**
- 12-015 **Director's Report**
In addition to what was presented in the Board Packet, Director Hodel offered the following:
- Director Hodel congratulated Trustee Boyce on being honored as a runner up or the Central Floridian of the Year.
 - The newest member of the Orlando Magic, Glen "Big Baby" Davis will make an appearance Saturday, January 21st at the library's Family Health & Safety Fair. Davis, a strong reading advocate, will be on hand to help unveil the library's new KidsConnect website. He also has donated 150 Magic tickets to the Orange County Library System for a special reading promotion. Kids who check out 11 items will be entered into a drawing to win a ticket to an upcoming Orlando Magic game. Eleven is Glen's jersey number. The "Magic of Reading" contest runs February 1 - 29, and is limited to juvenile cardholders with a regular, property owner, or fee card in good standing. After unveiling the new website, Glen will be on hand to sign autographs for fair attendees.

■ Special Taxing Districts are under scrutiny by the Governor's Office. As conveyed to Director Hodel, she shared that the office is looking at them by categories. They have already looked at the Water Management Districts and public hospitals. In the next year, they are not projected to look at library special taxing districts. The focus of the group's inquiry is centered around the following:

- Serving the purpose it was created for?
- Being governed efficiently?
- Levying taxes, fees and assessments appropriately?
- Being held accountable to the taxpayers whose lives they directly impact?
- Operating in a transparent manner?
- Prudently spending tax dollars?
- Properly complying with the current level of oversight?

■ Reciprocal Borrowing is a topic that the Director would like to discuss at our next Board meeting. Given the takeover in Osceola County by LSSI and the fact that the reciprocal borrowing agreements in place have not been talked about by the board in a long time, it might be a good time to address them.

■ The Taxes Virtual Gallery has been updated to link to the 2011 tax forms and instructions (unless otherwise noted). This is where one can find the most frequently used tax forms. There is also a list of locations and dates where patrons can get free income tax assistance. OCLS will again serve as a site for Income Tax Assistance. AARP Volunteers will provide tax preparation assistance and are looking to again provide an e-file option. Income Tax Assistance will be on a first come, first serve basis. Customers will be able to sign up each day with AARP Volunteers for help on that day. Tax help will be provided from 10 a.m. to 2 p.m. as scheduled at these locations on these dates beginning Wednesday, February 1 through Tuesday, April 17, 2012: Herndon Branch; Southeast Branch; South Creek Branch; West Oaks Branch; West Oaks

President Maladecki presented Director Hodel with her anniversary award and congratulated her on 10 years of great and innovative service at OCLS.

12-016

Public Comment: Non-Agenda Items

1. Rico Piccard – Orange County resident and library cardholder – spoke regarding the need for materials on the history of Puerto Rico and the meeting room charges. He is a member of the Black, Latino and Puerto Rican Alliance for Justice.
2. Trini Quiroz – Orange County resident and library cardholder – spoke regarding the need for Hispanic representation on the Library Board and the meeting room charges. She is a member of the Black, Latino and Puerto Rican Alliance for Justice.
3. Doug Head – Orange County resident and library cardholder – spoke regarding the need for Hispanic representation on the Library Board. He is a member of the Black, Latino and Puerto Rican Alliance for Justice.
4. David Rucker – Orange County resident and library cardholder – spoke regarding the need of an expanded library facility in the Washington Park area and the meeting room charges. He is a member of the Black, Latino and Puerto Rican Alliance for Justice.

Trustee Houk stated that he was a part of the Board when the decision to charge for meeting room use was implemented. He further stated that if the group's mission is aligned with OCLS, then they can make a proposal for a partnership with OCLS to be considered. This would be similar to the formal partnership and agreement that was entered into between OCLS and the Adult Literacy League.

X. **Adjournment**

Trustee Houk, seconded by Trustee Franchina, moved to adjourn the meeting. Motion carried 4-0. President Maladecki adjourned the meeting at 8:55 p.m.

Next Meeting Dates: --- February 9, 2012 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
March 8, 2012 ~ Eatonville Branch Library; 200 East Kennedy Boulevard; Eatonville, Florida 32751.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.