

**MEETING MINUTES  
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
June 9, 2011  
Orlando Public Library  
101 East Central Boulevard  
Orlando, Florida 32801  
407.835.READ (7323)**

- 11-078 I. **Call to Order**  
 Library Board Present: Ted Maines (5/1); Guy Houk (5/1); Sara Brady (5/2);  
 Lucas Boyce (4/1)  
  
 Library Board Absent: Richard Maladecki (5/2)  
  
 Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Craig  
 Wilkins; Wendi Bost; Renae Bennett; Eric Atkinson; Milinda  
 Neusaenger

Vice President Maines called the meeting to order at 7:00 p.m.

- 11-079 II. **Public Comment**  
  
 Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a “Notice of Intent to Speak” form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the “Notice of Intent to Speak Form” shall be the order in which the forms were received by the Board’s Administrative Assistant. “Notice of Intent to Speak” forms will not be accepted after the meeting has been called to order. Information listed on the “Notice of Intent to Speak” forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library’s website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).

- 11-080 III. **Approval of Minutes: Library Board of Trustees Meeting ~ May 12, 2011**  
 Trustee Brady, seconded by Trustee Boyce, moved to approve the minutes for the Library Board of Trustees Meeting held on May 12, 2011. Motion carried 3-0.

- 11-081 IV. **Staff Presentations:**  
 ➤ **Technology Petting Zoo ~ Ormilla Vengersammy, Tony Orengo, Claude Tido and Brian Knoll**

Trustee Houk arrived at 7:05 p.m.

➤ **Disney’s Helping Kids Shine Grant Presentation ~ Edward Booker, Vera Gubnitskaia and Brian Knoll**

11-082 V. **Financial Statements and Summaries: May 2011**

11-083 VI. **Statistics and Summaries: May 2011**

Brief discussion ensued regarding the mystery shopper results, digital content usage increases and the varying e-reader devices.

11-084 VII. **Action Items**

11-085 III. **Discussion and Possible Action Items**

11-086 **My Library Tale ~ Craig Wilkins**

Public Service Administrator Craig Wilkins provided a project update. A new library story featuring Kyle and Stephen Miller was shown.

11-087 **FY 2012 Budget Preview**

Comptroller Tessier gave a presentation summarizing the preliminary budget for the fiscal year beginning October 1, 2011. Key points included the following:

- Budget is based on maintaining the millage rate of .3748
- Property values are down approximately 3%
- Every attempt has been made to reduce costs but not services
- Although there will be no raises for staff for a third year in a row, there are no layoffs or unpaid furloughs
- A significant portion of the needed savings was obtained through lower staffing levels, which were achieved through normal attrition
- For a home assessed at \$200,000, the Library’s tax equates to \$56
- Future threats, both financial and significant shifts in utilization trends

The normal budget notebook will be included with the July Board packet and the Library Board will be requested to formally approve the FY 2012 budget at the July Board meeting. Brief discussion ensued.

11-088 IX. **Information**

11-089 **Director’s Report**

**In addition to what was presented in the Board Packet, Director Hodel offered the following:**

It seems we have some real winners with of some of our kids’ classes. We are going to add more classes to the schedule to accommodate the longer waiting lists that are building up.

<u>Class</u>	<u>Date</u>
Computer Explorer for Kids	6/13
Easy Typing for Kids	6/16
The Virtual Painter for Kids	6/18
Digital Photo Editing for Kids	6/20
Create Comic Strips for Kids	6/27
Digital Scrapbooking for Kids	6/30
Easy Typing for Kids	7/7
Build 3D Models for Kids	7/25

*Orlando Sentinel* picked up on information we provided and listed our *Raising Healthy Children* program at South Trail as “Today’s Best Bet” in the local section of the Sentinel.

11-090                    **Librarians’ Initiative Summary**

11-091                    **Public Comment: Non-Agenda Items**

Shelia and Melvin Johnson, Orange County Residents and Library Cardholders, addressed the Board regarding library fines and their dissatisfaction that exceptions are not made due to hardships.

X.                    **Adjournment**

Trustee Houk, seconded by Trustee Brady moved to adjourn the meeting. Motion carried 4-0.

Vice President Maines adjourned the meeting at 8:27 p.m.

**Next Meeting Dates:** --- July 14, 2011 ~ South Trail Branch Library; 4600 S. Orange Blossom Trail; Orlando, Florida 32839 ---  
August 11, 2011 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**