

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
November 10, 2010
Herndon Branch Library
4324 East Colonial Drive
Orlando, Florida 32803
407.835.READ (7323)

- 10-157 I. **Call to Order**
Library Board Present: James Tyson (10/2); Ted Maines (10/2); Sara Brady (10/1); Guy Houk (10/1); Richard Maladecki (10/0)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Craig Wilkins; Wendi Bost; Renae Bennett; Tracy Zampaglione; Eric Atkinson; Milinda Neusaenger

President Tyson called the meeting to order at 7:00 p.m.
- 10-158 II. **Public Comment**
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a “Notice of Intent to Speak” form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the “Notice of Intent to Speak Form” shall be the order in which the forms were received by the Board’s Administrative Assistant. “Notice of Intent to Speak” forms will not be accepted after the meeting has been called to order. Information listed on the “Notice of Intent to Speak” forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library’s website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.
- 10-159 III. **Approval of Minutes: Library Board of Trustees Meeting ~ October 13, 2010**
Trustee Maladecki, seconded by Trustee Houk, moved to approve the minutes of the October 13, 2010 Library Board of Trustees Meeting. Motion carried 5-0.
- 10-160 IV. **Staff Presentation: Herndon Happenings ~ Betsy Nieves & Jeff Johnson**
- 10-161 V. **Financial Statements and Summaries: October 2010**
- 10-162 VI. **Statistics and Summaries: October 2010**
➤ **Statistical Dashboard ~ Debbie Tour & Edward Booker**

10-163 VII. **Action Items**10-164 **Election of Board Officers and Committee Appointments**

President: Trustee Houk, seconded by Vice President Maines, nominated Trustee Brady, who declined the nomination. President Tyson, seconded by Trustee Brady nominated Trustee Maladecki for President. Motion carried 4-0.

Vice President: Trustee Houk, seconded by Trustee Brady, nominated Vice President Maines to another term as Vice President. Motion carried 4-0.

The following committee chair appointments were established and the vote was unanimous:

Finance Committee: Richard Maladecki
 Marketing Committee: Ted Maines
 Partnership Committee: Richard Maladecki
 Personnel Committee: Sara Brady
 Planning Committee: Guy Houk

10-165 III. **Discussion and Possible Action Items**10-166 **Personnel Committee:**

- **Personnel Committee Meeting Minutes**
- **Director's Evaluation**

President Tyson, seconded by Vice President Maines, moved to approve the minutes and extend Director Hodel's contract. Motion carried 5-0. Trustee Brady summarized the Personnel Committee Meeting and stated that the Library has had a remarkable year and that Director Hodel demonstrated her leadership by continuing to be adaptable, pragmatic, and make difficult decisions while also growing services during a challenging economy and even procuring the 2010 Florida Library of the Year Award. She added that Director Hodel exceeded requirements on all the dimensions of performance on which she is evaluated and that if resources had been available, her efforts were of such high quality that she would deserve an increase. Trustee Brady further stated that she continues to be impressed by Director Hodel every day.

10-167 IX. **Information**10-168 **Director's Report**

Southeast Branch received a \$1,000 contribution from the local Walmart Super-Center at Goldenrod Road, we are so very grateful for their generous support and partnership!

On November 10th Main, OCLS announced a new service which is changing the way those in need gain access to the variety of public and private assistance programs available to them. The announcement was accompanied by a demo of how the new service works. Remarks were also made by President of the Library Board of Trustees James Tyson, Library Director Mary Anne Hodel, President and CEO of the Coalition for the Homeless Brent Trotter, and Scott George, Founder of the Community Food & Outreach Center. In these tough economic times, more people are relying on public assistance. Called *The Right Service at the Right Time*, this new program provides a one-stop service to help people discover and apply for multiple benefit programs. The Right Service at the Right Time is accessible via the web and at public access computers available at all 15 library locations across Orange County. There are also touch-screen kiosks at most library locations. This project is funded by a Library Services and

Technology Act Grant, from the Institute of Museum and Library Services, administered by the Florida Department of State, the State Library and Archives of Florida.

Yesterday, the Board of County Commissioners approved the members of the County’s Audit Committee. Per State Statute, the Committee’s role is to issue a request for proposal for auditing services and recommend one firm to the Board of County Commissioners. The Library’s Finance Manager, Patricia Quiñones, was appointed to the Committee as a citizen representative. The Library will benefit from the County’s selection process as it will use the same auditing firm.

There was a break-in at South Trail early Sunday morning. Fortunately, the thief only took one PC that was at the front desk, although the 3M pad was damaged as well. The offsite monitoring company did not receive an alarm signal as the security system was not programmed correctly. Corrections have since been made and verified that the system is now functioning properly. We were notified of the break-in by the Orange County Sheriff’s Department.

President Tyson drew the three winning 4th Grade classes for the Library’s License to Learn Contest:

MetroWest Elementary – Ms. Christine Calderale

MetroWest Elementary – Ms. Susan Snoles

Eccelston Elementary – Ms. Pamela Rumpf

10-169 **Librarians Initiative Summary**

10-170 **Public Comment: Non-Agenda Items**

X. Adjournment

President Tyson adjourned the meeting at 7:44 p.m.

Next Meeting Dates: --- December 8, 2010 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- January 19, 2011 ~ Southwest Branch Library; 7255 Della Drive; Orlando, Florida 32819.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.