

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**May 13, 2010**  
**Hiawassee Branch Library**  
**7391 West Colonial Drive**  
**Orlando, Florida 32818**  
**407.835.READ (7323)**

- 10-057 I. **Call to Order**  
Library Board Present: James Tyson (4/0); Ted Maines (4/0); Sara Brady (4/1); Guy Houk (4/1); Richard Maladecki (4/0)  
Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Craig Wilkins; Wendi Bost; Renae Bennett; Tracy Zampaglione; Milinda Neusaenger  
President Tyson called the meeting to order at 7:00 p.m.
- 10-058 II. **Public Comment**  
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a “Notice of Intent to Speak” form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the “Notice of Intent to Speak Form” shall be the order in which the forms were received by the Board’s Administrative Assistant. “Notice of Intent to Speak” forms will not be accepted after the meeting has been called to order. Information listed on the “Notice of Intent to Speak” forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.  
If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library’s website, [www.ocls.info](http://www.ocls.info) . For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info) .
- 10-059 III. **Approval of Minutes:**  
**Library Board of Trustees Meeting ~ April 8, 2010**  
Trustee Houk, seconded by Trustee Maladecki, moved to approve the minutes for the April 8, 2010 Library Board of Trustees Meeting. Motion carried 5-0.
- 10-060 IV. **Staff Presentations:**  
➤ **Hiawassee Branch Welcome ~ Ken Gibert & Amelia Anderson**  
➤ **National Library Week ~ Jimi Kunkel**  
Vicky Santamaria of Whole Foods Market at Phillips Crossing (8003 Turkey Lake Road), presented President Tyson with a check for \$3,948 from their 5% Day that they held for OCLS. The funds will go to support this year’s Summer Reading Program. Ms. Santamaria was pleased to share that this was the largest 5% Day to date for the Dr. Phillips Crossing Store and she thanked everyone who supported the event and the library. The Library Staff sincerely thanks Whole Foods for being such a proactive and engaged partner!

- 10-061 V. **Financial Statements and Summaries:**
- **Defined Benefit Pension Plan Investment Performance for 2009 ~ Grant Kalson of Dahab Associates**
- The pension plan's investment consultant, Grant Kalson, presented investment performance information for calendar year 2009. In summary, the portfolio's overall return of 28% far exceeded the plan's calculated benchmark of 22%. In addition, each of the four investment managers exceeded their respective benchmarks. While the decline in the value of the plan's investments in 2008 was difficult to watch, the decision not to make a short term investment strategy correction has proven to be a prudent call as the value of the investments increased significantly in 2009.
- **April 2010**
- Comptroller Tessier addressed the status of the Library's reserves. Heading into the current fiscal year, reserves were \$11,223,000. Of this amount, the FY 10 budget called for using approximately \$2,200,000. However, due primarily to lower salaries from the voluntary separation incentive and attrition, current projections are that we will not use any reserves this fiscal year. While the FY 11 budget is still a work in progress, initial indications are that we will need to use about \$2,600,000 of reserves, which would leave \$8,623,000 heading into FY 12. Comptroller Tessier indicated that this level of reserves is still very healthy.
- 10-062 VI. **Statistics and Summaries: April 2010**
- 10-063 VII. **Action Items**
- 10-063.1 **Change of Venue: July 8, 2010 Library Board of Trustees Meeting**  
By a unanimous vote of 5-0, the Board approved the change of venue for the July 8, 2010 Library Board of Trustees Meeting from the Southwest Branch to the Herndon Branch.
- 10-064 III. **Discussion and Possible Action Items**
- 10-065 IX. **Information**
- 10-066 **Director's Report**  
●On May 11, 2010 the Admin Team enjoyed its annual Side by Side Day, working alongside with employees at departments and branches.

<b>Location</b>	<b>Admin Team Member</b>
Reference Central	Wendi Bost
Special Services	Tracy Zampaglione
Circulation	Renae Bennett
West Oaks	Debbie Moss
Southwest	Mary Anne Hodel
Information Systems	Craig Wilkins
Children's	Bob Tessier

Community Relations	Eric Atkinson
North Orange	Carla Fountain

●News from other libraries around the country continues to be bleak: massive layoffs and closings due to the decline in tax revenue from both property and sales taxes. Libraries in the New York metro area are the latest to announce drastic cuts. Brooklyn Public Library, for example, will have a 23.6 million dollar cut providing five day, weekday only service at 289 locations and full day six day service at 12 branches. Only 2 locations would have seven day service.

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Board discussion ensued regarding OCLS partnering with local government agencies to have the library included as one of the key selling points when Orlando is promoted as a good relocation destination for businesses. Trustee Maladecki will schedule a meeting with Ray Gilley of the Metro Orlando Economic Development Commission to discuss this topic.

10-067                    **Librarians’ Initiative Summary**

10-068                    **License to Learn: Drawing of the Winners**

The Board randomly drew the following winners of the License to Learn Contest. Each winner will receive a \$50 Winn Dixie gift card:

- Mollie Ray Elementary – Erin Kelly Gallagher, teacher
- Wyndham Lakes Elementary – Jennifer Johnson, teacher
- North Lake Park Elementary – Shelly Adams, teacher

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Trustee Brady stated that she was unable to participate in the 67 Books project due to a sudden illness in her family.

10-069                    **Public Comment: Non-Agenda Items**

X.                    **Adjournment**

President Tyson adjourned the meeting at 8:16 p.m.

**Next Meeting Dates:** June 10, 2010 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- July 8, 2010 ~ Herndon Branch Library; 4324 East Colonial Drive; Orlando, Florida 32803.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.