

**MEETING MINUTES  
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
November 11, 2009  
Orlando Public Library  
101 East Central Boulevard  
Orlando, Florida 32801  
407.835.READ (7323)**

09-156

**I. Call to Order**

Library Board Present: Sara Brady (11/3); Guy Houk (11/1); Ted Maines (11/2);  
Richard Maladecki (11/2)

Library Board Absent: James Tyson (11/2)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla  
Fountain; Craig Wilkins; Wendi Bost; Renae Bennett; Eric  
Atkinson; Tracy Zampaglione; Kathryn Robinson; Milinda  
Neusaenger

Vice President Maines called the meeting to order at 7:06 p.m.

09-157

**II. Public Comment**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).

09-158

**III. Approval of Minutes: Library Board of Trustees Meeting ~ October 7, 2009**

Trustee Brady, seconded by Trustee Maladecki, moved to approve the meeting minutes for the October 7, 2009 Library Board of Trustees Meeting. Motion carried 4-0.

09-159

**IV. Staff Presentations:**

Certificates of Special Congressional Recognition from Congressman Alan Grayson were awarded to Clementine Kreitz, Diego Diez, Minette Elias Perez and Valerie Dawson. Vice President Maines presented the certificates and thanked the Computer Resource staff members for their hard work, dedication and professionalism that prompted the Congressman to honor them.

The License to Learn 4<sup>th</sup> grade winning classes were chosen by random drawing and are as follows:

Metrowest Elementary – Jeanette Perez  
 Dillard Street Elementary– Debra Weir  
 Eccelston Elementary– Jamie Brinson

Alafaya Branch Manager Lisa Stewart summarized the FY 2009 Balanced Scorecard results.

- 09-160 V. **Financial Statements and Summaries: October 2009**  
 Comptroller Tessier announced that 17 staff members have accepted the voluntary separation incentive package. Vice President Maines asked about the impact on the system and Director Hodel stated it will have a strong impact on staff and their workload and that some organizational changes will be made so that OCLS can accomplish the goal of good customer service. The reality is more work will be done with fewer resources. She also stated that some rebalancing of staff has already been implemented and at some point the Administration may need to come back to the Board regarding operating hours and other necessary changes as additional budget cuts are eminent for next year. Based on information from the State, property values are expected to decrease another 5.5% which equates to about a \$2,000,000 decrease for the library’s property tax revenues next year.
  
- 09-161 VI. **Statistics and Summaries: October 2009**  
 Assistant Director Moss stated that active cards usage is staying strong, which means that those who have cards are using them.
  
- 09-162 VII. **Action Items**
  
- 09-162.1 **Ratification of Collective Bargaining Agreement**  
 Trustee Houk, seconded by Trustee Brady, moved to ratify the Collective Bargaining Agreement made between Library Administration and SEIU. Motion carried 4-0.
  
- 09-163 III. **Discussion and Possible Action Items**
  
- 09-164 **Personnel Committee Meeting ~ Sara Brady**  
 Trustee Brady summarized the Personnel Committee Meeting, stating that she and Tom Kohler, President of the Friends of the Library, met with Director Hodel & Ms. Fountain. They reviewed the Director’s accomplishments, discussed the impact of the deflated economy on OCLS and how Director Hodel is working diligently to protect the library in this difficult environment. Trustee Brady stated that the usage statistics for products and services remain strong and that Director Hodel continues to pursue additional revenue through grants, which total 1.4 million dollars awarded to date. Trustee Brady further stated that Director Hodel has exceeded their expectations, but sadly merit increases are not in the Library’s budget this year and therefore, the Personnel Committee will not be discussing a salary increase for the Director this year.  
  
 Director Hodel thanked Trustee Brady and the Board and stated that she is very appreciative for the great staff members of OCLS.  
  
 Trustee Maladecki, seconded by Trustee Maines, moved to accept and approve the performance appraisal of Director Hodel. Motion carried 4-0.
  
- 09-165 IX. **Information**
  
- 09-166 **Director’s Report**

- OCLS submitted the application for the Scholastic/ALA Public Awareness Grant! The topic chosen by the team was public awareness about Citizenship Inspired.

- The newly updated Thanksgiving Virtual Gallery brings together topics of food, family, and history through programs, materials, databases, and Web sites.  
<http://www.ocls.info/Virtual/Galleries/Holidays/thanksgiving.asp>

For some added fun, try out the Dress-A-Turkey construct where you can get imaginative and decorate a virtual turkey. Print out your creation and share it with others!

This gallery also has a section for children filled with resources for learning about Thanksgiving through stories, crafts, and games.  
<http://www.ocls.info/Virtual/Galleries/Holidays/thanksgiving.asp#kids>

Many thanks to Reference Central and Children's for all their contributions to this gallery.

- Cassie Shivers, Digital Access Architect in Information Systems was chosen as the Employee of the Year.

09-167

### **Librarian's Initiative Summary**

09-168

### **Public Comment: Non-Agenda Items**

Mr. Brian Feldman – Orange County Resident & Cardholder – proposed to the Board a performance art project to celebrate literacy in April 2010 during National Library Week. The Board asked Mr. Feldman to provide additional information such as an action plan, proposed budget, expenses, partnerships/corporate sponsorships, promotion, equipment needs, insurance, safety, etc., at the December 10, 2009 Board Meeting. The Board stated that while there is not a budget for this project, they are interested in exploring the possibilities of a potential partnership for the project.

## **X. Adjournment**

VP Maines adjourned the meeting at 8:02 p.m.

**Next Meeting Dates:** December 10, 2009 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---  
January 13, 2010 ~ Edgewater Branch Library; 5049 Edgewater Drive; Orlando, Florida 32810.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.