

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
October 7, 2009
Winter Garden Branch Library
805 East Plant Street
Winter Garden, Florida 34787
407.835.READ (7323)

- 09-139 I. **Call to Order**
Library Board Present: James Tyson (10/1); Sara Brady (10/3); Guy Houk (10/1); Ted Maines (10/2); Richard Maladecki (10/2)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Craig Wilkins; Wendi Bost; Renae Bennett; Eric Atkinson; Tracy Zampaglione; Kathryn Robinson; Milinda Neusaenger

President Tyson called the meeting to order at 7:00 p.m.

- 09-140 II. **Public Comment**
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.

- 09-141 III. **Approval of Minutes: Library Board of Trustees Meeting ~ September 9, 2009**
Trustee Maladecki, seconded by Trustee Maines, moved to approve the minutes for the September 9, 2009 Library Board of Trustees Meeting. Motion carried 5-0.
- 09-142 IV. **Staff Presentations:**
➤ **Welcome to Winter Garden Branch Presentation ~ August Calabrese & Juan Estrada**
➤ **Evening with the Author Jeff Zaslow: Photo Tour**
➤ **Security Gates and You: Brian Haynes**
- 09-143 V. **Financial Statements and Summaries: September 2009 (Preliminary)**
Vice President Houk inquired about the difference in fines collected and what was anticipated in the budget. Assistant Director Moss stated that fine collections were

overestimated based on some policy changes and that more accounts are being reconciled before reaching the threshold to be sent to the collection agency.

- 09-144 VI. **Statistics and Summaries:**
➤ **September 2009**
➤ **FY 2009 Annual Reports**

- 09-145 VII. **Action Items**

09-146 **Non-Consent Agenda**

09-147 **Election of Board Officers and Committee Appointments**

Vice President Houk, seconded by Trustee Brady, nominated President Tyson as President for another one year term. Motion carried 5-0.

Trustee Brady, seconded by Vice President Houk, nominated Trustee Maines as Vice President for a one year term. Motion carried 5-0.

President Tyson will remain as Chair for the Finance Committee.

Trustee Maines will remain as Chair of the Marketing Committee.

Brief discussion ensued regarding the Partnership Committee and Vice President Houk, seconded by Trustee Maines, moved to dissolve the committee. Motion carried 5-0.

Trustee Maines, seconded by Trustee Maladecki, moved to nominate Trustee Brady to another term as Personnel Committee Chair. Motion carried 5-0.

Trustee Maladecki discussed his wish contribute to the committees and a discussion ensued regarding his participation in the Partnership Committee and that with his involvement in the community, it would be a good fit. Vice President Houk, seconded by Trustee Brady, moved to reinstate the Partnership Committee. Motion carried 5-0. President Tyson, seconded by Vice President Houk moved to nominate Trustee Maladecki as the Chair of the Partnership Committee. Motion carried 5-0.

Trustee Brady, seconded by Trustee Maladecki, moved to nominate Vice President Houk to another term as the Planning Committee Chair. Motion carried 5-0.

- 09-148 III. **Discussion and Possible Action Items**

09-149 **Strategic Plan FY 2009: 4th Quarter Update**

Vice President Houk stated that the Strategic Plan results and progress made by library staff are very good in light of the current economic atmosphere.

09-150 **Director's Goals FY 2009: 4th Quarter Update**

09-151 **Director's Evaluation**

President Tyson asked Trustee Brady, as chair of the Personnel Committee, to move forward with process of evaluating Director Hodel.

- 09-152 IX. **Information**

09-153

Director’s Report

- New social networking classes for seniors will begin October 18, 2009.
- Herndon has realized an increase in evening door count since Main is now closing at 8:00 p.m.
- DVD circulation has increased since items are no longer in the reserve queue.
- Redbox DVD vending is forthcoming at Alafaya and South Creek.

Director Hodel stated she is scheduled to attend committee meetings at the ALA Mid-Winter Conference which will be held January 2010 in Boston, but this conflicts with the January 14, 2010 Board Meeting. Trustee Maines, seconded by Trustee Brady, moved to reschedule the January 2010 meeting to Wednesday, January 13, 2010. Motion carried 5-0.

09-154

FY 2010 Holiday & Closed Day Schedule

09-155

Public Comment: Non-Agenda Items

X. Adjournment

President Tyson adjourned the meeting at 7:42 p.m.

Next Meeting Dates: November 11, 2009 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- December 10, 2009 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.