

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
May 14, 2009
South Creek Branch Library
1702 Deerfield Boulevard
Orlando, Florida 32837
407.835.READ (7323)

- 09-063 I. **Call to Order**
- Library Board Present: James Tyson (5/1); Guy Houk (5/0); Ted Maines (5/1)
- Library Board Absent: Sara Brady (5/1); Richard Maladecki (5/1)
- Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Eric Atkinson; Craig Wilkins; Wendi Bost; Renae Bennett; Tracy Zampaglione; Milinda Neusaenger
- Administration Absent: Kathryn Robinson

President Tyson called the meeting to order at 7:00 p.m.

- 09-064 II. **Public Comment**
- Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.

- 09-065 III. **Approval of Minutes: Library Board of Trustees Meeting ~ April 9, 2009**
- Vice President Houk, seconded by Trustee Maines, moved to approve the meeting minutes for the April 9, 2009 Library Board of Trustees Meeting. Motion carried 3-0.
- 09-066 IV. **Staff Presentations:**
- **South Creek Branch: What Makes the Creek Unique ~ Diana Franco and Loida Garcia**
 - **Twitter ~ Lynette Schimpf**
- 09-067 V. **Financial Statements and Summaries: April 2009**

Comptroller Tessier gave an update regarding the property near Chuluota Road and Highway 50, which is available for purchase and would be a good location for a future library in East Orange County. One of the appraisers who previously submitted an appraisal researched newer sales, and concluded that the original appraisal of \$130,000 per acre, or \$921,700, for the site was still appropriate. The Library's Real Estate Broker Margo Thomas, stated that at last check the asking price for the parcel was \$1,900,000. Discussion ensued regarding a potential offer below the appraised value.

Comptroller Tessier also spoke about the progress with the Main Library Chiller Project which is coming to a close. He recognized Steve Powell who has done a fabulous job overseeing the entire Chiller Project from start to finish.

09-068 VI. **Statistics and Summaries: April 2009**

09-069 VII. **Action Items**

09-070 **Hiawassee Lease**

Comptroller Tessier summarized the history of the current location of the Hiawassee Branch. He further stated that the proposed new space is located in a busy shopping center with better security for only a slightly higher price. He stated that the Simon Properties, owner of the center, has been very accommodating with the library's offers and terms. Brief discussion ensued. Vice President Houk, seconded by Trustee Maines, moved to approve the Highland Lakes Center lease in substantially the form as presented, to authorize staff to finalize the lease language, and to authorize the Director to execute the lease. Motion carried 3-0.

09-071 III. **Discussion and Possible Action Items**

09-072 **Books and Beyond Newsletter**

Director Hodel stated that in a recent newspaper article, it was suggested that OCLS is not appropriately spending funds on the *Books and Beyond* newsletter. She briefly explained the history of the newsletter and shared example newsletter copies from over the past 10 years. Director Hodel further stated that the newsletter has grown and evolved into the current format as a direct result of the expanded and increased offerings of system-wide classes and programs. As a result of the popularity of the classes and programs, the library frequently runs out of copies before the end of the month. Staff members also find the newsletter to be a very useful tool as it is very comprehensive with all of the library's information included. Director Hodel stated that the newsletter is printed in the most cost efficient manner, using staff members for photos and printing on the most inexpensive paper stock. Approximately 1/3 of the printing cost is subsidized by the Friends of the Orange County Library System. Trustee Maines stated that since the newsletter is popular and the library often runs out of copies, it must be a useful and resourceful tool to library customers and distribution in its current format should continue. Further discussion ensued regarding the newsletter and the importance of having an all encompassing resource tool that provides information to library customers.

09-073 IX. **Information**

09-074 **Director's Report**

OCLS had a big presence at the Florida Library conference held in Orlando last week. A number of our staff gave presentations to enthusiastic audiences:

- Wendy Prasad and Jim Elder presented on Smarty Pants and Alphabet Bytes.
- Jim Myers and Alexis Weimer presented on Ready, Set, Go!
- Craig Wilkins and Paolo Melillo on the Smart Investing @ Your Library.
- Carla Fountain was part of a panel “Success! Landing your First (& your next) Library Job.
- Kathryn Robinson was part of a team talking about the Balanced Scorecard.
- Donna Bachowski, Nicole Cavallaro and Kathryn Robinson presented on Orlando Memory and Central Florida Memory.
- Patrice Florence Walker gave a very emotional and stirring rendition of the National Anthem at the opening session.
- The Director gave the welcoming address at the opening session.
- Melody Mitchell was the winner of a scholarship to attend FLA.

OCLS has just submitted a grant as an extension to continue our Citizenship Inspired efforts. We are asking \$100,000. We have received letters of support from Senators Mel Martinez and Bill Nelson, the Lou Frey Institute, Mayor Crotty, Mayor Dyer, Commissioner Mildred Fernandez and Barry Baker, Director of the UCF Libraries. We are very grateful for their support in the important effort.

OCLS is hosting Anup Sekhar, an international Librarian visitor from India.

May 13th, was quite exciting. Steve Powell, our Project and Service Manager responded very quickly to a phone call the Director received around midnight about an open door at the North Orange Branch from one of the cleaning staff. The Director attested to the fact that it is no fun being awoken in the middle of the night to receive a report of a door open. Yet Steve quickly responded to the emergency and secured our premises.

John Claytor, our Facilities and Operations Manager, was put in much the same position the same evening when called by the Orlando Fire department to respond to an alarm here at Main. It seems that the air handler on the 5th floor triggered the alarm. John and Steve were able to resolve both problems. The Library owes a debt of gratitude to both Steve and John for their dedication, service and rapid effective responses to these emergencies. We are indeed lucky to have them as employees.

09-075

Amended FY 2009 Board Meeting Schedule

09-076

Public Comment: Non-Agenda Items

X. Adjournment

President Tyson adjourned the meeting at 8:02 p.m.

Next Meeting Dates: June 11, 2009 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- July 8, 2009 ~ Washington Park Branch Library; 5151 Raleigh Street - Suite A; Orlando, Florida 32811.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.