

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**March 12, 2009**  
**Alafaya Branch Library**  
**12000 East Colonial Drive**  
**Orlando, Florida 32826**  
**407.835.READ (7323)**

09-036

I. **Call to Order**

Library Board Present: James Tyson (3/1); Guy Houk (3/0); Sara Brady (3/0);  
Ted Maines (3/0); Richard Maladecki (3/0)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla  
Fountain; Renae Bennett; Eric Atkinson; Craig Wilkins  
Wendi Bost; Tracy Zampaglione; Milinda Neusaenger

Administration Absent: Kathryn Robinson

Vice President Houk called the meeting to order at 7:02 p.m.  
President Tyson attended and participated in the meeting via phone conference.

09-037

II. **Public Comment**

Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).

09-038

III. **Approval of Minutes: Library Board of Trustees Meeting ~  
February 12, 2009**

Trustee Brady, seconded by President Tyson, moved to approve the minutes of the February 12, 2009 Library Board of Trustees Meeting. Motion carried 5-0.

09-039

IV. **Staff Presentations:**

- **Alafaya Branch Staff ~ Lisa Stewart and Danielle King**
- **I-Pod and I-Touch Downloadable Applications ~ Sheri Chambers and James Elder**

09-040

V. **Financial Statements and Summaries: February 2009**

09-041 VI. **Statistics and Summaries: February 2009**09-042 VII. **Action Items**09-043 **Request to Serve Alcohol at After Hours Event: Southwest Branch**

Trustee Maines, seconded by Trustee Maladecki, moved to approve the serving of alcoholic beverages at an after-hours event at the Southwest Branch. Motion carried 5-0.

09-044 **Land Purchase Near Chuluota Road and State Road 50**

Comptroller Bob Tessier summarized the possibility of a land purchase for a future branch location near Chuluota Road and State Road 50. He stated that two appraisals were obtained with the values set at \$785,000 and \$921,700 and the land is currently zoned agricultural. One appraiser referenced commercially zoned comparable sales while the other appraiser used agriculturally zoned property for comparable sales. The most recent appraisal was issued in November 2008. The land owner's asking price is \$1,000,000, which is more than the highest appraisal value. Trustee Maines stated that appraisals older than 30 days are typically invalid and that even though it is a great time to buy, two new and up to date appraisals should be conducted. Brief discussion ensued regarding the current real estate market and the purchase of the property at a cost above the appraisal value. The Board concurred that purchasing at the current asking price is not desirable and that obtaining new appraisals would be appropriate. President Tyson stated that it is best for the Board to be on the conservative side. Trustee Maladecki asked if new appraisals would result in similar value information. Margo Thomas, the Library's Real Estate Agent with C.B. Richard Ellis, stated that even though there has been subtle movement in the commercial market recently, it may prove difficult to find current sales to which the property could be compared for updated appraisals. Ms. Thomas further stated that her company's appraisers can search for any new comparable sales and that the service will be at no cost to the Library.

Trustee Maines, seconded by Vice President Houk, moved to not approve a purchase now, but to ask for updated appraisal information to be provided within 60 days. Motion carried 5-0.

09-045 III. **Discussion and Possible Action Items**09-046 **Director's Evaluation: Follow-Up and Future Process**

Human Resources Manager Carla Fountain summarized the final draft of the process and the form to be used for the Director's future evaluations. Vice President Houk stated that both the process and the form as presented, were what he had anticipated and the rest of the Board concurred. Brief discussion ensued regarding annual goals and Director Hodel respectfully submitted draft goals that are parallel to the Library's Strategic Plan. The Board discussed starting the Director's annual evaluation process earlier each year, with the Personnel Committee forming in August and the evaluation process and establishment of goals proceeding in September.

Director Hodel stated that there are some scheduling conflicts for future Board Meetings and requested a date change for the following months in 2009: July, September, October and November. Trustee Maladecki, seconded by Trustee Brady, moved to change the dates of the July, September, October and November 2009 meetings from the second Thursday to the second Wednesday of those months. Motion carried 5-0.

09-047

IX. **Information**

09-048

**Director's Report**

●The Library today sent out an LSTA grant application in the amount of \$127,140 for a prekindergarten math readiness program we call "Count Me In!" The grant would enable the Library to assist Voluntary Pre-Kindergarten providers and parents in meeting the state standards for math readiness. The program involves teaching math concepts such as number sense, patterns, geometry, and measurement via storytelling and an interactive educational website. Building on our highly successful Alphabet Bites program, *Count Me In* would add a math component to our digital content. The grant writing team was Lisa Stewart, Danielle King, and Craig Wilkins with assistance from Eric Atkinson, Sheri Chambers, and Vera Gubnitskaia. With Library match, the total amount of the project is \$174,086. We are due a response back in July and hope the grant is approved.

●Celebrate Florida Heritage Month by visiting our Florida Heritage Month Virtual Gallery. Don't forget to look around the interactive Cracker house that includes resources and materials on Cracker Culture in Florida History. Browse the gallery to view Library resources and materials, websites, fun facts about Florida history and heritage. Thanks go to Reference Central, Children's and Community Relations for their assistance with this gallery.

[http://www.ocls.info/virtual/galleries/history/florida\\_heritage.asp](http://www.ocls.info/virtual/galleries/history/florida_heritage.asp)

●Wall Street will be closed Saturday, 14 March to allow a safe removal of the chiller equipment on the roof of the Main Library.

●The Prime Time program at the Edgewater Branch on Tuesday was very favorably evaluated by the representative of the Florida Humanities Council. Top marks were given to the staff and managers of that branch for an outstanding job. Kudos to Kelly Pepo and Graciela Noriega Jacoby and all the Edgers for the terrific results. There were 59 people in attendance.

●The Director met with Secretary of State Kurt Browning on a recent visit he made to Orange County. She was joined by two other community leaders. He was given a tour of the Southwest Branch and Director Hodel discussed with him the challenges that OCLS and other public libraries face. She also shared and thanked him for the wonderful efforts that the State Library does to benefit all of Florida's public libraries.

●The Director will be meeting with the State Librarian Judi Ring next week about some ideas for potential use of the Federal stimulus money.

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Trustee Brady complimented Director Hodel and the Library's Senior Staff with their recent demonstration of amazing leadership. Vice President Houk concurred and stated that OCLS is one of Central Florida's world-class institutions.

09-049

**Public Comment: Non-Agenda Items**

X. **Adjournment**

Vice President Houk adjourned the meeting at 8:11 p.m.

**Next Meeting Dates: April 9, 2009 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- May 14, 2009 ~ South Creek Branch Library; 1702 Deerfield Boulevard; Orlando, Florida 32837.**

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**