

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
April 10, 2008
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

- 08-050 I. **Call to Order**
Library Board Present: James Tyson (4/1); Sara Brady (4/1); Matthew Pardy (4/0);
Guy Houk (4/0); Mable Butler (1/0)
- Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla
Fountain; Renae Bennett; Wendi Bost; Craig Wilkins;
Kathryn Robinson Tracy Zampaglione; Milinda Neusaenger
- Administration Absent: Eric Atkinson
- President Tyson called the meeting to order at 7:02 p.m.

08-050.1 **Oath of Office: Mable Butler**

08-050.2 **Election of Library Board Vice President**
Trustee Pardy nominated Trustee Houk as Vice President of the Board of Trustees,
Trustee Brady seconded the nomination. Motion carried 5-0.

08-051 II. **Public Comment**
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info . For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info .

08-052 III. **Approval of Minutes: Library Board of Trustees Meeting ~
March 13, 2008**
Trustee Brady, seconded by Trustee Pardy, moved to approve the meeting minutes for the March 13, 2008 Library Board of Trustees Meeting. Motion carried 5-0.

- 08-053 IV. **Staff Presentations:**
➤ **Virtual World ~ Second Life & Libraries, Part 1 ~ Kathryn Robinson & Kathy Sanchez**

➤ **Kris Woodson ~ Sound Bytes**
- 08-054 V. **Financial Statements and Summaries: March 2008**
➤ **2007 Defined Benefit Pension Plan Investment Review Presentation ~ Grant Kalson**
- 08-055 VI. **Statistics and Summaries: March 2008**
- 08-056 VII. **Action Items**
- 08-057 **Consent Agenda**
- 08-058 **Rules of Conduct Revision**
Trustee Houk, seconded by Trustee Pardy, moved to approve the Rules of Conduct revisions. Motion carried 5-0
- 08-059 **Non-Consent Agenda**
- 08-060 **Inter Library Loan**
Trustee Houk, seconded by Trustee Pardy, moved to approve the \$2.00 per transaction Inter Library Loan charges. Motion carried 5-0
- 08-061 **New Fee Based Services**
Trustee Pardy, seconded by Trustee Brady, moved to approve the concept of the Library exploring and establishing new extended fee based services for the public. Motion carried 5-0.
- 08-062 III. **Discussion and Possible Action Items**
- 08-063 **Strategic Plan Update: 2nd Quarter FY 2008**
- 08-064 **Director's Goals Update: 2nd Quarter FY 2008**
- 08-065 **Lake Nona**
Director Hodel has attended preliminary meetings in Lake Nona regarding the possibility of the library partnering with other educational institutions in a joint-use facility in the area. Brief discussion ensued. The consensus of the Board was to continue participating in the meetings.
- 08-066 IX. **Information**
- 08-067 **Director's Report**
The Library received proclamations from both the City of Orlando and Orange County to celebrate National Library Week. Orange County had a live presentation. We are

grateful to the City and the County for recognizing the contributions that the Library makes to our community.

On March 19, 2008 OCLS partnered with Florida's Blood Centers to give the gift of life. 21 donors were registered at this drive and Florida's Blood Centers collected 20 units of blood! Our next blood drive is scheduled for May 29, 2008 from 11:00 a.m. – 4:00 p.m.

The After Hours Gaming event at West Oaks was very successful! The Geek Squad from Best Buy and the Geek Squad car were wonderful! We had a total of 42 people attend, all ages. A 10th grade young lady, a home-schooled branch user, with her mother there by her side reading, won the grand prize! She was the only girl in the contest and won it all. Thanks to Adam Stone, Jim Baker, Bobbie Gonzalez and all the branch techs for their help on this wonderful event.

The new Downtown Orlando Information Center will display library materials there. They are already in receipt of our April *Books & Beyond* newsletter. We will also be supplying them with promotional materials to market the upcoming May book sale. Even more exciting, they have video screens in totem-pole type monitors and we will be supplying them library information to display on-screen there.

We have sent letters to the concierges of downtown Orlando hotels letting them know of the option to purchase boxes of recently withdrawn bestsellers and other popular material from the Friends Book Shop that can then be made available free to hotel guests as an added personal service. The hotels we contacted were: Downtown Orlando Marriott; Grand Bohemian Hotel Orlando; Embassy Suites Downtown Orlando; and Orlando Comfort Suites.

08-068

Public Comment: Non-Agenda Items

X. Adjournment

President Tyson adjourned the meeting at 8:35 p.m.

Next Meeting Dates: May 8, 2008 ~ Hiawassee Branch Library; 2768 North Hiawassee Road; Orlando, Florida 32818 --- June 12, 2008 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.