

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**February 14, 2008**  
**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

- 08-018 I. **Call to Order**  
Library Board Present: James Tyson (2/0); Livia Rivera (2/0); Matthew Pardy (2/0);  
Guy Houk (2/0)  
  
Library Board Absent: Sara Brady (2/1)  
  
Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla  
Fountain; Eric Atkinson; Renae Bennett; Wendi Bost; Craig  
Wilkins; Kathryn Robinson Tracy Zampaglione;  
Milinda Neusaenger

President Tyson called the meeting to order at 7:01 p.m.

- 08-019 II. **Public Comment**  
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info). For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info).

- 08-020 III. **Approval of Minutes: Library Board of Trustees Meeting ~  
January 10, 2008**  
Trustee Pardy, seconded by Trustee Houk, moved to approve the minutes for the January 10, 2008 Board of Trustees Meeting. Motion carried 4-0.

- 08-021 IV. **Staff Presentation: Special Services Virtual Tour Video ~ Dianne Cox, Fanya Jones & Demetrisk Nisbette; Special Services Staff Members**  
Dianne Cox, Fanya Jones and Demetrisk Nisbette gave an in depth presentation regarding the Special Services Department which handles the Library's extremely popular MAYL program.
- 08-022 V. **Financial Statements and Summaries: January 2008**  
Comptroller Tessier gave an overview regarding the projected impact of the Property Tax Reform, approved by the Legislature last June and Amendment One, which was recently approved by voters of the State of Florida. He stated that the severity of the impact on the library's FY 2009 budget is not yet known. Preliminary discussion ensued regarding various areas in which reductions could be made in anticipation of the pending budget shortfall.
- President Tyson stated that it is time to prepare to shift the budget to operate at a lower level and requested a report regarding the various areas of potential budget reductions and savings estimations as well as a prospectus of the possible impacts of each. Director Hodel stated that such a report is indeed being prepared for presentation to the Board.
- 08-023 VI. **Statistics and Summaries: January 2008**
- 08-024 VII. **Action Items**
- 08-025 III. **Discussion and Possible Action Items**
- 08-026 **Potential Choices for MAYL (Mail Access to Your Library)**  
Assistant Director Moss gave a brief synopsis of the MAYL service and the possible impact from the passage of Amendment One. Ms. Moss discussed the options of generating revenue and controlling costs and she indicated that neither option would be beneficial in the long run. If charges were implemented for the service, the majority of the customers would not use the service and would not seek out the library at all for their informational and recreational needs, resulting in an extreme drop in our circulation statistics. Many indicate that this is the only way they use the library, because it is online and convenient to their schedules. Ms. Moss stated that even with charging for the service, OCLS does not have the means to compete with online, fee-based services such as Netflix and Bookswim and by charging we would undoubtedly lose a great deal of our market share and customer base. If the service were downsized in order to control costs, the only other option would be to offer customers the ability to pick up items at library locations. This would involve far more intensive use of staff time and a significant amount of dedicated space, (which is currently not available) at each location, thus resulting in the increased labor efforts for a far less efficient service. Also, the cost per unit would rise significantly. Ms. Moss also stated that the MAYL service circulates approximately 60,000 items per month throughout the entire service area. This is equivalent to the circulation figures of a large branch, which serves a small part of the service area surrounding the branch and only a portion of Orange County. MAYL services the entire county, filling in especially those areas in east Orange County and far west Orange County that are not near a facility. Discussion ensued regarding the service.

08-027                    **Librarian Initiative Summary**08-028            IX.    **Information**08-029                    **Director's Report**

▶ Celebrate the birth of George Washington and Abraham Lincoln by visiting our newly revamped 'Know your Presidents this Presidents' Day, our latest Virtual Gallery. Watch the videos selected from [YouTube.com](http://YouTube.com) video gallery, of leaders from our country. Get an overview of the holiday by reading biographies and articles of the United States Presidents, revive the history and pass along this link to our patron's this Presidents' Day! Special thanks to the Children's, Community Relations, and DRI departments for their contributions to this gallery revamp.

▶ Congratulations to Carla Fountain whose application for OCLS's "Ready, Set, Go! Dynamic Training and Development for Paraprofessionals," was accepted for the Association of College and Research Libraries and Library Administration and Management Association Joint Spring Virtual Institute, "Leading from the Middle: Managing in All Directions." They received numerous proposals and were only able to accept a select few for presentation. The Institute is scheduled for 29-30 April 2008.

An Online Poster Session is a PowerPoint presentation that includes your voice recorded along with each slide. The Poster Session is posted in the Online Community

▶ OCLS, as a library system in the 2008 Wrestlemania host city of Orlando, we will be partnering with both World Wrestling Entertainment and Young Adult Library Services Association. We will be conducting reading challenge activities and host the Battle of the Books, the final event of the Reading Challenge. The Battle of the Books will take place on Saturday, March 29 from 10 am to 12 pm, in Library Central. Ten teens from middle and high schools from different regions of the United States who won regional finals will compete for the title of the National Champion. We will have famous wrestlers, notable teen authors and either their agents or publicists, YALSA representatives including the YALSA president, city of Orlando and Orange County representatives, families of regional champions, and, of course, lots and lots of wrestling fans. There is more about the Reading Challenge at: <http://www.ala.org/ala/yalsa/teenreading/trw/trw2007/wrestlemania.cfm> .

▶ OCLS hosted a visit to the Library by Zafir Ilie, the Director of the Galati County (Romania) Public Library. He was most impressed by our services and facilities, especially by our CRC and the technology classes we offer our customers.

▶ We also hosted a group of visitors from Urayasu International Friendship Group of Japan. Urayasu is Orlando's sister city. They were most impressed by the MAYL service and asked many questions. The group was about 40 individuals. The Gift Shop was their second favorite place.

▶ We recently had a visit from Jesper Jensen, a librarian from a public library in Denmark, who commented very favorably on the extent of our services. It is an understatement to say he is very impressed with our library. He commented several

times that he wants his library to follow in our footsteps. He was delighted with the appearance and ambience of the building. He is incredibly jealous of our Friends group and our digital abilities. And if we have any job openings, he is very interested in applying! Thanks go to Sheri Chambers, Kris Woodson and Donna Bachowski for sharing their time and knowledge with him.

08-030

**Public Comment: Non-Agenda Items**

**X. Adjournment**

President Tyson adjourned the meeting at 8:10 p.m.

**Next Meeting Dates:** --- March 13, 2008 ~ Southeast Branch Library 5575 South Semoran Boulevard; Orlando, Florida 32822 --- April 10, 2008 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**