

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
January 10, 2008
West Oaks Library
1821 East Silver Star Road
Ocoee, Florida 34761
407.835.READ (7323)

- 08-001 I. **Call to Order**
Library Board Present: James Tyson (1/0); Livia Rivera (1/0); Sara Brady (1/0); Matthew Pardy (1/0); Guy Houk (1/0)

Administration Present: Mary Anne Hodel; Robert Tessier; Carla Fountain; Eric Atkinson; Renae Bennett; Wendi Bost; Craig Wilkins; Kathryn Robinson Tracy Zampaglione; Milinda Neusaenger

Administration Absent: Debbie Moss

President Tyson called the meeting to order at 7:03 p.m.
- 08-002 II. **Public Comment**
Members of the public who wish to address the Board must first fill out and present to the Orange County Library System Board of Trustees, a "Notice of Intent to Speak" form. If an electronic form of comments is submitted, these will be made available to the public as part of the Board Minutes. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda. Public presentations shall be limited to three (3) minutes. In the event more than ten (10) persons signify their intent to speak, a period not to exceed thirty (30) minutes shall be set aside and divided up equally among those registered to speak. The order of speaking among those persons who have filled out the "Notice of Intent to Speak Form" shall be the order in which the forms were received by the Board's Administrative Assistant. "Notice of Intent to Speak" forms will not be accepted after the meeting has been called to order. Information listed on the "Notice of Intent to Speak" forms will be included in the Board Meeting Minutes and thus become public record. The Board shall have the power to extend periods of public comment to address issues of special concern by a majority vote of those Board Members present.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info. For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info.
- 08-003 III. **Approval of Minutes: Library Board of Trustees Meeting ~ December 13, 2007**
Trustee Houk, seconded by Trustee Brady, moved to approve the minutes for the December 13, 2007 Library Board of Trustees Meeting. Motion carried 5-0.
- 08-004 IV. **Staff Presentation: Alert Services ~ Eric Atkinson**
Eric Atkinson gave a demonstration of the new Alert Service which sends various library related alerts to customers who have subscribed for the service. Such messages are upcoming due dates and class reminders. Mr. Atkinson also demonstrated Twitter, an online communication tool. Brief discussion ensued.

- 08-005 V. **Financial Statements and Summaries:**
- **Property Tax Reform Presentation ~ Roger Ross, Tax Roll Manager, Orange County Property Appraiser's Office**
Mr. Ross gave an informative overview of the Property Tax Reform Amendment on the January 29, 2008 ballot.

 - **Comprehensive Annual Financial Report (see separate Report) Presentation for Fiscal Year ended September 30, 2007**
Comptroller Tessier presented a Financial Review for the fiscal year ended September 30, 2007. Topics addressed included the preliminary results from health self funding, funding for Other Post Employment Benefits, and the status of the Branch Expansion Plan.

 - **December 2007 Financial Statements**
- 08-006 VI. **Statistics and Summaries: December 2007**
- 08-007 VII. **Action Items**
- 08-008 **Non-Consent Agenda**
- 08-009 **Telecommunications Contracts**
Trustee Brady declared a conflict of interest regarding the vote for the Telecommunications Contracts. She is employed by Bright House Networks, which also has a continuing partnership with Time Warner Telecommunications. For this reason she made public her conflict of interest and recused herself from the contractual vote regarding Time Warner Telecommunications and the Orange County Library System; and Bright House Networks and the Orange County Library System.
- Trustee Pardy, seconded by Trustee Houk, moved to authorize Library staff to negotiate contracts with Time Warner Telecommunications for Telephone Service and Internet Access and to authorize Library staff to negotiate a contract with Bright House Networks for Wide Area Network data communications connections. Motion carried 4-0 with Trustee Brady abstaining due to the aforementioned conflict of interest.
- 08-010 III. **Discussion and Possible Action Items**
- 08-011 **Strategic Plan Quarterly Update: Year Six ~ 1st Quarter Update**
- 08-012 **Director's Goals ~ 1st Quarter Update**
- 08-013 **Librarian Initiative Summary**
- 08-014 IX. **Information**
- 08-015 **Director's Report**
Danielle King's proposal on our Teen Programming Efforts has been accepted for presentation at the International Federation of Library Associations (IFLA) conference which will be held at McGill University on August 5-7 2008 in Montréal, Canada.

On Monday evening, 7 January OCLS offered our first Introduction to Quickbooks in Spanish ONLINE class. There were 15 people registered, and two of those were out of district and thus each paid the \$25.00 non-resident charge. We are very pleased with the outcome to this first effort and look forward to such success with future classes.

08-016 **Open Source at OCLS**

08-017 **Public Comment: Non-Agenda Items**

X. Adjournment

President Tyson adjourned the meeting at 9:05 p.m.

Next Meeting Dates: --- February 14, 2008 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801
--- March 13, 2008 ~ Southeast Branch Library 5575 South Semoran Boulevard; Orlando, Florida 32822.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.