

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
July 12, 2007
Windermere Branch Library
530 Main Street
Windermere, Florida 34786
407.835.READ (7323)

- 07-096 I. **Call to Order**
Library Board Present: Matthew Pardy (7/0); Sara Brady; (7/1); James Tyson (7/2); Livia Rivera (7/0); Greg Lee (7/1)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Eric Atkinson; Craig Wilkins; Sally Fry; Wendi Bost; Kathryn Robinson; Tracy Zampaglione; Milinda Neusaenger

President Pardy called the meeting to order at 7:08 p.m.
- 07-097 II. **Public Comment**
Public comments of items listed on the agenda will occur just prior to the Board's discussion and possible action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda.

If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, www.ocls.info . For more information, contact Milinda Neusaenger at 407.835.7611 or neusaenger.milinda@ocls.info .
- 07-098 III. **Approval of Minutes: Library Board of Trustees Meeting ~ June 14, 2007**
Vice President Brady, seconded by Trustee Rivera moved to approve the minutes for the June 14, 2007 meeting. Motion carried 3-0. Trustee Tyson arrived at 7:10 p.m.
- 07-099 IV. **Staff Presentation: The 21st Century Way: Public Library Service for Today, Tomorrow and Beyond ~ Renae Bennett and Paolo Melillo**
Trustee Lee arrived at 7:20 p.m.
- 07-100 V. **Financial Statements and Summaries: June 2007**
- 07-101 VI. **Statistics and Summaries: June 2007**
- 07-102 VII. **Action Items**
- 07-103 **Non-Consent Agenda**

07-104

Budget for the Fiscal Year Ending September 30, 2008

Comptroller Tessier presented the budgets for the fiscal year ending September 30, 2008. Due to the recent property tax reform legislation, status quo budgets were proposed. This legislation requires a 3% reduction in the “Rolled-Back” millage rate, which equates to a maximum millage rate of .3748 for FY 2008. For a home assessed at \$250,000 with a \$25,000 homestead exemption, the Library tax would drop from \$97 to \$87, representing a savings of \$10 or 10.5%. There is no increase in the proposed Operating Fund budget.

Trustee Tyson, seconded by Trustee Lee moved to approve the FY 2008 budgets for the Operating, Capital Projects, Sinking, and Branch Debt Service Funds and to recommend to the Library Governing Board that the Library District’s millage be set at .3748 for FY 2008. Motion carried 5-0.

07-105

Defined Benefit Pension Plan Investment Policy Statement

Trustee Lee, seconded by Trustee Tyson moved to approve the attached Investment Policy Statement and authorize the Plan Administrators, Mary Anne Hodel, Carla Fountain, and Bob Tessier to execute it. Motion carried 5-0.

07-106

III. **Discussion and Possible Action Items**

07-107

Mobile Gamma

President Pardy had received an anonymous letter in which a staff member expressed concerns regarding the Mobile Gamma roving reference paradigm. President Pardy requested further information be disseminated to the Board and a brief discussion ensued regarding the fine tuning of Mobile Gamma. He felt that overall there has been positive feedback from the staff involved in Mobile Gamma and once minor issues are resolved it will improve further. Reference Central Manager Donna Bachowski shared additional information.

07-108

Librarian Initiative Summary

Director Hodel reported that at the last All Librarians Meeting, the main topic was Mobile Gamma.

07-109

Strategic Plan Quarterly Update: Year Five ~ 3rd Quarter

Trustee Lee reported that overall staff is on schedule with the objectives outlined in the Strategic Plan.

07-110

Director’s Goals Update: 3rd Quarter

07-111

IX. **Information**

07-112

Director’s Report

●The Library will participate in the Adult Literacy League’s 10th & Final **Great, Grown-Up Spelling Bee** in September. The two staff members representing the Library will be determined at this program. All staff members are welcome to attend, participate or observe as we pick our team!

Spectacular Spelling Bee

Orlando Public Library, Library Central

Thursday, August 16, 2pm

- The New Harry Potter Book, *Harry Potter and the Deathly Hallows*, had 714 reserves on the book. OCLS has ordered 1,000 copies. We will put items aside for reserves, put some aside for West Oaks Midnight party and put some aside for Main Children's event Saturday after we close.

- We are very grateful to the Ocoee Police Department, who will be doing a big bicycle registration and safety program. The program targets the middle school student population. The Ocoee Police will be doing a program for the West Oaks Branch in September and give out helmets to all middle school student attendees.

- OCLS is very proud to announce that our Graphic Artist, Ben Garcia, has won the state-wide contest and bid for developing Florida's Summer Reading Program graphic materials for children and teens. Congratulations Ben!

07-113

FY 2008 Holiday and Closed Day Schedule

07-114

Public Comment: Non-Agenda Items

Marion Buckingham Orange County Resident and Library Cardholder spoke regarding her library account.

X. Adjournment

President Pardy adjourned the meeting at 8:53 p.m.

Next Meeting Dates: August 9, 2007 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- September 13, 2007 ~ Southwest Branch Library; 7255 Della Drive; Orlando, Florida 32819.

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.