

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**April 12, 2007**  
**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

- 07-051 I. **Call to Order**  
Library Board Present: Matthew Pardy (4/0); Sara Brady; (4/1); Livia Rivera (4/0);  
Greg Lee (4/1)  
  
Library Board Absent: James Tyson (4/2)  
  
Administration Present: Mary Anne Hodel; Debbie Moss; Carla Fountain;  
Eric Atkinson; Craig Wilkins; Sally Fry; Wendi Bost;  
Kathryn Robinson; Tracy Zampaglione; Milinda Neusaenger  
  
Administration Absent: Robert Tessier  
  
President Pardy called the meeting to order at 7:04 p.m.
- 07-052 II. **Public Comment**  
Public comments of items listed on the agenda will occur just prior to the Board's  
discussion and possible action of the agenda item. Public comments of items not listed  
on the agenda will occur at the end of the meeting agenda.  
  
If a request is made for written comments to be included in the official record of this  
meeting, it is helpful if the requestor is able to provide the comments in an electronic  
format. However, this is not required. This is to ensure the completion and accuracy  
of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info) . For more  
information, contact Milinda Neusaenger at 407.835.7611 or  
[neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info) .
- 07-053 III. **Approval of Minutes: Library Board of Trustees Meeting ~  
March 8, 2007**  
Vice President Brady, seconded by Trustee Lee, moved to approve the March 8,  
2007 Library Board of Trustees Meeting Minutes. Motion carried 4-0.
- 07-054 IV. **Staff Presentation: Learning 2.0: Bringing Library Staff to the  
Future Tense ~ Tom Simpson**  
Technology Integration Manager Tom Simpson, gave a presentation on *Learn 2.0*, the  
new training program created for Staff to use in order to become familiar and more  
comfortable with current technologies that are available and relevant to library services.
- 07-055 V. **Financial Statements and Summaries: March 2007**
- 07-056 VI. **Statistics and Summaries: March 2007**

07-057 VII. **Action Items**

07-058 **Consent Agenda**

Vice President Brady asked for item #07-061 to be removed from the Consent Agenda for discussion.

Trustee Lee, seconded by Trustee Brady, moved to approve the remaining items on the Consent Agenda. Motion carried 4-0.

07-059 **Fourth Amendment to the Defined Benefit Pension Plan**

The Board approved the Fourth Amendment to the Defined Benefit Pension Plan and authorized staff to execute it.

07-060 **1<sup>st</sup> Floor Restroom Renovation Project**

The Board awarded the contract to Ruby Builders for \$136,000. Change orders will be authorized in accordance with the limits set forth in the Purchasing Policy.

07-061 **Automated Materials Handling System at Herndon**

Vice President Brady asked if in addition to the Herndon location if the automated materials handling system will be included in the Chickasaw design. Director Hodel stated that the plan is to install the system as well as self check-out at the Chickasaw property in order to be mindful of future costs of additional staff to maintain a manual system. A video demonstration was presented, which gave a complete view of the system and the entire process. Branch Administrator Sally Fry also discussed her visit to the Delray Library System (Florida), and she was able to identify that the system handles items more quickly and accurately than traditional check in methods. President Pardy asked about the materials return rate at Herndon and on average Herndon checks in approximately 1,000 more items than are checked out at the location each month. "It was noted that nearly a half/million items were returned to Herndon last year." President Pardy expressed concern over the amount of the cost and the timing of the expenditure with the uncertainty of impending state tax reduction legislation effecting OCLS. Further discussion ensued regarding the cost efficiency and accuracy of the system.

Trustee Lee, seconded by Vice President Brady, moved to approve the purchase of the purchase of automated materials handling system at Herndon from 3M/FKI in an amount not to exceed \$283,000. Motion carried 3-1 with President Pardy voting nay.

07-062 VIII. **Discussion and Possible Action Items**

07-063 **Strategic Plan Update**

Director Hodel summarized the progress of the various projects in the Strategic Plan.

07-064 **Librarian Initiative Summary**

07-065 IX. **Information**

07-066 **Director's Report**

Approved May 17, 2007

- We received proclamations this week from both the City of Orlando and Orange County in honor of National Library Week. We are grateful to both units of local government for their support. The county put us up on their web site.

- Orange County Mayor Richard Crotty will speak as part of brief kick-off ceremonies for the “Take Know for an Answer” library public awareness campaign on Wednesday, April 18 at 10:30 a.m. at the Orlando Public Library, 101 E. Central Blvd. Mayor Crotty is one of 15 local leaders and celebrities with Orlando ties urging residents to “Take Know for an Answer” and tap into the rich array of resources available to them free at public libraries.

At the core of the initiative are billboards featuring Mayor Crotty and other high-profile individuals helping to “drive” the message home. Others participating in the campaign are:

- City of Orlando Mayor Buddy Dyer
- HGTV Designer and Color Splash Host David Bromstad
- Golf Legend Arnold Palmer
- Orlando Magic Player Dwight Howard
- Disney Princess BELLE
- R&B Singer Tamia
- Radio Personalities Scott & Erica
- University of Central Florida President Dr. John Hitt
- Orange County Teacher of the Year Rick Ellenburg
- HBA President Carmen Dominguez
- Gatorland Handler Brandon Fisher
- OPD Deputy Police Chief Val Demings
- Circuit Court Judge Fred Lauten

Many of the above will be on hand for the ceremonies which will include unveiling of the billboards and a showing of a companion 30 second TV spot to complement the campaign. Fun new exterior banners are going up on 17 April outside of Main on the fire escape towers to coincide with the *Take Know for an Answer* campaign. The launch of this public awareness campaign coincides with National Library Week which runs April 15 – 21.

- We had a call this week from Larry Domingos of Jefferson County Public Library in Lakewood, Colorado to discuss Vocera, Roving Reference and our call center in Quest Line.

- OCLS gaming initiative was the subject of a full-page article complete with photos that published in the March 29 issue of *La Prensa*.

07-067

**Public Comment: Non-Agenda Items**

X. **Adjournment**

President Pardy adjourned the meeting at 8:04 p.m.

**Next Meeting Dates:** May 17, 2007 ~ Edgewater Branch Library; 5049 Edgewater Drive; Orlando, Florida 32810 --- June 14, 2007 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**