

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**  
**December 14, 2006**  
**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

- 06-198 I. **Call to Order**  
Board Members Present: Matthew Pardy (11/0); James Tyson (11/2); Livia Rivera (11/0);  
  
Board Members Absent: Sara Brady (11/3); Gregory Lee (9/1)  
  
Library Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Carla Fountain; Eric Atkinson; Craig Wilkins; Sally Fry; Kathryn Robinson; Tracy Zampaglione; Milinda Neusaenger  
  
President Pardy called the meeting to order at 7:00 p.m.
- 06-199 II. **Public Comment**  
Public comments of items listed on the agenda will occur just prior to the Board's discussion and possible action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda.  
  
If a request is made for written comments to be included in the official record of this meeting, it is helpful if the requestor is able to provide the comments in an electronic format. However, this is not required. This is to ensure the completion and accuracy of the official record when posted on the Library's website, [www.ocls.info](http://www.ocls.info) . For more information, contact Milinda Neusaenger at 407.835.7611 or [neusaenger.milinda@ocls.info](mailto:neusaenger.milinda@ocls.info) .
- 06-200 III. **Approval of Minutes: Library Board of Trustees Meeting ~ November 9, 2006**  
Trustee Tyson, seconded by Trustee Rivera moved to approve the minutes of the November 9, 2006 Board of Trustees Meeting. Motion carried 3-0.
- 06-201 IV. **Staff Presentation: Kathryn Robinson ~ Short History of OCLS Customer Service**  
The presentation was deferred until a later date.
- 06-202 V. **Financial Statements and Summaries: November 2006**  
President Pardy asked Comptroller Tessier for an itemization of *professional services* as listed in the Operating Funds Expenditure Summary.
- 06-203 VI. **Statistics and Summaries: November 2006**

06-204 VII. **Action Items**

06-205 **Consent Agenda**

Trustee Tyson, seconded by Trustee Rivera, moved to approve the items on the Consent Agenda. Motion carried 3-0.

06-206 **Amendment to the Board of Trustees Meeting Schedule:  
Reschedule May 10, 2007 Meeting to May 17, 2007**

The Board amended the FY 2007 Meeting Schedule, in order to reschedule the May 10, 2007 meeting to be held on May 17, 2007.

06-207 **Annual Plan of Service FY 2007**

The Board approved the FY 2007 Annual Plan of Service.

06-208 **Chickasaw Architect Selection**

The Board approved the following ranking of architects for the Architectural services for the Chickasaw Branch Renovation:

1. Starmer Ranaldi Planning and Architecture
2. Rhodes & Brito Architects
3. KBJ Architects

06-208.1 The Board authorized staff to negotiate and execute a contract for Architectural Services with the approved firms in order of rank up to a maximum of \$200,000 with the approval of Trustee Greg Lee.

06-209 **Non-Consent Agenda**

06-210 **Acceptance of Personnel Committee Minutes ~ November 27, 2006**

Trustee Tyson, seconded by Trustee Rivera, moved to accept the minutes of the November 27, 2006 Personnel Committee Meeting. Motion carried 3-0.

06-211 **Personnel Committee Report ~ Director's Evaluation**

This agenda item was deferred until the January meeting.

06-212 VIII. **Discussion and Possible Action Items**

06-213 **Director's Goals ~ FY 2007**

This agenda item was deferred until the January meeting.

06-214 **Librarian Initiative**

06-215 IX. **Information**

06-216 **Director's Report**

06-217 **Laws of Florida Chapter 99-486: The Orange County Library District**

President Parady noted that the Laws of Florida Chapter 99-486 were included in the Board Meeting packet. Chapter 99-486 of the Laws of Florida is the legislation that created the Orange County Library District.

06-218                      **Customer Service Survey Results**

06-219                      **Public Comment: Non-Agenda Items**

X.     **Adjournment**

President Pardy adjourned the meeting at 7:13 p.m.

**Next Meeting Dates: January 11, 2007 ~ Future Chickasaw Branch Site; 870 North Chickasaw Trail; Orlando, Florida 32825 ---February 8, 2007 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.**

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**