

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
SUPPLEMENTAL MEETING
November 29, 2006
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Attendees: Gregory Lee, Trustee
Mary Anne Hodel, Library Director
John Henkle, Union Representative
Milinda Neusaenger, Board Administrative Assistant

The meeting began at 4:00 p.m.

Trustee Lee opened the meeting by stating that after speaking with the Library's labor attorney Al McKenna, he did not intend for any collective bargaining regarding job descriptions to occur and hoped to quell any perception of such. He also stated that the Scheduling Task Force will be unable to meet in December, so the data and information the members are gathering about the staffing at Main, will be presented at a later date.

Trustee Lee suggested discussing the basics of the various librarian job descriptions and that the Task Force could look at roles and duties solely as informational items. Director Hodel suggested that job growth and time management are possible topics to address as well. Director Hodel also mentioned that there are some now obsolete tasks that could be removed from the job descriptions, such as taking deposits to the bank. She stated that the job descriptions should be reflective of the library's services and purpose and include mention of service to the community and outreach to schools. She stated she would like to see librarians continue to expand their roles with digital content and in partnering and cross-marketing with other organizations in order to sell the library's services and so that the library can have an even bigger impact on the community.

Discussion continued regarding improved communications, dialog, and teamwork, which will help to improve the climate for all and facilitate with conflict resolution. Director Hodel suggested that a list of shared ideals that the Board, Management and the Union agree upon could be created so that everyone is aware of the commonalities. Such shared ideals are customer service, dedication to giving back to the community, and adding value to the community.

The meeting ended at 4:40 p.m.