

**MEETING MINUTES  
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
PERSONNEL COMMITTEE MEETING  
December 4, 2002  
Conference Room  
Orlando Public Library  
101 East Central Boulevard  
Orlando, Florida 32801  
407.835.7323**

Personnel Committee Members Present: Gloria Fernandez, Trustee; Corb Sarchet, Trustee Emeritus; Cathy Kennedy, President, Friends of the Library.

Library Administration Present: Mary Anne Hodel, Director and CEO; Carla Fountain, Human Resources Manager.

The meeting was called to order at 5:59 p.m.

The purpose of the meeting was to conduct a performance evaluation of Director Hodel.

Ms. Hodel was asked to discuss the highlights of the year and her accomplishments, her goals for the coming year, and areas in which she wants to develop or make improvements. Ms. Hodel thanked her Administrative Team and all staff who contributed to the successful year. She spoke about her continued commitment to providing opportunities for staff to communicate with her in informal settings. Ms. Hodel's goals for the coming year include construction of the WOW Space, increased market share, seeking opportunities to sell the value of the Library to the community, and improved labor/management relations.

Members of the Personnel Committee noted the tremendous accomplishments Ms. Hodel has achieved during her first year, evaluating her performance as outstanding. They encouraged her to continue her efforts in marketing the Library and its services and to build upon the strong relationship with the Friends of the Library.

Mr. Sarchet moved that in accordance with guidelines for other Library staff, Ms. Hodel be provided with an increase of 8.5% in recognition of her outstanding performance. In addition, Mr. Sarchet moved that Ms. Hodel be reimbursed \$3,000 for moving, travel and supplemental compensation to cover expenses incurred in fulfilling her duties as Director.

Motion carried unanimously.

The meeting was adjourned at 7:11 p.m.

**If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**