

**MEETING MINUTES  
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
PERSONNEL POLICIES BRIEFING SUPPLEMENTAL MEETING  
May 14, 2002  
Orlando Public Library  
101 East Central Boulevard  
Orlando, Florida 32801  
407.835.7323**

**I. Call to Order**

The meeting was called to order at 6:12 p.m. in the Magnolia Room on the 3<sup>rd</sup> floor of the Main Library.

Board Members Present: Ron Harbert; Phyllis Hudson; Tom Kohler; Gloria Fernandez

Board Members Absent: Sara Brady

Administrative Staff Present: Mary Anne Hodel; Debbie Moss; Carla Fountain; Kathryn Robinson; John Martin; Marilyn Hoffman.

**II. Presentation**

As requested by the Board, Carla Fountain made a presentation concerning the Library's Personnel Policies and Procedures. A Power Point program was used to provide the Trustees with an orientation to the Library's personnel policies, similar to the orientation the Library provides to all new employees. The Library's Employee Handbook and numerous Library personnel forms were distributed to assist the Board in learning about the Library's various personnel policies and procedures.

**III. Adjournment**

President Ron Harbert adjourned the meeting at 8:05 p.m.