

ORANGE COUNTY LIBRARY SYSTEM

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BOARD OF TRUSTEES
December 13, 2001

Trustees present:	Corb Sarchet, President	12/0
	Phyllis Hudson, Vice President	12/0
	Jackie Perkins, Trustee	12/2
	Ron Harbert, Trustee	12/0
	Gloria Fernandez, Trustee	12/1
Staff:	Dorothy Field, Director	
	Robert Tessier, Comptroller	
	Jane Leighton, Recording Secretary	

Mr. Sarchet opened the meeting at 7:00 p.m. in the Meeting Room at the Southeast Library.

Mr. Sarchet recognized Ms. Ann Fenton, Branch Manager of the South Orange Library who is retiring.

Mr. Sarchet recognized Ms. Perkins who presented her resignation letter effective after this board meeting. Mr. Sarchet presented Ms. Leighton who is retiring with a resolution, endowment and a plant.

Minutes: Motion by Mr. Harbert second by Ms. Fernandez to approve the minutes of November 8, 2001 as mailed. Motion carried.

Public Comment: Mr. Rich Gause spoke on the Defined Contribution Plan and public access to board proceedings and records.

Mr. Sarchet made a special presentation to Ms. Field upon her retirement. Parker Sweeney presented Ms. Field a plant thanking her on behalf of the children in Orange County. Mr. Sarchet read the wording of the plaque to be presented to Ms. Field complimenting her on her accomplishments during her tenure. The Board presented Ms. Field with a book endowment.

Financial statements:

1. November 30, 2001 Financial Statement: The Director indicated everything is in order.
2. Audited Financial Statement, September 30, 2001: Mr. Harbert moved to accept the Audit. Ms. Perkins seconded the motion. Motion carried.

Statistics: Circulation continues to climb.

Action Items:

1. Branch Phone System: Motion by Mr. Harbert, seconded by Ms. Fernandez, to award contract to BellSouth in the amount of \$51,140 for a upgraded branch phone system. Motion carried.

2. Defined Contribution Plan: Motion by Ms. Hudson, seconded by Mr. Harbert, to approve the amended and restated Defined Contribution Plan. Motion carried.

3. Winter Garden Branch Library Contract: Ms. Field recognized Marshall Robinson, Special Assistant to the Mayor of Winter Garden. Motion by Ms. Fernandez, second by Ms. Perkins to approve the Donation Agreement and to authorize staff to execute the contract. Motion carried.

Information:

Director's Report: December 18 the Board of County Commissioners will vote to remove the reverter language in the Memorandum of Understanding accompanying the deed to the West Orange Library. This will allow the Library system to sell or donate the property as needed and to apply the proceeds toward the new Winter Garden Library.

A plaque commemorating the Booker T. Washington Branch Library will be recognized December 30 during church services at the Shiloh Baptist Church of Orlando.

The Director thanked the board members including past board members for their support and wished them well.

Mr. Sarchet adjourned the meeting at 7:45 p.m.

Next meeting dates: January 10, 7:00 p.m., 2002, Windermere Library, 530 Main Street, Windermere, FL 34786, 407/876-7540. February 14, 2002, Albertson Room, Main Library, 101 East Central Blvd., Orlando, FL 32801, 407/835-7323