

ORANGE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
Minutes of meeting March 8, 2001

Trustees present:	Corb Sarchet, President	3/0
	Gloria Fernandez, Trustee	3/0
	Phyllis Hudson, Trustee	3/0
	Ron Harbert, Trustee	3/0
Trustees absent:	Jackie Perkins	3/2
Staff:	Dorothy Field, Director	
	Robert Tessier, Comptroller	
	Jane Leighton, Recording Secretary	

Mr. Sarchet opened the meeting at 7:00 p.m. in the Oak Room of the Main Library.

Minutes: Minutes of February 8, 2001, approved as presented.

Public comment: None.

Mr. Sarchet announced a workshop to be held March 20 at 5:30 PM in the Infopower Suite, 5th floor, Main Library with Board members and the Library’s negotiating team. This meeting is exempt from Sunshine rules as per Section 447.605 (1) FS.

Mr. Sarchet reminded Board Members any contact between board members to discuss board matters constitutes a meeting and is subject to Government-in-the-Sunshine rules.

Mr. Sarchet referred to the letter sent to applicants for the Director’s position by Mr. Van Church with the comment that “I refused to name a union member to the screening committee.” Mr. Sarchet emphasized in his opinion this is neither a non-union nor union issue, and it is not appropriate for an employee to serve on a committee to “select their boss.” Mr. Harbert reported on the February 27, 2001 Screening Committee Meeting. Written report attached.

Financial Statements: Approved.

Statistics: Reviewed by Director.

Action Items:

1. Self-Directing Defined Contribution Plan:

Motion by Ms. Fernandez, seconded by Ms Hudson, to approve the concept of a self –directing

Defined Contribution Plan. Motion carried. Motion by Mr. Harbert, seconded by Ms. Fernandez, to authorize the Plan Administrators to negotiate a self-directing contract with ICMA. Motion carried.

Discussion:

1. Varga Research Study:

Report reflects staff reaction and plans to take action on recommendations.

Mr. Sarchet asked Ms. Hudson, who is chair of Strategic Planning Committee, to meet with Beach/Willey consultants who will be in Orlando March 16.

Information:

1. Director's Report:

Mr. Sarchet adjourned the meeting at 7:45 p.m.

Next Meeting Dates: April 12, 2001, Thursday, 7:00 p.m., Oak Room,
101 East Central Blvd., Orlando, FL 32801

May 10, 2001, Thursday, 7:00 p.m., Oak Room,
101 East Central Blvd., Orlando, FL 32801.

ORANGE COUNTY LIBRARY SYSTEM
DIRECTOR SCREENING COMMITTEE
Report of meeting February 27, 2001

Committee Members Present:

Ron Harbert, Chair
Dorothy Dukes
Ed Hofma
Cathy Kennedy
Susan Pickman
Laura Santos

Committee Member Absent:

Steven Chong

Staff:

Carla Fountain, Human Resources Manager

Mr. Harbert opened the meeting at 5:43 p.m. in the Magnolia Room of the Main Library. He described the charge of the Committee - to screen the resumes and subsequently recommend a short list of approximately six candidates to be considered for an interview by the members of the Board of Trustees.

He explained that the committee would be subject to the provisions of Florida's Sunshine Laws

and Public Records Act.

Ms. Fountain distributed a packet of material to each committee member and summarized a proposed timeline for the committee. Resumes received by the March 1 deadline will be forwarded to each committee member, the Board of Trustees, as well as three public Library Directors in the state of Florida.

Ms. Dukes raised a question concerning an e-mail she received regarding the scope of the search for the Director's position. Discussion ensued as to the recruitment effort for the Director's position and whether the pool of applicants was sufficient.

Mr. Harbert reminded committee members of their charge. He advised that following the review of resumes, the committee could, if they felt it necessary, recommend that the deadline be extended to recruit more candidates.

Ms. Fountain reviewed the information in the packet: a copy of the advertisement placed in Library Hotline; the Director's Job Description; a copy of the Act creating the Library as a Special District; an Organizational Chart; a memo summarizing the screening process and two sample rating charts.

The committee asked Ms. Fountain to screen the resumes prior to mailing, instructing her not to forward resumes from candidates lacking the required Masters in Library Science from an ALA accredited program and/or a minimum five years managerial experience in a public library.

Ms. Fountain advised the committee that any written notes and comments would be considered public records.

The committee will meet again Wednesday, March 14, 2001 at 5:30 p.m. in the Magnolia Room. The meeting adjourned at 6:38 p.m.