Library Board Present: Lisa Franchina (9/0); Marucci Guzmán (9/1); Ted Maines (12/3 - City); Richard Maladecki (9/0); Nicole Benjamin (6/1 – City)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Ricardo Viera; Bethany Stone; Kris Shoemaker; Milinda Neusaenger

Administration Absent: Steve Powell

19-108 I. Call to Order
President Franchina called the meeting to order at 6:01 p.m.

II. Public Comment Policy & Procedures

19-109 III. Approval of Minutes: Library Board of Trustees Meeting ~ August 8, 2019
Vice President Guzmán, seconded by Trustee Maladecki, move to approve the minutes for the August 8, 2019 Library Board of Trustees Meeting. Motion carried 5-0.

19-110 IV. Staff Presentations: None

19-111 V. Financial Statements and Summaries: August 2019

19-112 VI. Dashboard: August 2019
CBO Stone highlighted some recent events that had a positive impact on attendance. These events included the end of summer events at several locations with attendance of 1,100 and the annual Romance, Wine & Chocolate event at Chickasaw that had 129 in attendance despite the forecasted Hurricane Dorian.

19-113 VII. Action Items

19-114 Consent Agenda Items:
Trustee Maladecki, seconded by Trustee Maines moved to approve the items on the Consent Agenda. Motion carried 5-0.

19-115 Approval of Document for State Aid to Libraries:
➢ Annual Plan of Service FY 2020
The Board approved the Annual Plan of Service for FY 2020.

19-116 Request to Serve Alcohol
The Board authorized the serving of alcoholic beverages in accordance with the Board-approved policy at the Booktoberfest event on October 4, 2019 at the Orlando Public Library.

19-117 Non-Consent Agenda Items:

19-118 Mechanical, Electrical and Plumbing Continuing Contracts: Kris Shoemaker
Vice President Guzmán, seconded by Trustee Maladecki, moved to approve the following ranking of firms for Continuing MEP Engineering Services Selection for the
1. TLC Engineering (TLC)
2. C&S Consulting (C&S)
3. Hanson Engineering (HANSON)

Motion carried 5-0.

19-119  Architectural Engineer Continuing Contracts: Kris Shoemaker
Vice President Guzmán, seconded by Trustee Benjamin, moved to approve the following ranking of firms for Continuing AE Services Selection for the Library, and to authorize staff to negotiate a Continuing Services contract for AE services with the approved firms in order of rank.
1. Borrelli & Partners (BORRELLI)
2. Song & Associates (SONG)
3. KMF Architects (KMF)

Motion carried 5-0.

19-120 VIII. Discussion and Possible Action Items

19-121 Bathroom Renovation Update: Kris Shoemaker
The Board requested an update regarding increasing the size of the doors and walls for the recently approved and upcoming bathroom renovation projects at the Southwest, South Trail and Southeast Branches. CFO Shoemaker informed the Board that in addition to 60-inch doors and walls, 72-inch ones are available as well. He further stated that both sizes of the doors will have piano hinges that block the gaps between the doors and the walls, thus preventing someone from peeking in a stall. He further stated that the 72-inch doors and walls will make it difficult for floor cleaning and ensuring there is only one person in a stall at a time. Discussion ensued regarding safety and privacy, as well as the potential of the 72-inch doors and walls not being available in time to complete the Southwest bathroom renovation, the first project, on schedule. Trustee Maines stated it is important for transgender customers to feel safe and secure while using the restroom. Further, it was discussed that plumbing changes should not be made to accommodate the 72-inch doors and walls.

Trustee Maines motioned to use 72-inch walls and doors for these three branch renovation projects that can accommodate them. Trustee Maladecki seconded the motion with the caveat that the Southwest Branch bathroom project is not delayed if the taller walls and doors are not available in time to finish the project on schedule. President Franchina added that this change is only for these three bathroom renovation projects and not a policy change. Motion carried 4-1, with President Franchina voting nay.

19-122 Closed Day Schedule FY 2020

19-123 IX. Information

19-124 Director’s Report
Permission to enter the West Orange parcels the Library is considering purchasing should be given sometime in October 2019. The Library is arranging to contract with a firm to inspect and perform certain soil tests on the properties to determine suitability and percentage of usable, buildable space.
The Library has had favorable conversations with the City of Orlando to lease a parcel of land in the Lake Nona area for a potential branch site.

19-125

Public Comment: Non-Agenda Items

X. Adjournment

President Franchina adjourned the meeting at 6:53 p.m.

Next Meeting Dates: October 8, 2019 ~ TUESDAY ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- November 14, 2019 ~ Fairview Shores Branch Library; 902 Lee Road; Orlando, Florida 32810.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.