

AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

September 7, 2016

WEDNESDAY

**South Trail Branch Library
 4600 South Orange Blossom Trail
 Orlando, Florida 32839
 407.835.READ (7323)**

Library Board Present: Lisa Franchina (9/0); Ted Maines (12/1 - City);
 Marucci Guzmán (9/1); Richard Maladecki (9/2)

Library Board Absent: Hernan Tagliani (12/3 - City)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier; Wendi Bost;
 Craig Wilkins; Debbie Tour; Milinda Neusaenger

- 16-116 I. **Call to Order**
 President Franchina called the meeting to order at 6:00 p.m.
- II. **Public Comment Policy & Procedures**
- 16-117 III. **Approval of Minutes: Library Board of Trustees Meeting ~ August 11, 2106**
 Trustee Maines, seconded by Trustee Guzmán moved to approve the minutes for the August 11, 2016 Library Board of Trustees Meeting. Motion carried 4-0.
- 16-118 IV. **Staff Presentations:**
 ➤ **South Trail Welcome, The Sewing Class - Carolyn McClendon & Myriam Delien**
 ➤ **Summer BreakSpot - Carolyn McClendon & Ken Gibert**
- 16-119 V. **Financial Statements and Summaries: August 2016**
 Comptroller Tessier briefed the Board regarding several projects: the Main Library fire pump project is complete, the fourth floor renovation is moving along, and the Main Library gate and fencing project is in the planning stage..
- 16-120 VI. **Statistics and Summaries: August 2016**
 Assistant Director Moss summarized the August Statistics. Brief discussion ensued regarding the impact of the marketing campaign.
- 16-121 VII. **Action Items**
- 16-121.1 **Date Change of October 2016 Library Board of Trustees Meeting**
 There is a Board conflict with the October 13, 2016 Board Meeting. Trustee Maladecki, seconded by Vice President Guzmán, to change the meeting date to October 12, 2106. Motion carried 4-0.
- 16-122 **Non-Discrimination Policies: Craig Wilkins & Kim Simoneaux**
 Brief discussion ensued regarding the need to update the existing non-discrimination policies. Trustee Maladecki, seconded by Vice President Guzmán, moved to adopt the following updated policies:
- Equal Opportunity Employment Policy
 - Genetic Information Nondiscrimination Act Policy
 - Prohibited Discrimination and Unlawful Harassment Policy
- Motion carried 4-0.

16-123 VIII. **Discussion and Possible Action Items**16-124 IX. **Information**16-125 **Closed Days FY 2017**16-125.1 **Appleton Creative Marketing Update: Erin Sullivan**

Public Relations Administrator Sullivan gave an overview of the campaign thus far. Early evaluation of the campaign does not indicate an increase in library usage. However, there is an increased awareness of OCLS in the community. Board discussion ensued regarding the Board's desire to try something different by hiring an outside firm, instead of marketing from in-house. Suggestions were made to enhance the online portion of the campaign to make it more user-friendly and varied. The Board requested to have staff opinions and honest feedback gathered and share in the near future.

16-126 **Director's Report**

- Save the Date! On October 7th from 6:30-8:30 p.m. OCLS will host our annual Booktoberfest fundraiser for the Friends of the Library. Tickets are on sale now for the event, which will feature German-themed food, beer samples, a silent auction, trivia from Curtis Earth and more games and prizes.
- On September 6th there was a rupture in the water line supplying potable water to the Main Library. Because of this, the water to Main was off. Water in the "newer" side of the building was off, but the water in the "older" side of the building remained on so restrooms in the "old" building were accessible for staff. A big thank you to the Facilities staff, especially Troy Rogers, Darryl Sims, Craig Goetzke, Steve Powell for everything that they did to make a bad situation better, as well as Heather Crouse, Jim Myers, Sharon Ricket, and Debbie Amos who helped tremendously by getting the wet areas closed off to the public. We appreciate their "doing whatever it takes to get the job done" mentality.
- The Library Director participated in the Downtown Orlando partnership panel discussion on Innovation, held at the Dr. Phillips Center on August 31st. Director Hodel commented on what makes an organization innovative, what companies can do to ensure they are setting themselves up to embrace new ideas, the processes the library uses to embrace constant innovation and getting staff to engage with the new ideas and technology.
- On September 15th at 6:00 p.m., the Library will host the opening reception for the paintings by local artists from materials donated by Sam Flax to honor the Pulse Nightclub victims. All 273 works of art will be on display the evening of the 15th. There will also be a few words from Sam Flax and possibly a few notables. There will also be an acoustic guitar playing. All are invited.
- The Library will be presenting at the National Association of State Chief Information Officers (NASCIO) conference at the Marriot Grand Lakes on September 19th. We will be telling the Melrose Center story and showing a video on how we help kids learn STEM disciplines. There will be displays of items made in Camp Savvy sessions as well as a robotic arm to take donations for the Center.
- Career Online High School program update: Out of 75 scholarships, we have given out 20 so far. Currently there are 99 patrons taking a prerequisite course and 24 in line to be interviewed. We have had a total of 5 graduates since the start of the program.

Trustee Maladecki asked how volunteer Joanne Feldstein is being honored. Director Hodel said that the Friends of the Library are naming the Volunteer of the Year award to honor her. In April, Ms. Feldstein was struck and killed by a driver when attempting to cross the street in front of the Orlando Public Library. Charges against the driver are still pending.

Trustee Maladecki also asked staff to report to the Board at a future meeting regarding the following:

- Fair Labor Standards Act Update
- Part Time Staff Update

President Franchina presented Comptroller Tessier the fiscal year 2015 *Certificate of Achievement for Excellence in Financial Reporting* Award from the Government Finance Officers Association.

16-127 **Public Comment: Non-Agenda Items**

16-128 Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the resolution to honor and recognize Mr. Melrose for winning the Charles E. Beard award from the Southeast Library Association (SELA). The SELA Charles E Beard Award, formerly the President's Award, is given to honor an individual outside the library profession who has made a significant contribution to the development or promotion of libraries in the Southeast.

X. **Adjournment**

President Franchina adjourned the meeting at 7:08 p.m.

Next Meeting Dates: October 13, 2016 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- November 10, 2016 ~ Edgewater Branch Library; 5049 Edgewater Drive; Orlando, Florida 32810.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.