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*Mary Anne Hodel,  
Library Director, Chief Executive Officer*

September 15, 2021

Committee Name: OCLS RFQ 21-001 Procurement Committee  
Date: November 10, 2021  
Time: 10:00 A..M.  
Location: 101 East Central Blvd. Orlando FL 32801  
5<sup>th</sup> Floor Camellia Room  
Committee Liaison: Kristopher Shoemaker 407-835-7323  
Committee Purpose: Evaluation of Oral Presentations

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The Procurement Committee for OCLS RFQ 21-001 Design Team Services For Horizon West Branch Library will meet to evaluate and score Oral Presentations from the short listed proposers.

**Any person wishing to appeal any decision made by the trustees at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which would include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**