

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

October 8, 2020 ~ 6:00 p.m.

Via Zoom Meeting

<https://zoom.us/j/95874856843>

Meeting ID: 958 7485 6843

Passcode: 12345

Library Board Present: Richard Maladecki (9/0); Marucci Guzmán (9/2); Nicole Benjamin (1/0 – City); Danielle Levien (1/0 - City); Crockett Bohannon (8/0)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell; Ricardo Viera; Bethany Stone; Kris Shoemaker; Milinda Neusaenger

- 20-117 I. **Call to Order**
 President Maladecki called the meeting to order at 6:00 p.m.
- 20-118 II. **Public Comment Policy & Procedures**
- 20-119 III. **Approval of Minutes: Library Board of Trustees Meeting September 10, 2020**
 Vice President Guzmán, seconded by Trustee Levien, moved to approve the minutes for the September 10, 2020 Library Board of Trustees Meeting. Motion carried 5-0.
- 20-120 IV. **Staff Presentation: ESOL ~ Jelitza Rivera**
- 20-121 V. **Financial Statements and Summaries: September 2020**
- 20-122 VI. **Dashboard: September 2020**
- 20-123 VII. **Action Items:**
- 20-124 **Election of Board Officers and Committee Appointments**
 President Maladecki stepped down as president.
- Trustee Benjamin nominated Trustee Bohannon as President, Trustee Levien seconded the nomination. Motion carried 5-0.
- Trustee Bohannon nominated Trustee Benjamin as Vice President, Vice President Guzmán seconded the nomination. Motion carried 5-0.
- Trustee Bohannon nominated Trustee Levien as Chair of the Personnel Committee, Trustee Benjamin seconded the nomination. Motion carried 5-0.
- 20-125 **Director's Evaluation & Personnel Committee Meeting: Evaluation and Minutes Approval: Nicole Benjamin**
 As Chair of the Personnel Committee, Trustee Benjamin conducted Director Hodel's annual evaluation. Among Director Hodel's many accomplishments, Trustee Benjamin referenced the way Director Hodel handled the COVID-19 pandemic; specifically, how the Library was able to continue offering services and transition to online events seamlessly. Trustee Benjamin commended Ms. Hodel for doing an outstanding job of leading the Library through these unprecedented times, especially balancing the needs of the public with the safety of the staff. She also commended Director Hodel about her overall knowledge of not only the day to day operations of the library but also being well versed in the areas of investments and construction.

The recommendations of the Personnel Chair to the Library Board of Trustees are summarized as follows:

1. Rate Ms. Hodel's overall performance as Far Exceeds Requirements.
2. Consistent with the FY 2021 Compensation Plan for staff, award Ms. Hodel 60 hours of non-re-occurring vacation based on her overall Far Exceeds Requirements rating.

Trustee Bohannon, seconded by Vice President Guzmán, moved to approve the recommendations. Motion carried 5-0.

20-126 VIII. **Discussion and Possible Action Items**

20-127 **Director's Goals FY 2021 ~ Draft**

Vice President Guzmán, seconded by Trustee Levien, moved to approve Director Hodel's Goals for FY 2021. Motion carried 5-0.

20-128 IX. **Information**

20-129 **Director's Goals FY 2020 ~ 4th Quarter Update: Nicole Benjamin**

20-130 **Strategic Plan FY 2020 ~ 4th Quarter Update**

Director Hodel reported that since the onslaught of COVID-19, Staff had to revamp to virtual spaces and they have done a terrific job in doing so. She stated that Staff are so clever and love to learn and easily adopted to Zoom platforms for classes and events. She stated that they are very dedicated to Library Customers and that she is very grateful for all Library Staff Members.

20-131 **Director's Report**

Director Hodel reported that the new contract for janitorial services is in place and that a new contract for bank delivery services has been signed. She informed the Board of the two upcoming Horizon West Parcel tours. She also stated that there is a need for a library in the Horizon West and Lake Nona communities. But, OCLS cannot afford to build two libraries at the same time and that as an independent taxing district no other government entity will give OCLS funding for a branch.

20-132 **Public Comment: Non-Agenda Items**

President Maladecki addressed the need for a branch in Lake Nona. He explained that for several years Library Staff and the Board have approached several individuals and entities and unfortunately partnerships did not materialize. He further stated that Horizon West is growing faster than Lake Nona.

The first nine individuals listed below signed up to address the Board regarding opening a Library in the Lake Nona area, the tenth individual signed up to address the Board about another topic:

1. Marta Northcutt
2. Stephanie Houde – not present
3. Erica Diaz – not present
4. Kimberly Barrientos – not present
5. Christopher Hertel
6. Carole Robohm – not present
7. Neelima Katukuri
8. Rene Plasencia
9. Kathleen Parsons
10. Isa Vogel – not present

Discussion ensued regarding a partnership with Valencia College and a possible drop box on their campus. The Board asked Staff to explore the idea of a drop box with Valencia College and to bring the findings back to the Board as an agenda item in a month or two.

X. **Adjournment**

Vice President Guzmán, seconded by Trustee Bohannon, moved to adjourn the meeting. Motion carried 5-0. President Maladecki adjourned the meeting at 7:17 p.m.

Next Meeting Dates: November 12, 2020 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
December 9, 2020 ~ **WEDNESDAY** ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.