

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

May 14, 2020 ~ 6:00 p.m.

Join Zoom Meeting
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Meeting ID: 413 603 214

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Library Board Present: Richard Maladecki (4/0); Marucci Guzmán (4/2); Nicole Benjamin (7/0 – City); Danielle Levien (3/0 - City); Crockett Bohannon (3/0)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell; Ricardo Viera; Bethany Stone; Kris Shoemaker; Milinda Neusaenger

- 20-043 I. **Call to Order**
President Maladecki called the meeting to order at 6:05 p.m.
- 20-044 II. **Public Comment Policy & Procedures**
- 20-045 III. **Approval of Minutes: Library Board of Trustees Meeting ~ March 12, 2020**
Trustee Bohannon, seconded by Vice President Guzmán, moved to approve the minutes for the March 12, 2020 Library Board of Trustees Meeting. Motion carried 5-0.
- 20-046 IV. **Staff Presentation: None**
- 20-047 V. **Financial Statements and Summaries: April 2020**
CFO Shoemaker gave the Board an overview of the April 2020 financial reports and adjustments that have been made to the Budget due to the coronavirus shutdown.
- 20-048 VI. **Dashboard: April 2020**
COO Powell reported to the Board that the April digital online classes and events totaled 138 virtual events, Questline has taken 1,240 calls, and Special Services processed 8,366 items for home delivery.
- 20-049 VII. **Action Items**
- 20-050 **Preliminary FY 2021 Budget: Kris Shoemaker**
CFO Shoemaker gave the Board an overview of the Budget for FY 2021. Brief discussion ensued. Vice President Guzmán, seconded by Trustee Levien, moved to approve FY 2020-21 Operating, Capital Projects, Sinking/EARR and Permanent Fund budgets and to Recommend to the Governing Board that the Library District's millage rate be maintained at .3748 for FY 2020-21. Motion carried 5-0.

President Maladecki informed the Board that Director Hodel has had a change of heart and would like to remain on staff for another year and retire sometime in 2022. He asked the Board if they were in agreement to unaccepting her verbal retirement announcement. Director Hodel stated that many things are up in the air because of the virus and it may prove to be an awkward time for another person to come on board. Brief discussion ensued. Trustee Levien, seconded by Trustee Benjamin, moved to accept Director Hodel's offer to remain on staff for 12 to 15 months beyond the original retirement date of December 31, 2020. Motion carried 5-0.

20-051

Southwest Lease Amendment: Bethany Stone

CBO Stone informed the Board that the fifth Southwest lease amendment now allows for the meeting room management to be transferred to Southwest Staff, instead of the Dr. Phillips Foundation. Trustee Bohannon, seconded by Vice President Guzmán, to approve the fifth Southwest lease amendment. Motion carried 5-0.

20-052 VIII.

Discussion and Possible Action Items

20-053

Herndon Lease: Danielle King

CBO King informed the Board that the lease for the Herndon Branch with the Greater Orlando Aviation Authority (GOAA), is up for renewal this year. Despite some improvements to the property, there have been chronic issues such as: potholes in the parking lot, sole and anchor tenant in the center, and GOAA remains indecisive of the future of the property. Extensive real estate searches have been made regarding another location, but to no avail. Some shopping centers are not interested in having a library as a tenant. There are two options: renewing the lease for one year or multiple years with the possibility of GOAA terminating the lease early or terminate the lease. The Board discussed the impact on the surrounding communities and the nearby library locations. The Main Library is 3.5 miles away and the Chickasaw Branch is 4.5 miles away from the Herndon location. Vice President Guzmán, seconded by Trustee Benjamin, moved to terminate the Herndon lease with GOAA. Motion carried 5-0.

20-054 IX.

Information

20-055

Director's Report

Director Hodel reported to the Board that Staff have been working hard to offer online classes, events, media interviews, blog posts and preparing for the Summer Reading Program to be offered virtually. The Facilities & Operations Staff have installed plexiglass barriers at service points. Purchasing Specialist, Ken Ruddy has been working hard to obtain personal protection equipment for Staff.

20-056

Public Comment: Non-Agenda Items

There was a request from Mr. Bud Tugly to address the Board, but he was not present.

X.

Adjournment

Vice President Guzmán, seconded by Trustee Levien, moved to adjourn the meeting. Motion carried 5-0. President Maladecki adjourned the meeting at 7:29 p.m.

Next Meeting Dates: June 11, 2020 ~ Zoom Online --- July 9, 2020 ~ To Be Determined.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.