

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

May 9, 2019 ~ 6:00 p.m.
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Lisa Franchina (5/0); Marucci Guzmán (5/1);
 Ted Maines (8/2 - City); Richard Maladecki (5/0);
 Nicole Benjamin (2/0 – City)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell;
 Ricardo Viera; Bethany Stone; Kris Shoemaker;
 Milinda Neusaenger

- 19-053 I. **Call to Order**
 President Franchina called the meeting to order at 6:08 p.m.
- II. **Public Comment Policy & Procedures**
- 19-054 III. **Approval of Minutes: Library Board of Trustees Meeting ~ April 11, 2019**
 Vice President Guzmán, seconded by Trustee Maladecki, moved to approve the minutes for the April 11, 2019 Library Board of Trustees Meeting. Motion carried 5-0.
- 19-055 IV. **Staff Presentation: EPOCH – Electronically Preserving Obituaries as Cultural Heritage ~ Matthew David, Stephanie Lum & Selena Raghunath**
- 19-056 V. **Financial Statements and Summaries: April 2019**
 Brief discussion ensued regarding State Aid funding, the amount received is less than the amount budgeted. CFO Shoemaker assured the Board there is not an issue with the difference.
- 19-057 VI. **Dashboard: April 2019**
 COO Powell gave a brief summary of the April statistics.
- 19-058 VII. **Action Items**
- 19-059 **Request to Serve Alcohol: Christine Lindler**
 Vice President Guzmán, seconded by Trustee Maines, moved to authorize the serving of alcoholic beverages in accordance with the Board-approved policy at an event on July 13, 2019 at the Orlando Public Library. Motion carried 5-0.
- 19-060 **Engineering Ranking – Emergency Generator Project: Kris Shoemaker**
 Trustee Maines, seconded by Vice President Guzmán, moved to approve the following ranking of firms for MEP Engineering Services Selection for Emergency Generator and Diesel Tank Removal and Replacement Project, and to authorize staff to negotiate and execute a contract for MEP Engineering services with the approved firms in order of rank. 1. TLC; 2. SGM. Motion carried 5-0.
- 19-061 VIII. **Discussion and Possible Action Items**
- 19-062 IX. **Information**

- 19-063 **Staff Survey 2019: Kim Bennett**
Human Resources Manager, Kim Bennett, gave a brief summary of the 2019 Staff Survey and the results. She stated that the overall results were positive. She also shared that the top five favorable and bottom five least favorable items were highlighted in the summary.
- 19-064 **Director's Report**
The Grand Opening of the new Fairview Shores Branch is scheduled for 8 June at 10:00 a.m. I hope you all can be there. A day of activities, fun and prizes is planned.
- The Orlando Book Festival will be held at the Orlando Public Library on 18 May and features authors Daniel José Older, Delilah S. Dawson, Jim Clark and Alyssa Maxwell. Book signings with all the authors will follow their presentations.
- The Orange County History Center won the IMLS award this year, the same that OCLS won last year. Congratulations to the History Center.
- President Franchina and I had a nice meeting with Commissioner Regina Hill. We shared with her all of the services we offer and she is interested in the Children's programs and Spanish Classes. She said she will have the City staff help with the cleanliness around Wall street.
- 19-065 **Public Comment: Non-Agenda Items**
Jonathan Blount – Orange County resident and library card holder, spoke about diversity in the Library.

X. **Adjournment**

President Franchina adjourned the meeting at 7:00 p.m.

**Next Meeting Dates: June 13, 2019; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
July 11, 2019 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801**

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.