

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**

**March 12, 2020 ~ 6:00 p.m.**

**Orlando Public Library**

**Melrose Conference Room ~ 2<sup>nd</sup> Floor**

**101 East Central Boulevard**

**Orlando, Florida 32801**

**407.835.READ (7323)**

Library Board Present: Richard Maladecki (3/0); Nicole Benjamin (6/0 – City);  
Danielle Levien (2/0 - City); Crockett Bohannon (2/0)

Library Board Absent: Marucci Guzmán (3/2)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell;  
Ricardo Viera; Bethany Stone; Kris Shoemaker;  
Milinda Neusaenger

20-025 I. **Call to Order**

President Maladecki called the meeting to order at 5:56 p.m.

II. **Public Comment Policy & Procedures**

20-026 III. **Approval of Minutes: Library Board of Trustees Meeting ~  
February 13, 2020**

Trustee Benjamin, seconded by Trustee Levien moved to approve the minutes for the February 13, 2020 Library Board of Trustees Meeting. Motion carried 4-0.

20-027 IV. **Staff Presentation: Integrated Library System Replacement – Wise ~  
Steve Powell**

COO Powell gave the Board a presentation about the planned shift to the new OCLS / Wise ILS System.

20-028 V. **Financial Statements and Summaries: February 2020**

CFO Shoemaker briefed the Board regarding the February financial reports.

20-029 VI. **Dashboard: February 2020**

20-030 VII. **Action Items**

20-031 **Library Director / Chief Executive Officer Search: Kim Bennett**

Human Resources Manager Bennett gave the Board a second overview of the process to hire a new Library Director / Chief Executive Officer. Trustee Bohannon, seconded by Trustee Levien, moved to approve the Library Director / CEO Job Description. Motion carried 4-0. Trustee Bohannon, seconded by Trustee Benjamin, moved to approve the Starting Salary Range of \$151,882 to \$160,000. Motion carried 4-0. Trustee Levien, seconded by Trustee Benjamin, moved to approve the Search Budget of \$18,350. Motion carried 4-0.

The Board discussed the Timeline and Hiring Process Structure. It was decided that if a Search Committee Member or a Board Member has a preexisting relationship with a candidate, they need to disclose the relationship prior to interviews. Trustee Bohannon suggested that Director Hodel should be a member of the Search Committee as she has a vast knowledge of the Library Industry. The Board agreed and Director Hodel agreed and stated she should be a non-voting member. Discussion ensued. Trustee Bohannon,

seconded by Trustee Levien, moved to approve the Timeline and Hiring Process.  
Motion carried 4-0.

20-032 VIII. **Discussion and Possible Action Items**

20-033 IX. **Information**

20-034 **Director's Report**

Director Hodel announced that the Library is cancelling all events and classes starting March 14<sup>th</sup> due to the coronavirus.

20-035 **Public Comment: Non-Agenda Items**

X. **Adjournment**

Trustee Levien, seconded by Trustee Bohannon, moved to adjourn the meeting. Motion carried 4-0. President Maladecki adjourned the meeting at 7:10 p.m.

**Next Meeting Dates: TENTATIVE: May 14, 2020 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- June 11, 2020 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.**

**Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**