Orange County Library System
Board of Trustees Meeting

Board Packet for June 2019
June 7, 2019

To: Lisa Franchina, President
    Marucci Guzmán, Vice President
    Ted Maines, Trustee
    Richard Maladecki, Trustee
    Nicole Benjamin, Trustee

cc: The Library Governing Board:
    The Honorable Mayor Jerry Demings, Chairman of the Library Governing Board,
    Members of the Governing Board, Commissioners Betsy VanderLey, Christine Moore,
    Mayra Uribe, Maribel Gómez Cordero, Emily Bonilla, Victoria Siplin, Orange County;
    and Ana Palenzuela, City of Orlando.

From: Mary Anne Hodel, Director

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 6:00 p.m. on Thursday, June 13, 2019;
Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801; 407.835.READ (7323).

If any board member has an item to be brought up for discussion, please call
Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: - Liaison, Nominating Board ~ City of Orlando
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Call to Order
AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
June 13, 2019 ~ 6:00 p.m.
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

19-066 I. Call to Order

19-067 II. Public Comment Policy & Procedures

19-068 III. Approval of Minutes: Library Board of Trustees Meeting ~ May 9, 2019

19-069 IV. Staff Presentation: Sunshine State Author Series ~ Sarah Qronfleh

19-070 V. Financial Statements and Summaries:
➢ Budget Preview: FY 2020
➢ Financial Reports: May 2019

19-071 VI. Dashboard: May 2019

19-072 VII. Action Items
  19-072 Request to Serve Alcohol: Danielle King
  19-073 Herndon Lease Amendment: Danielle King
  19-074 Contractor Ranking – Restroom Renovation Projects: Kris Shoemaker
  19-075 Plan Administrator Appointment: Kris Shoemaker

19-076 VIII. Discussion and Possible Action Items

19-077 IX. Information
  19-078 Director’s Report

19-079 X. Adjournment

Next Meeting Dates: July 11, 2019; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
August 8, 2019 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library
Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure
that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this
proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s
Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.
Effective Date: October 1, 2013 (Approved by the Board of Trustees on September 11, 2013)

Objective: The objective of this policy is to establish standard procedures to ensure an opportunity for broad public participation in decision-making.

Policy Statement: It is the intent of this policy that the deliberations and actions of the Board of Trustees of the Orange County Library System (“OCLS”) be conducted and taken openly in order that the public and relevant stakeholders may be fully informed and intelligently advised as to the conduct of public business by the Board of Trustees.

Definitions: For the purpose of this policy, the following definitions shall prevail:

1. A “meeting” is a gathering of a quorum of the membership of the Board of Trustees, or any board or commission of OCLS for the purpose of receiving information relating to public business, or for discussion of public business, or for official action upon a proposition related to public business.

2. A “regular meeting” is a meeting held pursuant to a schedule of such meetings as approved by a board or commission to conduct public business or otherwise discuss or act upon matters of public interest.

3. A “special meeting” is any meeting other than a regular meeting held by a board or commission. A “special meeting” is held for the purpose of addressing matters requiring the immediate attention of a board or commission or for the purpose of addressing matters which the board or commission has determined are best addressed at a special meeting. When a special meeting is called, the presiding officer of the board or commission shall specifically state the purpose of the meeting and the board or commission shall address only those matters for which the meeting was called.

4. A “board or commission” shall refer to the Board of Trustees of OCLS and any other board or commission now existing or created in the future by the Board of Trustees or OCLS.

5. The “presiding officer” shall mean, in the case of the Board of the Directors the chair and in all other cases shall be the chair of a particular OCLS board or commission.

6. “Board of Trustees” shall refer to the Board of Trustees of OCLS.

Meetings:

1. Location. All meetings of the Board of Trustees and any other board or commission shall be held in a suitable location and shall be open to the public as required by law. The only exception to the requirement that meetings be open to the public shall be an executive session scheduled for those purposes expressly recognized by law.

2. Regular Meetings. The Board of Trustees and the other boards and commissions shall hold regular monthly meetings as designated by the Board of Trustees or the other boards and commissions.
Public Notice: OCLS shall give public notice of the schedule of meetings and shall state the dates, times and places for such meetings. Public notice of any special meeting or of any reconvened meeting shall be given before such meeting. Public notice shall be given by posting the date and time of the meetings on the OCLS website, the public bulletin boards at all OCLS locations and the Orange County Administration Building. Notice will also be published in the Orlando Sentinel as required by Section 189.417 of the Florida Statutes.

Conduct of Meetings:

1. The presiding officer shall preserve order and decorum at all meetings.

2. When considering matters upon which the board or commission will take action the presiding officer shall receive comments from the public.

3. During any board or commission meeting, board and commission members shall maintain order and decorum.

4. OCLS staff and citizens must be recognized by the presiding officer before speaking or asking questions. The purpose of this requirement is so that there is order and so that the recording equipment will properly record all comments made by individuals wishing to comment on a specific subject.

5. All comments must be made from the podium which is located in the OCLS meeting room or by other reasonable accommodations in any other location in which a board or commission meeting is held, and shall address the subject of the agenda item. Individuals that appear before any board or commission are required to state their legal name and their actual address for the public record. The purpose of this requirement is so that they are properly reflected in any board or commission minutes and are available for future reference.

6. As a board or commission considers consent agenda items, emergency items, items involving official acts that involve no more than a ministerial act, approval of minutes, ceremonial proclamations and other similar items, the presiding officer may, at his discretion, or at the direction of a majority of the board or commission, accept comments from those in attendance.

Public Participation and Comment: In order to comply with Section 286.0114 of the Florida Statutes, OCLS hereby establishes a Public Comment Policy applicable to all boards and commissions to allow members of the public an opportunity to address boards and commissions. In addition to public hearings, a special time is hereby set aside at all board and commission meetings for the purpose of receiving comments and suggestions from members of the public. All comments made during any Public Comment period shall be subject to the following procedures:

1. OCLS allocates up to 30 minutes at the end of each board or commission meeting for citizens who wish to appear before that board or commission to make a request of that board or commission, voice a complaint or concern, express an opinion, or for some other type of recognition. The presiding officer will divide the time equally between all who have signed up to speak; but in no case may a citizen speak longer than three minutes. A Public Comment period not to exceed 30 minutes will be held during any board or commission meeting. The presiding officer may permit additional time to a given speaker on a case-by-case basis.

2. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda.

3. When a board or commission considers matters during a public meeting upon which it will take action, no action shall be taken until the presiding officer requests and receives comments from the public.

4. Persons who wish to make a statement during the Public Comment period will register on a Notice of Intent to Speak Form which will be available 30 minutes before the start of the meeting. Information included on the Notice of Intent to Speak forms will be included in the Board Meeting Minutes and thus become public record. No one will be allowed to have his or her name placed on the list by telephone request to OCLS staff.

5. Each person who signed up to speak will have up to three minutes to make his or her statement. Speakers will be acknowledged by the presiding officer in the order which the Notice of Intent to Speak Form was received by the Board of Trustee’s administrative assistant. Speakers shall address that board or commission from the podium, and
not approach that board or commission or OCLS staff. Speakers will begin their statement by first stating their legal name and actual address.

6. Statements are to be directed to the board or commission as a whole, and not to individuals. Public comment is not intended to require a board or commission to provide an answer to the speaker. Discussions between speakers and members of the audience will not be allowed.

7. Speakers will be courteous in their language and presentation.

8. Only one speaker will be acknowledged at a time. In the event a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group’s concerns. Likewise, in the event the number of persons wishing to attend the hearing exceeds the capacity of the meeting place, one or more delegates shall be selected to speak on behalf of each group. If the time period expires before all persons who have signed up get to speak, those names will be carried over to the next Public Comment period, or if the presiding officer consents, these comments can be heard at that meeting.

9. Any action on items brought up during the Public Comment period will be at the discretion of that board or commission. No board or commission will take any action on subject matter for which it has not had the opportunity to fully investigate and gather complete information.

10. These same rules shall apply to all boards and commissions.

**Decorum:** The presiding officer shall preserve strict order and decorum at all meetings.

1. In conducting business, boards and commissions are committed to the principles of civility, honor, and dignity. Individuals appearing before boards and commission are requested to observe the same principles when making comments on items and issues presented to a given board or commission for its consideration.

2. Staff members and citizens are required to use proper language when addressing a board or commission or the audience. Staff members and citizens shall not use profanity or cursing, aggressive or threatening behavior when addressing the board or commission or other participants. All comments are directed to the presiding officer and not to individual members of the board or commission or to the audience. No personal verbal attacks toward any individual will be allowed during the conduct of a board or commission meeting. The presiding officer may have individual(s) removed from the podium and/or meeting chambers if such conduct persists after a warning has been issued.

3. All members of a board or commission shall accord the utmost courtesy to each other, staff, and the public members appearing before the board or commission and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. During board or commission meetings, cell phones are to be turned off or silenced. Use of cell phones by board or commission members and staff for talking, texting, emailing or otherwise will not be allowed during meetings while at the dais, except for emergency communications, research, or during breaks.

**Waiver of Rules:** The board or commission may, at any time, waive all or a portion of these rules of procedure during the course of a meeting. Provided however, that any such waiver shall only be done upon a motion and majority approval of the waiver by members of the board or commission present and voting. Such waivers shall only be granted to insure the protection of the right of members of the public to be given a reasonable opportunity to be heard before a board or commission takes official action on a proposition.

**Training:** Periodic training for Sunshine Law requirements will be scheduled by OCLS for board and commission members.

**Penalties:** Any action taken at a meeting not open to the public, whether intentional or unintentional, is void. The law provides penalties for not complying with the Sunshine Law including criminal penalties, removal from the board position, fines up to $500, and an award of reasonable attorney’s fees against the board found to have violated the Sunshine Law.
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Approval of Minutes:
Library Board of Trustees Meeting
May 9, 2019
MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
May 9, 2019 ~ 6:00 p.m.
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Lisa Franchina (5/0); Marucci Guzmán (5/1); Ted Maines (8/2 - City); Richard Maladecki (5/0); Nicole Benjamin (2/0 – City)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell; Ricardo Viera; Bethany Stone; Kris Shoemaker; Milinda Neusaenger

19-053 I. Call to Order
President Franchina called the meeting to order at 6:08 p.m.

II. Public Comment Policy & Procedures

19-054 III. Approval of Minutes: Library Board of Trustees Meeting ~ April 11, 2019
Vice President Guzmán, seconded by Trustee Maladecki, moved to approve the minutes for the April 11, 2019 Library Board of Trustees Meeting. Motion carried 5-0.

19-055 IV. Staff Presentation: EPOCH – Electronically Preserving Obituaries as Cultural Heritage ~ Matthew David, Stephanie Lum & Selena Raghunath

19-056 V. Financial Statements and Summaries: April 2019
Brief discussion ensued regarding State Aid funding, the amount received is less than the amount budgeted. CFO Shoemaker assured the Board there is not an issue with the difference.

19-057 VI. Dashboard: April 2019
COO Powell gave a brief summary of the April statistics.

19-058 VII. Action Items

19-059 Request to Serve Alcohol: Christine Lindler
Vice President Guzmán, seconded by Trustee Maines, moved to authorize the serving of alcoholic beverages in accordance with the Board-approved policy at an event on July 13, 2019 at the Orlando Public Library. Motion carried 5-0.

19-060 Engineering Ranking – Emergency Generator Project: Kris Shoemaker
Trustee Maines, seconded by Vice President Guzmán, moved to approve the following ranking of firms for MEP Engineering Services Selection for Emergency Generator and Diesel Tank Removal and Replacement Project, and to authorize staff to negotiate and execute a contract for MEP Engineering services with the approved firms in order of rank. 1. TLC; 2. SGM. Motion carried 5-0.

19-061 VIII. Discussion and Possible Action Items

19-062 IX. Information
Staff Survey 2019: Kim Bennett

Human Resources Manager, Kim Bennett, gave a brief summary of the 2019 Staff Survey and the results. She stated that the overall results were positive. She also shared that the top five favorable and bottom five least favorable items were highlighted in the summary.

Director’s Report

The Grand Opening of the new Fairview Shores Branch is scheduled for 8 June at 10:00 a.m. I hope you all can be there. A day of activities, fun and prizes is planned.

The Orlando Book Festival will be held at the Orlando Public Library on 18 May and features authors Daniel José Older, Delilah S. Dawson, Jim Clark and Alyssa Maxwell. Book signings with all the authors will follow their presentations.

The Orange County History Center won the IMLS award this year, the same that OCLS won last year. Congratulations to the History Center.

President Franchina and I had a nice meeting with Commissioner Regina Hill. We shared with her all of the services we offer and she is interested in the Children’s programs and Spanish Classes. She said she will have the City staff help with the cleanliness around Wall street.

Public Comment: Non-Agenda Items

Jonathan Blount – Orange County resident and library card holder, spoke about diversity in the Library.

Adjournment

President Franchina adjourned the meeting at 7:00 p.m.

Next Meeting Dates: June 13, 2019; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- July 11, 2019 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Staff Presentation:
Sunshine State Author Series
Sarah Qronfleh
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Financial Statements & Summaries
Budget Preview: FY 2020
Budget Preview: FY 2020
Timing of Budget Presentation

At the June 13th Library Board meeting, staff will make a brief presentation summarizing the preliminary FY 2019-20 budget, based on the initial property values just released by the Property Appraiser’s office and will address any questions. The presentation is for informational purposes only and no action on the part of the Board will be requested at this meeting. The information on the attached pages provides the highlights of next year’s budget. The normal budget notebook will be included with the July Board packet and the Board will be asked to formally approve the FY 2019-20 budget at that meeting. Some accounts, including ad valorem taxes and reserves, will change between the preliminary and final budgets, but the changes are not expected to be significant.

FY 2019-20 Preliminary Operating Fund Budget – The Big Picture View

The Library's millage rate, .3748, has remained the same since FY 08. The Orange County Budget Office has confirmed the intent to maintain the County's millage rate next year, so our recommendation is to do so as well.

Overall, next year’s Operating Fund budget reflects a 10.6% increase. Much of the increase has to do with the increase in Ad Valorem Taxes and the $500,000 Grant from the County’s Citizen Review Panel

Details of the FY 19 Preliminary Operating Fund Budget are summarized on the following pages.
# PRELIMINARY FY 2019-20 OPERATING FUND EXPENDITURE BUDGET

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>FY 2019 BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>% CHANGE</th>
<th>FY 2020 BUDGET</th>
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<td><strong>SALARIES &amp; BENEFITS</strong></td>
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<td>Unemployment Compensation</td>
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<td>Parking and Bus Passes</td>
<td>225,000</td>
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<td><strong>24,919,000</strong></td>
<td><strong>1,362,000</strong></td>
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<td>Tax Collector's Fee</td>
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<td>Supplies-Hardware/Software</td>
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<td>Memberships</td>
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<td><strong>10,839,000</strong></td>
<td><strong>1,353,000</strong></td>
<td>12.5%</td>
<td><strong>12,192,000</strong></td>
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<td><strong>CAPITAL OUTLAY</strong></td>
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<td>Building and Improvements</td>
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<td>Equipment and Furniture</td>
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<td><strong>3,575,000</strong></td>
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<td>-12.3%</td>
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<td><strong>LIBRARY MATERIALS</strong></td>
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<td>Materials - Restricted Contributions</td>
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<td>Materials - Other</td>
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<td><strong>TRANSFER TO SINKING/EARR FUND</strong></td>
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<td><strong>RESERVES</strong></td>
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<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>56,064,000</strong></td>
<td><strong>5,917,000</strong></td>
<td>10.6%</td>
<td><strong>61,981,000</strong></td>
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## PRELIMINARY FY 2019-20 OPERATING FUND REVENUE BUDGET

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<thead>
<tr>
<th>REVENUES</th>
<th>FY 2019 BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>% CHANGE</th>
<th>FY 2020 BUDGET</th>
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<td><strong>AD VALOREM TAXES</strong></td>
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<td><strong>INTERGOVERNMENTAL</strong></td>
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<td>State and Federal Grants</td>
<td>-</td>
<td>50,000</td>
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<td>50,000</td>
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<td>State Aid</td>
<td>982,000</td>
<td>(152,000)</td>
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<td>830,000</td>
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<td></td>
<td>982,000</td>
<td>(102,000)</td>
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<td>880,000</td>
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<td><strong>CHARGES FOR SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee Cards</td>
<td>18,000</td>
<td>-</td>
<td></td>
<td>18,000</td>
</tr>
<tr>
<td>Premium Cards</td>
<td>-</td>
<td>-</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>PC Pass</td>
<td>5,000</td>
<td>(3,000)</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>PC Express</td>
<td>10,000</td>
<td>(6,000)</td>
<td>4,000</td>
<td></td>
</tr>
<tr>
<td>Classes</td>
<td>6,000</td>
<td>-</td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>Meeting Rooms</td>
<td>62,000</td>
<td>(7,000)</td>
<td>55,000</td>
<td></td>
</tr>
<tr>
<td>Faxes</td>
<td>72,000</td>
<td>(17,000)</td>
<td>55,000</td>
<td></td>
</tr>
<tr>
<td>Disks Sales</td>
<td></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scans</td>
<td>35,000</td>
<td>(5,000)</td>
<td>30,000</td>
<td></td>
</tr>
<tr>
<td>Ear Buds &amp; Jump Drive Sales</td>
<td>6,000</td>
<td>-</td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>Reference Charges</td>
<td>1,000</td>
<td>(1,000)</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Booklets &amp; Online Book Sales</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bag Sales</td>
<td>5,000</td>
<td>(1,500)</td>
<td>3,500</td>
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<tr>
<td>Replace Library Cards</td>
<td>42,000</td>
<td>(12,000)</td>
<td>30,000</td>
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<tr>
<td>Copy and Vending</td>
<td>230,000</td>
<td>(5,000)</td>
<td>225,000</td>
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<tr>
<td>Special Events</td>
<td>1,000</td>
<td>(1,000)</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>2,500</td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td></td>
<td>493,000</td>
<td>(56,000)</td>
<td>-11.4%</td>
<td>437,000</td>
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<tr>
<td><strong>FINES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fines and Lost Materials</td>
<td>600,000</td>
<td>-</td>
<td>0.0%</td>
<td>600,000</td>
</tr>
<tr>
<td><strong>MISCELLANEOUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>200,000</td>
<td>150,000</td>
<td>350,000</td>
<td></td>
</tr>
<tr>
<td>Rent</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Contributions - FOL</td>
<td>61,000</td>
<td>(1,000)</td>
<td>60,000</td>
<td></td>
</tr>
<tr>
<td>Contributions - Other</td>
<td>20,000</td>
<td>-</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>Internet Rebate</td>
<td>79,000</td>
<td>1,000</td>
<td>80,000</td>
<td></td>
</tr>
<tr>
<td>Grants and Awards</td>
<td>20,000</td>
<td>520,000</td>
<td>540,000</td>
<td></td>
</tr>
<tr>
<td>Sale of Surplus Property</td>
<td>-</td>
<td>2,000</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>50,000</td>
<td>20,000</td>
<td>70,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>430,000</td>
<td>692,000</td>
<td>160.9%</td>
<td>1,122,000</td>
</tr>
<tr>
<td><strong>TRANSFER FROM PROPERTY APPRAISER</strong></td>
<td>10,000</td>
<td>2,000</td>
<td>20.0%</td>
<td>12,000</td>
</tr>
<tr>
<td><strong>TRANSFER FROM TAX COLLECTOR</strong></td>
<td>400,000</td>
<td>-</td>
<td>0.0%</td>
<td>400,000</td>
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<tr>
<td><strong>RESERVES</strong></td>
<td>9,244,000</td>
<td>1,506,000</td>
<td>16.3%</td>
<td>10,750,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>56,064,000</td>
<td>5,917,000</td>
<td>10.6%</td>
<td>61,981,000</td>
</tr>
</tbody>
</table>
Ad Valorem Taxes ($47,780,000)
Based on the information provided by the Property Appraiser’s Office, property values are up 8.8%. With this increase and no change in the millage rate of .3748, tax revenues are up $3,875,000.

State Aid ($830,000)
As has been our practice, the amount included in next year’s budget reflects the funding level received for the current fiscal year.

Fines & Lost Materials ($600,000)
There is no change in the budget for this account.

Investment Earnings ($350,000)
Rates have been rising and that is reflected in higher investment earnings. The budget for this account was increased by $150,000 based on FY 2018-19 estimated Investment Earnings.

Grants and Awards ($540,000)
The budget for this account was increased by $520,000 based primarily on the Orange County Citizen Review Panel Grant in the amount of $500,000.

Internet Rebate ($80,000)
The Universal Service Schools and Libraries Program, which is a Federal program commonly known as “E-Rate,” provides rebates up to 80% of qualified telecommunication and Internet access charges to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access. The Library has received rebates on Internet and Metro-Ethernet network services. The budget for next year reflects a slight increase over FY 2018-19 budget. This revenue stream varies year by year based on which E-Rate eligible services the Library acquires during the year.

Reserves ($10,750,000)
This is the amount of Reserves that are eligible for spending.
FY 2019-20 Operating Fund
Preliminary Expenditure Highlights

Salaries & Benefits

Salaries ($18,433,000)

- The FY 2019-20 budget includes 277 full time and 168 part time positions, which represents an increase of 10 full time and a decrease of 4 part time positions. These staffing numbers reflect 11 positions (5 full time and 6 part time) for a leased Horizon West location for 6 months.

- The FY 2019-20 Budget Guidelines from Mayor Demings includes a 4% salary increase for County staff. Accordingly, Library staff will receive a 4% increase in October 2019. The Library provides a merit component to high performers through additional vacation or part time leave and staff have the option of cashing out this leave at the time of their annual performance evaluation. Additionally, the Library is increasing non-exempt staff minimum pay by $0.50 per hour to stay competitive with the local job market and to stem turnover.

Defined Contribution Pension Plan ($1,382,000)

Library employees have not participated in Social Security since shortly after the District was formed in September 1980. Instead, a defined contribution pension plan was established for all staff. The Plan requires that the Library contribute 7.5% of each employee’s bi-weekly salary. Vesting is immediate and benefits are payable in a lump sum at termination/retirement. The $49,000 increase in this account is due to higher budgeted salaries based on additional staff and 4% salary increase.

Defined Benefit Pension Plan ($850,000)

This Plan is a traditional retirement plan covering full time employees hired prior to January 1, 2007. The normal retirement benefit (2% of an employee’s final five (5) year average earnings multiplied by years of service minus one year) is calculated at age 65. Employees who are vested and have at least 10 years of service may retire as early as 55 at a reduced benefit: 5% reduction for each year prior to age 65. As of January 1, 2019, 76 active employees were participants in this Plan.

Contributions to the Plan are actuarially determined at the beginning of each calendar year. The $150,000 increase in projected contributions for next fiscal year is largely due to the loss on investments in 2018. Note, as of April, 2019 the loss on investment had been recouped. This Plan was closed to new employees starting in January 2007.
Money Purchase Pension Plan ($939,000)

Effective January 1, 2007, new full time hires no longer participate in the Defined Benefit Pension Plan, but instead are enrolled in this Plan. The Plan requires that the Library contribute 9% of each employee’s bi-weekly salary. The vesting period is one year and benefits are payable in a variety of forms, including lump sum and installments. The $100,000 increase is due to higher budgeted salaries, additional staff and to the fact that every new full-time hire is enrolled in this Plan.

Life and Health Insurance ($3,326,000)

The Library pays the medical and dental premiums for each full time employee and the employee is responsible for the cost of any dependent coverage: spouse, children, or family. In accordance with the Affordable Care Act (ACA), the Library also provides separate health care coverage to part time employees who are paid, on average, 30 hours or more per week. An increase in the projected number of part time employees eligible for the coverage from 46 to 68 combined with a 5% projected increase in premiums are the reason for the $199,000 increase.

Retiree Health Care ($724,000)

Local governments are required to reflect the true cost of retiree healthcare during the employee’s tenure rather than the “Pay as You Go” system that was common up until 2007. A trust fund was established in 2007 and the Library has since been funding this benefit in a fashion similar to a pension. Contributions to the Plan are actuarially determined.

The previous retiree health care benefit only covered full time employees hired before January 1, 2007. In April, 2019, the Board approved a new, limited benefit for employees hired after that date. The $184,000 increase for this account, reflects the cost of this new benefit, as well as a loss on investments in 2018.

Parking and Bus Passes ($221,000)

For Main Library employees, the Library leases approximately 151 parking spaces in the City of Orlando garage across from the Main Library. The Library also offers LYNX bus passes in lieu of parking at the employee’s choice. Branches have free parking. The budget for this account reflects a nominal decrease of $4,000.

Overall, salaries and benefits for next fiscal year are up $1,362,000 or 5.5%.
**Operating**

**Professional Services ($236,000)**

Examples of services charged to this account include the following:

- Actuaries (pension, health insurance, retiree health care)
- Auditors
- Attorneys (general counsel, labor, construction, pension)
- Insurance broker
- Compensation consultant

There is a nominal $4,000 decrease in the budget for this account.

**Other Contractual Services ($2,425,000)**

Services charged to this account include the following:

- Off duty police officer coverage (Main Library, South Trail, Hiawassee, Washington Park, and Herndon Branches)
- Collection agency (collection services and renewal notices)
- Marketing
- Programming
- Branch deliveries
- Social worker services
- Debit/credit card charges
- Advertising for legal notices
- OCLC (provider of bibliographic information for cataloging)
- Armored car pickup service for all locations
- Moving services
- Pre-employment background checks
- Exterminating services
- Digitization services
- General consulting services
- Lake Eola Meeting Room feasibility study
- Services associated with the Orange County Citizens’ Review Panel (CRP) Grant

The $650,000 increase in the budget is primarily due to the planned feasibility study, the required programming costs related to the County’s Citizen Review Panel Grant, increased costs for police officer coverage, branch deliveries and debit/credit card charges.
Other Contractual Services – Janitorial ($349,000)

At the Main Library, the custodians are Library employees but in the branches, we contract with a private vendor, Florida Cleaning System, for janitorial cleaning services. The Library also has contracts with vendors to pressure clean exteriors of the branches, clean the carpets in the branches, and clean the windows in all of our facilities. The $9,000 increase in the budget for this account is due to anticipated cost increase for exterior and carpet cleaning services.

Training and Travel ($79,000)

Charges to this account include:

- Mileage, parking, and tolls reimbursements to staff
- Group training
- Seminars and conferences for individual staff

The $4,000 increase in the budget for this account is related to additional professional development of the Library staff, including required Continuing Professional Education (CPE) credits to maintain their certifications.

Telecommunication ($300,000)

Telecommunication services including Internet connections, Metro-Ethernet branch connections, and Voice-Over Internet Protocol are charged to this account. There is no change in the budget for this account.

Delivery and Postage ($1,135,000)

The following are charged to this account:

- Payments to the vendor, Priority Express Parcel (PEP), for deliveries to patrons for our MAYL program
- Payments to the Post Office for deliveries to patrons for our MAYL program in areas of the District which are not served by PEP
- Payments to the Post Office for general mail service
- Federal Express charges

The budget for this account was increased $49,000 to reflect the actual amount being paid to Priority Express Parcel.

Utilities ($971,000)

Included in this account are charges for water, sewer, trash, and electricity for all of our facilities. The Library has and will continue to implement energy saving changes such as LED lighting, programable thermostats, motion activated lights in offices, etc. The $21,000 increase is based on an anticipated rate increase from Duke Energy.
Rentals and Leases ($1,476,000)

This account reflects the leasing costs of the South Trail, Fairview Shores, Hiawassee, Southeast, Southwest, Herndon, and Eatonville Branches. We also lease Washington Park and Windermere, but there are no lease charges for those facilities. Next year’s budget reflects a $153,000 increase as we have included additional funds for a new leased facility in Horizon West, based on current market conditions in that area, and the higher rent for Fairview Shores.

Insurance ($346,000)

Insurance coverage charged to this account includes the following:

✓ General liability
✓ Property
✓ Public officials
✓ Flood
✓ Employment practices
✓ Fiduciary (pensions)

Periodically, we have our facilities appraised to make sure the insured values approximate market value. The $16,000 increase in this account is based on estimates provided by our insurance broker.

Repairs and Maintenance ($1,252,000)

The Library System consists of the Main Library and 15 branches for a total of approximately 460,000 square feet. Repairs and routine maintenance include the following services:

✓ Plumbers
✓ Electricians
✓ Locksmiths
✓ Heating, ventilating, and air conditioning
✓ Elevators
✓ Painters
✓ Handyman
✓ Landscaping
✓ Roofers
✓ Fire alarms, sprinkler systems
✓ Building security and camera systems
✓ 3M self check systems

The cost to maintain our facilities and equipment is partly a function of our size. Additionally, our facilities and equipment are well maintained and our goal is to keep them in that condition. The $102,000 increase in the budget for this account is due to anticipated repairs to aging HVAC systems, camera replacements and enhanced landscaping at branches.
Repairs and Maintenance – Hardware/Software ($950,000)

Examples of items charged to this account include maintenance contracts, application service contracts wherein the vendor supplies the hardware and software, and technology repairs for the following:

- Library automation system
- Antivirus software
- Internet filtering software
- Employee evaluation software
- Technology backbone (routers, switches, and firewall)
- Accounting, payroll, and time and attendance software
- Vocera (hands free communication system)
- Citrix software (allows for centralized upgrading of commonly used applications like Microsoft Word)
- PC reservation, printing, scanning, copying, and faxing
- Applicant tracking
- Adobe Cloud Connect

The Library pays maintenance and service contracts for over 50 software applications. The budget for this account was increased by $70,000 to reflect our increasing use of technology, all of which needs to be supported and maintained.

Copying/Printing ($257,000)

The Library contracts with a vendor, EGP, to provide printers and “all in one” machines (fax, scan, print, copy) throughout the system. We pay EGP for each copy made and they are responsible for providing the machines, service, and supplies excluding the paper. The cost to the Library is 1 cent for each black and white print and 7.5 cents for each color print.

Large print jobs sent to external printers are charged to this account. This account has a nominal increase of $2,000.

Property Appraiser’s Fee ($395,000)

The Orange County Property Appraiser determines the value of property for each taxing agency in the County for ad valorem tax purposes. In exchange for providing this service, each taxing agency is charged for a portion of the Appraiser’s budget. The Property Appraiser’s office could not give us the amount of the charge for next fiscal year, so we have estimated it at $395,000, an increase of $70,000.

Tax Collector’s Fee ($956,000)

The Orange County Tax Collector collects taxes from property owners in the County and distributes the tax revenues to the appropriate taxing agencies. The Collector’s fee is 2% of the taxes collected. Due to an increase in property tax revenues, the budget for this account is increasing $66,000.
Supplies ($700,000)

Examples of supplies used throughout the system and charged to this account including the following:

✓ Office supplies
✓ Janitorial supplies
✓ Paper
✓ RFID tags for self check locations
✓ Program Supplies
✓ Furniture and equipment items with unit costs less than $1,000

The $150,000 increase in this account is due mainly to replacing staff chairs throughout the branches that have reached the end of their useful life and can no longer be cleaned. Additionally, we have provided funds for replacement of microscopes and sewing machines for our science and sewing classes.

Supplies – Hardware/Software ($350,000)

This account includes technology items with a unit cost of less than $1,000, which are considered supplies. The proposed budget consists of the following:

✓ Replace PC’s out of warranty $250,000
✓ Replace printers, barcode scanners, & monitors 50,000
✓ Purchase tablets, software, and other supplies 30,000
✓ Other 20,000

There is no change in the budget for this account.

Overall, operating expenditures for next fiscal year are up $1,353,000 or 12.5%.
**Capital Outlay**

**Building and Improvements ($2,323,000)**

The proposed budget includes the following:

- Remodel South Trail, Southwest, Southeast Branches Restrooms $450,000
- Replace Main Library generator & fuel tank 450,000
- Refresh South Trail, Southwest, Southeast & Alafaya Paint Carpet etc. 400,000
- Horizon West build out estimate 250,000
- Update cameras to IP and install additional cameras in Branches 150,000
- Update Main Library and Branch HVAC controls 135,000
- Update Melrose Center Stage Lighting and AV Equipment 125,000
- Replace Lights to LEDs, Reseal Parking Lots, Paint Chickasaw Exterior 100,000
- Children Department Remodel Design 100,000
- Circulation Desk Replacement As Needed 100,000
- Other 63,000

**Equipment and Furniture ($143,000)**

The following are included in the budget for this account:

- Furniture and Fixtures at Branches $75,000
- Furniture and Fixtures at Main 25,000
- Other projects 43,000

**Hardware/Software ($670,000)**

This account includes technology items with a unit cost of more than $1,000. The proposed budget includes the following:

- Servers/cloud storage $250,000
- Self Check Out Upgrade 100,000
- Laptops 75,000
- Digital content enhancement 50,000
- Integrated library system enhancements 50,000
- Mobil Check Out 25,000
- Melrose Center iMac and Windows computers 25,000
- E-Book lending 25,000
- Video equipment 15,000
- Other projects 55,000

Overall, capital outlay expenditures for next fiscal year are down $439,000 or 12.3%.
Library Materials – Other ($4,680,000)

The budget for this account covers the purchase of all materials, whether electronic or physical. There is a $180,000 increase to reflect the higher cost of some electronic material.

Transfer to Capital Projects Fund ($4,000,000)

To support future branch development, $4,000,000 is being transferred to the Capital Projects Fund. The budget for this account has been increased by $700,000.

Transfer to Sinking / RR&R Fund ($500,000)

Previously, a Board member recommended that we annually set aside funds for future repairs/replacements to both our facilities and technology. For example, the roof at the Main Library will need to be replaced again and this cost easily will exceed $1,000,000. We set up a “Sinking Fund” to fund these repairs/replacements and began to fund it annually. We had funded it annually for just a few years but stopped once property values plummeted in 2008 and we were forced to reduce our budget. Given the increase in property values over the last several years, we believe the time is right to resume setting aside money annually for this Sinking Fund. Rather than funding for both facilities and technology, we believe the need is greater for facilities and don’t anticipate significant technology purchases down the road. Any technology purchases can probably be accommodated through our annual budgeting process. Included in next year’s budget is $500,000 for a transfer to the Sinking Fund.

The FY 2019-20 budget reflects a $5,917,000 increase, or 10.6%, compared to the current year budget.
FY 2019-20 Non-Operating Fund
Preliminary Expenditure Highlights

**Capital Projects Fund ($13,608,000)**

The purpose of this fund is to account for the revenues and expenditures related to the acquisition of land, construction, opening day collections, and furniture and equipment for new branch facilities. $375,000 of the budget is earmarked for a new branch location and the balance of the budget is reserved for future branch development.

**Sinking/RR&R Fund ($1,276,000)**

The purpose of this fund is to provide funding for significant future building improvements and technology purchases. No purchases or projects are planned for next fiscal year. The entire budget is reserved for future building and technology improvements.

**Permanent Fund ($209,000)**

In October 2015, Mr. Kendrick Melrose donated $500,000 to the Library. Per the terms of the donation agreement, the $500,000 principal shall remain intact and periodically the earnings shall be used for technology upgrades to the Melrose Center in the Main Library. $50,000 has been budgeted in FY 2019-20 for Melrose Center equipment replacement and the balance of the budget is reserved for future technology improvements.
## PRELIMINAY FY 2019-20 CAPITAL PROJECTS FUND BUDGET

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>FY 2019 BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>% CHANGE</th>
<th>FY 2020 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment Earnings</td>
<td>32,000</td>
<td>68,000</td>
<td>100,000</td>
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<tr>
<td>Transfer from Operating Fund</td>
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<td>700,000</td>
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<tr>
<td>Reserves</td>
<td>5,333,000</td>
<td>4,175,000</td>
<td>9,508,000</td>
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<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>8,665,000</strong></td>
<td><strong>4,943,000</strong></td>
<td><strong>57.0%</strong></td>
<td>13,608,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>FY 2019 BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>% CHANGE</th>
<th>FY 2020 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chickasaw Branch</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional Services</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
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<tr>
<td>New Branch</td>
<td>250,000</td>
<td>125,000</td>
<td>375,000</td>
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<tr>
<td>Reserves</td>
<td>8,415,000</td>
<td>4,818,000</td>
<td>13,233,000</td>
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</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>8,665,000</strong></td>
<td><strong>4,943,000</strong></td>
<td><strong>57.0%</strong></td>
<td>13,608,000</td>
</tr>
<tr>
<td></td>
<td>FY 2019 BUDGET</td>
<td>INCREASE (DECREASE)</td>
<td>% CHANGE</td>
<td>FY 2020 BUDGET</td>
</tr>
<tr>
<td>----------------------</td>
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<tr>
<td><strong>REVENUES</strong></td>
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<td></td>
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</tr>
<tr>
<td>Investment Earnings</td>
<td>5,000</td>
<td>3,000</td>
<td>8,000</td>
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</tr>
<tr>
<td>Transfer from Operating Fund</td>
<td>-</td>
<td>500,000</td>
<td>500,000</td>
<td></td>
</tr>
<tr>
<td>Reserves</td>
<td>502,000</td>
<td>266,000</td>
<td>768,000</td>
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<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>507,000</strong></td>
<td><strong>769,000</strong></td>
<td><strong>151.7%</strong></td>
<td><strong>1,276,000</strong></td>
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<tr>
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</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Reserves - Building and Improvements</td>
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<td>769,000</td>
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<tr>
<td>Reserves - Technology</td>
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<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>507,000</strong></td>
<td><strong>769,000</strong></td>
<td><strong>151.7%</strong></td>
<td><strong>1,276,000</strong></td>
</tr>
</tbody>
</table>
## PRELIMINARY FY 2019-20 PERMANENT FUND BUDGET

### REVENUES

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2019 BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>% CHANGE</th>
<th>FY 2020 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reserves</td>
<td>0</td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>25,000</td>
<td>-</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>Reserves</td>
<td>133,000</td>
<td>51,000</td>
<td>32.3%</td>
<td>184,000</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>158,000</strong></td>
<td><strong>51,000</strong></td>
<td><strong>32.3%</strong></td>
<td><strong>209,000</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2019 BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>% CHANGE</th>
<th>FY 2020 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>50,000</td>
<td>-</td>
<td>50,000</td>
<td></td>
</tr>
<tr>
<td>Reserves</td>
<td>108,000</td>
<td>51,000</td>
<td>159,000</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>158,000</strong></td>
<td><strong>51,000</strong></td>
<td><strong>32.3%</strong></td>
<td><strong>209,000</strong></td>
</tr>
</tbody>
</table>
Financial Reports:  May 2019
Operating Fund Revenue & Expenditure Summaries:

State Aid:
The Library budgeted $982,000 for State Aid Revenues in FY 2018-19 based on FY 2017-18 actuals. We received $830,417 from the State in April, which will be the total allotment for FY 2018-19 based on the Legislature’s funding for this year.

PC Pass and PC Express:
Revenues from PC Pass and PC Express are at 41% and 42% respectively of budget vs 67% of the fiscal year being consumed. These revenues are down compared to last year’s actuals through May and against current year budget as the Library started to offer free Wi-Fi in 2018. For the FY 2019-20 budget these revenues will be budgeted lower.

Investment Earnings:
The Library takes a conservative approach when budgeting for Interest Revenues as the investment markets can be, and have been, quite volatile. While we appreciate the current investment market results, we will continue to monitor the investment markets with our investment advisors to ensure the principal of our funds are safe and secure.

Internet Discount:
This account is used to record a “rebate” we receive from the Federal Government based on our purchases of Internet Connectivity Equipment. This “rebate” is based on purchases and extensive application process between July 1st and June 30th of each year. This revenue is normally received in the later half of the fiscal year.

Transfer From Tax Collector:
This account is used to record our revenue share from the Tax Collector Office and is normally received in the August / September timeframe.

Defined Benefit Pension Plan:
The Defined Benefit Pension Plan Expenditures are at 85% of the budget vs 67% of the fiscal year being consumed. This Plan is a traditional retirement plan covering full time employees hired prior to January 1, 2007. This Plan closed to new employees starting in January 2007.

Contributions to the Plan are actuarially determined at the beginning of each calendar year. As noted in the March 31, 2019 financial statements, this fund experienced an unfavorable investment return in calendar year 2018. We expect to overspend this account by approximately $271,000 in the current fiscal year.

Professional Services:
The Professional Services Expenditures are at 68% of budget, and are in line with 67% of the fiscal year consumed. The five year average through May for this account is 81% of budget, so we are using these services sparingly so far this year.

Other Contractual Services:
The Other Contractual Services Expenditures are at 54% of budget vs 67% of the fiscal year consumed. The expenditures in this include such services as police service, banking fees, Brinks services, marketing and programming. The five year average through May for this expenditure is 58%, as approximately 42% of the expenditures occur over the Summer months, with our Summer Reading Program.

Building Improvements Expense:
The Library budgeted $1,500,000 to expand the South Creek Branch which will not occur in FY 2018-19. We also budgeted $350,000 for the Emergency Generator Replacement Project of which the design will occur in FY 2018-19 and construction will occur in FY 2019-20. Similarly, we budgeted for $335,000 to renovate the restrooms at the South Trail and Southeast Branches. The design will occur in FY 2018-19 and construction will occur in FY 2019-20.
ORANGE COUNTY LIBRARY DISTRICT
Operating Fund
Eight Months Ended May 31, 2018

REVENUES

- Ad Valorem Taxes: 95%
- Fines: 1%
- Charges for Services / Misc: 4%

EXPENDITURES

- Salaries and Benefits: 57%
- Operating: 28%
- Library Materials/ Capital: 15%
## ORANGE COUNTY LIBRARY DISTRICT
### OPERATING FUND REVENUE SUMMARY
#### Eight Months Ended May 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL</th>
<th>(8 months= 67%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AD VALOREM TAXES</strong></td>
<td>40,153,123</td>
<td>39,399,446</td>
<td>98.1%</td>
</tr>
<tr>
<td><strong>INTERGOVERNMENTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State and Federal Grants</td>
<td>-</td>
<td>55,555</td>
<td>0.0%</td>
</tr>
<tr>
<td>State Aid</td>
<td>970,000</td>
<td>582,333</td>
<td>60.0%</td>
</tr>
<tr>
<td></td>
<td>970,000</td>
<td>637,888</td>
<td>65.8%</td>
</tr>
<tr>
<td><strong>CHARGES FOR SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee Cards</td>
<td>22,000</td>
<td>12,995</td>
<td>59.1%</td>
</tr>
<tr>
<td>PC Pass ($10 for 7 days)</td>
<td>6,000</td>
<td>3,141</td>
<td>52.3%</td>
</tr>
<tr>
<td>PC Express ($5 for 1 hour)</td>
<td>13,000</td>
<td>6,554</td>
<td>50.4%</td>
</tr>
<tr>
<td>Classes</td>
<td>6,000</td>
<td>3,481</td>
<td>58.0%</td>
</tr>
<tr>
<td>Meeting Rooms</td>
<td>55,000</td>
<td>42,869</td>
<td>77.9%</td>
</tr>
<tr>
<td>Faxes</td>
<td>60,000</td>
<td>44,316</td>
<td>73.9%</td>
</tr>
<tr>
<td>Scans</td>
<td>25,000</td>
<td>23,133</td>
<td>92.5%</td>
</tr>
<tr>
<td>Computer Booklets &amp; Online Book Sales</td>
<td>-</td>
<td>84</td>
<td>0.0%</td>
</tr>
<tr>
<td>Ear Buds &amp; Jump Drives</td>
<td>6,000</td>
<td>4,425</td>
<td>73.9%</td>
</tr>
<tr>
<td>Reference Charges</td>
<td>1,000</td>
<td>250</td>
<td>25.0%</td>
</tr>
<tr>
<td>Bag Sales</td>
<td>5,000</td>
<td>3,235</td>
<td>64.7%</td>
</tr>
<tr>
<td>Replace Library Cards</td>
<td>45,000</td>
<td>26,175</td>
<td>58.2%</td>
</tr>
<tr>
<td>Copy &amp; Vending</td>
<td>218,000</td>
<td>160,919</td>
<td>73.8%</td>
</tr>
<tr>
<td>Special Events</td>
<td>2,000</td>
<td>830</td>
<td>41.5%</td>
</tr>
<tr>
<td></td>
<td>464,000</td>
<td>332,417</td>
<td>71.6%</td>
</tr>
<tr>
<td><strong>FINES &amp; LOST MATERIALS</strong></td>
<td>600,000</td>
<td>480,499</td>
<td>80.1%</td>
</tr>
<tr>
<td><strong>MISCELLANEOUS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>100,000</td>
<td>159,752</td>
<td>159.8%</td>
</tr>
<tr>
<td>Sales of Surplus Property</td>
<td>-</td>
<td>1,122</td>
<td>0.0%</td>
</tr>
<tr>
<td>Contributions - Friends of Library</td>
<td>61,000</td>
<td>52,558</td>
<td>86.2%</td>
</tr>
<tr>
<td>Contributions - Others</td>
<td>25,000</td>
<td>14,754</td>
<td>59.0%</td>
</tr>
<tr>
<td>Grants &amp; Awards</td>
<td>-</td>
<td>115,750</td>
<td>0.0%</td>
</tr>
<tr>
<td>Internet Discount</td>
<td>135,000</td>
<td>75,049</td>
<td>55.6%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>30,000</td>
<td>57,389</td>
<td>191.3%</td>
</tr>
<tr>
<td></td>
<td>351,000</td>
<td>476,374</td>
<td>135.7%</td>
</tr>
<tr>
<td><strong>TRANSFER FR PROP APPRAISER</strong></td>
<td>20,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>TRANSFER FR TAX COLLECTOR</strong></td>
<td>350,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>42,908,123</td>
<td>41,326,624</td>
<td>96.3%</td>
</tr>
</tbody>
</table>
# ORANGE COUNTY LIBRARY DISTRICT

## OPERATING FUND EXPENDITURE SUMMARY

Eight Months Ended May 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>YTD Actual</th>
<th>(8 months= 67%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SALARIES &amp; BENEFITS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>17,040,000</td>
<td>11,070,831</td>
<td>65.0%</td>
</tr>
<tr>
<td>Medicare Taxes</td>
<td>248,000</td>
<td>162,445</td>
<td>65.5%</td>
</tr>
<tr>
<td>Defined Contribution Pension Plan</td>
<td>1,278,000</td>
<td>857,186</td>
<td>67.1%</td>
</tr>
<tr>
<td>Defined Benefit Pension Plan</td>
<td>789,000</td>
<td>404,710</td>
<td>51.3%</td>
</tr>
<tr>
<td>Money Purchase Pension Plan</td>
<td>821,000</td>
<td>499,000</td>
<td>60.8%</td>
</tr>
<tr>
<td>Life and Health Insurance (Employees)</td>
<td>3,010,000</td>
<td>1,743,632</td>
<td>57.9%</td>
</tr>
<tr>
<td>Retiree Health Care (OPEB)</td>
<td>540,000</td>
<td>359,639</td>
<td>66.6%</td>
</tr>
<tr>
<td>Worker's Compensation</td>
<td>113,000</td>
<td>82,742</td>
<td>73.2%</td>
</tr>
<tr>
<td>Unemployment Compensation</td>
<td>24,000</td>
<td>1,353</td>
<td>5.6%</td>
</tr>
<tr>
<td>Parking &amp; Bus Passes</td>
<td>232,000</td>
<td>139,862</td>
<td>60.3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>24,095,000</td>
<td>15,321,400</td>
<td>63.6%</td>
</tr>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional Services</td>
<td>240,000</td>
<td>168,644</td>
<td>70.3%</td>
</tr>
<tr>
<td>Other Contractual Services</td>
<td>1,665,000</td>
<td>1,009,688</td>
<td>60.6%</td>
</tr>
<tr>
<td>Other Contract. Serv.- Janitorial</td>
<td>340,000</td>
<td>214,747</td>
<td>63.2%</td>
</tr>
<tr>
<td>Training and Travel</td>
<td>75,000</td>
<td>50,844</td>
<td>67.8%</td>
</tr>
<tr>
<td>Telecommunication</td>
<td>300,000</td>
<td>182,437</td>
<td>60.8%</td>
</tr>
<tr>
<td>Delivery and Postage</td>
<td>1,038,000</td>
<td>754,463</td>
<td>72.7%</td>
</tr>
<tr>
<td>Utilities</td>
<td>1,030,000</td>
<td>507,825</td>
<td>49.3%</td>
</tr>
<tr>
<td>Rentals and Leases</td>
<td>1,120,000</td>
<td>734,604</td>
<td>65.6%</td>
</tr>
<tr>
<td>Insurance</td>
<td>300,000</td>
<td>253,792</td>
<td>84.6%</td>
</tr>
<tr>
<td>Repairs and Maintenance</td>
<td>1,150,000</td>
<td>700,813</td>
<td>60.9%</td>
</tr>
<tr>
<td>Repairs &amp; Maint. - Hardware/Software</td>
<td>800,000</td>
<td>474,476</td>
<td>59.3%</td>
</tr>
<tr>
<td>Copying/Printing</td>
<td>229,000</td>
<td>152,276</td>
<td>66.5%</td>
</tr>
<tr>
<td>Property Appraiser's Fee</td>
<td>300,000</td>
<td>231,633</td>
<td>77.2%</td>
</tr>
<tr>
<td>Tax Collector's Fee</td>
<td>802,000</td>
<td>787,989</td>
<td>98.3%</td>
</tr>
<tr>
<td>Supplies</td>
<td>500,000</td>
<td>270,940</td>
<td>54.2%</td>
</tr>
<tr>
<td>Supplies-Hardware/Software</td>
<td>350,000</td>
<td>86,775</td>
<td>24.8%</td>
</tr>
<tr>
<td>Memberships</td>
<td>20,000</td>
<td>10,069</td>
<td>50.3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>10,259,000</td>
<td>6,592,015</td>
<td>64.3%</td>
</tr>
<tr>
<td><strong>CAPITAL OUTLAY</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building and Improvements</td>
<td>2,725,000</td>
<td>792,197</td>
<td>29.1%</td>
</tr>
<tr>
<td>Equipment and Furniture</td>
<td>350,000</td>
<td>48,692</td>
<td>13.9%</td>
</tr>
<tr>
<td>Hardware/Software</td>
<td>525,000</td>
<td>391,176</td>
<td>74.5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3,600,000</td>
<td>1,232,065</td>
<td>34.2%</td>
</tr>
<tr>
<td><strong>LIBRARY MATERIALS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials - Restricted Contributions</td>
<td>5,000</td>
<td>5,972</td>
<td>119.4%</td>
</tr>
<tr>
<td>Materials - Other</td>
<td>4,450,000</td>
<td>2,940,546</td>
<td>66.1%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4,455,000</td>
<td>2,946,518</td>
<td>66.1%</td>
</tr>
<tr>
<td><strong>TRANSFER TO CAPITAL PROJECTS FUND</strong></td>
<td>1,500,000</td>
<td>1,000,000</td>
<td>66.7%</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>43,909,000</td>
<td>27,091,998</td>
<td>61.7%</td>
</tr>
</tbody>
</table>
ORANGE COUNTY LIBRARY DISTRICT  
CAPITAL PROJECTS FUND  
Eight Months Ended May 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL  (8 months= 67%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>15,000</td>
<td>28,510</td>
</tr>
<tr>
<td>Transfer from Operating Fund</td>
<td>1,500,000</td>
<td>1,000,000</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>1,515,000</td>
<td>1,028,510</td>
</tr>
</tbody>
</table>

|                      |               |                             |
| **EXPENDITURES**     |               |                             |
| New Branch           | 100,000       | -                           | 0.0%            |
| Reserves             | 1,415,000     | 1,028,510                   | 72.7%           |
| **TOTAL EXPENDITURES** | 1,515,000   | 1,028,510                   | 67.9%           |
ORANGE COUNTY LIBRARY DISTRICT
SINKING FUND
Eight Months Ended May 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL (8 months= 67%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>3,000</td>
<td>3,292</td>
</tr>
<tr>
<td></td>
<td></td>
<td>109.7%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>3,000</td>
<td>3,292</td>
</tr>
<tr>
<td></td>
<td></td>
<td>109.7%</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserves-Building and Improvements</td>
<td>1,650</td>
<td>1,811</td>
</tr>
<tr>
<td></td>
<td></td>
<td>109.8%</td>
</tr>
<tr>
<td>Reserves - Technology</td>
<td>1,350</td>
<td>1,481</td>
</tr>
<tr>
<td></td>
<td></td>
<td>109.7%</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>3,000</td>
<td>3,292</td>
</tr>
<tr>
<td></td>
<td></td>
<td>109.7%</td>
</tr>
<tr>
<td>ASSETS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>-------</td>
<td></td>
</tr>
<tr>
<td>Cash on Hand</td>
<td>14,701</td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>713,922</td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>24,247,266</td>
<td></td>
</tr>
<tr>
<td>Interest Receivable</td>
<td>2,213</td>
<td></td>
</tr>
<tr>
<td>Inventory</td>
<td>176,092</td>
<td></td>
</tr>
<tr>
<td>Prepaid</td>
<td>150,181</td>
<td></td>
</tr>
<tr>
<td>Other Assets-Deposits</td>
<td>9,765</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>25,314,140</strong></td>
<td></td>
</tr>
</tbody>
</table>
# ORANGE COUNTY LIBRARY DISTRICT
## OPERATING FUND
### BALANCE SHEET - LIABILITIES & FUND BALANCE
#### May 31, 2018

### LIABILITIES

<table>
<thead>
<tr>
<th>Liability</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>261,929</td>
</tr>
<tr>
<td>Retainage Payable</td>
<td>51,502</td>
</tr>
<tr>
<td>Accrued Wages Payable</td>
<td>250,344</td>
</tr>
<tr>
<td>Accrued Sales Tax</td>
<td>47</td>
</tr>
<tr>
<td>Accrued Fax Tax</td>
<td>454</td>
</tr>
<tr>
<td>Due To Friends of the Library</td>
<td>3,449</td>
</tr>
<tr>
<td>Employee Payroll Deductions:</td>
<td></td>
</tr>
<tr>
<td>United Appeal</td>
<td>230</td>
</tr>
<tr>
<td>Optional Life</td>
<td>836</td>
</tr>
<tr>
<td>Vision Plan</td>
<td>1,043</td>
</tr>
<tr>
<td>Dental Insurance</td>
<td>645</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>1,320</td>
</tr>
<tr>
<td>Daughters of American Revolution</td>
<td></td>
</tr>
<tr>
<td>Staff Association</td>
<td>1,550</td>
</tr>
</tbody>
</table>

**TOTAL LIABILITIES** 573,448

### FUND BALANCE

#### Nonspendable:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inventory</td>
<td>176,092</td>
</tr>
<tr>
<td>Prepaid Items and Deposits</td>
<td>159,946</td>
</tr>
<tr>
<td>Annetta O'B Walker Trust Fund</td>
<td>4,000</td>
</tr>
<tr>
<td>A.P. Phillips Memorial Fund</td>
<td>100,000</td>
</tr>
<tr>
<td>Willis H. Warner Memorial Fund</td>
<td>33,712</td>
</tr>
<tr>
<td>Perce C. and Mary M. Gullett Memorial Fund</td>
<td>19,805</td>
</tr>
</tbody>
</table>

#### Committed:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vivian Esch Estate Fund</td>
<td>44,198</td>
</tr>
<tr>
<td>Edmund L. Murray Estate Fund</td>
<td>724,689</td>
</tr>
<tr>
<td>Arthur Sondheim Estate Fund</td>
<td>39,941</td>
</tr>
<tr>
<td>Strategic Plan</td>
<td>4,000,000</td>
</tr>
</tbody>
</table>

#### Assigned:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year 2018 Budget</td>
<td>1,000,877</td>
</tr>
<tr>
<td>Unassigned</td>
<td>4,202,806</td>
</tr>
<tr>
<td>Current Year Revenues over Expenditures</td>
<td>14,234,626</td>
</tr>
</tbody>
</table>

**TOTAL FUND BALANCE** 24,740,692

**TOTAL LIABILITIES & FUND BALANCE** 25,314,140
ORANGE COUNTY LIBRARY DISTRICT  
MONTHLY ROLLOVER  
May 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>BALANCE 04/30/18</th>
<th>RECEIPTS</th>
<th>DISBURSE</th>
<th>BALANCE 05/31/18</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>2,775,469</td>
<td>2,051,207</td>
<td>4,112,754</td>
<td>713,922</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>25,842,682</td>
<td>29,584</td>
<td>1,625,000</td>
<td>24,247,266</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>28,618,151</td>
<td>2,080,791</td>
<td>5,737,754</td>
<td>24,961,188</td>
</tr>
<tr>
<td><strong>SINKING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>503,848</td>
<td>554</td>
<td></td>
<td>504,402</td>
</tr>
<tr>
<td><strong>CAPITAL PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>4,725,313</td>
<td>130,123</td>
<td></td>
<td>4,855,436</td>
</tr>
<tr>
<td><strong>SELF FUNDED HEALTH</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>56,141</td>
<td>882,467</td>
<td>859,328</td>
<td>79,281</td>
</tr>
<tr>
<td>Claims Payment Checking Account</td>
<td>53,000</td>
<td>319,821</td>
<td>319,821</td>
<td>53,000</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>3,077,498</td>
<td>503,931</td>
<td>300,000</td>
<td>3,281,428</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3,186,639</td>
<td>1,706,219</td>
<td>1,479,149</td>
<td>3,413,709</td>
</tr>
</tbody>
</table>
## General Pooled Investments

### May 31, 2018

<table>
<thead>
<tr>
<th>Investment Type</th>
<th>Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>US Treasury Securities</strong></td>
<td>14,977,589</td>
</tr>
<tr>
<td><strong>MONEY MARKET FUNDS</strong></td>
<td></td>
</tr>
<tr>
<td>Federated Treasury Obligations Fund</td>
<td>655,299</td>
</tr>
<tr>
<td>Federated Government Obligations Fund</td>
<td>1,053,644</td>
</tr>
<tr>
<td><strong>LOCAL GOVERNMENT INVESTMENT POOLS</strong></td>
<td></td>
</tr>
<tr>
<td>Florida Safe</td>
<td>8,017,531</td>
</tr>
<tr>
<td>Florida Prime (SBA)</td>
<td>8,484,470</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>33,188,533</td>
</tr>
</tbody>
</table>

- **Pie Chart:**
  - **US Treasury Securities, 45%**
  - **Florida Prime, 26%**
  - **Florida Safe, 24%**
  - **Federated Treasury Obligations Fund, 3%**
  - **Federated Government Obligations Fund, 2%**
Dashboard: May 2019
Monthly Report for May 2019

The Melrose Center welcomed 172 new members in May, while 7,560 people visited the Center throughout the month.

We received 977 new card requests via online registration and were able to successfully process 686 of them. Of the 686, 630 were adult cards and 56 were juvenile cards. Additionally, 12 library cards were automatically renewed. The requirements for automatic renewal are a card in good standing and circulation within the last twelve months.

Overall, digital usage was up 9% comparing May 2019 to May 2018. This continues the trend of increased usage of digital resources and a new overall record was set with 193,566 checkouts in one month. Records were set with OverDrive having 126,697 checkouts and Kanopy with 1,258. RBStreaming continues to gain popularity. Acorn was the top performer with 552 views and 68% of usage. This is followed by Qello (140 views/17%), Great Courses (112 views/14%) and Pongalo (3 views/0%).

New registrations last month for Hoopla were 547. The average number of circs per user was 4.1 and 767 users used the maximum 10 borrows. The Hoopla usage breakdown remains consistent: Audiobooks at 47%, Movies/TV 15%, Music 9%, ebooks 22% and Comics 7%.
Social Media saw an increase of 25.55% in overall followers for May 2019 over May of last year. Social media saw an increase of 25.51% in overall followers for May 2019 over May of last year. The event was positioned to capture the millennial-aged, social media savvy audience in Orlando. The event turned out to be a smashing success with over 10,000 attendees. The May 18 Orlando Book Festival at the Orlando Public Library provided 539 attendees with the opportunity to learn about technology, writing, and a host of other topics. Library sponsored after hours event featuring social media influencer and author Brittany Hennessy. During her talk, she noted during her talk that the event and the quality of it was better than the production and experience she’d encountered on the TODAY Show. Going forward, we hope to stay in contact with these influencers to work with them on elevating the visibility of what the library has to offer on social media.

### Event Attendance

<table>
<thead>
<tr>
<th>Location</th>
<th>2019 Events</th>
<th>2018 Events</th>
<th>% Change</th>
<th>2019 Attendance</th>
<th>2018 Attendance</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orlando Public Library</td>
<td>31,979</td>
<td>29,951</td>
<td>6.8%</td>
<td>3,788</td>
<td>3,307</td>
<td>14.0%</td>
</tr>
<tr>
<td>Winter Garden</td>
<td>2,173</td>
<td>2,011</td>
<td>8.1%</td>
<td>136</td>
<td>123</td>
<td>2.6%</td>
</tr>
<tr>
<td>Southeast</td>
<td>2,112</td>
<td>1,964</td>
<td>7.5%</td>
<td>603</td>
<td>521</td>
<td>15.7%</td>
</tr>
<tr>
<td>West Oaks</td>
<td>685</td>
<td>601</td>
<td>14.0%</td>
<td>152</td>
<td>137</td>
<td>10.9%</td>
</tr>
<tr>
<td>North Orange</td>
<td>574</td>
<td>580</td>
<td>-1.0%</td>
<td>240</td>
<td>241</td>
<td>-0.4%</td>
</tr>
<tr>
<td>Washington Park</td>
<td>620</td>
<td>1,007</td>
<td>-38.4%</td>
<td>189</td>
<td>247</td>
<td>-23.5%</td>
</tr>
<tr>
<td>Eatonville</td>
<td>466</td>
<td>300</td>
<td>55.3%</td>
<td>48</td>
<td>37</td>
<td>30.8%</td>
</tr>
<tr>
<td>Fairview Shores</td>
<td>164</td>
<td>629</td>
<td>-73.9%</td>
<td>22</td>
<td>223</td>
<td>-90.1%</td>
</tr>
<tr>
<td>Online</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>22</td>
<td>30</td>
<td>-26.7%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>31,979</td>
<td>29,951</td>
<td>6.8%</td>
<td>4,376</td>
<td>4,723</td>
<td>7.3%</td>
</tr>
</tbody>
</table>

### Class Attendance

<table>
<thead>
<tr>
<th>Location</th>
<th>2019 Classes</th>
<th>2018 Classes</th>
<th>% Change</th>
<th>2019 Attendance</th>
<th>2018 Attendance</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orlando Public Library</td>
<td>10,000</td>
<td>9,096</td>
<td>10.2%</td>
<td>1,767</td>
<td>5,027</td>
<td>-64.1%</td>
</tr>
<tr>
<td>Winter Garden</td>
<td>1,157</td>
<td>1,197</td>
<td>-3.3%</td>
<td>102</td>
<td>153</td>
<td>-33.3%</td>
</tr>
<tr>
<td>Southeast</td>
<td>1,503</td>
<td>705</td>
<td>113.2%</td>
<td>164</td>
<td>285</td>
<td>-42.5%</td>
</tr>
<tr>
<td>West Oaks</td>
<td>685</td>
<td>601</td>
<td>14.0%</td>
<td>152</td>
<td>137</td>
<td>10.9%</td>
</tr>
<tr>
<td>North Orange</td>
<td>574</td>
<td>580</td>
<td>-1.0%</td>
<td>240</td>
<td>241</td>
<td>-0.4%</td>
</tr>
<tr>
<td>Washington Park</td>
<td>620</td>
<td>1,007</td>
<td>-38.4%</td>
<td>189</td>
<td>247</td>
<td>-23.5%</td>
</tr>
<tr>
<td>Eatonville</td>
<td>466</td>
<td>300</td>
<td>55.3%</td>
<td>48</td>
<td>37</td>
<td>30.8%</td>
</tr>
<tr>
<td>Fairview Shores</td>
<td>164</td>
<td>629</td>
<td>-73.9%</td>
<td>22</td>
<td>223</td>
<td>-90.1%</td>
</tr>
<tr>
<td>Online</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>22</td>
<td>30</td>
<td>-26.7%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>31,979</td>
<td>29,951</td>
<td>6.8%</td>
<td>4,376</td>
<td>4,723</td>
<td>7.3%</td>
</tr>
</tbody>
</table>

## Events & Class Attendance

<table>
<thead>
<tr>
<th>Events/Class Attendance</th>
<th>2019</th>
<th>2018</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Events</td>
<td>3,155</td>
<td>2,875</td>
<td>9.74%</td>
</tr>
<tr>
<td>Events - Adult</td>
<td>15,184</td>
<td>13,950</td>
<td>8.85%</td>
</tr>
<tr>
<td>Events - Teen</td>
<td>710</td>
<td>758</td>
<td>-6.33%</td>
</tr>
<tr>
<td>Events - Children</td>
<td>12,930</td>
<td>12,368</td>
<td>4.54%</td>
</tr>
<tr>
<td>Technology Classes</td>
<td>4,376</td>
<td>4,723</td>
<td>-7.35%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>36,355</td>
<td>34,674</td>
<td>4.85%</td>
</tr>
</tbody>
</table>

## Social Media

<table>
<thead>
<tr>
<th>Social Media</th>
<th>Followers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Good Reads</td>
<td>2,85</td>
</tr>
<tr>
<td>Pinterest</td>
<td>3,31</td>
</tr>
<tr>
<td>Foursquare</td>
<td>2,70</td>
</tr>
<tr>
<td>Instagram</td>
<td>1,054</td>
</tr>
<tr>
<td>Twitter</td>
<td>322</td>
</tr>
<tr>
<td>Facebook</td>
<td>21,013</td>
</tr>
</tbody>
</table>

Social media saw an increase of 25.55% in overall followers for May 2019 over May of last year.
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Action Items
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Request to Serve Alcohol:
Danielle King
Request to Serve Alcoholic Beverages
at the Romance, Wine and Chocolate Event

I. Overview
On Friday August 30, 2019, the Chickasaw Branch Library will host an after-hours author event in entitled “Romance, Wine and Chocolate.” The Library would like to serve wine at this event. As stated in the adopted Alcoholic Beverage Policy (please see below), Board approval is required to serve alcoholic beverages.

II. Options
Option 1: Board approves the serving of alcoholic beverages in accordance with the Board-approved policy.
Advantage: The event offers an evening of enjoyment and may attract new people to the library.
Disadvantage: There is a degree of risk incurred when alcoholic beverages are served.

Option 2: Board does not approve the serving of alcoholic beverages.
Advantage: Decreased risk if no alcohol is served.
Disadvantage: Alternative plans for refreshments would have to be put in place.

III. Recommendation
Staff recommends approval of Option 1.

Library Alcoholic Beverage Policy (Revised and Approved by the Library Board of Trustees August 12, 2004)
Alcoholic Beverages may be served for the purpose of fundraising and various Library-sponsored development and promotions projects or approved events, when the following requirements are met:

*The event is sponsored by the Library or Library approved
*The Library Board of Trustees has approved alcoholic beverages to be served, and
*A licensed bartender, caterer, or other entity which provides liquor liability insurance coverage, is engaged to serve beverages, and
*The bartender, caterer, or other entity executes an agreement which shall:

1. Hold the Library harmless and indemnify the Library against liability arising from alcoholic beverages willfully and unlawfully served to a person who is not of lawful drinking age or knowingly served to a person habitually addicted to the use of any or all alcoholic beverages; and
2. Require the bartender, caterer, or other entity to comply with all County, State, and Federal laws governing the service of alcoholic beverages.
RESOLUTION TO APPROVE THE SERVING OF ALCOHOLIC BEVERAGES AT AN AFTERHOURS EVENT AT THE CHICKASAW BRANCH LIBRARY.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Orlando on the 13th day of June 2019 at 6 p.m. prevailing Eastern time.

PRESENT:

ABSENT:

The Board Resolves:

1. To authorize the serving of alcoholic beverages in accordance with the Board-approved policy at the event on August 30, 2019 at the Chickasaw Branch Library.
2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

________________________
Secretary
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Herndon Lease Amendment:
Danielle King
Herndon Branch Lease Fifth Amendment

Issue Statement:
The current lease Amendment for the Herndon Branch expires in October 2019. The Board is being asked to approve an Amendment to the lease for one additional year. Additionally, staff recommend that the Board authorize Mary Anne Hodel, Library Director/CEO, to execute the Amendment.

I. Overview
The Herndon Branch is located in 13,160 square feet of leased space in the Colonial Promenade Shopping Center on East Colonial Drive. The original lease was for ten years and was approved by the Board in 1998. In 2008, the lease was renewed for five years. There was an Amendment to the lease for one additional year approved in April 2013, two additional years approved in April 2014, two additional years approved in April 2016 and one additional year approval in 2018.

The Greater Orlando Aviation Authority (GOAA) is the owner and in control of the building. The center is in a state of flux and staff have been in discussion with GOAA about the future of the property. GOAA has made some improvements to the property by painting the building, replacing signage, replacing the roof and updating parking lot lightening. For several years, staff worked with brokers from CBRE and evaluated other options in the immediate area, but a suitable replacement site has not been located.

After discussions with GOAA, a Fifth Amendment is proposed. This Amendment extends the lease term from October 26, 2019 to October 25, 2020 and includes no annual increase in the base rent with a right by either party to terminate with 90 days’ notice. The Landlord has the right to relocate the branch, at Landlord’s expense to another space in the shopping center with 90 days written notice. Currently, the cost of leasing the space, base plus CAM, is $188,847 annually.

The Library Board is being asked to consider the following options:

Options:
Option 1: Approve the Fifth Amendment and Authorize the Director/CEO to execute it.

Advantages:
A. A shorter term lease allows the Library System greater flexibility in the future.
B. The Fifth Amendment provides for one more year of operation at a site that meets a community need.
C. GOAA is making improvements to the center.

Disadvantage:
A. There is no certainty regarding the Branch at the center when the amendment expires.

Option 2: Do not approve the Fifth Amendment.

Advantages:
A. The costs of leasing the facility would be saved.
B. There could be a cost savings if the branch is relocated to a less expensive center.

Disadvantages:
A. A new location would need to be found or the branch would close.
B. Library customers could be upset and have to find alternatives for library service.
C. There could be storage costs for the contents.

II. Recommendations
Staff recommends Option 1, to approve the Fifth Amendment and authorize the Director/CEO to execute it.
FIFTH AMENDMENT TO LEASE

This FIFTH AMENDMENT TO LEASE ("Fifth Amendment") is made effective as of the ___ day of _______________ , 2019 (the "Effective Date") between THE GREATER ORLANDO AVIATION AUTHORITY, a public agency authorized by Chapter 98-492, Laws of Florida ("Landlord"), and ORANGE COUNTY LIBRARY SYSTEM ("Tenant") (Landlord and Tenant may hereinafter be jointly referred to as the “Parties”).

RECITALS

WHEREAS, Landlord's predecessor-in-interest, LW-SSP2-L.P., and Tenant entered into that certain Retail Lease dated June 1, 1998 ("Original Lease"), as amended by that First Amendment to the Lease Agreement between WCPRT Colonial Promenade LLC ("WCPRT") and Tenant dated April 17, 2013 ("First Amendment"), and that Second Amendment to the Lease Agreement dated April 21, 2014 ("Second Amendment"), and that Third Amendment to the Lease Agreement dated April 11, 2016 ("Third Amendment") and that Fourth Amendment to the Lease Agreement between Landlord and Tenant dated May 16, 2018 ("Fourth Amendment") (collectively the "Lease") for the lease of the premises described therein and located at 4324 E. Colonial Drive, Suite 4324, containing approximately 13,160 square feet (the "Premises") in that certain shopping center in Orlando, Florida, commonly known as Colonial Promenade Shopping Center (the "Shopping Center"), for a lease term (the "Term") expiring on October 25, 2019; and

WHEREAS, Landlord acquired title to the Shopping Center and succeeded to the interest of the landlord under the Lease;

WHEREAS, the Parties desire to extend the Term of the Lease pursuant to the terms and conditions set forth herein as of the Effective Date.

NOW THEREFORE, for good and valuable consideration and the mutual promises and covenants contained herein, Landlord and Tenant hereby agree to modify the Lease as follows:

1. Definitions and Recitals. All capitalized terms used in this Fifth Amendment shall have the same meaning as set forth in the Lease, unless otherwise defined in this Fifth Amendment. The Recitals are incorporated into and made a part of this Fifth Amendment by this reference.

2. Extension of Term. The Term of the Lease is hereby extended for one (1) additional year (the "Extended Term") commencing October 26, 2019 and expiring October 25, 2020 (the "Expiration Date") under all the same terms, covenants, and conditions of the Lease, except as expressly modified in this Fifth Amendment. From and after the date hereof, the words "Term" or "Term of Lease" as used and defined in the Lease, as amended hereby, shall mean the initial Term, as previously extended and as extended through October 25, 2020 pursuant to this Fifth Amendment. The Annual Rent for the Extended Term shall be as set forth in paragraph 3 below.

3. Annual Rent. During the Extended Term, Tenant shall continue to pay Annual Rent in the manner required under Section 2 of the Original Lease, as amended, in the following amount and according to the following schedule:

<table>
<thead>
<tr>
<th>PERIOD</th>
<th>ANNUAL RENT</th>
<th>MONTHLY RENT</th>
<th>ANNUAL RENT PER SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/26/19 – 10/25/20</td>
<td>$147,392.04</td>
<td>$12,282.67</td>
<td>$11.20</td>
</tr>
</tbody>
</table>
4. **Brokers.** Each party hereby represents and warrants to the other that it has not dealt with any real estate broker or agent in connection with this Fifth Amendment. Each party shall indemnify and hold the other harmless from any cost, expense, or liability (including costs of suit and reasonable attorneys' fees) for any compensation, commission or fees claimed by any real estate broker or agent, other than Tenant's Broker and Landlord's Broker, in connection with this Fifth Amendment or its negotiation by reason of any act or statement of the indemnifying party.

5. **Counterparts, Electronic Delivery.** This Fifth Amendment may be executed in several counterparts, each of which is deemed an original, but all of which together constitute one and the same Fifth Amendment. This Fifth Amendment may be executed and delivered electronically with such signatures being deemed original signatures for purposes of enforcement and construction of this Fifth Amendment. Any party delivering an executed Fifth Amendment electronically shall also deliver an original executed Fifth Amendment; provided, however, the failure of a party to deliver an original will not affect the ability of the other party to rely on an electronically executed and/or delivered Fifth Amendment.

6. **No Further Modifications; Full Force and Effect: Conflicts.** Except as expressly modified in this Fifth Amendment, all other terms and conditions of the Lease, as amended, are hereby acknowledged by Landlord and Tenant and shall remain in full force and effect. The terms of this Fifth Amendment shall control over any other inconsistent terms of the Lease.

7. **Executory Authority.** Landlord and Tenant each have the authority to enter into this Fifth Amendment and bind such party to the terms hereof.

[SIGNATURE PAGE FOLLOWS]
IN WITNESS WHEREOF, Landlord and Tenant have executed this Fifth Amendment as of the above written Effective Date.

ATTEST:

By: ________________________________
    Dayci S. Burnette-Snyder,
    Assistant Secretary

Date: __________________, 2019

TWO WITNESSES:

Printed Name: ________________________________

Printed Name: ________________________________

APPROVED AS TO FORM AND LEGALITY this _____ day of _____________, 2019, for the use and reliance by the GREATER ORLANDO AVIATION AUTHORITY, only.

By: ________________________________
    Marchena and Graham, P.A., Counsel.

“LANDLORD”
GREATER ORLANDO AVIATION AUTHORITY

By: ________________________________
    Phillip N. Brown, A.A.E.,
    Chief Executive Officer

Date: ___________________________, 2019

“TENANT”
ORANGE COUNTY LIBRARY SYSTEM

TWO WITNESSES:

Printed Name: ________________________________

Printed Name: ________________________________

Sign Name: ________________________________

Title: ________________________________

Date: ________________________________
RESOLUTION TO APPROVE THE FIFTH AMENDMENT OF THE HERNDON BRANCH LEASE.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Orlando, on the 13th day of June 2019 at 6 p.m., prevailing Eastern time.

PRESENT:

ABSENT:

The Board Resolves:

1. To approve the Fourth Amendment of the Herndon Branch lease for a one year term.
2. To authorize Mary Anne Hodel, the Library Director/CEO, to execute the Amendment.
3. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Contractor Ranking – Restroom Renovation Projects:
Kris Shoemaker
**General Contractor Selection For The Southwest, South Trail and Southeast Branch Restroom and Staff Breakroom Refurbishment Project**

**I. ISSUE STATEMENT:**
A General Contractor (GC) needs to be selected for the Southwest, South Trail and Southeast Branch Restroom and Staff Breakroom Refurbishment Project. Board approval is needed for the ranking of the three (3) GC firms previously selected and to authorize staff to negotiate and execute a contract for GC services.

**II. BACKGROUND & SUMMARY:**
The Library’s Southwest, South Trail and Southeast Branch locations have been in operation in excess of 20 years and are quite popular with the local patrons. With the heavy use comes wear and tear on their fixtures and thus the restroom areas at each location needs to be updated. The following selection process was used to select the three (3) firms presented for the Library Board review. The process creates a competition among GC firms based on their experience, qualifications and different project approaches.

The general process is:
1. Library advertises a Request for Qualifications (RFQ) for the required services on the Orange County Florida Procurement Website, which sends notification to all of their registered firms for the specified requested service. The RFQ is also sent to Orange County and the City of Orlando Minority and Women Business Enterprise offices for distribution to their registered firms as well.
2. Firms submit their qualifications for consideration.
3. Selection Committee, in this case consisting of Mary Anne Hodel, Tami Berry and Kristopher Shoemaker, creates a short list preferably of no fewer than three (3) qualifying firms, which submitted proposals and satisfied the requirements of the RFQ, for oral presentations.
4. Each of the qualifying shortlisted firms make a presentation to the Selection Committee to present their qualifications and experience, to share their proposed approach to our project, to present a proposed timeline and answer any questions from the Selection Committee.
5. Selection Committee determines a ranking of the presenting firms and sends a maximum of three (3) qualifying firms to the Library Board for consideration.
6. Library Board approves, modifies, or rejects the Selection Committee’s ranking and authorizes Staff to negotiate with the top ranked firm and to execute a contract for the specified requested services. If that negotiation fails, negotiations begin with the next ranked firm.
7. If the negotiated price is in excess of $100,000, the Selection Committee brings the contract back to the Library Board for approval.
8. Contract is executed by staff.

The Library received three (3) responses for the RFQ and all three (3) companies qualified. Axios Construction Services, LLC, J. Costa Group LLC and Ruby Builders Inc. made presentations to the Selection Committee on June 4, 2019. After hearing all the presentations and discussing the evaluation criteria stipulated in the RFQ (Qualification of the Firm, Qualification of Key Personnel, Proposal Approach, and Schedule/Timetable), the Selection Committee graded the firms as follows:

- Axios Construction Services, LLC 300 Points
- J. Costa Group, LLC 410 Points
- Ruby Builders, Inc. 460 Points

The lowest score is 100, the maximum score is 500. Only qualifying firms with a score of 300 or more are considered for advancement to the next level of review.
Based on this scoring system, the selection Committee determined the following ranking:

1. Ruby Builders, Inc.
2. J. Costa Group, LLC
3. Axios Construction Services, LLC

For staff to proceed, we seek two actions from the Board:

- First, the Library Board is being asked to approve this ranking, modify it, or reject it.
- Second, the Library Board is being asked to authorize staff to negotiate and execute a contract for GC services with the leading firm for the Southwest, South Trail and Southeast Branch Restroom and Staff Breakroom Refurbishment Project.

The size of this project is such that the contract amount for GC services will require additional Library Board approval.

**III. FIRM RANKING OPTIONS:**

**Option 1:** Approve the firms ranking recommended by the Selection Committee as follows:

1. Ruby Builders, Inc.
2. J. Costa Group, LLC
3. Axios Construction Services, LLC

**Advantage:**
The Selection Committee determined that the first ranked firm will provide the best GC services for the Southwest, South Trail and Southeast Branch Restroom and Staff Breakroom Refurbishment Project.

**Disadvantage:**
The 2nd ranked firm also has good qualifications. The 2nd ranked firm may not deliver the project on-time.

**Option 2:** Select a different ranking of the GC firms.

**Advantage:**
The alternate ranking of GC’s could result in a better or a different construction outcome.

**Disadvantage:**
The first ranked firm has a good grasp on the project approach, which provides more comfort with the project being completed on-time.

**Option 3:** Throw out all three (3) firms and begin the selection process again.

**Advantage:**
Other firms could be considered.

**Disadvantage:**
This will take more time, delaying the project, and might not produce a better result.

**IV. FIRM RANKING RECOMMENDATION:**
The Selection Committee recommends Option #1.

**V. CONTRACT RECOMMENDATION:**
Staff recommends the Library Board to authorize staff to negotiate a contract for GC services with the approved firms in order of rank and bring the contract back to the Library Board for authorization.
Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, held in the City of Orlando, on the 13th of June, 2019, at 6:00 pm, prevailing Eastern Time.

PRESENT:

ABSENT:

The Board Resolves:

1. To approve the following ranking of firms for GC services for the Southwest, South Trail and Southeast Branch Restroom and Staff Breakroom Refurbishment Project, and to authorize staff to negotiate a contract for GC services with the approved firms in order of rank.

   1.  Ruby Builders, Inc.
   2.  J. Costa Group, LLC
   3.  Axios Construction Services, LLC

2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

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Secretary
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Plan Administrators Appointment:
Kris Shoemaker
Appointment of Plan Administrators

I. ISSUE STATEMENT
The Library Board is being asked to appoint administrators to administer the Library’s pension, deferred compensation, and flexible benefit plans.

II. EXECUTIVE SUMMARY AND BACKGROUND
The Library administers the following plans on behalf of Library staff:

Defined Contribution Pension Plan – Account based plan, similar to a 401(k) plan in the private sector, provided to all employees in lieu of participation in Social Security.

Defined Benefit Pension Plan – Traditional retirement plan covering full time employees hired prior to January 1, 2007.

Money Purchase Pension Plan – Account based plan, similar to a 401(k), provided to full time employees hired on or after January 1, 2007.

457 (b) Deferred Compensation Plan – Plan allows employees to defer a portion of their taxable compensation.

457(f) Deferred Compensation Plan for the Director – This plan was established as part of the Director’s Employment Agreement.

Flexible Benefit Plan – Plan allows employees to pay for certain health care costs, including premiums for any dependent insurance coverage, on a pre-tax basis.

Each of the above plans is administered in accordance with a separate plan document. While the duties vary from plan to plan, each of the plan documents provides for the role of administrator. Some of the plans allow any person to be appointed administrator while others stipulate only certain Library positions. The 457(f) Deferred Compensation Plan for the Director precludes the Director from serving as an administrator. The key responsibilities of administrator can be summarized as follows:

- Interpret and construe provisions of the plan, decide any disputes which may arise relative to the rights of the participants and in general, direct the administration of the plan.
- Determine the eligibility of any individual to participate in the plan.
- Maintain all necessary records for the administration of the plan.
- With respect to the Defined Benefit Pension Plan, the administrators also monitor the performance of the investment managers.

The administrators consult with professionals, including investment advisors, actuaries, and pension attorneys, as needed to administer the plans. While the Library purchases fiduciary insurance to cover a portion of the plans assets, the Library employees who serve as administrators have personal liability and receive no additional compensation for serving in this capacity.

In March 2011, the Library Board appointed Mary Anne Hodel, Robert Tessier, and Craig Wilkins as plan administrators. With the recent retirements of Craig Wilkins and Robert Tessier, staff is recommending some changes in the plan administrators.
The following options are offered for the Library Board’s consideration.

III. OPTIONS

Option 1 – Appoint Mary Anne Hodel, Steve Powell, and Kristopher Shoemaker as plan administrators for all the above listed plans with the exception of the 457(f) Deferred Compensation Plan for the Director. For that plan, appoint Steve Powell and Kristopher Shoemaker as plan administrators.

Advantages:
1. Mary Anne Hodel has served as an administrator since 2002, and is knowledgeable about the plans, and deals with them on a regular basis as part of her position at the Library. Steve Powell and Kristopher Shoemaker have been attending and participating in recent meetings with our actuary, investment advisor, and some of the investment managers for the Defined Benefit Pension Plan. Kristopher has experience with similar plans from his previous employer and brings that knowledge to OCLS.
2. All three individuals have indicated a willingness to serve as administrators.

Disadvantage:
A relatively small group is responsible for administering all the plans.

Option 2 – Select other individuals to serve as administrators.

Advantage:
Involves different individuals in the administration of the plans.

Disadvantage:
It would be very difficult for individuals who do not deal with the plans as a regular part of their job duties to become and stay knowledgeable about the requirements in the plan documents.

IV. RECOMMENDATIONS

Staff recommends Option 1 to appoint Mary Anne Hodel, Steve Powell, and Kristopher Shoemaker as plan administrators for all the above listed plans with the exception of the 457(f) Deferred Compensation Plan for the Director. For that plan, appoint Steve Powell and Kristopher Shoemaker as plan administrators. Further, staff recommends:

- The formal removal of Craig Wilkins and Robert Tessier as plan administrators.
- That the plan administrators approved by the Library Board serve in that capacity until their employment with the Library terminates or if removed sooner by the Library Board. Upon termination from employment, the status of plan administrator automatically terminates.
- That the plan administrators have the specific authority to select, contract with, and terminate advisors and other professionals including investment consultants, pension attorneys, actuaries, trustees, and investment managers.
Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, City of Orlando Florida, held on the 13th day of June, 2019 at 6:00 pm, prevailing Eastern Time.

PRESENT:

ABSENT:

The Board Resolves to:

1. Appoint Mary Anne Hodel, Steve Powell, and Kristopher Shoemaker as plan administrators for all the above listed plans with the exception of the 457(f) Deferred Compensation Plan for the Director. For that plan, appoint Steve Powell and Kristopher Shoemaker as plan administrators.

2. Formally remove Craig Wilkins and Robert Tessier as plan administrators.

3. Stipulate that the plan administrators approved by the Library Board serve in that capacity until their employment with the Library terminates or if removed sooner by the Library Board. Upon termination from employment, the status of a plan administrator automatically terminates.

4. Stipulate that the plan administrators have the specific authority to select, contract with, and terminate advisors and other professionals including investment consultants, pension attorneys, actuaries, trustees, and investment managers.

5. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

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Secretary
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Discussion & Possible Action Items
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Information
Orange County Library System
Board of Trustees Meeting
June 13, 2019

Director’s Report
Director’s Report: June 2019

Staff are pleased to learn this month that the Orange County Library System has received preliminary funding confirmation from Orange County’s Citizens Review Panel. Pending final approval from the Orange County Board of County Commissioners, the library will receive $500,000 from the county to fund expansion of the BizKids program, which teaches children basic entrepreneurial skills, like creating a business plan and running a storefront. The funding will make it possible to expand BizKids at the North Orange, Hiawassee, Washington Park, Fairview Shores, Southeast and South Trail branches, as well as at Main.

On May 10, OCLS hosted a successful author event in partnership with the Friends of the Orange County Library System. Social media influencer and author Brittany Hennessy came to the Orlando Public Library to speak to a crowd of approximately 140 people about the power of social media marketing. Tickets to the event ranged from $35 to $50, and Ford, Orlando Blog Con, PulpTown Media and Bungalower were event sponsors. The event raised nearly $3,000 for the Friends, and the library received several dozen social media mentions in Instagram, Facebook and Twitter as a result of the buzz the event created. The library also left an extremely favorable mark on the author, who noted during her talk that the production quality of the event was better than the production and experience she’d encountered on the TODAY Show. Going forward, staff hope to stay in contact with the influencers they connected with through the event to work with them on elevating the profile of the library on social media.

OCLS also hosted the annual Orlando Book Festival on May 18, which featured writing panels, workshops and book signings from bestselling authors from all over the country. Opening and closing keynote speeches were delivered by New York Times bestselling authors Daniel José Older and Delilah S. Dawson. More than 500 people attended the event.

With support from Friends of the Orange County Library System, staff members participated in The Great Rotary Club of Orlando Swan Boat Race on May 16, an event that supports literacy programs in the community. Our teams placed a respectable 4th and 5th out of 16 teams, but more importantly the library was messaged multiple times and our goodwill was appreciated by potential community partners.

Looking forward, staff expecting to have a very busy weekend starting June 21. On Friday, June 21, OCLS is partnering with Orange County, the City of Orlando, the Orange County Regional History Center, the Truth and Justice Project and the Equal Justice Initiative for the unveiling of the EJE Lynching Memorial Marker Unveiling, which honors July Perry, an African-American citizen of Ocoee who was lynched the day after Election Day 1920 for encouraging African-Americans to vote. Our role in the event is to host an address from Bryan Stevenson at the Equal Justice Institute following the unveiling of the marker. Event organizers are projecting a very large crowd for this significant event, and we’re proud to be part of it.

On June 22, OCLS will host our annual Potterversary event, which has proven to be wildly popular with customers of all ages. Last year, more than 1,300 people attended, so this year the event has been expanded by one hour to give everyone a chance to immerse themselves in the various Potter-themed scenarios that will transform the library on that day.

On June 23, OCLS will close that weekend with a celebration of the 50th anniversary of the moon landing. In partnership with WUCF, OCLS will host previews of Chasing the Moon and Space Chase USA, two exciting new documentaries examining pivotal events in the race to the moon. Afterward, customers will have the opportunity to participate in a discussion with Elizabeth Muchow, Critical Part Inspector for Northrup Grumman (Apollo 11) and Roy Tharpe, Branch Chief in the Test Support Management Office at Launch Complex 39.

Staff are also in the process of gathering the creative elements needed to launch a larger advertising and marketing component of Learn. Grow. Connect. This spring, the library’s new tagline was introduced with what is called a whisper campaign – social media posts, collateral and messaging that positioned the library as
a place to learn, grow and connect with the community. When Summer Reading Program is over in August, staff plan to launch a wider campaign to advertise the tagline, highlighting people engaging in activities at the library that may seem unexpected or surprising – for example, we have images of people recording in the Melrose audio studio, participating in cooking programs or working on maker projects. We are also incorporating the Learn. Grow. Connect. tagline in the poster templates and other collateral, and staff are using the tagline in the ongoing well-received “These Three Things” segments that air each week in video format on Instagram and in audio format on Real Radio 104.1 FM. Each segment educates the audience about three events happening in one of the branches and reminds the audience that the “Orange County Library System is your place to Learn. Grow. Connect.”

**Recent Systemwide Events**

**Melrose Center**

- On May 5, *Melrose in the Mix* featured Orlando roots music luminary Beth McKee and her Funky Time Band. This was Beth’s second *Melrose in the Mix* appearance, as she performed at the very first session as a member of the Swamp Sistas in April 2017. Though this session “sold out” in advance with all 24 seats reserved, Central Florida was hit with severe weather that afternoon which hampered attendance. (Beth actually received several apologetic texts from fans saying they wouldn’t be able to make it due to the storm.) Still, we managed 12 attendees for the session. A few months ago, Melrose, Community Relations and WUCF got together to discuss making *Melrose in the Mix* into a 30-minute television program. With this in mind, we have begun approaching each session a little differently as we hope to capture interview footage of the artist(s) to weave in and around footage of the actual performance for TV episodes. Beth obliged us in this effort by arriving early to be filmed in the Melrose Conference Room, answering some queries about her music, influences and future projects. We hope to repeat this arrangement with upcoming *Melrose in the Mix* artists, as we look to prepare a number of potential Melrose in the Mix TV episodes. Melrose in the Mix again received attention in *Orlando Weekly*, this time promoting our upcoming session with emcee AMiAM:  https://www.orlandoweekly.com/Blogs/archives/2019/05/28/orlando-hip-hop-luminary-amiam-to-headline-the-librарys-next-melrose-in-the-mix-live-session

- On May 19, the Melrose Center held a joint Theatre and Photo Meetup called *Actor Headshots*. Actors who frequent the Center’s Out Tonight Theatre Meetups were encouraged to come pose for professional headshots. In addition to Winny Rivas being on hand to photograph participants, regular attendees of the Photo Meetups were invited to also photograph actors. The event was very successful, with 45 people attending (a number of photographers, but mostly actors). The meetup was scheduled to run until 5:30, but attendance was so great that we got everyone out just before the Library closed at 6:00.

- The Audio Meetup held on May 8 was called *Mixing Clinic*. Attendees were invited to bring in their latest tracks for a critique session. The Audio team also led guests through listening exercises and provided technique tips for engineers and producers. With the event promising to “bring your dead tracks back to life”, the team drew 14 attendees to the meetup.

- May 15 found the Video team hosting their meetup, *Film Feedback Focus Group*. The 13 attendees had an opportunity to screen a couple minutes of their latest video projects, with the Video team and fellow filmmakers providing feedback.

- *Say It Paint So!*, the live acrylic painting meetup led by Robert Jakab, returned on May 12 in the Fab Lab. It is always a popular event, and this time Robert led eight attendees through the painting lesson, and they each left with their own attempted masterpiece.

- On May 25, Juan Rivera led a Digital Media Design meetup called *Animating with Unity*. Five people attended the event, with Juan leading the group through the process of animating objects and graphics using the popular Unity game engine.

- The last *Open Mic: The Voice of Melrose* of the 2018-19 season took place on May 23, with eight performers and 22 people in attendance. As is our custom, we’ll break in June and July and start our fourth open mic season in August.

- The Fab Lab team hosted 13 *Makerspace Open Lab* all-day sessions during May, drawing a total of 149 people. We held two *Family STEM Saturdays* during May, with a combined 17 adults and 23 kids attending. On May 18, a total of 40 people visited the Fab Lab throughout the day during the back-to-back events.
• Membership for Melrose Meetup groups continued to grow during May:
  o Orlando Audio – 956 (+25)
  o Orlando Digital Media Design – 851 (+33)
  o Orlando Melrose Makers – 51 (+2)
  o Orlando Out Tonight Theatre – 1,564 (+83)
  o Orlando Photo+Design – 2,833 (+52)
  o Orlando Video & Post Production – 2,064 (+55)
• There were six community meetups during May, with attendance as follows:
  o Indienomicon - 45
  o Orlando Podcasters – 4
  o Orlando Robotics and Makers – 14
  o Orlando Machine Learning & Data Science - 25
  o Ableton Live Orlando – 5
  o Orlando Mailchimp Users Group – 17
• On May 14, we hosted a field trip for 3rd, 4th and 5th grade students from Lake George Elementary. Staff provided experiences with simulators, VR, Fab Lab resources and each studio for the 25 students and two adults in attendance.
• Nine members of the Southeast Florida Library Information Network, representing three South Florida public libraries, visited Melrose on May 22 for a day-long training session. The group received a General Orientation, attended part in Photo, VR and Fab Lab classes, and took in staff presentations about studio access course tracks and the various events staged in the Center.
• We hosted a UCF Coding Fair on May 23, with 48 students exhibiting with their computers. The event drew 360 people over the course of two hours!
• Melrose joined with Admin, TEC, Community Relations and Learning Central to host eight visitors from Leon County Library on May 23, providing Audio Studio and simulator experiences plus a lengthy Q&A about Melrose processes and events.
• We welcomed 172 new Melrose Members in May, while 7,560 people visited the Center throughout the month.

Alafaya
• On 1 May, Melissa Ricaurte and Priscilla Diaz hosted two sessions of “Bubble Playtime” at Alafaya. This event helped toddlers develop motor skills through bubbles. A total of 100 customers attended.
• On 1 May, Carey Major, Lauren Mathur, Antoinette Griffin, Kreg Dobzinski, Joanne Southworth and Lynette Schimpf hosted the last session of “Prime Time Family Reading Time” at Alafaya. This 6-part series is funded by the Florida Humanities Council and the Friends of the OCLS and generous food sponsors. Chick-fil-A, Cedar Halal Food & Deli, PDQ, Cheddar’s Scratch Kitchen, and Fresh Kitchen all donated food at one of the programs in the series. 44 people attended this last session. With a total of 191 participants over the six-week program.
• On 4 May, Kelly Head hosted “Cuisine Corner Junior: Star Wars Snacks.” During this program attendees made snack inspired by the film series Star Wars to celebrate “May the 4th be with you.” There were 42 participants.
• On 6 May, Lauren Mathur hosted the program “Stories & Stretches.” This session included Lauren reading stories aloud and leading participants in stretches that focus on motor development. She had 50 people attend the program.
• On 6 May, Lauren Mathur hosted our monthly series “Pajama Party.” During this storytime the kids are encouraged to wear their pajamas while they listen to stories and sing songs. She had 20 participants attend the program.
• On 8 May, Lynette Schimpf and Melissa Ricaurte hosted “Guitar Sing-A-Long” at Alafaya. A total of 38 people participated in this program.
• On 8 May, Lauren Mathur, Carey Major, Kreg Dobzinski, David Smith, Carlos Paz hosted the Castle Creek Elementary Open House. A total of 52 people attended this event.
On 11 May, Lauren Mathur and Carey Major hosted “Find a Friend” a program celebrating national pet month. Kids joined the fun by adopting a stuffed furry friend. A total of 26 people participated in the program.

On 12 May, Misty White hosted “Spring Scavenger Hunt.” Kids had to use their searching skills to find 15 carrots hidden in the library. A total of 45 people participated.

On 14 May, Lauren Mathur in partnership with WUCF hosted the monthly series “PBS Kids Time!” This month they learned about STEM with "Dinosaur Train." A total of 120 attendees participated in this program.

On 20 May, Lisa Glassford led the program “Lots of Dots.” There were 42 attendees for this event.

On 21 May, Lauren Mathur hosted “Baby Boogie.” This program introduces babies to music and stimulate cognitive development, language learning and motor coordination. This program had 35 people attend.

On 22 May, Kelly Head attended the East Orange Community Center Open House. 87 people stopped by the table to discuss what OCLS has to offer the community.

On 25 May, Carey Major and Lauren Mathur led a “Piggie and Gerald Party.” During this program they acted out Piggie and Elephants books. 42 attended this program.

On 25 May, the organization Be an Angel Therapy Dogs led the program “Angels Paws to Read.” During this program participants practice their reading skills by reading aloud to dogs. They had 23 people participate.

On 25 May, David Smith hosted a maze program “Legend of the Hidden Maze.” Attendees put maze. 20 people went through the maze.

On 28 May, Lauren Mathur and Misty White created a last-minute pop-storytime to cover for a canceled outside presenter program. They had 31 people attend.

May 13 through May 18, Alafaya hosted Studio Ghibli week. During this themed week, 371 customer attended various programs inspired by Hayao Miyazaki films.

Throughout the month of May, Andrew Jeffries, Aidan Mitchell or Kelly Head hosted “Maker Monday” every Monday. A total of 91 people attended one of these programs.

Throughout the month of May, Lauren Mathur and Misty White received and replied to letters addressed to the character of the month’s mailbox at Alafaya. A total of 87 children participated in this event.

During the month of May, Lauren Mathur and Michelle Bernabe hosted “Citizenship Inspired” at Alafaya. An average of 18 customers participated in this test and interview preparation course offered over 3 sessions.

Throughout the month of May, Carlos Paz, Priscilla Diaz, and Diana Rodriguez hosted “English from Zero,” “English Conversation Hour,” and “Speaking Clearly,” at Alafaya. 78 Customers attended these classes over the month.

During the month of May Helen Curtis and Diana Rodriguez ran fiber arts programming at Alafaya. They had a total of 23 attendees over all their programs.

Eatonville

On 2, 3, & 16 May, Veronica Tinsley hosted “Pop Up Gaming and Craft”. A total of 40 kids participated in this afterschool event.

On 2, 9, 16, 23, & 30 May Eatonville hosted “Smarty Pants” where participants are engaged in activities that help children develop their early learning literacy skills. A total of 153 children from community daycares attended these events.

On 6 May, Eatonville hosted “Cuisine Corner Sunshine State of Mind” where Chef Farah David’s explored seafood boil and a twist on the Florida Keys favorite, the key lime. A total of 14 attended this tasty event.

On 6 May, Victoria Martin hosted “It’s a M.E.S.S.” and a total of 14 participated in this STEM event filled with fun activities.

On 7 May, Sonya Surgeon hosted “Calder’s Mobile Art.” Fourteen participants explored the works of Alexander Calder and created their own abstract mobile.

On 9 & 16 May, Patrice Florence-Walker partnered with Healthy Eatonville’s “Blood Pressure Check and Diabetes Prevention” events. A total of 94 participants attended these events which focused on health tips.
to lower blood pressure and healthy food demonstrations. Mrs. Walker shared information on health and nutrition resources available in our collection and upcoming summer events for kids.

- On 9 May, Veronica Tinsley hosted “We Heart Mom”. A total of 10 kids participated in this event creating cards and a heart banner for their moms or grandma’s.
- On 15 May, Patrice Florence-Walker “participated in MetroWest Elementary Book Fair”. A total of 45 attendees stopped by the Library’s informational table full of resources and giveaways.
- On 15 May, Beverley-Ann Galloway hosted “Money Math”. A total 20 pre-k from Hungerford Elementary event, where the kids were introduced to money, coin recognition, and how to purchase items through hands on activities.
- On 17 May, Veronica Tinsley hosted “Drive-In Movie”. Twenty-two participants had the opportunity to create their very own cardboard box car while watching “Aquaman”. A good time was had by all.
- On 20 May, Victoria Martin hosted “Star Wars Galactic Games” and a total of 10 kids participated in galactic games and activities.
- On 21, 23, 24, 28, & 29 May, Veronica Tinsley hosted “Whizkids Technology Classes.” A total of 33 kids attended animated talking books, bring your art to life with AR, be safe online and Ozobots.
- On 22 May, Patty Brinkman hosted “Dig in the Florida Sand.” A total of 13 kids attended this fun filled event of games, Florida sand facts, experiments, and sand crafts.

**Edgewater**

- On 2 May, Edgewater hosted a “Passive Craft” program with 17 participants creating their own unique parrot.
- On 11 May, The REP Theater engaged 8 participants in this fun, interactive workshop during “The REP Readers Featuring Seussical the Musical.”
- On 14 May, Edgewater staff attended an outreach event at Lockhart Elementary School. The staff was able to discuss OCLS services and offerings with 75 parents, student and teachers.

**Chickasaw**

- On 1 May, 37 participants attended “SMART Start.”
- On 2 May, 43 participants attended “Hello, Neighbor!”
- On 3 May, 16 participants attended “Cuentame un Cuento.”
- On 4 May, 55 participants attended “Pop Up Movie on the Stage: Star Wars.”
- On 6 May, 19 participants attended “Pigeon Wants a Party!”
- On 8 May, 32 participants attended “Lots of Dots.”
- On 8 May, 58 participants attended “One Book, One Community: Charlotte’s Web Screening.”
- On 9 May, 38 participants attended “Shapes That Roll.”
- On 10 May, 25 participants attended “We HeART Mom!”
- On 10 May, 67 participants attended “Mom Approved Movie & Craft.”
- On 13 May, 36 participants attended “Book to Boogie.”
- On 14 May, 38 participants attended “Tertulia Cuatro Gatos / Spanish Book Club.”
- On 15 May, 37 participants attended “This is my Name.”
- On 16 May, 20 participants attended “While You Sleep.”
- On 16 May, 19 participants attended “Cuisine Corner: Get Your Summer Rolling.”
- On 17 May, 14 participants attended “Play With Me.”
- On 20 May, 36 participants attended “Fun with Food.”
- On 22 May, 20 participants attended “Toddler Playground.”
- On 22 May, 14 participants attended “Family Zumba.”
- On 24 May, 15 participants attended “May Flowers.”
- On 23 May, 22 participants attended “Once Upon a Cloud.”
- On 29 May, 24 participants attended “Baby Boogie.”
On 30 May, 33 participants attended “F is for Florida.”
On 3, 17, and 29 May, an average of 32 participants attended “Wii Love Gaming.”
On each Tuesday for the month of May, an average of 37 children and parents attended “Storybook Fun.”
On each Tuesday for the month of May, an average of 48 children and parents attended “Toddler Time.”
On each Tuesday for the month of May, an average of 24 children and parents attended “Tiny Tales.”
On each Tuesday for the month of May, an average of 48 children and parents created fun crafts during “Storytime Crafts.”
On each Monday and Thursday for the month of May, an average of 14 students attended “English from Zero.”
On each Tuesday for the month of May, an average of 16 students attended “Writing Clearly Beginner.”
On each Thursday for the month of May, an average of 10 students attended “Practice Makes Perfect.”
On each Wednesday for the month of May, an average of 12 students attended “Basic Spanish.”
On each Wednesday for the month of May, an average of 7 students attended “English Conversation Hour.”
On each Monday and Thursday for the month of May, an average of 8 students attended “Open Lab: Crochet.”
On each Monday for the month of May, an average of 11 students attended “Let’s Crochet Levels 1-3.”
On each Tuesday for the month of May, an average of 8 students attended “Let’s Knit: Levels 1-4.”

Hiawassee
- On 3 May, Hiawassee commemorated Memorial Day with “M is for Memorial Day,” where 15 participants took part in an indoor parade to honor our heroes for all they did for our country.
- On 4 May, Hiawassee celebrated all things Star Wars with “May the Fourth Be with You.” The 13 Star Wars fans in attendance created crafts inspired by the movie series and enjoyed a display of vintage props and action figures.
- On 6 May, Hiawassee hosted “Teen Gaming Night” for 11 youth gathered for action-packed fun with the hottest video games.
- On 17 May, Hiawassee presented “This is My Name” to help toddlers and preschoolers recognize and spell their names through fun crafts and activities. There were 15 participants for this early learning program.
- On 17 May, Hiawassee’s Customer Service Tech, Nedjie Joseph, shared information about library services and resources and promoted Hiawassee’s upcoming events to 49 people at the Haitian Health & Cultural Celebration hosted by the Pine Hills Neighborhood Center for Families.
- On 18 May, Hiawassee hosted a First-Time Home Buyer Workshop in partnership with Operation Hope, Inc where 36 attendees learned about the home buying process from start to finish.
- On 22 May, Hiawassee held its first Job Fair; 58 job seekers met with hiring employers, submitted their resumes, and learned about career opportunities.
- On 28 May, Hiawassee’s Assistant Manager, Sara Brown, was the guest speaker at the Pine Hills Neighborhood Center for Families’ quarterly parenting class. Sara presented “Every Child Ready to Read” to 12 parents and shared information about SRP and the library’s many Early Learning programs.

Herndon
- On 2 May, Limary Velez hosted “Pigeon Wants a Party.” 44 customers attended.
- On 4 May, 14 customers attended “Angel Paws to Read.”
- On 4 May, Emily Thomson hosted “Star Wars: Galactic Games.” 11 customers attended.
- On 6 May, 19 customers attended “Music and Movement.”
- On 9 May, Normalee Page hosted “Mama had a Little Lamb.” 34 customers attended.
- On 13 May, 15 customers attended “Music and Movement.”
- On 15 May, Limary Velez hosted “Alphabet Bites.” 10 customers attended.
- On 20 May, 16 customers attended “Music and Movement.”
On 22 May, Catherine Porras hosted “How to Train Your Dragon: The Hidden World.” 13 customers attended.
On 23 May, Limary Velez hosted “This is My Name.” 39 customers attended.
On 29 May, Joriel Figueroa hosted “Alphabet Bites.” 14 customers attended.
On 30 May, Normalee Page hosted “May Flowers.” 41 customers attended.
During the month of May, 70 customers wrote letters to “The Avengers” as part of the children’s book character mailbox.

Main Library
- From 1 May to 4 May, 72 moviegoers had the opportunity to enjoy the new era of Star Wars on the big screen again as part of the “May the 4th (be with you) Star Wars Matinee.”
- Young musicians from Rieko’s Piano Studio delighted 99 attendees during the 4 May “Music in the Library” event.
- On 8 May, 28 preschoolers made fun crafts for the female caregivers in their lives at the “We HeART Mom” event.
- Lake Eola Charter School visited the library on 9 May where 59 students and their teachers checked out books, listened to stories and learned about the library.
- On 11 May, the “Career Online High School Graduation Ceremony” was held for 15 graduates and 85 attendees. COHS is funded by the State of Florida and is administered by Smart Horizons and Gale Cengage Learning.
- On 15 May, 31 toddlers and their caregivers enjoyed stories, rhymes and songs with their favorite characters at the “Sesame Street Storytime”.
- On 18 May, the “Orlando Book Festival” provided 539 attendees with the opportunity to enjoy writing panels, workshops, and book signings from bestselling authors from all over the country. The opening and closing keynotes were New York Times bestselling authors Daniel José Older and Delilah S. Dawson.
- The Orlando Music Club played stringed instruments and the piano to a crowd of 83 on 19 May.
- Youth Program Specialist, Noraliz Orengo, presented the first “Parent Connect: Stay and Play” event where 20 parents had the opportunity to meet and discuss stories while their children played.
- On 31 May the “City Year Graduation” event marked the culmination of a year of volunteerism for 220 volunteers, their families, friends, and community members.
- The TEC department offered a variety of classes in the Adobe Suite during the month of May that had 66 attendees in total.
- The TEC department offered a variety of sewing classes for 127 attendees.
- “English From Zero” was offered weekly and had an overall attendance of 37.
- The TEC department offered a variety of web design and programming classes in the month of May with a total of 96 attendees.
- During the month, there were 4 “Book a PRO” sessions conducted. Book a PRO is a service available to library cardholders and provides them with a 30-minute, one-on-one session with an OPL reference librarian.
- The TEC department offered a variety of Microsoft Excel classes both in person and online for 47 attendees.
- During May, the “Social Worker @ the Library” program was used by 122 people at the Orlando Public Library location.

North Orange
- On 2 May, 26 participants attended “Fun with Food”
- On 7 May, 33 participants attended “Pigeon Wants a Party.”
- On 9 May, 25 participants attended “Mama Had a Little Lamb.”
- On 11 May, 31 participants attended “Lots of Dots”
- On 16 May, 20 participants attended “What Does the Shape Say?”
- On 17 May, 26 participants attended “Tai Chi for Seniors”
• On 18 May, 33 participants attended the “Cookies and Milk with a Cop.”
• On 21 May, 30 participants attended “Money Math.”
• On 21 May, 20 participants used the driver license and motor vehicle service available through the Florida Licensing on Wheels event.
• On 23 May, 72 participants attended “M is for Memorial Day.”
• On 24 May, 32 participants attended “Toddler Playground.”
• On 25 May, 111 participants attended “North Orange Branch 30th Anniversary Celebration.”
• On 25 May, 86 participants attended “Jiggleman Live.”
• On 28 May, 26 participants attended “How Does a Seed Grow?”
• On 30 May, 35 participants attended “Tape Town.”
• Each Wednesday in May, an average of 20 children and parents attended “Tiny Tales.”
• Each Wednesday in May, an average of 47 children and parents attended “Toddler Time.”
• Each Wednesday in May, an average of 48 children and parents attended “Storybook Fun.”
• Each Wednesday in May, an average of 76 children and parents attended “Storytime Crafts.”
• Each Monday and Wednesday in May, an average of 10 people attended “English from Zero.”
• Each Tuesday in May, an average of 22 students attended “Basic Spanish.”

South Creek
• On 1 May, Youth Program Specialist Cassandra Zamutt presented “This is My Name” at the South Creek Branch. This preschool event attracted 28 kids and their guardians.
• On 2 May, Cassandra Zamutt hosted “Book Bingo”. 12 kids enjoyed playing the game and winning books donated to South Creek.
• On 2 May, Customer Service Tech Laura Lizardi hosted “Pop-Up Coloring Sheets” to a class of special needs children. There were a total of 33 kids and their care takers at the event.
• On 4 May, “One Book One Community: Cuisine Corner Junior” was hosted at the South Creek Branch. Cassandra Zamutt taught the crowd of 10 how to make a no-bake fruit pie for this event.
• On 4 May, Circulation Clerk Gabriela Peraza hosted “Star Wars: Galactic Games”. The crowd of 23 attendees enjoyed games and activities for Star Wars Day.
• On 5 May, Branch Library Reshard Ausserlechner hosted “Citizenship Inspired”. Twenty-two prospective citizen attended this class to prepare themselves for the naturalization test.
• On 7 May, South Creek hosted “Car Seat Safety.” Certified Technicians from Safe Kids Orange County were on hand to assess the correct installation of child car seats. There were 28 participants in this event.
• On 7 May, Circulation Clerk Claudia Freeland presented “Earrings Workshop”. There were 18 customers in attendance creating their own jewelry.
• On 8 May, Cassandra Zamutt hosted the preschool event “Tape Town”. Thirty-two kids and their guardians attended this event.
• On 11 May, Circulation Clerk Jon Jacobs hosted “Have a Magical Day!”. There were a total of 10 kids in attendance for this Disney trivia event.
• On 11 May, “We HeART Mom!” was presented by Circulation Clerk Jessica Barbosa. This Mother’s Day event attracted 14 kids and parents.
• On 15 May, Cassandra Zamutt presented “Money Math”. This preschool age event introduced kids to financial responsibility hands on. A total of 31 in attendance.
• On 15 May, Circulation Clerk Lynne Richards hosted “Books with a Bite”. The South Creek book club met to discuss their favorite titles and share a treat. A total of 11 in attendance.
• On 17 May, “Tertulia Cuatro Gatos” held their 12th anniversary event at the South Creek Branch. The event filled with music and art brought in 537 people in attendance.
• On 18 May, Branch Customer Service Lead Carmen Medina-Bermudez and Clerk Jessica Barbosa presented “Cuisine Corner Junior: Wacky Waffles”. The crowd of 26 customers enjoyed a twist to a familiar breakfast treat.
• On 18 May, Circulation Clerks Maria Mussi and Joannie Castro hosted “May Flowers” at the South Creek Branch. The 22 participants enjoyed stories and hands-on science activities about flowers and plants.
• On 19 May, Reshard Ausserlechner hosted “Let It Go”. This community item swap attracted 30 attendees.
• On 22 May, Cassandra Zamutt and Customer Service Tech Aly Oestreich presented “M is for Memorial Day”. The 24 kids and parents in attendance took part in this event to honor our country’s heroes.
• On 23 May, “Calder’s Mobile Art” was presented by Gabriela Peraza. Inspired by the works of Alexander Calder, the 16 customers in attendance created their own abstract mobiles.
• On 23 May, Jon Jacobs presented “Doodle Bugs”. There were 19 in attendance for this creative art event.
• On 29 May, Cassandra Zamutt hosted “Little Chef: Apple Pie Parfait”. The 44 in attendance had an apple pie celebration.
• On 30 May, “Un Rincón en la Historia [A Corner in History]” was hosted at the South Creek Branch. There were 13 in attendance for this photography event.
• In May, Weekly story times brought in 601 in attendance.
• In May, Weekly ESOL classes brought in 263 students improving their English skills.

Southeast
• On 3 May, the event “Terrarium for Mom!” was hosted at Southeast, a total of 33 people attended.
• On 4 May, the event “Movie and a Craft” was hosted at Southeast, a total of 21 people attended.
• On 4 May, the event “NACA Home Buying Workshop en Español” was hosted at Southeast, a total of 50 people attended.
• On 18 May, the event “Little Chef: Apple Pie Parfait” was hosted at Southeast, a total of 22 people attended.
• On 30 May, the event “STEAM Club” was hosted at Southeast, a total of 20 people attended.
• On 31 May, the event “Drive-In Movie” was hosted at Southeast, a total of 22 people attended.
• Every Wednesday for the month of May, a total of 444 children and caretakers participated in Southeast’s “Wednesday Morning Story Times.”
• Every Wednesday for the month of May, a total of 337 children and caretakers participated in Southeast’s “Color Your World!!”
• Most Mondays in May, “English Classes for Families” was hosted at Southeast, a total of 3 workshops were held with a total of 46 attendees.
• Every Tuesday for the month of May, “Speaking Clearly” was hosted at Southeast, a total of 4 workshops were held with a total of 70 attendees.
• Every Thursday for the month of May, “Spanish From Zero” was hosted at Southeast, a total of 4 workshops were held with a total of 86 attendees.
• Most Mondays and Wednesday for the month of May, “Practice Makes Perfect” was hosted at Southeast, a total of 5 workshops were held with a total of 61 attendees.
• Most Thursdays for the month of May, “Open Lab: Ask A Tech for Spanish From Zero” was hosted at Southeast, with a total of 76 attendees.
• Most Saturdays for the month of May, “Citizenship Inspired” was hosted at Southeast, with a total of 70 attendees.

South Trail
• During the month of May, “Afterschool Adventures with Hero Spark” averaged 14 students who received homework help the first hour of the program and played games the second hour.
• During May, “English From Zero” averaged 13 students learning how to speak English.
• On 2 May, “May the Fourth Be With You” entertained 12 participants.
• On 6 May, “Inventor Fest” had 17 people learning about inventions.
• On 6 May, Branch Youth Program Specialist, Melissa Tees presented “Storytime” to 66 children at the local YMCA.
• On 7 May, 19 children enjoyed “Star Wars Galactic Games.”
• On 10 May, 13 people participated in “One Book, One Community.”
• On 11 May, Sharon Payton spoke with almost 800 people about library services at the “Holden Heights Block Party.”
• On 13 May, 11 children enjoyed “Fun With Food.”
• On 14 May, 15 people participated in “May Flowers.”
• On 21 May, 10 people participated in “The Art of Mehndi Henna.”
• On 21 May, 12 people learned to sew a “Circle Skirt.”

Southwest
• On 3 May, the library hosted “Movement and Stretching” with a focus on breathing, stretching and balance for 13 attendees.
• On 3 May, the library hosted “Star Wars Storytime” with stories and porg making activities for 68 attendees.
• On 4 May, 15 adults met for the “Southwest Art Club- Painting with Fossils Workshop” to learn how to use mixed media and fossils to create colorful textures.
• On 6 May, Southwest staff presented “Artsy Toddler” where 59 participants enjoyed exploring art and listening to stories and songs.
• On 13 May, Southwest staff presented the “Toddler Playground” program for 69 participants who used unstructured play to help their physical and cognitive development and explore.
• On 14 May, 16 customers attended “Meet the Artist: Al Aki and Patricia Steele Radovich” and learned about their creative process for blending the forms of Origami and Chinese watercolor into harmonious and bold art.
• On 14 May, Youth Programming Specialist Debra Winslow visited Dr. Phillips Elementary. She connected with a total of 134 people to share information about the library.
• On 15 May, “Baby Boogie” was held for 22 customers who were entertained by stories, songs and interacting with musical instruments.
• On 20 May, 67 customers attended “Bubble Playtime” and interacted with bubbles while developing their motor development skills.
• On 22 May, the event “Storytime for Grownups” featured an entertaining grown up storytime with laugh out loud stories for 16 attendees.
• On 23 May, Youth Programming Specialist Debra Winslow brought “Story Time” to the Washington Shores Early Learning Center and entertained 87 attendees.
• On 28 May, 17 members of the “Southwest Book Club” met to discuss their monthly selection.
• The library partnered with the Adult Literacy League for “Cozy English Conversations” for a May total of 102 attendees to work on English vocabulary, pronunciation and comprehension.
• On three Mondays in May, a total of 39 attended “Mother Goose on the Loose” to listen to nursery rhymes, songs and develop important pre-literacy skills.
• Every Saturday in May, an average of 13 customers attended the “Practice Makes Perfect-Conversational English Workshop” to improve their comfort level with speaking English.
• Every Thursday morning in May, Southwest hosted “Storytime Crafts.” Five events were held with a total of 579 attendees.
• In May, children were invited to write a postcard to Pout-Pout Fish as part of the monthly, "Character Mailbox," 57 postcards were received.
• In May, the “Star Wars Scavenger Hunt” helped children learn about the Dewey Decimal System and the 67 who participated received a small prize.
• On three Mondays in May, a total of 39 attended “Mama Gansa” to listen to nursery rhymes, songs and develop Spanish language skills.

Washington Park
• On 2, 9, and 16 May, Kevin Lopez hosted “Impacting Youth” at the Washington Park Branch. This program is part of a series of events that include a variety of activities to lead and encourage our youth by instilling principles and practices that will help them succeed and fulfill their life aspirations. There were 31 participants.
• On 7, 14, 21, and 28 May, Washington Park hosted “Smarty Pants.” A total of 231 children and adults attended these events for children that encourage the development of early literacy skills.

• On 6 May, Deborah Aponte hosted “A Corsage for Mom” at the Washington Park Branch. Children celebrated Flower Month and Mother’s Day by making their own corsage to give to their special caregiver. There were 17 participants.

• On 8 May, Lorie Fornett hosted “We HeART Mom” at the Washington Park Branch. Families created unique and colorful art in honor of our mothers. There were 10 participants.

• On 22 May, Deborah Aponte hosted “Head Start Read Aloud” at the Washington Park Branch. Deborah conducted an impromptu read aloud for the children from the local Head Start. There were 20 participants.

• On 29 May, Jesus Viana hosted “Small Foot Movie & Craft” at the Washington Park Branch. Families celebrated the virtues of curiosity and integrity as they watched Small Foot and created a colorful craft. There were 12 participants.

• Every Wednesday and Saturday in May, “English from Zero” was hosted at the Washington Park Branch. A total of 10 classes were taught with an average of 12 students per class.

• In May, Washington Park hosted “Character Mailbox” featuring Curious George. Fifteen children participated by writing letters and sending them through our character mailbox.

**West Oaks**

• On 1 May, the event, “Exploring the Latest DNA Tools on Ancestry.com” was hosted at the West Oaks Branch Library and Genealogy Center. Our event was enjoyed by 12 genealogy researchers learning how to navigate through latest tools Ancestry.com released to assist in working with DNA matches.

• On 3 May through 31 May, the weekly event series, “Practice Makes Perfect” was hosted at the West Oaks Branch Library and Genealogy Center. A certified ESOL instructor with the Adult Literacy League led the class of 22 customers who practiced conversational English with other non-native speakers!

• On 7 May, the event, “Kids Yoga” was hosted at the West Oaks Branch Library and Genealogy Center. Parents and preschoolers participated in our monthly children’s yoga class. An audience of 12 joined our yoga instructor learning how to practice posture and strengthen their mind and body connection!

• On 7 May, the event, “It's a M.E.S.S.!” was hosted at the West Oaks Branch Library and Genealogy Center. Curious minds, a total of 12, came to have fun at the library with a Math, Engineering and Science Spectacular event filled with fun activities!

• On 7 May, the West Oaks Branch Library and Genealogy Center’s Librarian represented the library at the Deeper Root Academy's “Summer Slide Workshop”. She shared information on Library services, resources and details of our upcoming summer reading program events with 26 parents and faculty on how to avoid the summer slide.

• On 7 May and 21 May, the event, “Storytime for Grownups!” was hosted at the West Oaks Branch Library and Genealogy Center. These events featured Story Tours - Germany: There and Bach Again and Catch the Drift! River Cruises of America! A total of 10 customers enjoyed a tour of the castles, fairy tales, and history of Germany and a tour the United States via riverboat.

• On 8 May, the event “One Book, One Community: Charlotte and Friends” was hosted at the West Oaks Branch Library and Genealogy Center. It was time for fun with Charlotte, Wilbur, Templeton and their friends at Zuckerman's Farm. An audience of 14 joined us to celebrate the classic children's novel, Charlotte's Web, with stories, games, and activities!

• On 14 May, the event “Lots of Dots” was hosted at the West Oaks Branch Library and Genealogy Center. Some dots are small. Some dots fly. Some dots fall. Some dots are big. 13 parents and preschoolers enjoyed stories, activities and crafts most of all!

• On 14 May, the event “Dig in the Florida Sand” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 12 enjoyed a plethora of library beach stories, crabby crafts and of course Florida sand!

• On 14 May, the West Oaks Branch Library and Genealogy Center’s Genealogy Specialist represented the Library at the Central Florida Genealogical Society’s meeting and presented Preserving Patsy. An audience of 55 CFGS members enjoyed this timely and relevant Genealogy lecture.
• On 15 May, the West Oaks Branch Library and Genealogy Center’s Genealogy Specialist represented the Library at the 2019 Florida Library Association’s annual conference. She presented the lecture, “Play to Win: Genetics and Genealogy for Library Customers,” to an audience of 128 library professionals and industry leaders.

• On 17 May, the event “UNVEILED - The Twenty & Odd - Documenting the First Africans in America 1619-1625 & Beyond” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 14 joined author K. I. Knight for an author talk as she reveals the some of the most comprehensive research on the first Africans brought to America in 1619.

• On 19 May, the event “The Art of Indian Jewelry!” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 10, enjoyed an introduction to the jewelry of India! Learning about the beauty and unique design of Indian jewelry, the efforts of the workmanship involved in creating such intricate designs and when the elegant jewelry pieces are worn for various Indian occasions.

• On 19 May, the event “Pigeon Wants a Party” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 11 parents and preschoolers joined us to celebrate Mo Willems’ one and only Pigeon! Crafts, stories and Pigeon fun was had by all.

• On 20 May, the event, “West Orange Homeschoolers Board Games” was hosted at the West Oaks Branch Library and Genealogy Center. A total of 17 parents and children participated playing educational board games and learning about library resources.

• On 21 May, the event “Little Chef: Apple Pie Parfait” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 23 were eager to help us celebrate apple pie in a brand-new way!

• On 21 May, the event “Calder’s Mobile Art” was hosted at the West Oaks Branch Library and Genealogy Center. A total of 17 customers explored the works of Alexander Calder and created their own abstract mobile.

• On 25 May, the event “Paws to Read” was hosted at the West Oaks Branch Library and Genealogy Center. A total of 21 readers joined Be An Angel Therapy Dogs Ministry to practice their reading skills by reading aloud to a lovable, furry listener.

• On 28 May, the event “May Flowers” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 25 were excited to listen to stories and engage in hands-on science activities to learn about flowers and plants.

• On 28 May, the event “Cuisine Corner Junior: Wacky Waffles” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 29 were excited to earn how to make their very own wacky waffle. All enjoyed our twist on this breakfast favorite!

• On 29 May, the event “Hard to Find Ancestors!” was hosted at the West Oaks Branch Library and Genealogy Center. An audience of 21 joined us as we discussed techniques genealogy researchers can use to find ancestors even if they didn't leave a large trail of records behind.

Windermere
• On 4 May, “Comic Books Day!” brought 20 children and 14 adults to the library to celebrate their favorite crime-fighting heroes.

• On 4 May, 21 children and adults paid homage to the books Charlotte’s Web by making yarn webs and candy spiders during “One Book, One Community: Charlotte and Friends.”

• On 7 May, 23 children and 18 adults came to “Fun and Easy Spanish for Kids” to learn new Spanish words like cuchara (spoon) and tenedor (fork).

• On 8 May, during “Dig in the Florida Sand” 9 children and 5 adults played in mini sandboxes while looking for hidden treasures like shells and gold doubloons.

• On 8 May, we made flower hand-print bouquets with 11 children and adults during “Homeschool: Mother’s Day Craft.”

• On 8 May, “English from Zero” had 10 adults come into the library to learn English.

• On 9 May, “We heART Mom!” had 18 children and 10 adults come to the library to make paper flower and heart crafts to give their mom to show their love for her.

• On 11 May, everyone’s favorite therapy dogs Rocky and Indy came to the library so that 12 children and adults could read stories to them during “Angel Paws to Read.”
• On 11 May, “Mother’s Day Craft” had 11 children coming to the library to decorate cute coloring sheets that they could share with their mom for Mother’s Day.
• On 13 May, 13 children and 12 adults came to the library to dance like a chicken after making cute chicken crafts during “National Dance Like a Chicken Day.”
• On 14 May, 18 children and 19 adults came to the library to make crafts and read stories with Baby Cow during “Family Storytime with Chick-fil-A.”
• On 15 May, there were groovy feelings at the library during “Homeschool: Fun with Science” as the 12 children and 9 adults made lava lamps.
• On 16 May, a professional dancer came to the library to teach 2 children and 8 adults how to salsa dance during “Intro to Salsa.”
• On 17 May, 12 children and adults used scratchboards to create mini masterpieces during “Homeschool: Art Expressions.”
• On 18 May, “English from Zero” had 2 children and 21 adults come into the library to learn English.
• On 20 May, “Pigeon Wants a Party” brought 19 children and adults to the library to sing songs, read stories, and make giant pigeons.
• On 21 May, 12 children and 13 adults came to “Fun and Easy Spanish for Kids” to learn new Spanish words like orejas (ears) and boca (mouth).
• On 22 May, 24 children and 13 adults came to the library for “Homeschool: Storytime for The Secret Garden” where they got up and joined the actors and then made bracelets.
• On 25 May, “English from Zero” had 25 adults come into the library to learn English.
• On 28 May, 19 children and 14 adults came to “Fun and Easy Spanish for Kids” to learn new Spanish words like mochila (backpack).
• On 29 May, “Homeschool: Home Economics” had 7 children and 5 adults come and learn how to make a healthy snack using fruit, peanut butter, and rice cakes.
• During the month of May 15 adults came to Citizenship Inspired to learn all about the Nationalization Test.
• During the month of May 13 children and 17 adults came to the knitting classes to learn how to make scarves.
• Storytime averaged 98 in weekly attendance this month.

Winter Garden
• On 1 May, Laura Arias hosted “Star Wars Galactic Games”, welcoming 27 young padawans.
• On 7 May, Nadine Nelson presented “Lots of Dots” to a group of 48.
• On 11 May, Orlando Premier Music Instruction held a free class for children under six titled, “OPMI-Music First” at the branch, engaging a group of 12.
• On 14 May, Chand Persad explored a world of shapes with 47 attendees at “What Does the Shape Say?”
• On 15 May, Erin Reichel visited Pine Hills Elementary for the spring “Head Start” meeting, speaking to 218 attendees.
• On 16 May, the Central Florida Community Arts Youth Theatre Troupe brought “Storytime for The Secret Garden” to a delighted group of 35.
• On 18 May, Nadine Nelson threw a party for pigeon and 31 attendees at “Pigeon Wants a Party”.
• On 20 May, Mike Flahaven from Smarter Senior Seminar Series presented “Downsizing in Five Easy Steps” to a group of 10 attendees.
• On 21 May, staff member Janette Ramos hosted “Bubble Playtime”, welcoming a total of 81 participants.
• On 22 May, Erin Reichel visited Dillard St Elementary for the spring “Head Start” meeting, speaking to 37 attendees.
• On 22 May, Erin Reichel encouraged 21 attendees to “Dig in the Florida Sand”.
• On 24 May, Janette Ramos devised a “Summer Time Fun Scavenger Hunt” around the branch for 56 little explorers.
• On 25 May, Zully Escobar welcomed 34 attendees to the toddler event “Fun with Food”.
• On 28 May, Jessy Hart Howell hosted two sessions of “Parachute Play”, engaging a group of 46.
On 29 May, Erin Reichel visited Taft Elementary for the spring “Head Start” meeting, speaking to 94 attendees.

“We HeArt Mom!” was offered on 4 and 8 May, bringing together 53 artists in the pursuit of crafting the perfect gift for mom.

“Use Your Hands” was presented on five Thursdays in May by Erin Reichel, welcoming a total of 183 little explorers.

“Citizenship Inspired” was offered to the community on four Wednesdays in May by Branch Librarian, Rebecca Padrick, bringing in an average of 9 attendees per session.

“Crafternoons” was offered on 15 and 29 May, to a total of 48 participants looking to unwind after a day of school.

“Lego Block Party” was held on 11 and 21 May, welcoming a total of 36 participants.

“D&D at the Library” was hosted on 2 Tuesdays in May, bringing in an average of 11 attendees to take part in the campaign and battle.

“Family Yoga” was held on three occasions at the branch in May, bringing in a total of 26 attendees.

“Storytime Crafts” was held on five Fridays in May and welcomed an average of 65 participants per event.

“Sing-A-Long with Friends” was held on four Tuesdays in May and drew an average of 40 attendees per event.

In May, Wednesday and Friday story times brought in 1165 kids and their guardians.

In April, Winter Garden’s “Character Mailbox” invited children to write a letter to their favorite character, Pete the Cat. 116 letters were received and answered.

**Upcoming Events**

**Art & Display**

**Central Florida Astrophotography**
Orlando Public Library  
*On Display Through June 30*

Discover the wonders of the cosmos through astrophotographs taken by members of the Central Florida Astronomical Society.

**American Propaganda, 1936–1943: Selected Posters of the Works Projects Administration**
Orlando Public Library, 2nd Floor Traveling Exhibit Space  
*On Display Through July 31*

From 1936 to 1943, the Works Projects Administration produced over 35,000 posters related to government sponsored health, safety and tourism programs. On view are a selection of these posters which illustrate a period of significant social and economic change in the United States.

**Harmony of Origami and Chinese Water Color**
Southwest Branch  
*On Display April 6–June 30*

Artists Al Aki and Patricia Steele Radovich blend the art forms of origami and Chinese water color into a harmonious and bold approach in this exhibit.

**Adult Summer Reading Program 2019**

**Adult Summer Reading Kickoff**
Orlando Public Library, Albertson Room  
*Sunday, June 2, 2 p.m.*

Explore the Universe of Stories 2019 Adult Summer Reading theme as you paint your own drawstring bag. Supplies limited. Registration recommended.

**What’s Up at NASA?**
South Creek Branch  
*Sunday, June 2, 2 p.m.*

Learn about NASA’s past, present and future from NASA Ambassador Dr. Mark Guillette who will discuss the agency and its work. End the lecture with a solar viewing!
Galaxy of Games
Southeast Branch  Tuesday, June 4 & 18, 2–3:30 p.m.
Drop in for chess and other fun board games at the library. Chess sets and games are available for play and rule sheets are provided. All ages.

Tabletop Coloring
Herndon Branch  Saturday, June 1, 10 a.m.–5 p.m.
Southeast Branch  Monday, June 3, 2–7 p.m.
South Creek Branch  Tuesday, June 4, 2:30 p.m.
Orlando Public Library  Friday, June 14, 11 a.m.
Alafaya Branch  Saturday, June 22, 2 p.m.
Celebrate a Universe of Stories and unleash your inner artist by coloring our adult summer reading program banner with fellow community members.

Space Spa
Chickasaw Branch  Friday, June 14, 2 p.m.
Southeast Branch  Thursday, June 20, 6:30 p.m.
Create a Haley’s Comet fizzing bath bomb and exfoliating sugar scrub for relaxation that is out of this world.

Color Your Universe
Herndon Branch  Thursday, June 6, 6 p.m.
Hiawassee Branch  Monday, June 10, 6–8 p.m. & Thursday, June 27, 6–8 p.m.
Windermere Branch  Saturday, June 15, 11 a.m.
Fairview Shores Branch  Saturday, June 29, 11 a.m.
Space out this summer at the library as you color your worries away. You bring the creativity, we’ve got the supplies covered!

Light Your Universe: Constellation Candle Jars
Winter Garden Branch  Monday, June 17, 6 p.m.
North Orange Branch  Thursday, June 27, 4:30 p.m.
Chickasaw Branch  Friday, June 28, 2 p.m.
Explore the night sky and all the constellations it has to offer. Light up your universe by creating your own constellation flameless candle jars.

Galaxy Wine Glass Art
Orlando Public Library  Tuesday, June 18, 5:30 p.m.
West Oaks Branch  Saturday, June 22, 2 p.m.
Paint your universe! Create a unique design on a wine glass using acrylics. Space is limited. Registration required.

Universe of Games
Chickasaw Branch  Fridays, June 21, July 12 & 26, 2 p.m.
Need a break from adulting? Stop in for a game and a great time.

Summer of Space: PBS Documentary Screening & Discussion
Orlando Public Library, Library Central  Sunday, June 23, 2 p.m.
Celebrate the 50th anniversary of the moon landing with WUCF, Central Florida’s PBS Station. Preview Chasing the Moon and Space Chase USA, two exciting new documentaries examining pivotal events in the race to the moon. Afterwards, participate in a discussion with Elizabeth Muchow, critical part inspector for Northrup Grumman (Apollo 11), and Roy Tharpe, branch chief in the Test Support Management Office at Launch Complex 39.
Galaxy Calming Jar
Southwest Branch  Saturday, June 29, 10:30 a.m.
Relax by creating your own galaxy-inspired calming jar. Calming jars serve as simple meditation tools that you can use daily. Registration required. Supplies are limited. Ages 18 and up.

Create Your Mission
Herndon Branch  Thursday, June 20, 6 p.m.
Southwest Branch  Saturday, June 29, 11:30 a.m.
Embark on your own journey to new frontiers as you learn about the history of space mission patches. Create your own astronaut-inspired mission patch designed to help you visualize your goals and focus on the important aspects of your life. Registration required. Ages 18 and up.

Back2Basics
Plant Clinic
Winter Garden Branch  Thursday, June 6, 3–5 p.m.
Chickasaw Branch  Thursday, June 13, 3–5 p.m.
Bring your plants, get your soil pH tested and ask questions! Master Gardener volunteers from the UF/IFAS Orange County Extension Office will be available to answer your gardening questions and to assess any plant issues.

Book Clubs
Southeast Book Club
My Grandmother Asked Me to Tell You She’s Sorry: A Novel by Fredrik Backman
Southeast Branch  Monday, June 10, 6:30 p.m.
The author of the bestselling A Man Called Ove gives us a charming novel about a grandmother who dies and leaves letters of apology for a young girl to deliver. The granddaughter’s journey takes her to places where she discovers the truth about fairy tales and her grandmother.

Hiawassee Book Club
The Death of Mrs. Westaway by Ruth Ware
Hiawassee Branch  Monday, June 17, 6:30–8 p.m.
After receiving a mysterious letter bequeathing her a substantial inheritance, Hal realizes very quickly that the letter was sent to the wrong person – but also that the cold-reading skills she’s honed as a tarot card reader might help her claim the money.

Alafaya Book Club
Calypso by David Sedaris
Alafaya Branch  Wednesday, June 19, 7 p.m.
Personal essays share the author’s adventures after buying a vacation house, along with his thoughts on middle age and mortality.

Southwest Book Club
An American Marriage by Tayari Jones
Southwest Branch  Tuesday, June 25, 7–8:45 p.m.
Newlyweds Celestial and Roy, the living embodiment of the New South, are settling into the routine of their life together when Roy is sent to prison for a crime he didn’t commit. An insightful look into the lives of people who are bound and separated by forces beyond their control. Longlisted for the 2018 National Book Award for fiction. Ages 18 and up.
**Tertulia Cuatro Gatos / Spanish Book Club**

South Creek Branch  miércoles, 6:30 p.m.
Chickasaw Branch  martes, 4 de junio, 6:30 p.m.
Windermere Branch  martes, 11 de junio, 6:30 p.m.
Southeast Branch  jueves, 13 y 27 de junio, 6:30 p.m.

¿Eres amante de la lectura, poesía y música? ¿Te gustaría socializar con otros de tu comunidad? ¡Acércate a la biblioteca más cercano a tu domicilio y asiste a nuestras reuniones!

**Citizenship Inspired**

Windermere Branch  Sábado, June 1–22, 10:30 a.m.
Hiawassee Branch  Jueves, June 6–20, 6:30 p.m.
South Creek Branch  Domingos, June 16–30, 2 p.m.

Students meet each week to prepare for the U.S. Naturalization (Citizenship) Interview and Test. To be eligible for U.S. Naturalization, you must be able to read, write and speak basic English. This series is for adult learners. Register online or call 407.835.7323.

**Cuisine Corner**

**Watermelon Wednesday**

Southeast Branch  Wednesday, June 5, 6 p.m.
Washington Park Branch  Wednesday, June 19, 6 p.m.

Bite into a new mid-week tradition: Watermelon Wednesdays! Representatives from The National Watermelon Board will show you new and delicious ways to prepare this refreshing fruit. Registration required.

**Avocados!**

Orlando Public Library, Cypress Room  Saturday, June 8, 11 a.m.

Creamy and full of healthy fats, avocados are versatile and delicious. Joycelyn Bryant from Joycelyn’s Southern Kitchen will demonstrate avocado-based recipes. Registration required.

**Mango Monday**

Winter Garden Branch  Monday, June 10, 6:30 p.m.
Orlando Public Library  Monday, June 24, 6:30 p.m.

Mondays are for mangoes. Representatives from the National Mango Board will instruct you on the proper ways to select and prepare the fruit and introduce intriguing recipes! Registration required.

**Infused Olive Oil**

Orlando Public Library, Cypress Room  Tuesday, June 11, 6:30 p.m.

Yamira Lee Johnson, head chef and founder of Breaking Bread with Mira and certified holistic life coach, will demonstrate how to create infused olive oil and incorporate it into your cooking. For more information, visit breakingbreadwithmira.com. Space is limited. Registration required.

**One Pot Stir Fried Rice**

South Trail Branch  Saturday, June 15, 11 a.m.

Discover how to create delicious meals using a wok with Yamira Lee Johnson. Learn to make stir fried rice, a simple but tasty dish you can even make with leftovers. For more information, visit breakingbreadwithmira.com. Space is limited. Registration required.
Genealogy

Advanced Genetic Genealogy Study Group
West Oaks Branch   Wednesdays, June 5–26, 6:30 p.m.
Each week will focus on a specific chapter of Advanced Genetic Genealogy: Techniques and Case Studies by Debbie Parker Wayne and will consist of a discussion of the chapter’s content, topics and ideas.

NGSQ Case Study: DNA Helps Identify Molly Morelli’s Father
West Oaks Branch   Thursday, June 6, 11 a.m.
Walk through the steps Jill Morelli, certified genealogist, used in her DNA case study for identifying the unknown father of a woman born in 1920 in Wisconsin.

Ancestors’ Stories: Newspapers in Genealogical Research
West Oaks Branch   Thursday, June 13, 11 a.m.
Explore how you can use this rich resource to expand your family history research and learn more about your ancestors.

Hard to Find Ancestors
West Oaks Branch   Thursday, June 20, 11 a.m.
Discuss techniques you can use to find your ancestors even if they didn’t leave a large trail of records behind.

General Events

Orlando Public Library Pokémon League
Orlando Public Library, Magnolia Room   Sundays, June 2 & 16, 3 p.m.
Calling all trainers! Battle or trade with the Pokémon Trading Card Game and Pokémon video games. Earn cool prizes, meet other trainers and have fun. Trainers of all ages and skill levels welcome.

The Ghost Society
Orlando Public Library, Cypress Room   Sunday, June 2, 2 p.m.
The Ghost Society is an open forum hosted by The Beyond Investigators paranormal team. Share your personal experiences, learn what’s new in the field and discuss books and shows in a casual and fun atmosphere.

The Pen Meetup
Orlando Public Library, Magnolia Room   Sunday, June 2, 3:30–5 p.m.
Meet up with other fountain pen enthusiasts each month as we learn new things and explore our favorite hobby. We will discuss everything from nib to paper. Let’s slow down and write.

Mindfulness Meditation
Southwest Branch   Monday, June 3, 7–8:30 p.m.
Develop abilities to cope with stress and promote well-being through mindfulness meditation. Presented by meditation coach Lucia Beninati. Ages 13 and up. Registration preferred, walk-ins welcome. Chairs provided.

Craft Club
Alafaya Branch   Wednesday, June 5, 7 p.m.
Arts and crafts aren’t just for kids! Release your inner child and come to adult crafting.

Responsible Cat Ownership
Alafaya Branch   Wednesday, June 5, 7 p.m.
Winter Garden Branch   Tuesday, June 25, 7 p.m.
Orlando Public Library   Thursday, June 27, 6:30 p.m.
Learn the basics of responsible cat ownership from Kindness for Cats. Essential topics will include health, diet, spay and neuter, providing a healthy environment and more.
**First-Time Home Buyer Workshop**  
Chickasaw Branch  **Saturday, June 8, 10:15 a.m.–4:45 p.m.**  
Learn about the home buying process from start to finish and receive a certificate which meets requirements for both Orange County and the state of Florida Down Payment Assistance Programs. Presented by Operation HOPE Inc., a nonprofit HUD Certified Housing Counseling Agency. To learn more, visit operationhope.org. Registration required. To register visit bit.ly/2TFHtKa.

**Savvy Savers**  
West Oaks Branch  **Saturday, June 8, 11 a.m.–1 p.m.**  
Join in the savings! Become a savvy saver by sharing coupons and savings tips at this monthly meeting.

**Community Yoga**  
West Oaks Branch  **Sunday, June 9, 3 p.m.**  
Step out of your comfort zone with an experience you won’t forget! All levels and body types are welcome. Bring comfy clothes, water and an open mind. Yoga mats will be provided or bring your own. Children 12 and under must be accompanied by an adult.

**Introduction to Foundation Center Resources**  
Orlando Public Library  **Monday, June 10, 6–7:30 p.m.**  
Learn about the Foundation Center’s online resources, such as GrantSpace.org, Foundation Grants to Individuals and Foundation Directory Online, and how you may use these sources of grant information.

**Snack & Learn: Brain Boot Camp**  
Hiawassee Branch  **Tuesday, June 11, 2:30 p.m.**  
Keeping your mind sharp is just as important for good health as exercising. Find out how to protect your brain health and help reduce your risk of dementia. Presented by CarePlus. Registration required.

**Mindfulness Meditation**  
Southwest Branch  **Thursday, June 13, 6 p.m.**  
Learn the basics of breathing control and types of meditation. Develop abilities to cope with stress and anxiety through mindfulness meditation. Presented by Lucia Beninati. Ages 13 and up. Registration preferred, walk-ins welcome. Chairs provided.

**Day of the Dog: Service Dogs and Their Importance**  
Alafaya Branch  **Thursday, June 13, 6:30 p.m.**  
Hiawassee Branch  **Tuesday, June 25, 2:30 p.m.**  
Meet wonderful service dogs trained by Expanding Intelligence and learn about the importance of their jobs. You will see the different tasks and tricks the dogs perform to assist their future handlers.

**Downsizing in Five Easy Steps**  
Alafaya Branch  **Tuesday, June 18, 6–7:30 p.m.**  
Consider downsizing as a gift to your children! Discover the steps that will make downsizing easier to manage and less overwhelming. This event is an extension of the ongoing Smarter Senior Seminar Series presented by Mike Flahaven, a Certified Senior Housing Professional. Registration recommended. To register contact Mike Flahaven at 407.340.5291 or at yourfloridahaven.com under the Smarter Senior Seminar Series section.

**An Evening of Coffee, Tea and Stories for Adults**  
Windermere Branch  **Thursday, June 20, 6 p.m.**  
Take a break from your daily routine and enjoy stories presented by the library’s talented storytellers. Find your inner storyteller and swap anecdotes with other adults as you enjoy light refreshments. Refreshments available while supplies last.
Food 101: Beer
Orlando Public Library, Albertson Room  Wednesday, June 26, 6:30 p.m.
The Food 101 series introduces you to a new topic every month, examining the historical and social significance of what we eat. Learn about beer and how it’s consumed around the world. Samples will not be served. Registration required.

Jobseekers
Launch Your Career!
Get the tools you need to pound the pavement and step forward in your career. Whether you are looking for a new job or hoping to advance, the library can help you prepare

Career Academy
Join us for weekly sessions covering information from finding a job, to writing a thank you note to stand out with employers.

Perfecting Your Résumé
Orlando Public Library  Tuesday, June 4, 1:30 p.m. & Saturday, June 15, 9:30 a.m.
Get noticed! Elevate your job application with best practices in crafting a resume and cover letter.

Interview Like a Pro
Orlando Public Library  Tuesday, June 18, 1:30 p.m. & Saturday, June 29, 9:30 a.m.
You’ve landed an interview! Now what? Get tips that will help you to practice, prepare and write a memorable thank you letter.

Language Learning
Ofrecemos clases básicas para estudiantes de inglés.
Nuevo en Orlando Public Library (Downtown) clases de Ingles desde cero
Para ver fechas visite ocls.info/español
Learn English in a classroom with an ESOL (English for Speakers of Other Languages) instructor or practice independently at one of our Open Language Labs.

Open Language Lab Including ESOL
Various Locations
Explore and learn English or another language of your choice via computer-based learning in an Open Language Lab. Choose from ELLIS, Pronunciator, Mango Languages or Rocket Languages.

Practice Makes Perfect
Various Locations
Each week an Adult Literacy League certified instructor helps you build your confidence in speaking English. This program is presented through partnerships between Orange County Library System and Adult Literacy League Inc.

Speaking Clearly & Writing Clearly: Beginner, Intermediate & Advanced
Southeast Branch, South Creek Branch & Windermere Branch
This ESOL series focuses on listening comprehension, pronunciation, spoken, grammar and written English.

Reading Clearly: Beginner & Intermediate
South Creek Branch & Southeast Branch
An English class designed to work on reading skills and strategies to increase reading comprehension. Participants must have a basic understanding of English. Even if participants do not speak English well, they can participate if they understand some English.
**English From Zero**
Alafaya Branch, Chickasaw Branch, Hiawassee Branch, North Orange Branch, Orlando Public Library, Southeast Branch, Southwest Branch, South Creek, South Trail Branch, Washington Park Branch & Windermere Branch
ESOL workshops, vocabulary and basic grammar for English learners with no English language skills.

**English Conversation Hour**
Alafaya Branch, Chickasaw Branch, Hiawassee Branch, Southeast Branch, South Creek Branch, Washington Park Branch & Winter Garden Branch
Practice your English speaking skills and chat with us in a casual setting.

**Improve Your English Reading Workshop**
Hiawassee Branch    **Wednesdays, June 5–26, 6–8 p.m.**
Improve your English conversational skills, vocabulary, pronunciation and comprehension by reading a book. This workshop is presented through a partnership between Orange County Library System and Adult Literacy League Inc. Walk-ins are welcome. For more information, call 407.422.1540 or visit adultliteracyleague.org.

**Language Learning**
Do you speak English and have an interest in learning a second or third language? Visit ocls.info/language for classes, book recommendations and online resources.

**Melrose Highlights**

**Melrose in the Mix**
Interested in attending the next Melrose in the Mix? You can save a seat by registering. Twenty-four seats fill up quick, so don’t wait! “…one of the city’s most engaging live-music experiences.” – Bao Le-Huu, Orlando Weekly

2019 Melrose in the Mix Schedule
Sunday, June 2 – Swamburger Presents: AMiAM
Sunday, June 9 – Terri Binion
Saturday, July 6 – The Pauses
Saturday, August 3 – Meka Nism
Sunday, August 4 – Demon****
Saturday, September 7 – Steve Garron
Sunday, October 6 – Jess Adams
Saturday, November 2 – Bella Fontella
Sunday, December 1 – Maple Sparrow

**Photo Studio Orientation**
Orlando Public Library, Melrose Center    **Friday, June 14, 3 p.m. & Friday, June 21, 3 p.m.**
Tour the Photography Studio and explore the training options available. Learn the studio workflow, procedures and best practices.

**Photo: Camera Level 1**
Orlando Public Library, Melrose Center    **Friday, June 14, 4:30 p.m. & Friday, June 21, 4:30 p.m.**
Explore the basic operations of the Photo Studio cameras and lenses to optimize your photography skills. Learn basic camera settings and the use and care of camera lenses.

**Maya Fundamentals**
Orlando Public Library, Melrose Center    **Tuesday, June 18, 1:30 p.m.**
Model, rig and animate a 3D robotic arm. Learn the basics of the production workflow as well as modeling, rigging and animation concepts and tools.
Maya Modeling
Orlando Public Library, Melrose Center Tuesday, June 18, 4 p.m.
Develop a detailed humanoid arm. Learn to extrude, sub-divide and sculpt a 3D mesh.

Melrose Meetups: Meet the Maker – Fabricio Takayassu
Orlando Public Library, Melrose Center Tuesday, June 25, 6 p.m.
Learn how to make your own board games! Local Maker Fabricio will discuss basic techniques and useful tips when setting out to create your own game. Then the Fab Lab staff will show you how to make your own puzzles with the use of our brand new laser cutter!

VR: Design a First-Person Game Level 1
Orlando Public Library, Melrose Center Thursday, June 27, 2 p.m.
Make a first-person perspective virtual reality game using the Unity game engine and head-mounted displays. Create game objects and mechanics for navigation and interaction. Learn the principles of designing for virtual reality to improve usability and avoid common pitfalls in VR design.

VR: Design a First-Person Game Level 2
Orlando Public Library, Melrose Center Thursday, June 27, 4 p.m.
Determine what components need to be accessed to control specific behaviors in a game. Learn how to initialize variables and implement custom functions.

YouTube Live Production for Families
Orlando Public Library, Melrose Center Thursdays, June 6 & 27, 10 a.m.–Noon
Does your child show interest in becoming a YouTube vlogger, but you don’t know where to begin? Team up with your child in this video production workshop to get a jump start on your first YouTube video. Learn each stage of the production process to create a high-quality intro YouTube video.

Modern Parenting
Super Family Science: Rocket Launch
Chickasaw Branch Saturday, June 29, 11 a.m.
Have you ever wanted to launch a rocket into space? Learn the basics of rocket science, build your own ship and get ready for countdown! This is an event for the whole family. Registration required.

Family Zumba
West Oaks Branch Saturday, June 15, 11 a.m.
Get your family moving with this energizing workout class! Learn basic Zumba moves to help you dance your way to fitness. Zumba uses dance aerobics to create a fun workout. Comfortable exercise clothing and cross training or aerobic style shoes recommended. Recommended for adults and children ages 4–13.

One Giant Leap: A 50th Anniversary Celebration of the Moon Landing
Orlando Public Library Saturday, July 20, 10 a.m. – 2 p.m.
Imagine you are witnessing history-making events through virtual reality experiences, expert speakers, and hands-on family activities. Presented in partnership with WUCF and the Orange County Regional History Center. Share your love for space exploration in our community, 60's or space-themed attire is encouraged. For more details visit, ocls.info/moonlanding.

Writing the Next Chapter: How Past Moon Missions are Shaping the Future of Exploration
11 A.M. Albertson Room
WMFE’s space reporter Brendan Byrne opens his reporter’s notebook to share his reporting on the 50th anniversary of the Apollo moon landing.
Worlds Beyond Our Own: New Exoplanet Discoveries by NASA’s TESS  
1 P.M. Albertson Room  
What weird and wonderful planets orbit the stars that shine brightly in our night sky? MIT researcher Natalia Guerrero shares TESS’s latest and most exciting exoplanet discoveries.

**Family Activities:**

**Ready Jet Go Meet and Greet**  
Library Central, 10 a.m. – 12 p.m.  
WUCF is landing at the Orlando Public Library! Bring your little earthlings to meet Jet Propulsion from PBS KIDS animated series, Ready Jet Go!

**Moon Storytimes**  
Children’s Library, Papa Bear Room  
Tiny Tales 9:30 a.m.  
Toddler Time 10 a.m.  
Storybook Fun 10:30 a.m.

**Moon Crafts**  
Children’s Library, Under the Sea

**Paper Airplane Physics**  
Learning Central, 10 am  
Learn about the science of flight and then test your own designs on the library runway.

**Family Challenge: Lunar Landers**  
Children’s Library, 1 pm  
Find out if your family has what it takes to build a lunar lander capable of getting two mini marshmallow pilots safely to the moon’s surface.

**Melrose Center Activities:**  
10 a.m. – 2 p.m.

**Moon Buggy**  
Drive a lunar rover around the surface of the Moon and land a space shuttle from low Earth orbit in the VR and Simulation Lab.

**Mission Transmission**  
Use a snap-circuit kit in the Fab Lab to build a radio and tune in to the Apollo 11 radio transmission.

**Lunar Rover: Dash Around the Moon**  
Explore the moon with your own "Lunar" Dash Robot as you navigate the moon's surface.

**One Small Step**  
Take your own small steps toward planting the flag on the Moon in the Melrose Video Studio!

**Deep Space Sounds**  
Grab a seat in the Melrose Classroom and create a soundtrack for your space mission using littleBits Synth kits.

**Lunar Exposure**  
Need a photo on the Moon to show all your Earthling friends? Head over to the photo studio! Remember: pics or it didn't happen.
Event Highlights:
VR Experience: Journey into Space on the Apollo 11
Technology and Education Center, 10 a.m. – 2 p.m.
Be a part of the greatest journey ever taken by humankind. Experience this historic event through the eyes of those who lived through it.

VR Experience: Create Your Own Space Adventure
An Augmented Reality Experience
Technology and Education Center, 10 a.m. – 2 p.m.
Take a virtual journey into space! Learn about the fascinating features of our solar system, identify the differences between planets, and engage in fun interactive activities.

Space Stations
Learning Central, 10 a.m.
Orbit the 4th floor of the Orlando Public Library and dock at each space station to channel your inner astronaut. All ages welcome!

Lunar Lounge
Cypress Room 12 p.m.
Relax with a moon 'mocktail' and try your hand at cross stitch...galaxy style!

Music in the Library
Shannon Rae
Fairview Shores Branch  
Saturday, June 8, 2 p.m.
Vocalist Shannon Rae will be performing as part of the Fairview Shores Branch’s grand opening celebration. Hear songs every generation will enjoy – you might even catch yourself singing along. Shannon’s repertoire spans multiple genres and decades.

Mrs. Theresa’s Kids Present: Music and Memories
Orlando Public Library, Library Central  
Sunday, June 9, 2 p.m.
From Broadway to the movies, from concert halls to the streets, music is everywhere! Join us for a song, a dance, a laugh, a memory of days gone by.

Stories with Strings Attached
Orlando Public Library, Library Central  
Saturday, June 15, 11 a.m.
Let your imagination take you on a trip of musical stories from Spain, Norway and Austria. Stories with Strings Attached will explore colorful works for cello and piano by Manuel de Falla, Edvard Grieg and Franz Schubert, three masters of storytelling without words.

Vintage and Narrators: Senior Singing and Acting Troupes
Eatonville Branch  
Thursday, June 20, 6 p.m.
North Orange Branch  
Saturday, June 29, 11 a.m.
Orlando Public Library  
Sunday, June 30, 2 p.m.
Central Florida Community Arts senior performers, the Vintage singers will perform several songs as a vocal ensemble. The Narrators acting troupe will perform a selection of poems, spoken word pieces and monologues. Both groups are sure to delight and entertain audiences of all generations.

Next Chapter
Storytime for Grownups!
West Oaks Branch  
Tuesdays, June 11 & 25, 2 p.m.
Why should kids have all the fun? Come to the library and enjoy a story or activity as our talented library storytellers entertain ages 18 and up! Be sure to check out your local branch for unique event details.
Aging at Home
Herndon Branch  Wednesday, June 12, 10:30 a.m.–12:30 p.m.
Is it your goal to live in your own house and community as you age? Senior experts will provide information and education on what type of services are available for you to consider while you age in place. This event is part of the ongoing Smarter Senior Seminar Series presented by Mike Flahaven, a Certified Senior Housing Professional. Registration recommended.

Talking to Your Doctor
North Orange Branch  Friday, June 14, 3 p.m.
Making the most of your healthcare visit is critical to your quality of life. Learn how to prepare for and conduct your healthcare interactions to improve your overall health. Registration required.

Cultural Classes and Opportunities for Elders
Orlando Public Library, Albertson Room  Thursday, June 20, 12:10 p.m.
Discover the array of art, music and drama opportunities geared toward older adults living in Central Florida. These programs are just plain fun – and many are geared toward people living with specific illnesses. For most opportunities, no experience or prior skills are needed. This seminar is part of the LIFE Information for Elders series presented by the Orange County Library System and Orange County’s Commission on Aging. A small lunch is provided to the first 70 people to RSVP.

TEC Fiber Arts
It’s Sew Easy!
Take the fashion world by storm! Learn everything you need to know to start sewing like a pro in classes and camps for tweens and teens.

Backpack
Orlando Public Library  Monday–Friday, June 24–28, 10 a.m.

Pillows
Orlando Public Library  Mon–Wed, June 3–5, 2 p.m. & Monday–Wednesday, June 17–19, 2 p.m.
Washington Park Branch  Monday–Wednesday, June 24–26, 3:30 p.m.

Shorts
Orlando Public Library  Monday–Friday, June 3–7, 10 a.m.
Washington Park Branch  Monday–Friday, June 3–7, 2 p.m.

Tote Bags
Orlando Public Library  Monday–Friday, June 10–14, 10 a.m.

Zippered Organizer
Orlando Public Library  Mon–Wed, June 10–12, 2 p.m. & Monday–Wednesday, June 24–26, 2 p.m.
Washington Park Branch  Monday–Wednesday, June 10–12, 3:30 p.m.

Let’s Crochet and Knit!
Start your crocheting or knitting adventure. Create a fun monster bean bag while learning basic techniques. Ages 10–12.

Let’s Crochet Camp
Orlando Public Library  Monday–Wednesday, June 10–12, 5:30 p.m.
Chickasaw Branch  Wednesday–Friday, June 19–21, 10:30 a.m.
Washington Park Branch  Tuesday–Thursday, June 11–13, 10:15 a.m.
Let’s Knit Camp
Orlando Public Library Monday–Wednesday, June 3–5, 5:30 p.m.
Southwest Branch Mondays, June 10–24, 10:30 a.m

TEC
BizKids Camps
Start your business this summer. Develop and promote your ideas, run a storefront and use Microsoft Office to manage your business. Ages 10–12.

Develop Business Ideas
Orlando Public Library Saturdays, June 1–15, 10 a.m. & Tuesday–Thursday, June 4–6, 2 p.m.
Winter Garden Branch Tuesday–Thursday, June 4–6, 1:15 p.m.
Hiawassee Branch Fridays, June 7–21, 12:30 p.m.
Windermere Branch Monday–Wednesday, June 10–12, 10:30 a.m.
Southeast Branch Monday–Wednesday, June 17–19, 2 p.m.
Fairview Shores Branch Monday–Wednesday, June 24–26, 2 p.m.
North Orange Branch Mondays, June 24–July 8, 4:15 p.m.
Do you have an idea but don’t know where to start? In this three-day camp, you will develop a business idea, create a business plan and pitch your concept to an audience.

Managing a Storefront
Southeast Branch Monday–Wednesday, June 3–5, 2 p.m.
Winter Garden Branch Tuesday–Thursday, June 4–6, 3 p.m.
Orlando Public Library Tuesday–Thursday, June 11–13, 2 p.m.
North Orange Branch Monday–Wednesday, June 17–19, 2 p.m.
Wouldn’t it be fun to manage your own storefront? Join other kids in this camp and learn about customer service, basic accounting and inventory management.

Microsoft Office Expert
North Orange Branch Mondays, June 3–17, 4:15 p.m.
Herndon Branch Tuesday–Thursday, June 4–6, 10:30 a.m.
Alafaya Branch Tuesday–Thursday, June 4–6, 1 p.m.
Southeast Branch Monday–Wednesday, June 10–12, 4:30 p.m.
Southwest Branch Wednesdays, June 12–26, 4 p.m.
Fairview Shores Branch Monday–Wednesday, June 17–19, 2 p.m.
Orlando Public Library Tuesday–Thursday, June 25–27, 2 p.m.
Create dynamic presentations, crunch numbers and create eye-catching flyers in this three-day camp. Build your skills towards becoming a Microsoft Office expert.

Create With Tech
Take technology off your screen and into your hands. Race bots, print custom jewelry and light up the night with tech.

3D Design Minecraft Characters
West Oaks Branch Tuesday, June 11, 1 p.m.
Southwest Branch Tuesday, June 11, 4 p.m.
Herndon Branch Tuesday, June 18, 2:30 p.m. & Thursday, June 27, 2:30 p.m.
Kids’ who love playing Minecraft will love this class. They will learn to design and draw their very own Minecraft character using 3D modeling software. Ages 9–12.
Build a Brushbot
Eatonville Branch  Wednesday, June 12, 10:30 a.m.
Orlando Public Library  Sunday, June 16, 2 p.m. & Tuesday, June 18, 4 p.m.
South Creek Branch  Saturday, July 27, 3:30 p.m.
In just a few easy steps turn a toothbrush into a bot. Learn to create a simple circuit and personalize your brushbot with wacky stickers. Ages 6–8.

Design a 3D Printed Pendant
Herndon Branch  Thursday, June 6, 2:30 p.m. & Wednesday, June 12, 4 p.m.
Alafaya Branch  Saturday, June 22, 10:30 a.m.
Use TynkerCAD to design your own custom pendant. Learn the basics of 3D design for printing. Ages 9–12.

Build an LED Nightlight
Orlando Public Library  Thursday, June 13, 6 p.m.
Build a basic circuit using LEDs and light sensors on an electronic prototyping breadboard. Learn simple electronics and component functions. Ages 13–17.

Writers Corner
Meet the Author
An Afternoon with Brian Whiting
West Oaks Branch  Sunday, June 30, 2 p.m.
Meet local author Brian Whiting as he discusses three books in his new science-fiction and fantasy series: Galactic Startup, Neighbors, and Shadows. Brian’s stories are centered around Alex and his three friends, their ability to travel into space and the galactic consequences of their discovery! A book sale and signing will follow.

Writers Workshops
Unventing Language
Orlando Public Library, Cypress Room  Saturday, June 8, 2 p.m.
Learn how to unvent a language by mixing and matching elements of real languages. This class is designed for speculative fiction writers.

OCLS Writers Group
Orlando Public Library, Magnolia Room  Sunday, June 9, 4 p.m.
Join your fellow writers for critique, discussion and camaraderie. Writers of all genres and experience are welcome. Please attend one meeting before submitting a piece for critique.

Basics of Self-Publishing
Southwest Branch  Monday, June 10, 7 p.m.
Author Sarah Nicolas, aka Aria Kane, will help determine if self-publishing is a viable choice for you and jump-start your understanding of the publishing process.

Performance Workshop for Writers
Orlando Public Library, Albertson Room  Saturday, June 29, 3 p.m.
Learn how to “perform” your work live, engage your audience and add value to your writing from writer Jeff Rembert and comedian Natasha Samreny.

Youth Events – Children’s Lower and Upper Elementary
The Glen Foster Show
Chickasaw Branch  Monday, June 3, 10:30 a.m.
Hiwassee Branch  Tuesday, June 4, 10:30 a.m.
South Creek Branch  Wednesday, June 5, 10:30 a.m.
Southeast Branch  Thursday, June 6, 10:30 a.m.
Southwest Branch  
Friday, June 7, 10:30 a.m.
Herndon Branch  
Saturday, June 8, 10:30 a.m.
Alafaya Branch  
Sunday, June 9, 2 p.m.
Washington Park Branch  
Monday, June 10, 10:30 a.m.
Orlando Public Library  
Tuesday, June 11, 10:30 a.m.
West Oaks Branch  
Wednesday, June 12, 10:30 a.m.
South Trail Branch  
Wednesday, June 12, 6 p.m.
North Orange Branch  
Thursday, June 13, 10:30 a.m.
Eatonville Branch  
Friday, June 14, 1 p.m.

It’s time for mayhem with award-winning comedy magician Glen Foster!

Sciencetellers present Aliens: Escape From Earth
Eatonville Branch  
Monday, June 3, 10:30 a.m.
Southwest Branch  
Friday, June 14, 10:30 a.m.
North Orange Branch  
Thursday, June 20, 10:30 a.m.
Orlando Public Library  
Saturday, June 29, 4 p.m.
Windermere Branch  
Saturday, June 29, 11 a.m.
Don’t miss this action-packed and educational alien adventure using science experiments for special effects. It’s totally out of this world!

MicheLee Puppets Presents A Good Day for Pancake
West Oaks Branch  
Monday, June 3, 5 p.m.
Southeast Branch  
Tuesday, June 18, 10:30 a.m.
Windermere Branch  
Monday, June 24, 10:30 a.m.
Winter Garden Branch  
Saturday, June 29, 10:30 a.m.
When a friend is bullied at school, Pancake the Pig doesn’t know how to help. As the bullying gets worse, Pancake and his friends soon learn the difference between tattling and reporting, the definition of bullying behavior and how to stand together to stop the bullying!

Magic & Mayhem Presents The Moon Bunny
Southeast Branch  
Friday, June 14, 10:30 a.m.
Windermere Branch  
Wednesday, June 19, 10:30 a.m.
North Orange Branch  
Saturday, June 22, 11 a.m.
Take inspiration from Japanese, Korean, Aztec and Native American folklore of a magical bunny in the moon with this magical comedy show!

To Infinity and Beyond
South Trail Branch  
Tuesday, June 4, 2 p.m.
Herndon Branch  
Wednesday, June 5, 10:30 a.m.
Washington Park Branch  
Thursday, June 6, 2:30 p.m.
South Creek Branch  
Friday, June 14, 10:30 a.m.
Southwest Branch  
Monday, June 24, 3 p.m.
Hiawassee Branch  
Tuesday, June 25, 6:30 p.m.
Fairview Shores Branch  
Thursday, June 27, 1 p.m.
Calling all space rangers to a mission through the secret life of toys. Celebrate the release of Toy Story 4 with interactive themed activities and crafts.

Galactic Groove
Fairview Shores Branch  
Thursday, June 6, 1 p.m.
Chickasaw Branch  
Friday, June 7, 2 p.m.
Herndon Branch  
Wednesday, June 12, 2 p.m.
Southwest Branch  
Monday, June 17, 3 p.m.
Get into a galactic groove with musical games that will make you move!
Kingdom of Board-om
Alafaya Branch Thursday, June 6, 6:30 p.m.
Come one, come all and join the Kingdom of Board-om as we explore both classic board games and the cutting edge of current gaming! All ages.

How Much Do You Weigh on the Moon?
South Creek Branch Friday, June 7, 10:30 a.m.
Herndon Branch Wednesday, June 26, 10:30 a.m.
South Trail Branch Wednesday, June 26, 11 a.m.
Orlando Public Library Friday, June 28, 3 p.m.
Ever fall asleep and have something fall on your head? That’s gravity! Experiment with this phenomenon and learn how it works, both on earth and in space.

Cuisine Corner Junior: Lemonade Craze
South Trail Branch Friday, June 7, 11 a.m.
Alafaya Branch Thursday, June 20, 4:30 p.m.
Winter Garden Branch Saturday, June 29, 2:30 p.m.
Get your hands on the next best lemonade recipe that will satisfy your summer craving. Space is limited. Registration required. Food will be served at this event; please see staff about specific needs concerning food allergies. Recommended for upper elementary, tweens and teens.

Alien Invasion with Rick Huddle
Southwest Branch Saturday, June 8, 10:30 a.m.
Chickasaw Branch Monday, June 10, 10:30 a.m.
Winter Garden Branch Tuesday, June 11, 6:30 p.m.
Alafaya Branch Tuesday, June 11, 10:30 a.m.
Fairview Shores Branch Wednesday, June 12, 10:30 a.m.
Orlando Public Library Thursday, June 13, 10:30 a.m.
Herndon Branch Friday, June 14, 10:30 a.m.
South Trail Branch Saturday, June 15, 2 p.m.
Little blue creatures are coming to take over our planet and eat all our pizza! Songs, comedy and puppetry come together in a mini-musical that shares the lesson of understanding other cultures … or creatures.

Avengers Academy
Alafaya Branch Saturday, June 8, 11:30 a.m.
Fairview Shores Branch Thursday, June 13, 1 p.m.
South Trail Branch Thursday, June 13, 2 p.m.
Orlando Public Library Wednesday, June 26, 2:30 p.m.
North Orange Branch Friday, June 28, 10:30 a.m.
Southeast Branch Saturday, June 29, 3 p.m.
Young comic fans, unite and celebrate Earth’s mightiest of heroes. Marvel at our stories, crafts and activities.

Mayor Buddy’s Book Club Discussion Group
Orlando Public Library Thursdays, June 13 & 27, 3:15 p.m.
Join the Mayor Buddy’s Book Club discussion group to talk, meet other book club members, share experiences and have fun. Recommended for upper elementary and tweens.

See the Universe!
Winter Garden Branch Monday, June 17, 10:30 a.m.
Alafaya Branch Tuesday, June 18, 10:30 a.m.
Hiawassee Branch Tuesday, June 18, 6:30 p.m.
South Creek Branch Wednesday, June 19, 10:30 a.m.
Orlando Public Library Thursday, June 20, 10:30 a.m.
Southwest Branch    Friday, June 21, 10:30 a.m.
West Oaks Branch    Friday, June 21, 1 p.m.
Chickasaw Branch    Monday, June 24, 10:30 a.m.
South Trail Branch  Tuesday, June 25, 10:30 a.m.
Windermere Branch  Wednesday, June 26, 10:30 a.m.
North Orange Branch Thursday, June 27, 10:30 a.m.
Herndon Branch      Friday, June 28, 10:30 a.m.

Astronomers from the Emil Buehler Planetarium will take you on a virtual voyage across our universe. Explore the planets of the solar system, nearby star systems, other galaxies and more!

**Mayor Buddy’s Book Club Celebration**
Orlando Public Library    Wednesday, July 17, 4 p.m.
Celebrate the completion of our latest book, win prizes and be there for the announcement of our next book club title.

**Angel Paws to Read**
Practice your reading skills by reading aloud to a furry listener. Be An Angel Therapy Dogs Ministry presents this reading program for children featuring certified therapy dogs. Visit ocls.info/paws for dates, times and locations.

**Youth Events – Early Learning**

**BABY**

**Baby Bash**
Herndon Branch    Monday, June 3, 10:30 a.m.
Bring your little one to sing, play and work on motor-development skills.

**Tummy Time Sensory Play**
Winter Garden Branch    Fridays, June 7 & 21, 11:45 a.m.
Interact with your little one as they play in their surroundings, stimulate their senses and become little explorers! This class requires adult participation and floor blankets are encouraged.

**Baby Bookworms**
Southwest Branch    Wednesday, June 26, 10:30 a.m.
Read! Learn! Play! Introduce your baby to important literacy practices that encourage learning and developmental growth.

**TODDLER**

**Stories & Stretches**
Eatonville Branch    Tuesday, June 4, 10:30 a.m.
Herndon Branch      Thursday, June 6, 10:30 a.m.
Southwest Branch    Wednesday, June 12, 10:30 a.m.
Calling all little yogis and wiggleworms! This is a special movement storytime focusing on motor development that is filled with stories, songs and fun! Recommended for toddlers and preschoolers.

**Bubble Playtime**
Winter Garden Branch    Tuesday, June 4, 10:30 a.m.
Alafaya Branch        Wednesday, June 5, 10:15 & 10:45 a.m.
Southwest Branch      Wednesday, June 5, 10:30 a.m.
Fairview Shores Branch    Thursdays, June 6–August 1, 10:30 a.m.
Hiwassee Branch       Fridays, June 14 & 28, 11 a.m.
Southwest Branch      Monday, June 17, 10:30 a.m.
Help your child with their motor-development skills in this interactive bubble class. Recommended for toddlers and preschoolers.
Space Discovery
Orlando Public Library  Wednesday, June 5, 10 a.m.
Alafaya Branch        Monday, June 17, 10:30 a.m.
Chickasaw Branch      Wednesday, June 19, Noon
South Creek Branch    Thursday, June 27, 10:30 a.m.

Zip up your suits and pop on your helmets, we’re off on an outer space adventure. Discover the wonders of space through stories and interactive activities.

Toddler Playground
Chickasaw Branch      Wednesday, June 5, Noon
North Orange Branch   Friday, June 7, 10:30 a.m.
Southwest Branch      Monday, June 10, 10:30 a.m.

Toddlers use unstructured play to advance their physical and cognitive development and to have FUN! This drop-in event will feature age appropriate toys for children and their caregivers to use for play.

Space SMART
Chickasaw Branch      Thursday, June 6, Noon
Fairview Shores Branch Friday, June 28, 10:30 a.m.

Get hands on with early learning adventures observing science, math and art in a sensory-rich environment. Imagine you are a space telescope and come ready to observe and explore! Recommended for toddlers and preschoolers.

Daddy and Me!
Orlando Public Library Wednesday, June 12, 10 a.m.

Bring your favorite guy to this special event! Read, sing, craft and come dressed for a mess with dads, grandpas and other extraordinary caregivers.

Making Marks
Orlando Public Library Wednesday, June 19, 10 a.m.

Smoosh, scribble or stamp your way through art stations with mark-making tools. Explore and discover bright colors and unique textures for a wonderful masterpiece.

Busy Builders
Herndon Branch         Saturday, June 22, 11 a.m.

Join us for some fun independent play and building activities! Recommended for toddlers, preschoolers and lower elementary.

Parachute Play
Winter Garden Branch   Tuesday, June 25, 10:30 a.m. & 11 a.m.

Enjoy rhymes, songs and tons of parachute fun with your toddler. Seating is limited. Registration recommended.

PRESCHOOL
Color Your World!
Southeast Branch       Monday–Saturday, June 3–August 3, 10 a.m.

Create art with crayons at this weekly event!

Stories & Art
Fairview Shores Branch Tuesdays, June 4–July 30, 10:30 a.m.

Calling all little artists! Join us for an art-filled storytime. Dress for a mess.
Little Chef: Moon Snacks
Hiawassee Branch  Tuesday, June 4, 6:30 p.m.
Southeast Branch  Friday, June 7, 3 p.m.
Alafaya Branch  Monday, June 10, 10:30 a.m.
Fairview Shores Branch  Friday, June 21, 10:30 a.m.
Winter Garden Branch  Saturday, June 22, 11:30 a.m.
Orlando Public Library  Monday, June 24, 11 a.m.
Blast off on a tasty adventure as we spread, cut and layer an out-of-this world snack inspired by a favorite friend in the sky! Adult participation is required.

K Ready!
Winter Garden Branch  Thursdays, June 6–August 1, 10:30 a.m.
This eight-part series readies preschoolers to excel in kindergarten through creative play, cooperative learning and activities that stimulate the imagination! Register and attend all eight sessions. K Ready! will not take place Thursday, July 4.

Cuentame un Cuento: Tell Me a Story Bilingual Stories and Fun
Chickasaw Branch  Friday, June 7, Noon
Enjoy bilingual stories and crafts for children. The library provides an interactive storytime in English and Spanish suitable for speakers of either or both languages. The whole family is welcome.

PBS Kids Time!
Alafaya Branch  Wednesday, June 12, 10:30 a.m.
Every month we learn and explore with our favorite PBS characters! Enjoy a story, craft and episode.

Mr. Brad’s Music Fun
South Creek Branch  Saturday, June 15, 10:30 a.m.
Southwest Branch  Friday, June 28, 10:30 a.m.
Eatonville Branch  Monday, July 1, 10:30 a.m.
Kids can sing along and dance to interactive space-themed songs as Mr. Brad plays guitar, mandolin, violin, flute, drums, glockenspiel, ukulele and more! Recommended for toddlers, preschoolers and lower elementary.

Family Events
Celebrate Summer with FREE DAPS
Winter Garden Branch  Saturday, June 1, 2:30 p.m.
Southwest Branch  Monday, June 3, 3 p.m.
Washington Park Branch  Monday, June 3, 10:30 a.m.
South Trail Branch  Tuesday, June 4, 10:30 a.m.
Windermere Branch  Wednesday, June 5, 10:30 a.m.
Chickasaw Branch  Wednesday, June 5, 2 p.m.
North Orange Branch  Thursday, June 6, 10:30 a.m.
Alafaya Branch  Thursday, June 6, 3 p.m.
Herndon Branch  Friday, June 7, 10:30 a.m.
Fairview Shores Branch  Saturday, June 8, 11 a.m.
Southeast Branch  Saturday, June 8, 3 p.m.
Eatonville Branch  Monday, June 10, 10:30 a.m.
West Oaks Branch  Monday, June 10, 5 p.m.
Hiawassee Branch  Tuesday, June 11, 10:30 a.m.
South Creek Branch  Wednesday, June 12, 10:30 a.m.
Celebrate our Summer Reading Program with FREE DAPS, a local group of freestyle rappers and improvisers who use hip-hop to create a thrilling, one-of-a-kind musical comedy show every time they perform!
Van Gogh-ing Into Space
Orlando Public Library  Wednesday, June 5, 2:30 p.m.
Southwest Branch  Monday, June 10, 3 p.m.
Alafaya Branch  Sunday, June 16, 2 p.m.
West Oaks Branch  Monday, June 17, 5 p.m.
Windermere Branch  Saturday, June 22, 11 a.m.
Fairview Shores Branch  Tuesday, June 25, 1 p.m.
Winter Garden Branch  Thursday, June 27, 6:30 p.m.
South Creek Branch  Saturday, June 29, 10:30 a.m.
Let your artistic light shine at the library as you recreate Vincent Van Gogh’s The Starry Night!

A Galaxy of Geodes
Washington Park Branch  Wednesday, June 5, 2:30 p.m.
Herndon Branch  Saturday, June 8, 3:30 p.m.
Eatonville Branch  Thursday, June 13, 2:30 p.m.
South Creek Branch  Saturday, June 22, 10:30 a.m.
Create your very own geode masterpiece with watercolors.

The Great Paper Airplane Challenge
Eatonville Branch  Thursday, June 6, 2:30 p.m.
South Trail Branch  Friday, June 14, 11 a.m.
Southwest Branch  Thursday, June 20, 6:30 p.m.
Herndon Branch  Saturday, June 29, 3:30 p.m.
Design it! Fold it! Fly it! Learn about flight and work together as a team to construct and test your own paper airplane.

Cookies & Milk with a Cop
West Oaks Branch  Fridays, June 7–28, 10:30 a.m.
Bring your kids to meet our local police officers for cookies and milk! This will be a great time to interact with officers in a fun and informative environment. Sponsored in part by the Ocoee Police Department.

Toilet Paper Solar System
South Creek Branch  Saturday, June 8, 10:30 a.m.
Chickasaw Branch  Friday, June 21, Noon
West Oaks Branch  Monday, June 24, 5 p.m.
Earth is almost 93 million miles from the sun. Journey with us as we use toilet paper squares to create a solar system.

Koo Koo Kanga Roo Concert
Orlando Public Library  Saturday, June 8, 2 p.m.
Your library is koo koo for Koo Koo Kanga Roo! This dance-pop duo will have us jumping, dancing and singing along during their special performance! Seating is limited. Registration required.

Family Time with Chick-fil-A
Windermere Branch  Tuesday, June 11, 10:30 a.m.
Meet the Cow from Chick-fil-A for a moooooolous time of songs, games and storytelling.

Stretch Across the Universe
Winter Garden Branch  Wednesday, June 12, 2:30 p.m.
South Trail Branch  Wednesday, June 19, 11 a.m.
Washington Park Branch  Wednesday, June 26, 2:30 p.m.
Eatonville Branch  Friday, June 28, 2:30 p.m.
Transform into a meteor, a shooting star and even the moon! Gather the family for a space-themed introduction to yoga.
Father’s Day Craft
Windermere Branch  Thursday, June 13, 2 p.m.
Let your dad know what a hero he is to you with a craft you can share.

Pokémon Party
Herndon Branch  Saturday, June 15, 3:30 p.m.
Washington Park Branch  Wednesday, June 19, 2:30 p.m.
Winter Garden Branch  Wednesday, June 19, 2:30 p.m.
Windermere Branch  Thursday, June 20, 3 p.m.
Fairview Shores Branch  Saturday, June 22, 2 p.m.
North Orange Branch  Tuesday, June 25, 10:30 a.m.
Alafaya Branch  Sunday, June 30, 2 p.m.
Calling all trainers big and small: we choose you to party like Pikachu! Fun, activities and crafts are waiting for you!

Pajama Jamboree
Windermere Branch  Tuesday, June 18, 6 p.m.
Put on your favorite jammies for a fun-filled evening with a story, a craft and milk and cookies.

Summerween
Alafaya Branch  Saturday, June 22, 11:30 a.m.
Celebrate the Summerween spirit with this Gravity Falls inspired event! Wear your spiffiest costume, trick-or-treat and enjoy the light of the annual jack-o-melon.

Potterversary
Orlando Public Library  Saturday, June 22, 2 p.m.
Dress in your house colors and celebrate 20 years since the release of Harry Potter and the Prisoner of Azkaban. Magic awaits with trivia, games and fun for the entire family.

Family Craft Night
Alafaya Branch  Wednesday, June 26, 6 p.m.
Craft together as a family! Registration required for each family member. Recommended for families with children 5 and up.

Preschool Summer Series – Build My Universe!
Discover the world of STEAM learning as we explore the universe around us with teamwork and hands-on fun! Recommended for preschoolers.

Build an Animal
Herndon Branch  Saturday, June 1, 10:30 a.m.
Winter Garden Branch  Saturday, June 8, 10:30 a.m.
North Orange Branch  Tuesday, June 11, 10:30 a.m.
West Oaks Branch  Tuesday, June 18, 11 a.m.
What animal has claws, wings, spots and paws? Yours! Learn about animal adaptations and create an animal as unique as you.

Build a Rocket
Alafaya Branch  Monday, June 3, 10:30 a.m.
Winter Garden Branch  Saturday, June 15, 10:30 a.m.
South Creek Branch  Thursday, June 20, 10:30 a.m.
Chickasaw Branch  Wednesday, June 26, Noon
How far will your rocket fly!? Learn how astronauts go into space and build a rocket of your own.
Build a Boat
North Orange Branch  Tuesday, June 4, 10:30 a.m.
Herndon Branch  Thursday, June 13, 10:30 a.m.
West Oaks Branch  Tuesday, June 25, 11 a.m.
Orlando Public Library  Friday, June 28, 10:30 a.m.
All aboard sailors! Get ready to dive into stories and activities to learn about what sinks or floats.

Build an Alien Race
Windermere Branch  Tuesday, June 4, 10:30 a.m.
North Orange Branch  Tuesday, June 18, 10:30 a.m.
West Oaks Branch  Sunday, June 23, 3 p.m.
Chickasaw Branch  Thursday, June 27, Noon
Herndon Branch  Saturday, June 29, 10:30 a.m.
What happens when a new alien race requests permission to land at the library? Learn more about the five senses and how they help us to live in this world and create an alien race for your universe.

Build a Constellation
South Trail Branch  Wednesday, June 5, 10:15 a.m.
South Creek Branch  Thursday, June 6, 10:30 a.m.
Orlando Public Library  Friday, June 7, 10:30 a.m.
Windermere Branch  Monday, June 17, 10:30 a.m.
Connect the dots in the sky! Explore super star clusters with stories, activities and crafts.

Build a Mars Shelter
Fairview Shores Branch  Friday, June 7, 10:30 a.m.
Can you survive on Mars? Design and create your very own Mars shelter built to withstand the harsh conditions of the Red Planet.

Build a Nest
Hiawassee Branch  Friday, June 7, 11 a.m.
Chickasaw Branch  Wednesday, June 12, Noon
Eatonville Branch  Tuesday, June 18, 10:30 a.m.
South Trail Branch  Wednesday, June 19, 10:15 a.m.
Orlando Public Library  Friday, June 21, 10:30 a.m.
Can you build a strong enough nest? Find out how birds build their nests and build one yourself.

Build a Monster
Southeast Branch  Tuesday, June 11, 11 a.m.
Chickasaw Branch  Thursday, June 13, Noon
Monsters can look like anything! Build your very own monster that will express inner beauty, because it’s what’s on the inside that counts.

Build an Asana
Orlando Public Library  Friday, June 14, 10:30 a.m.
Chickasaw Branch  Thursday, June 20, Noon
Hiawassee Branch  Friday, June 21, 11 a.m.
Namaste! Practice your yoga poses, center your breathing and create new moves to improve health and happiness.
Youth Events – Teen & Tween

Constellation Canvas
Herndon Branch  Saturday, June 1, 3:30 p.m.
Winter Garden Branch  Saturday, June 8, 2:30 p.m.
Orlando Public Library  Tuesday, June 11, 6 p.m.
South Creek Branch  Friday, June 21, 10:30 a.m.
Southeast Branch  Saturday, June 22, 3 p.m.
West Oaks Branch  Thursday, June 27, 2 p.m.
Windermere Branch  Thursday, June 27, 3 p.m.
North Orange Branch  Sunday, June 30, 2 p.m.

What do you see when you gaze at the night sky? Discover the patterns in the stars while creating a stellar masterpiece.

Southeast Scribblers
Southeast Branch  Tuesday, June 4, 4 p.m.

Meet other tweens who like to write. Bring your poems, essays, stories and ideas to share.

Time Out for Teens
Southwest Branch  Tuesday, June 4–July 30, 5 p.m.

Get together with other teens to talk about school and other issues while participating in fun activities to help you relax, destress, learn new life skills and become a better you! Recommended for teens.

Space Jam
Hiawassee Branch  Wednesday, June 5, 3 p.m.
Orlando Public Library  Saturday, June 15, 3:30 p.m.
South Trail Branch  Thursday, June 20, 2 p.m.

Looney Tunes and Nerdlucks are at it again! Gather your tune squad to battle through space challenges.

What Sign Are You?
Fairview Shores Branch  Saturday, June 8, 2 p.m.
North Orange Branch  Sunday, June 9, 2 p.m.
Hiawassee Branch  Wednesday, June 12, 3 p.m.
South Trail Branch  Thursday, June 27, 2 p.m.

Find out what the stars have in store for you in this introduction to astrology with activities and crafts.

3D Planets
Washington Park Branch  Thursday, June 13, 2:30 p.m.

Create your own unique planet out of paper and experience the wonders of the cosmos right in your own bedroom.

Mayor Buddy’s Book Club Discussion Group
Orlando Public Library  Thursdays, June 13 & 27, 3:15 p.m.

Join the Mayor Buddy’s Book Club discussion group to talk, meet other book club members, share experiences and have fun. Recommended for upper elementary and tweens.

Stranger Things Escape Room
Fairview Shores Branch  Saturday, June 15, 2 p.m.
South Creek Branch  Saturday, June 15, 2 p.m.
Winter Garden Branch  Saturday, June 22, 2:30 p.m.
Alafaya Branch  Sunday, June 23, 2 p.m.
Orlando Public Library  Tuesday, June 25, 6 p.m.
Hiawassee Branch  Wednesday, June 26, 3 p.m.

*Stranger Things* are afoot again in Hawkins, Indiana. See if you have what it takes to liberate some waffles, survive the Upside Down and escape the Demogorgon. Registration required. Space is limited.
Public Comment:
Non-Agenda Items