

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

June 13, 2017 ~ 6:00 p.m.
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Lisa Franchina (6/0); Marucci Guzmán (6/0);
 Ted Maines (9/1 - City); Richard Maladecki (6/1);

Library Board Absent: Wilbert Vancol (5/1 - City)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier;
 Craig Wilkins; Wendi Bost; Debbie Tour; Steve Powell;
 Ricardo Viera; Danielle King; Milinda Neusaenger

- 17-064 I. **Call to Order**
 President Franchina called the meeting to order at 6:01 p.m.
- II. **Public Comment Policy & Procedures**
- 17-065 III. **Approval of Minutes: Library Board of Trustees Meeting ~ May 11, 2017**
 Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the minutes for the May 11, 2017 Library Board of Trustees Meeting. Motion carried 4-0.
- 17-066 IV. **Staff Presentation: Strategic Plan Preview: Wendi Bost**
 Public Service Administrator Wendi Bost reviewed the new and proposed three year Strategic Plan.
- 17-067 V. **Financial Statements and Summaries:**
 ➤ **Budget Preview: FY 2018**
 ➤ **Financials: May 2017**
 Comptroller Tessier presented an overview of the FY 2018 Budget. Discussion ensued regarding the project to secure the perimeter of the Main Library building, the North Orange Branch parking lot and the millage rate remaining the same while property values are increasing.
- 17-068 VI. **Statistics and Summaries: May 2017**
 Brief discussion ensued regarding the Mystery Shopper program and the Virtual Library Card for Orange County students. Vice President Guzmán suggested collaborating with Representative Rene Plasencia and the Virtual School project with which he is involved.
- 17-069 VII. **Action Item:**
- 17-070 **Computer Purchase: Ricardo Viera**
 Trustee Maladecki, seconded by Vice President Guzmán, moved to allow Library staff to execute the purchase, with CDW-G, for computer equipment to not exceed the amount of \$172,600. Motion carried 4-0.
- 17-071 VIII. **Discussion and Possible Action Items**
- 17-072 IX. **Information**

Director's Report

- Library U had 18 signed up for participation. This is the second annual Library U program open to teachers in Orange County to help them learn about library resources helpful to school children.
- The Drag Queen Story Time on Monday was attended by about 320. We had a great program, with many of the attendees staying afterwards to get their photos taken with the Drag Queens and get autographs. Thanks to Orlando Police Department, we had a strong police presence, and it was an orderly event that the attendees really enjoyed.
- Orange County Library System was selected as special mention for the 2017 Library of the Year Award by Library Journal and Gale.
- OCLS Human Resource Manager, Kim Simoneaux will be one of two speakers at a program sponsored by the Division of Library Leadership and Management Association at the American Library Association Conference at the end of June in Chicago. She will be speaking on the OCLS's use of Employee Surveys as a good way to discover and address organizational deficiencies.
- We are delighted to have Danielle King, former branch manager of the Alafaya Branch, as the new Public Service Administrator.
- Bethany Stone, the Southwest Library Branch Manager, was recently selected to participate in the American Library Association's Leadership Institute this coming August. The Leadership Institute is a unique 4-day immersive leadership development program for future library leaders led by past ALA President Maureen Sullivan and library and leadership consultant Kathryn Deiss. This selective process is based on demonstrated leadership potential, professional achievement and community or campus involvement.

President Franchina presented the following resolution:

The Board resolves to honor Wendi Jo Bost upon her retirement:

1. Whereas Wendi Jo Bost has dedicated over 27 years working with the Orange County Library System and has embodied the values of the System: Respect, Excellence, and Integrity;
2. Whereas Wendi Jo Bost served in many positions at OCLS, with the latest being Public Service Administrator in the Branches;
3. Whereas Wendi Jo Bost has worked tirelessly to provide an excellent customer service environment at OCLS;
4. Whereas Wendi Jo Bost has guided many staff members throughout the years to drive toward excellence;
5. Whereas Wendi Jo Bost has been an advocate in the community as a great liaison developing effective partnerships with organizations, businesses, and institutions on behalf of the Library System;
6. Whereas Wendi Jo Bost has worked diligently to enhance the financial position of the Library employing good stewardship and winning grants to add new programs and services for the communities' benefit;
7. Whereas Wendi Jo Bost has been a tireless supporter of the Library System and pushed for many innovations and her legacy is one of service and commitment;

Now be it resolved that the Orange County Library System Board of Trustees publicly recognize, honor, thank and congratulate Wendi Jo Bost for her excellent and amazing service to the Orange County Library. The Board wishes her well upon her retirement and the next chapter in her life. Motion carried 4-0.

The Board inquired about the basement project. Comptroller Tessier advised that it is coming to a close and final project figure should be available next month

17-074

Public Comment: Non-Agenda Items

X. **Adjournment**

Trustee Maines, seconded by Trustee Maladecki, moved to adjourn the meeting. Motion carried 4-0. President Franchina adjourned the meeting at 6:53 p.m.

Next Meeting Dates: 6:00 p.m. July 12, 2017 – **WEDNESDAY ~ Alafaya Branch Library; 12000 East Colonial Drive; Orlando, Florida 32826 --- 6:00 p.m. August 10, 2017 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.**

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.