

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

July 9, 2020 ~ 6:00 p.m.

Join Zoom Meeting

<https://zoom.us/j/91076876448>

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Meeting ID: 910 7687 6448

Library Board Present: Richard Maladecki (6/0); Marucci Guzmán (6/2); Nicole Benjamin (9/0 – City); Danielle Levien (5/0 - City); Crockett Bohannon (5/0)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell; Ricardo Viera; Bethany Stone; Kris Shoemaker; Milinda Neusaenger

- 20-071 I. **Call to Order**
President Maladecki called the meeting to order at 6:02 p.m.
- 20-072 II. **Public Comment Policy & Procedures**
- 20-073 III. **Approval of Minutes: Library Board of Trustees Meeting ~ June 11, 2020**
Trustee Benjamin, seconded by Trustee Levien, moved to approve the minutes for the June 11, 2020 Library Board of Trustees Meeting. motion carried 5-0.
- 20-074 IV. **Staff Presentation: Colleen Hooks ~ SumTotal**
Training & Development Manager Hooks, reviewed the SumTotal training website and some of the topics, including diversity and bias training. The Board indicated they are interested in taking some of the training, specifically the diversity and bias training. President Maladecki offered a motion that current and future Board Member be mandated to take diversity and bias training. Trustee Bohannon, seconded by Trustee Levien, moved to approve, the motion carried 5-0. Once the training is finalized, the programs will be offered to the Board.
- 20-075 V. **Financial Statements and Summaries: June 2020**
CFO Shoemaker advised the Board that the Branch Restroom projects are 100% complete, and the Main Generator project is 99% complete, staff are waiting on the Certificate of Completion.
- 20-076 VI. **Dashboard: June 2020**
COO Powell reported to the Board that the Special Services Department had their best month in 10 years. Staff checked out and delivered 68,000+ last month through books by mail.
- 20-077 VII. **Action Items: None**
- 20-078 VIII. **Discussion and Possible Action Items**

- 02-079 **Director’s Goals FY 2020: 2nd & 3rd Quarter Updates ~ Trustee Nicole Benjamin**
Trustee Benjamin applauded Director Hodel for the measured actions taken to address the pandemic. She stated that Director Hodel is on target with her goals and that she is at the helm of a very advanced Library System.
- 20-080 **Strategic Plan FY 2020: 2nd & 3rd Quarter Updates**
Director Hodel stated that Staff are on target with the Strategic Plan and that some initiatives for next year’s plan have already been started. She informed the Board that many libraries have yet to open back up to the public. She thanked all of the Staff Members for doing such a terrific job of prepping the facilities so that all locations could open safely. Brief discussions ensued regarding the usage of masks in the facilities and enforcing the policy.
- 20-081 IX. **Information**
- 20-082 **Director’s Report**
Director Hodel reported to the Board that she and CFO Shoemaker had positive meetings with all of the Library Governing Board Members about the proposed FY 2021 Budget and Millage Rate.
- 20-083 **Public Comment: Non-Agenda Items**
Mira Tanna – Orange County Resident and former staff member, addressed the Board regarding the Library’s Rules of Conduct and Policies. Brief discussion ensued and the Board requested some statistics related to the public comment to have a better idea of how to address the concerns and suggestions.
- X. **Adjournment**
Trustee Levien, seconded by Vice President Guzmán, moved to adjourn the meeting. Motion carried 5-0. President Maladecki adjourned the meeting at 7:06 p.m.

Next Meeting Dates: August 13, 2020 ~ Location to be Determined. --- September 10, 2020 ~ Location to be Determined.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.