

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

January 11, 2018 ~ 6:00 p.m.
West Oaks Branch Library
1821 E. Silver Star Road
Ocoee, Florida 34761
407.835.READ (7323)

Library Board Present: Lisa Franchina (1/0); Marucci Guzmán (1/0);
 Ted Maines (4/0 - City); Wilbert Vancol (4/1 - City);
 Richard Maladecki (1/0)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier;
 Craig Wilkins; Debbie Tour; Steve Powell; Ricardo Viera;
 Danielle King; Milinda Neusaenger

- 18-001 I. **Call to Order**
 President Franchina called the meeting to order at 6:00 p.m.
- 18-002 III. **Approval of Minutes: Library Board of Trustees Meeting ~ December 7, 2017**
 Trustee Maines, seconded by Vice President Guzmán, moved to approve the minutes of the December 7, 2017 Library Board of Trustees. Motion carried 5-0.
- 18-003 IV. **Staff Presentations: West Oaks Welcome ~ Gregg Gronlund & Kris Woodson**
- 18-004 V. **Financial Statements and Summaries:**
 ➤ **Final FY 2017 Financial Statements**
 ➤ **Comprehensive Annual Financial Report (CAFR) for FY 2017**
 ➤ **December 2017 Financial Statements**
 The Board asked staff about the progress of plans for future branch locations. Brief discussion ensued regarding possible locations in the west and east portions of the county, which are the areas that are experiencing major growth. A new location for Herndon was discussed as well.
- 18-005 VI. **Dashboard: December 2017**
- 18-006 VII. **Action Items:**
- 18-007 **Request to Serve Alcoholic Beverages at an After-Hours Event: Danielle King**
 Trustee Maladecki, seconded by Vice President Guzmán, moved to authorize the service of alcoholic beverages in accordance with the Board-approved policy at the event on March 16, 2018 at the South Creek Branch Library. Motion carried 5-0.
- 18-08 **Request to Purchase Computer Equipment: Ricardo Viera**
 Trustee Maladecki, seconded by Vice President Guzmán moved to authorize Library staff to execute the purchase of computer equipment from Dell to not exceed the amount of \$242,274.19. Motion carried 5-0.

18-009 VIII. **Discussion and Possible Action Items**18-010 **Director's Goals FY 2018: 1st Quarter Update ~ President Lisa Franchina**

President Franchina stated that Director Hodel is on target with her goals. Director Hodel highlighted some of the accomplishments for this quarter, such as: conducting all staff customer service training; incorporating training for new hires; sending new customers a welcome email message with a video of library services available; implementing the K-Ready initiative; the Children's Business Fair; the Melrose Meetup groups; the partnership with Orange County Public Schools to provide all students with Virtual Library Cards; and the \$50,000 grant awarded by Disney.

18-011 **Strategic Plan FY 2018: 1st Quarter Update ~ Trustee Wilbert Vancol**

Trustee Vancol reported that progress with the current Strategic Plan is positive and on target and echoes what Director Hodel reported.

18-012 IX. **Information**18-013 **Director's Report**

The library received a last minute opportunity to host a presentation by film director Charles Minn, about the making of his latest documentary film, *49 Pulses*. Mr. Minn will be presenting in Library Central at the Orlando Public Library on January 24, 2018 at 6:00 p.m. The movie will make its premier showing in Orlando on January 26th at the movie theatre at Fashion Square Mall.

18-014 **Public Comment: Non-Agenda Items**X. **Adjournment**

Trustee Maladecki, seconded by Vice President Guzmán, moved to adjourn the meeting. Motion carried 5-0. President Franchina adjourned the meeting at 6:45 p.m.

Next Meeting Dates: February 22, 2018 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- March 8, 2018 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.