

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**

**February 13, 2020 ~ 6:00 p.m.**

**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

Library Board Present: Richard Maladecki (2/0); Nicole Benjamin (5/0 – City);  
Danielle Levien (1/0 - City); Crockett Bohannon (1/0)

Library Board Absent: Marucci Guzmán (2/1)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell;  
Ricardo Viera; Bethany Stone; Kris Shoemaker;  
Milinda Neusaenger

20-013 I. **Call to Order**

President Maladecki called the meeting to order at 6:05 p.m.

20-014 **Oath of Office: Danielle Levien**

President Maladecki swore in Trustee Levien.

20-015 **Oath of Office: Crockett Bohannon**

President Maladecki swore in Trustee Bohannon.

II. **Public Comment Policy & Procedures**

20-016 III. **Approval of Minutes: Library Board of Trustees Meeting ~  
January 9, 2020**

Trustee Bohannon, seconded by Trustee Levien, moved to approve the minutes for the January 9, 2020 Library Board of Trustees meeting. Motion carried 3-0.

20-017 IV. **Staff Presentations:**

➤ **Cyber Security Do's & Don'ts ~ Ricardo Viera**

CIO Viera gave an overview of cyber security to the Board.

➤ **Library Director / Chief Executive Officer Search Procedure: Kim Bennett**

Human Resources Manager Bennett presented the plan to search for the next Library Director / Chief Executive Officer.

Trustee Benjamin joined the meeting at 6:17 p.m.

20-018 V. **Financial Statements and Summaries:**

➤ **Comprehensive Annual Financial Report (CAFR) for FY 2019**

➤ **Annual Investment Report FY 2019**

➤ **January 2020 Financial Statement**

CFO Shoemaker updated the Board regarding the FY 2019 Comprehensive Annual Financial Report (CAFR), which is required to be filed with the State. He also reported that the Orange County grant that OCLS was awarded will probably be less than expected as the funds are based on the number of children who show up. The payments have changed from a lump sum to multiple payments.

20-019 VI. **Dashboard: January 2020**

COO Powell reported that the 15 Mystery Shopper scores were at 100% in January.

20-020 VII. **Action Items: None**

20-021 VIII. **Discussion and Possible Action Items**

20-022 IX. **Information**

20-023 **Director's Report**

Director Hodel invited the Board to attend the Melrose Creative Expo and 6<sup>th</sup> annual Melrose Awards on February 15, 2020 from 1:00 to 4:00 p.m.

20-024 **Public Comment: Non-Agenda Items**

X. **Adjournment**

President Maladecki adjourned the meeting at 7:03 p.m.

**Next Meeting Dates: March 12, 2020 ~ Orlando Public Library – Melrose Conference Room; 101 East Central Boulevard; Orlando, Florida 32801 --- April 9, 2020 ~ Hiawassee Branch Library; 7391 West Colonial Drive; Orlando, Florida 32818.**

**Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.**

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**